

GRAND RAPIDS AREA LIBRARY BOARD MEETING AGENDA

Wednesday, August 14, 2024

5:00 PM

NOTICE IS HEREBY GIVEN, that a regular meeting of the Grand Rapids Area Library Board will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Wednesday, August 14, 2024 at 5:00 PM.

CALL TO ORDER:

CALL OF ROLL:

APPROVAL OF AGENDA:

PUBLIC COMMENT (if anyone wishes to address the Board):

APPROVAL OF MINUTES:

1. Consider approval of Library Board Meeting Minutes from 07-10-2024.

COMMUNICATIONS:

2. Thank you card from library users.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

3. Review financial reports and consider a motion to approve payment of the Library Bill List.

CONSENT AGENDA (Roll Call Vote Required):

4. Consider approval of a resolution accepting donations.

REGULAR AGENDA:

5. Review 2025 Library Budget
6. Consider a motion to adjust library schedule for RiverFest.
7. Block 20 & 21 Development Site
8. Consider placement of sidewalk art.

UPDATES:

Friends

Foundation

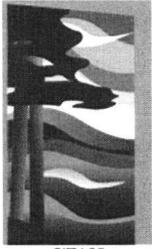
STAFF REPORTS:

- [9.](#) Review July 2024 reports & statistics.

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR SEPTEMBER 11, 2024, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, July 10, 2024

5:00 PM

NOTICE IS HEREBY GIVEN, that a regular meeting of the Grand Rapids Area Library Board will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Wednesday, JULY 10, 2024 at 5:00 PM.

Vice-Chair Richards called the meeting to order at 5:00 PM.

CALL OF ROLL:

Present: Barr, Casteel, Dobbs, Kee, Martin, Richards, Squadroni

Absent: Martin

APPROVAL OF AGENDA:

Motion to approve agenda

Mover: Dobbs

Secunder: Kee

Result: Passed

PUBLIC COMMENT (if anyone wishes to address the Board):

APPROVAL OF MINUTES:

1. Consider a motion to approve 06-12-2024 Library Board Meeting Minutes.

Motion to approve minutes

Mover: Barr

Secunder: Teigland

Result: Passed

COMMUNICATIONS:

None

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review financial reports and consider a motion to approve payment of the Bill List.

Motion to approve payment of Bill List as presented

Mover: Dobbs

Seconder: Teigland

Result: Passed 7-0 (roll-call)

CONSENT AGENDA (Roll Call Vote Required):

3. Consider accepting donations to the library.
4. Consider a motion to approve payment of late bill for Wildflower Bookshop in the amount of \$1,717.10.

Motion to approve Consent Agenda

Mover: Dobbs

Seconder: Kee

Result: Passed 7-0 (roll-call)

REGULAR AGENDA:

5. Acknowledge resignation of Library Board member Elias Blocker.

Informational

6. City Works on ICTV.

Informational

7. Consider display of Police Memorial Tree.

Motion to approve Police Memorial Tree display

Mover: Dobbs

Seconder: Squadroni

Result: Passed

UPDATES:

Friends

By Teigland – book sale Friday and Saturday at CPC from 10-5

Foundation

By Barr – next meeting is scheduled for September

STAFF REPORTS:

8. Review library reports & statistics.

Director Richter reviewed library statistics

ADJOURNMENT:

Vice-Chair Richards adjourned the meeting at 5:28 PM

NEXT REGULAR MEETING IS SCHEDULED FOR AUGUST 14 2024, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JULY 10, 2024

Item 1.

DATE: 07/03/2024
 TIME: 08:38:00
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 07/10/2024

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0118100	VESTIS GROUP, INC	125.52
0118660	ARROWHEAD LIBRARY SYSTEM	21.00
0201428	BAKER & TAYLOR LLC	2,732.68
0212124	BLACKSTONE PUBLISHING	423.00
0221525	BUNES SEPTIC SERVICE INC	285.00
0221650	BURGGRAF'S ACE HARDWARE	17.99
0305485	CENGAGE LEARNING INC	48.78
0315455	COLE HARDWARE INC	51.98
0405500	DEMCO INC	311.61
0718010	CITY OF GRAND RAPIDS	2,186.02
0914540	INNOVATIVE OFFICE SOLUTIONS LL	88.91
1305203	APG MEDIA OF MINNESOTA, LLC	311.80
1309055	MIDWEST TAPE LLC	209.18
1309525	UNIVERSITY OF MN (MINITEX)	1,902.00
1605665	PERSONNEL DYNAMICS LLC	459.00
1612225	PLAYAWAY PRODUCTS LLC	327.20
1901535	SANDSTROM'S INC	385.93
1903340	SVL SERVICE CORPORATION	3,160.00
2114356	UNIQUE MANAGEMENT SERVICES	93.20
T001518	AARON LOFGREN	295.34

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$13,436.14

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.42
0113105	AMAZON CAPITAL SERVICES	511.67
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	45,917.28
1015337	MICHELLE JOHNSON	81.74
1209520	EMILY LINDNER	150.00
1301146	MARCO TECHNOLOGIES, LLC	238.16
1305725	METROPOLITAN LIFE INSURANCE CO	76.14
1516220	OPERATING ENGINEERS LOCAL #49	10,092.00
1601750	PAUL BUNYAN COMMUNICATIONS	322.07
1618119	ISABELLA A PRATTO	200.00
1618120	MADELYN R PRATTO	200.00
1621130	P.U.C.	2,791.70
2209665	VISA	985.00
2301700	WM CORPORATE SERVICES, INC	145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$61,772.94

TOTAL ALL DEPARTMENTS \$75,209.08

RESOLUTION NO. 2024-7
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

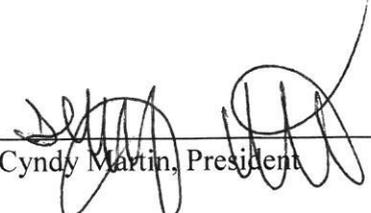
NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Ann Kiehne and Lyman Loveland Fund - \$1,500.00
Donation for purchase of large print books

Grand Rapids Area Library Foundation - \$1,996.91

Amazon \$275.82 for programs supplies
City/Central Landscape \$439.35 for picnic table project
Midwest Tape \$786.74 DVDs
Traveling Lantern \$495.00 for programming

Adopted this 10th day of July, 2024



Cyndy Martin, President



Deb Kee, Secretary

RESOLUTION NO. 2024-6
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation - \$6,853.44

DVDs - \$2,836.87

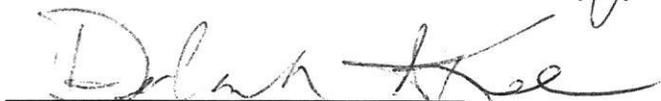
Landscaping for picnic tables - \$1,172.77

Program supplies, Story Time, and Andrea Zuill Day programs - \$2,843.80 (Children's)

Grand Rapids Area Library Friends - \$800.00 Children's Library holiday book project

Adopted this 12th day of June, 2024


Cindy Martin, President


Deb Kee, Secretary

Toby

Peter

CJ

w/ ~~faith~~

To the GR Library Item 2.

When we think about our 6 years spent in Grand Rapids, we think about those in the community who made a difference in our lives. You, as a library staff, had quite the impact as our 4 kids became readers here. Thank you for serving our family so well. We will never forget you!

Love, the Rostvedt family

Item 2.



so
very
grateful
for
you

SAL07002550T
©AGC, LLC

DATE: 08/07/2024
 TIME: 16:30:00
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 08/14/2024

VENDOR #	NAME	AMOUNT DUE
PUBLIC LIBRARY		
0118100	VESTIS GROUP, INC	188.28
0118660	ARROWHEAD LIBRARY SYSTEM	47.84
0201428	BAKER & TAYLOR LLC	3,139.13
0212124	BLACKSTONE PUBLISHING	235.00
0305485	CENGAGE LEARNING INC	1,382.12
0715808	GOVCONNECTION INC	5,217.70
0718010	CITY OF GRAND RAPIDS	4,770.84
0914540	INNOVATIVE OFFICE SOLUTIONS LL	999.29
1309055	MIDWEST TAPE LLC	744.17
1605665	PERSONNEL DYNAMICS LLC	1,076.18
1901535	SANDSTROM'S INC	196.10
2114356	UNIQUE MANAGEMENT SERVICES	104.85
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$18,101.50

CHECKS ISSUED-PRIOR APPROVAL	AMOUNT DUE
PRIOR APPROVAL	
0100053	AT&T MOBILITY 54.42
0113105	AMAZON CAPITAL SERVICES 810.45
0605191	FIDELITY SECURITY LIFE 6.90
0718015	GRAND RAPIDS CITY PAYROLL 68,649.41
1015337	MICHELLE JOHNSON 81.74
1209520	EMILY LINDNER 150.00
1301146	MARCO TECHNOLOGIES, LLC 223.48
1305725	METROPOLITAN LIFE INSURANCE CO 76.14
1309335	MINNESOTA REVENUE 55.37
1516220	OPERATING ENGINEERS LOCAL #49 10,092.00
1601750	PAUL BUNYAN COMMUNICATIONS 262.85
1618119	ISABELLA A PRATTO 200.00
1618120	MADelyn R PRATTO 200.00
1621130	P.U.C. 3,191.93
2301700	WM CORPORATE SERVICES, INC 145.86
2309435	WILDFLOWER BOOKSHOP, LLC 1,717.10
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$85,917.65	

TOTAL ALL DEPARTMENTS \$104,019.15

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - AUGUST 14, 2024

Item 3.

DATE: 08/07/24
 TIME: 16:27:58
 ID: AP441000.WOW

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 08/14/2024

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0100053 AT&T MOBILITY								
L	07/15/24	01	LIB JUL SERVICE	999-99-00-00-1000			08/14/24	54.42
				HOLDING ACCOUNT				
							INVOICE TOTAL:	54.42
							VENDOR TOTAL:	54.42
0113105 AMAZON CAPITAL SERVICES								
L	06/24/24	01	7 BOOKS	999-99-00-00-1000			08/14/24	102.94
				HOLDING ACCOUNT				
		02	CARDSTOCK,BAGS,SHKR,BOOK	999-99-00-00-1000				156.26
				HOLDING ACCOUNT				
		03	RNBOW EMB FLOSS, SCISSORS	999-99-00-00-1000				212.94
				HOLDING ACCOUNT				
		04	VACUUM W/HEPA FLTR	999-99-00-00-1000				318.32
				HOLDING ACCOUNT				
		05	THINKFUN LUNAR LANDING	999-99-00-00-1000				19.99
				HOLDING ACCOUNT				
							INVOICE TOTAL:	810.45
							VENDOR TOTAL:	810.45
0118100 VESTIS GROUP, INC								
2630305917-L	07/09/24	01	MATS	211-00-75-30-3070	20241977		08/14/24	34.51
				LAUNDRY				
		02	MOPS/TOWELS/CLOTHS/#350041513	211-00-75-20-2150	20241977			28.25
				MAINTENANCE TOOLS/SUPPLIES				
							INVOICE TOTAL:	62.76
2630311307-L	07/23/24	01	MATS	211-00-75-30-3070	20242152		08/14/24	34.51
				LAUNDRY				
		02	MOPS/TOWELS/WIPERS/#350041513	211-00-75-20-2150	20242152			28.25
				MAINTENANCE TOOLS/SUPPLIES				
							INVOICE TOTAL:	62.76
2630316791-L	08/06/24	01	MATS	211-00-75-30-3070	20242300		08/14/24	34.51
				LAUNDRY				

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0118100 VESTIS GROUP, INC								
2630316791-L	08/06/24	02	MOPS/TOWELS/CLOTHS/#350041513	211-00-75-20-2150	20242300		08/14/24	28.25
				MAINTENANCE TOOLS/SUPPLIES				
							INVOICE TOTAL:	62.76
							VENDOR TOTAL:	188.28
0118660 ARROWHEAD LIBRARY SYSTEM								
15200-L	06/30/24	01	OVERDUE NOTICES JUN	211-00-75-20-2010	20242114		08/14/24	27.30
				OFFICE SUPPLIES				
							INVOICE TOTAL:	27.30
15212-L	07/31/24	01	OVERDUE NOTICES JUL	211-00-75-20-2010	20242284		08/14/24	20.54
				OFFICE SUPPLIES				
							INVOICE TOTAL:	20.54
							VENDOR TOTAL:	47.84
0201428 BAKER & TAYLOR LLC								
2038397837-L	07/01/24	01	48 BOOKS/#209977 L025981	211-00-75-20-2110	20242315		08/14/24	539.23
				BOOKS				
							INVOICE TOTAL:	539.23
2038400841-L	07/17/24	01	1 BOOK/#209977 L411199	211-00-75-20-2110	20242132		08/14/24	10.10
				BOOKS				
							INVOICE TOTAL:	10.10
2038403903-L	07/03/24	01	51 BOOKS/#209977 L025981	211-00-75-20-2110	20241965		08/14/24	790.58
				BOOKS				
							INVOICE TOTAL:	790.58
2038418695-L	07/12/24	01	23 BOOKS/209977 L025981	211-00-75-20-2110	20242085		08/14/24	356.86
				BOOKS				
							INVOICE TOTAL:	356.86
2038441596-L	07/24/24	01	27 BOOKS/#209977 L025981	211-00-75-20-2110	20242189		08/14/24	308.37
				BOOKS				
							INVOICE TOTAL:	308.37

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 DETAIL BOARD REPORT

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0201428 BAKER & TAYLOR LLC								
2038455203-L	07/31/24	01	37 BOOKS/#209977 L025981	211-00-75-20-2110	20242275		08/14/24	614.91
				BOOKS				
							INVOICE TOTAL:	614.91
2038457541-L	08/01/24	01	30 BOOKS/#209977 L025981	211-00-75-20-2110	20242287		08/14/24	300.76
				BOOKS				
							INVOICE TOTAL:	300.76
2038457730-L	08/01/24	01	18 BOOKS/#209977 L025981	211-00-75-20-2110	20242287		08/14/24	218.32
				BOOKS				
							INVOICE TOTAL:	218.32
							VENDOR TOTAL:	3,139.13
0212124 BLACKSTONE PUBLISHING								
2161652-L	07/08/24	01	3 CDS	211-00-75-20-2120	20242086		08/14/24	141.00
				AUDIO/VISUAL				
							INVOICE TOTAL:	141.00
2164058-L	07/26/24	01	2 CDS/#C 101678	211-00-75-20-2120	20242273		08/14/24	94.00
				AUDIO/VISUAL				
							INVOICE TOTAL:	94.00
							VENDOR TOTAL:	235.00
0305485 CENGAGE LEARNING INC								
84590941-L	06/25/24	01	53 BOOKS/A#154757	211-00-75-20-2110	20241949		08/14/24	1,101.07
				BOOKS				
							INVOICE TOTAL:	1,101.07
84636892-L	07/03/24	01	1 BOOK	211-00-75-20-2110	20242133		08/14/24	16.79
				BOOKS				
							INVOICE TOTAL:	16.79
84636893-L	07/03/24	01	2 BOOKS	211-00-75-20-2110	20242133		08/14/24	44.78
				BOOKS				
							INVOICE TOTAL:	44.78

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0305485 CENGAGE LEARNING INC								
84641329-L	07/05/24	01	12 BOOKS/#154757	211-00-75-20-2110	20242133		08/14/24	196.49
				BOOKS				
							INVOICE TOTAL:	196.49
84680022-L	07/12/24	01	1 BOOK/#154757	211-00-75-20-2110	20242144		08/14/24	22.99
				BOOKS				
							INVOICE TOTAL:	22.99
							VENDOR TOTAL:	1,382.12
0605191 FIDELITY SECURITY LIFE								
L	07/15/24	01	LIB JUL VISION	999-99-00-00-1000			08/14/24	6.90
				HOLDING ACCOUNT				
							INVOICE TOTAL:	6.90
							VENDOR TOTAL:	6.90
0715808 GOVCONNECTION INC								
75506834-L	07/17/24	01	LENOVO LEGION T5 - PHOTOSHP PC	211-00-75-20-2075	20242095		08/14/24	1,411.00
				ASSETS BETWEEN \$700-\$4999				
		02	LENOVO M70Q G3 STAFF PC RPLCE	211-00-75-20-2070	20242095			3,713.82
				COMPUTER INVENTORY				
		03	LENOVO TINY VESA MOUNT	211-00-75-20-2070	20242095			92.88
				COMPUTER INVENTORY				
							INVOICE TOTAL:	5,217.70
							VENDOR TOTAL:	5,217.70
0718010 CITY OF GRAND RAPIDS								
24/252-L	07/12/24	01	JUL JANITORIAL SERVICE	211-00-75-30-3090	20242041		08/14/24	1,746.67
				JANITORIAL SERVICES				
							INVOICE TOTAL:	1,746.67
24/420-L	05/31/24	01	2023 AUDIT FEE	211-00-75-30-3010	20241915		08/14/24	1,277.50
				ACCOUNTING SERVICES				
							INVOICE TOTAL:	1,277.50

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0718010 CITY OF GRAND RAPIDS								
24/444-L	08/01/24	01	AUG JANITORIAL SERVICE	211-00-75-30-3090	20242286		08/14/24	1,746.67
				JANITORIAL SERVICES				
							INVOICE TOTAL:	1,746.67
							VENDOR TOTAL:	4,770.84
0718015 GRAND RAPIDS CITY PAYROLL								
L	06/14/24	01	LIB PAYROLL 6/14/24	999-99-00-00-1000			08/14/24	22,991.62
				HOLDING ACCOUNT				
		02	LIB PAYROLL 6/28/24	999-99-00-00-1000				22,841.36
				HOLDING ACCOUNT				
		03	LIB PAYROLL 7/12/24	999-99-00-00-1000				22,816.43
				HOLDING ACCOUNT				
							INVOICE TOTAL:	68,649.41
							VENDOR TOTAL:	68,649.41
0914540 INNOVATIVE OFFICE SOLUTIONS LL								
IN4577670-L	07/03/24	01	DISP DRYLINE CORR	211-00-75-20-2010	20241948		08/14/24	18.52
				OFFICE SUPPLIES				
		02	TONER 414A 2 MG/2 CN/YL	211-00-75-20-2060	20241948			635.80
				COMPUTER SUPPLIES				
		03	TONER 414A BK/C#NB07789	211-00-75-20-2060	20241948			102.08
				COMPUTER SUPPLIES				
							INVOICE TOTAL:	756.40
IN4593740-L	07/24/23	01	LABELS/STAPLER	211-00-75-20-2010	20242155		08/14/24	38.73
				OFFICE SUPPLIES				
		02	TONER 414A BK/C#NB07789	211-00-75-20-2060	20242155			204.16
				COMPUTER SUPPLIES				
							INVOICE TOTAL:	242.89
							VENDOR TOTAL:	999.29
1015337 MICHELLE JOHNSON								

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - AUGUST 14, 2024

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INVOICES DUE ON/BEFORE 08/14/2024

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1015337 MICHELLE JOHNSON								
L	07/29/24	01	7/24 CATALOG MTG 122 MLS@\$.67	999-99-00-00-1000 HOLDING ACCOUNT			08/14/24	81.74
							INVOICE TOTAL:	81.74
							VENDOR TOTAL:	81.74
1209520 EMILY LINDNER								
L	07/29/24	01	BOOK CLUB MEETING 7/29/24	999-99-00-00-1000 HOLDING ACCOUNT			08/14/24	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	150.00
1301146 MARCO TECHNOLOGIES, LLC								
L	07/15/24	01	LIB JUN COPIER LEASE/COPIES	999-99-00-00-1000 HOLDING ACCOUNT			08/14/24	223.48
							INVOICE TOTAL:	223.48
							VENDOR TOTAL:	223.48
1305725 METROPOLITAN LIFE INSURANCE CO								
L	07/01/24	01	LIB JUL SUPP/LIFE INS PREM	999-99-00-00-1000 HOLDING ACCOUNT			08/14/24	76.14
							INVOICE TOTAL:	76.14
							VENDOR TOTAL:	76.14
1309055 MIDWEST TAPE LLC								
505587145-L	06/07/24	01	7 DVDS/C#2000006802	211-00-75-20-2120 AUDIO/VISUAL	20242007		08/14/24	143.68
							INVOICE TOTAL:	143.68
505711444-L	07/03/24	01	2 DVDS	211-00-75-20-2120 AUDIO/VISUAL	20242088		08/14/24	49.68
							INVOICE TOTAL:	49.68

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - AUGUST 14, 2024

Item 3.

DATE: 08/07/24
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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 08/14/2024

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1309055 MIDWEST TAPE LLC								
505750278-L	07/12/24	01	8 DVDS	211-00-75-20-2120	20242087		08/14/24	250.42
				AUDIO/VISUAL				
							INVOICE TOTAL:	250.42
505750360-L	07/12/24	01	1 DVD/C#2000006802	211-00-75-20-2120	20242087		08/14/24	22.49
				AUDIO/VISUAL				
							INVOICE TOTAL:	22.49
505776785-L	07/18/24	01	3 DVDS/C#2000006802	211-00-75-20-2120	20242153		08/14/24	102.47
				AUDIO/VISUAL				
							INVOICE TOTAL:	102.47
505814390-L	07/26/24	01	1 DVD/#C2000006802	211-00-75-20-2120	20242223		08/14/24	31.49
				AUDIO/VISUAL				
							INVOICE TOTAL:	31.49
505842232-L	08/01/24	01	505842232-4 DVDS/C#2000006802	211-00-75-20-2120	20242309		08/14/24	82.46
				AUDIO/VISUAL				
							INVOICE TOTAL:	82.46
505842235-L	08/01/24	01	505842235-2 DVDS/C#2000006802	211-00-75-20-2120	20242309		08/14/24	61.48
				AUDIO/VISUAL				
							INVOICE TOTAL:	61.48
							VENDOR TOTAL:	744.17
1309335 MINNESOTA REVENUE								
L	06/20/24	01	LIB MAY SALES TAX PAYABLE	999-99-00-00-1000			08/14/24	55.37
				HOLDING ACCOUNT				
							INVOICE TOTAL:	55.37
							VENDOR TOTAL:	55.37
1516220 OPERATING ENGINEERS LOCAL #49								
L	07/08/24	01	LIB AUG HEALTH INS PREM	999-99-00-00-1000			08/14/24	10,092.00
				HOLDING ACCOUNT				
							INVOICE TOTAL:	10,092.00
							VENDOR TOTAL:	10,092.00

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - AUGUST 14, 2024

Item 3.

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 08/14/2024

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1601750 PAUL BUNYAN COMMUNICATIONS								
L	07/08/24	01	LIB JUL SERVICE & LINE FEES	999-99-00-00-1000			08/14/24	262.85
				HOLDING ACCOUNT				
							INVOICE TOTAL:	262.85
							VENDOR TOTAL:	262.85
1605665 PERSONNEL DYNAMICS LLC								
53924-L	06/29/24	01	A MOUSEL 10.5 HRS W/E 6/29	211-00-75-10-1050	20241914		08/14/24	244.54
				CONTRACTED SERVICES				
							INVOICE TOTAL:	244.54
53972-L	07/13/24	01	J WINKELMAN 16 HRS W/E 7/13	211-00-75-10-1050	20242093		08/14/24	367.20
				CONTRACTED SERVICES				
							INVOICE TOTAL:	367.20
53985-L	07/20/24	01	J WINKELMAN 4 HRS W/E 7/20	211-00-75-10-1050	20242154		08/14/24	91.80
				CONTRACTED SERVICES				
							INVOICE TOTAL:	91.80
54018-L	07/27/24	01	A MOUSEL 8 HRS W/E 7/27	211-00-75-10-1050	20242225		08/14/24	186.32
				CONTRACTED SERVICES				
							INVOICE TOTAL:	186.32
54028-L	07/29/24	01	A MOUSEL 8 HOURS W/K 8/3	211-00-75-10-1050	20242313		08/14/24	186.32
				CONTRACTED SERVICES				
							INVOICE TOTAL:	186.32
							VENDOR TOTAL:	1,076.18
1618119 ISABELLA A PRATTO								
L	07/08/24	01	LEGO PGRM 7/5, 7/12, 7/22,7/29	999-99-00-00-1000			08/14/24	200.00
				HOLDING ACCOUNT				
							INVOICE TOTAL:	200.00
							VENDOR TOTAL:	200.00

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - AUGUST 14, 2024

Item 3.

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 08/14/2024

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1618120	MADELYN R PRATTO							
L	07/15/24	01	LEGO PGM 7/5, 7/12, 7/19, 7/26	999-99-00-00-1000 HOLDING ACCOUNT			08/14/24	200.00
								INVOICE TOTAL: 200.00
								VENDOR TOTAL: 200.00
1621130	P.U.C.							
L	07/15/24	01	LIB JUN UTILITIES	999-99-00-00-1000 HOLDING ACCOUNT			08/14/24	3,191.93
								INVOICE TOTAL: 3,191.93
								VENDOR TOTAL: 3,191.93
1901535	SANDSTROM'S INC							
512605-L	07/29/24	01	TOWEL ROLL WHT	211-00-75-20-2150	20242203		08/14/24	56.36
		02	TOIL TISS	211-00-75-20-2150	20242203			89.14
		03	FOAM HAND SOAP/C#320023	211-00-75-20-2150	20242203			50.60
								INVOICE TOTAL: 196.10
								VENDOR TOTAL: 196.10
2114356	UNIQUE MANAGEMENT SERVICES							
6127738-L	06/30/24	01	JUN PLACEMENTS	211-00-75-30-3300	20241950		08/14/24	104.85
								INVOICE TOTAL: 104.85
								VENDOR TOTAL: 104.85
2301700	WM CORPORATE SERVICES, INC							
L	07/15/24	01	LIB JUN SERVICE	999-99-00-00-1000 HOLDING ACCOUNT			08/14/24	145.86
								INVOICE TOTAL: 145.86
								VENDOR TOTAL: 145.86

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - AUGUST 14, 2024

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CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 08/14/2024

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
2309435			WILDFLOWER BOOKSHOP, LLC					
L	07/15/24	01	10 SETS OF 10 BOOKS	999-99-00-00-1000 HOLDING ACCOUNT			08/14/24	1,717.10
							INVOICE TOTAL:	1,717.10
							VENDOR TOTAL:	1,717.10
							TOTAL ALL INVOICES:	104,019.15

CITY OF GRAND RAPIDS
 GRAND RAPIDS AREA LIBRARY REVENUE & EXPENDITURES
 YEAR TO DATE THROUGH JULY 31, 2024

Item 3.

Account Number	Account Description	2024 Budget	Year to Date	Percent of Budget
211-00-31-00-0100	CURRENT	\$ 765,835	\$ 406,224	53%
211-00-31-00-0200	DELINQUENT	-	840	0%
211-00-31-00-4055	FISCAL DISPARITIES	59,293	59,293	100%
211-00-33-00-6300	LIBRARY CONTRACTS	128,000	83,440	65%
211-00-34-00-7960	ALS CROSS-OVERS	5,281	8,045	152%
211-00-34-00-7970	PHOTO COPIES	2,000	2,381	119%
211-00-34-00-7975	INTERNET	2,000	936	47%
211-00-34-00-7980	LIBRARY FEES-PROCTORING	100	75	75%
211-00-34-00-7982	PASSPORT PROCESSING FEE	18,200	20,790	114%
211-00-34-00-7990	FAX MACHINE USE	500	412	82%
211-00-35-00-1030	LIBRARY FINES	-	10	0%
211-00-37-00-2310	DONATIONS	1,500	10,066	671%
211-00-37-00-2365	ENDOWMENT FUND INCOME	1,300	1,466	113%
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATIN	-	23,131	0%
211-00-37-00-2450	MISCELLANEOUS	-	1,073	0%
211-00-37-00-5100	INVESTMENT INCOME	3,000	907	30%
		987,009	619,089	63%
211-00-39-00-5500	FUND BALANCE USAGE	-	-	0%
211-00-75-00-7200	OPERATING TRANSFER OUT	-	-	0%
211-00-75-10-1010	SALARY-FULL TIME	415,796	236,134	57%
211-00-75-10-1030	SALARY-PARTTIME	91,955	59,911	65%
211-00-75-10-1050	CONTRACTED SERVICES	8,510	2,086	25%
211-00-75-10-1210	PERA	37,816	21,659	57%
211-00-75-10-1220	FICA	31,481	17,989	57%
211-00-75-10-1250	MEDICARE	7,362	4,207	57%
211-00-75-10-1310	HEALTH INSURANCE	122,265	69,684	57%
211-00-75-10-1330	LIFE INSURANCE	232	134	58%
211-00-75-10-1510	WORKERS COMPENSATION	3,032	1,386	46%
211-00-75-20-2010	OFFICE SUPPLIES	8,000	3,180	40%
211-00-75-20-2020	COPY SUPPLIES	1,500	93	6%
211-00-75-20-2030	PRINTING/BINDING	1,000	126	13%
211-00-75-20-2060	COMPUTER SUPPLIES	3,000	2,352	78%
211-00-75-20-2070	COMPUTER INVENTORY	2,500	3,807	152%
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	10,000	12,840	128%
211-00-75-20-2090	INVENTORIAL SUPPLIES	1,000	318	32%
211-00-75-20-2095	PRGM SUP & MATERIALS	1,000	1,378	138%
211-00-75-20-2100	OPERATING SUPPLIES	2,000	3,181	159%
211-00-75-20-2110	BOOKS	39,000	31,623	81%
211-00-75-20-2120	AUDIO/VISUAL	9,000	7,711	86%
211-00-75-20-2130	NEWSPAPERS	2,000	1,802	90%
211-00-75-20-2140	PERIODICALS	7,500	30	0%
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	3,000	2,479	83%
211-00-75-30-3000	PROFESSIONAL SERVICES	500	-	0%
211-00-75-30-3010	ACCOUNTING SERVICES	1,500	1,278	85%
211-00-75-30-3070	LAUNDRY	1,000	535	53%
211-00-75-30-3090	JANITORIAL SERVICES	20,960	12,227	58%
211-00-75-30-3100	OTHER CONTRACTED SERVICES	12,000	5,295	44%
211-00-75-30-3210	TELEPHONE	6,000	2,639	44%
211-00-75-30-3220	POSTAGE/FREIGHT	3,500	2,453	70%
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	16,000	4,837	30%
211-00-75-30-3260	COMMUNITY ED PROMOTION	-	227	0%
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	2,000	664	33%
211-00-75-30-3310	AUTO MILEAGE/TRAVEL	-	245	0%
211-00-75-30-3510	PUBLISHING & ADVERTISING	600	-	0%

CITY OF GRAND RAPIDS
 GRAND RAPIDS AREA LIBRARY REVENUE & EXPENDITURES
 YEAR TO DATE THROUGH **JULY 31, 2024**

Item 3.

Account Number	Account Description	2024 Budget	Year to Date	Percent of Budget
211-00-75-30-3610	GENERAL INSURANCE	22,000	15,288	69%
211-00-75-30-3810	ELECTRICITY	35,000	15,248	44%
211-00-75-30-3840	GARBAGE REMOVAL	2,000	1,430	72%
211-00-75-30-3860	HEAT-NATURAL GAS	8,000	951	12%
211-00-75-30-4000	MAINTENANCE CONTRACTS	9,500	3,947	42%
211-00-75-30-4010	BUILDING MAINT/REPAIRS	15,000	4,688	31%
211-00-75-30-4015	GROUNDS MAINTENANCE	1,000	1,907	191%
211-00-75-30-4020	COMPUTER MAINT/REPAIR	9,000	3,318	37%
211-00-75-30-4030	ONLINE SERVICES	3,000	1,871	62%
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	8,000	-	0%
211-00-75-30-4100	EQUIPMENT LEASES	1,500	845	56%
211-00-75-30-4330	DUES & SUBSCRIPTIONS	-	240	0%
	TOTAL EXPENDITURES	987,009	564,243	57%
	SURPLUS REVENUES/(EXPENDITURES)	-	54,845	

CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY
SCHEDULE OF CHANGES IN REVENUE, EXPENDITURES, AND FUND BALANCE
FOR THE SEVEN MONTHS ENDING JULY 31, 2024
With Comparative Totals for July 31, 2023

	2023 Actual	2024 Actual	2024 Budget	Percent of Budget
Fund Balance 1/1/XX:				
Cash Flow	456,479	490,352	490,352	
Compensated Absences	44,648	-	-	
Emergency/unanticipated Expenditures	64,796	69,091	69,091	
Major Equipment Replacement	135,725	215,796	215,796	
TOTAL FUND BALANCE 1/1/XX	701,648	775,239	775,239	
Revenues:				
Taxes	418,112	466,357	825,128	57%
Intergovernmental	82,720	83,440	128,000	65%
Charges for Services	34,850	32,638	28,081	116%
Fines & Forfeits	45	10	-	0%
GR Library Foundation	14,546	23,131	-	0%
Miscellaneous	19,921	13,512	5,800	233%
Other Sources-Operating Transfer	4,452	-	-	0%
Other Sources-Fund Balance Usage	-	-	-	0%
TOTAL REVENUES	574,647	619,089	987,009	63%
Expenditures:				
Personnel	381,711	413,191	718,449	58%
Supplies/Materials	57,516	70,920	90,500	78%
Other Services/Charges	80,527	80,132	178,060	45%
TOTAL EXPENDITURES	519,754	564,243	987,009	57%
OPERATING SURPLUS (DEFICIT)	54,893	54,845	-	
Gr Rapids Library Foundation Captl Grant	-	-	-	0%
Capital Outlay	7,898	-	-	0%
Fund Balance 7/31/XX				
Cash Flow	503,475	545,198	490,352	
Compensated Absences	44,648	-	-	
Emergency/unanticipated Expenditures	64,796	69,091	69,091	
Major Equipment Replacement	135,725	215,796	215,796	
TOTAL FUND BALANCE 7/31/XX	\$ 748,644	\$ 830,085	\$ 775,239	

The Grand Rapids Public Library Endowment Fund of Minnesota Foundation has a balance of \$37,085 as of 5/31/24. This endowment is not available for current operations.

Accumulated Energy Rebates

\$4,533

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CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 7 PERIODS ENDING JULY 31, 2024

PAGE: 1
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FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
REVENUES							
TAXES							
211-00-31-00-0100	CURRENT	0.00	765,835.00	406,224.36	0.00	359,610.64	53
211-00-31-00-0200	DELINQUENT	0.00	0.00	839.66	0.00	(839.66)	100
211-00-31-00-4055	FISCAL DISPARITIES	0.00	59,293.00	59,293.01	0.00	(0.01)	100
TOTAL		0.00	825,128.00	466,357.03	0.00	358,770.97	57
TOTAL TAXES		0.00	825,128.00	466,357.03	0.00	358,770.97	57
INTERGOVERNMENTAL							
211-00-33-00-4060	SUPPLEMENTAL AID	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4250	STATE OF MINNESOTA	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-6300	LIBRARY CONTRACTS	83,440.36	128,000.00	83,440.36	0.00	44,559.64	65
211-00-33-00-6310	ALS REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		83,440.36	128,000.00	83,440.36	0.00	44,559.64	65
TOTAL INTERGOVERNMENTAL		83,440.36	128,000.00	83,440.36	0.00	44,559.64	65
CHARGES FOR SERVICES							
211-00-34-00-7960	ALS CROSS-OVERS	0.00	5,281.00	8,045.00	0.00	(2,764.00)	152
211-00-34-00-7970	PHOTO COPIES	365.17	2,000.00	2,380.67	0.00	(380.67)	119
211-00-34-00-7975	INTERNET	214.82	2,000.00	935.75	0.00	1,064.25	47
211-00-34-00-7980	LIBRARY FEES-PROCTORING	20.00	100.00	75.25	0.00	24.75	75
211-00-34-00-7982	PASSPORT PROCESSING FEE	3,430.00	18,200.00	20,790.00	0.00	(2,590.00)	114
211-00-34-00-7985	POSTAGE REIMBURSEMENTS-TESTS	0.00	0.00	0.00	0.00	0.00	0
211-00-34-00-7990	FAX MACHINE USE	49.84	500.00	411.57	0.00	88.43	82
TOTAL		4,079.83	28,081.00	32,638.24	0.00	(4,557.24)	116
TOTAL CHARGES FOR SERVICES		4,079.83	28,081.00	32,638.24	0.00	(4,557.24)	116
FINES & FORFEITS							
211-00-35-00-1030	LIBRARY FINES	0.00	0.00	10.00	0.00	(10.00)	100
TOTAL		0.00	0.00	10.00	0.00	(10.00)	100

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CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 7 PERIODS ENDING JULY 31, 2024

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FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
TOTAL FINES & FORFEITS		0.00	0.00	10.00	0.00	(10.00)	100
MISCELLANEOUS REVENUE							
211-00-37-00-2310	DONATIONS	1,766.10	1,500.00	10,066.10	0.00	(8,566.10)	671
211-00-37-00-2365	ENDOWMENT FUND INCOME	0.00	1,300.00	1,466.42	0.00	(166.42)	113
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATIN	1,996.91	0.00	23,130.68	0.00	(23,130.68)	100
211-00-37-00-2368	DONATIONS-ADA PROJECT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2375	MEETING ROOM RECEIPTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2421	MIRC GRANT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2450	MISCELLANEOUS	162.59	0.00	1,073.37	0.00	(1,073.37)	100
211-00-37-00-2455	ENERGY REBATES	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2460	BOARD FUNDRAISER	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-5100	INVESTMENT INCOME	0.00	3,000.00	906.58	0.00	2,093.42	30
211-00-37-00-5105	NET +/- FAIR VALUE-INVSTMT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		3,925.60	5,800.00	36,643.15	0.00	(30,843.15)	632
TOTAL MISCELLANEOUS REVENUE		3,925.60	5,800.00	36,643.15	0.00	(30,843.15)	632
OTHER SOURCES							
211-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5010	SALES OF GENL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5030	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5500	FUND BALANCE USAGE	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SOURCES		0.00	0.00	0.00	0.00	0.00	0
TOTAL REVENUES:		91,445.79	987,009.00	619,088.78	0.00	367,920.22	63
EXPENSES							
GENERAL ADMINISTRATION							
211-00-75-00-7200	OPERATING TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0

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CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 7 PERIODS ENDING JULY 31, 2024

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FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
EXPENSES							
GENERAL ADMINISTRATION							
PERSONNEL							
211-00-75-10-1010	SALARY-FULL TIME	34,859.67	415,796.00	236,134.24	0.00	179,661.76	57
211-00-75-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1030	SALARY-PARTTIME	7,942.96	91,955.00	59,911.12	0.00	32,043.88	65
211-00-75-10-1040	SALARY-PARTTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1050	CONTRACTED SERVICES	831.64	8,510.00	2,085.98	611.74	5,812.28	32
211-00-75-10-1210	PERA	2,980.70	37,816.00	21,658.96	0.00	16,157.04	57
211-00-75-10-1220	FICA	2,438.87	31,481.00	17,988.89	0.00	13,492.11	57
211-00-75-10-1250	MEDICARE	570.36	7,362.00	4,207.00	0.00	3,155.00	57
211-00-75-10-1310	HEALTH INSURANCE	10,092.00	122,265.00	69,684.00	0.00	52,581.00	57
211-00-75-10-1330	LIFE INSURANCE	22.96	232.00	134.13	0.00	97.87	58
211-00-75-10-1347	VISION INSURANCE	0.52	0.00	0.45	0.00	(0.45)	100
211-00-75-10-1420	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1510	WORKERS COMPENSATION	201.06	3,032.00	1,386.42	0.00	1,645.58	46
TOTAL PERSONNEL		59,940.74	718,449.00	413,191.19	611.74	304,646.07	58
SUPPLIES & MATERIALS							
211-00-75-20-2010	OFFICE SUPPLIES	77.79	8,000.00	3,179.94	45.82	4,774.24	40
211-00-75-20-2020	COPY SUPPLIES	93.32	1,500.00	93.32	0.00	1,406.68	6
211-00-75-20-2030	PRINTING/BINDING	0.00	1,000.00	125.94	0.00	874.06	13
211-00-75-20-2043	BINDINGS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2060	COMPUTER SUPPLIES	942.04	3,000.00	2,351.84	737.88	(89.72)	103
211-00-75-20-2070	COMPUTER INVENTORY	3,806.70	2,500.00	3,806.70	3,806.70	(5,113.40)	305
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	1,411.00	10,000.00	12,839.58	1,411.00	(4,250.58)	143
211-00-75-20-2090	INVENTORIAL SUPPLIES	318.32	1,000.00	318.32	318.32	363.36	64
211-00-75-20-2095	PRGM SUP & MATERIALS	371.73	1,000.00	1,378.34	212.94	(591.28)	159
211-00-75-20-2100	OPERATING SUPPLIES	0.00	2,000.00	3,181.24	0.00	(1,181.24)	159
211-00-75-20-2110	BOOKS	2,918.56	39,000.00	31,622.86	2,288.48	5,088.66	87
211-00-75-20-2120	AUDIO/VISUAL	691.55	9,000.00	7,711.17	607.27	681.56	92
211-00-75-20-2130	NEWSPAPERS	0.00	2,000.00	1,802.25	0.00	197.75	90
211-00-75-20-2140	PERIODICALS	0.00	7,500.00	30.00	29.70	7,440.30	1
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	252.60	3,000.00	2,478.77	28.25	492.98	84
211-00-75-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2210	EQUIPMENT PARTS	0.00	0.00	0.00	0.00	0.00	0

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CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 7 PERIODS ENDING JULY 31, 2024

PAGE: 4
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FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
TOTAL SUPPLIES & MATERIALS		10,883.61	90,500.00	70,920.27	9,486.36	10,093.37	89
OTHER SERVICES & CHARGES							
211-00-75-30-3000	PROFESSIONAL SERVICES	0.00	500.00	0.00	0.00	500.00	0
211-00-75-30-3010	ACCOUNTING SERVICES	0.00	1,500.00	1,277.50	1,277.50	(1,055.00)	170
211-00-75-30-3040	LEGAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3070	LAUNDRY	69.02	1,000.00	534.69	34.51	430.80	57
211-00-75-30-3090	JANITORIAL SERVICES	1,746.67	20,960.00	12,226.69	3,493.34	5,239.97	75
211-00-75-30-3100	OTHER CONTRACTED SERVICES	550.00	12,000.00	5,295.00	500.00	6,205.00	48
211-00-75-30-3210	TELEPHONE	377.27	6,000.00	2,639.28	0.00	3,360.72	44
211-00-75-30-3220	POSTAGE/FREIGHT	0.00	3,500.00	2,452.50	0.00	1,047.50	70
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	16,000.00	4,837.25	0.00	11,162.75	30
211-00-75-30-3255	STAFF TRAINING	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3260	COMMUNITY ED PROMOTION	0.00	0.00	227.00	0.00	(227.00)	100
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	0.00	2,000.00	664.05	104.85	1,231.10	38
211-00-75-30-3310	AUTO MILEAGE/TRAVEL	81.74	0.00	245.22	0.00	(245.22)	100
211-00-75-30-3510	PUBLISHING & ADVERTISING	0.00	600.00	0.00	0.00	600.00	0
211-00-75-30-3610	GENERAL INSURANCE	2,184.00	22,000.00	15,288.00	0.00	6,712.00	69
211-00-75-30-3810	ELECTRICITY	0.00	35,000.00	15,247.70	0.00	19,752.30	44
211-00-75-30-3840	GARBAGE REMOVAL	0.00	2,000.00	1,430.17	0.00	569.83	72
211-00-75-30-3860	HEAT-NATURAL GAS	0.00	8,000.00	951.14	0.00	7,048.86	12
211-00-75-30-4000	MAINTENANCE CONTRACTS	0.00	9,500.00	3,946.54	0.00	5,553.46	42
211-00-75-30-4010	BUILDING MAINT/REPAIRS	285.00	15,000.00	4,688.19	0.00	10,311.81	31
211-00-75-30-4015	GROUNDS MAINTENANCE	0.00	1,000.00	1,907.46	0.00	(907.46)	191
211-00-75-30-4020	COMPUTER MAINT/REPAIR	0.00	9,000.00	3,317.89	0.00	5,682.11	37
211-00-75-30-4025	COMPUTER LEASES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4030	ONLINE SERVICES	0.00	3,000.00	1,871.08	0.00	1,128.92	62
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	0.00	8,000.00	0.00	0.00	8,000.00	0
211-00-75-30-4100	EQUIPMENT LEASES	130.16	1,500.00	844.64	0.00	655.36	56
211-00-75-30-4150	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4200	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4300	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4330	DUES & SUBCRIPTIONS	0.00	0.00	240.00	0.00	(240.00)	100
211-00-75-30-4900	TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SERVICES & CHARGES		5,423.86	178,060.00	80,131.99	5,410.20	92,517.81	48

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
 FOR 7 PERIODS ENDING JULY 31, 2024

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
EXPENSES							
GENERAL ADMINISTRATION							
CAPITAL OUTLAY							
211-00-75-50-5500	EQPT/MACH/FURN/FIX	0.00	0.00	0.00	0.00	0.00	0
211-00-75-50-5900	BUILDING/BLDG IMPROV	0.00	0.00	0.00	0.00	0.00	0
TOTAL CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00	0
TOTAL GENERAL ADMINISTRATION		76,248.21	987,009.00	564,243.45	15,508.30	407,257.25	59
TOTAL EXPENSES:		76,248.21	987,009.00	564,243.45	15,508.30	407,257.25	59
TOTAL FUND REVENUES		91,445.79	987,009.00	619,088.78	0.00	367,920.22	63
TOTAL FUND EXPENSES		76,248.21	987,009.00	564,243.45	15,508.30	407,257.25	59
FUND SURPLUS (DEFICIT)		15,197.58	0.00	54,845.33			
TOTAL ALL FUND REVENUES		91,445.79	987,009.00	619,088.78	0.00	367,920.22	63
TOTAL ALL FUND EXPENSES		76,248.21	987,009.00	564,243.45	15,508.30	407,257.25	59
ALL FUND SURPLUS (DEFICIT)		15,197.58	0.00	54,845.33			

FUND: PUBLIC LIBRARY
 FOR 7 PERIODS ENDING JULY 31, 2024

ACCOUNT #	DESCRIPTION	BALANCE 01/01/24	NET DEBITS	NET CREDITS	BALANCE 07/31/24
ASSETS					
211-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
211-00-00-00-0110	DUE TO OTHER FUNDS	0.00	347,738.87	347,738.87	0.00
211-00-00-00-1010	CASH	767,313.44	621,541.91	585,630.79	803,224.56
211-00-00-00-1019	PETTY CASH FUND	20.00	0.00	0.00	20.00
211-00-00-00-1020	CHANGE FUND	70.00	0.00	0.00	70.00
211-00-00-00-1041	UNREALIZED FAIR VALUE-INVSTMT	(16,583.06)	0.00	0.00	(16,583.06)
211-00-00-00-1050	TAXES RECEIVABLE-CURRENT	0.00	0.00	0.00	0.00
211-00-00-00-1070	TAXES RECEIVABLE-DELINQUENT	30,642.00	0.00	0.00	30,642.00
211-00-00-00-1150	ACCOUNTS RECEIVABLE	1,500.00	0.00	1,500.00	0.00
211-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
211-00-00-00-1313	DUE FROM ALS	0.00	0.00	0.00	0.00
211-00-00-00-1314	GR AREA LIB FND ENDOWMENT	0.00	0.00	0.00	0.00
211-00-00-00-1315	DUE FROM ST PAUL & MN COM FDN	37,612.94	0.00	0.00	37,612.94
211-00-00-00-1320	DUE FROM OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
211-00-00-00-1321	DUE FROM US GOV'T	0.00	0.00	0.00	0.00
211-00-00-00-1550	PREPAID ITEMS	4,175.79	2,426.17	4,175.79	2,426.17
211-00-00-00-1551	PREPAID INSURANCE	9,612.00	54,820.67	52,511.42	11,921.25
211-00-00-00-1620	BUILDINGS	0.00	0.00	0.00	0.00
211-00-00-00-1621	ACCUMULATED DEPRECIATION	0.00	0.00	0.00	0.00
211-00-00-00-1630	IMPROVEMENTS	0.00	0.00	0.00	0.00
211-00-00-00-1800	ENCUMBRANCES	0.00	36,144.15	20,723.74	15,420.41
TOTAL		834,363.11	1,062,671.77	1,012,280.61	884,754.27
TOTAL ASSETS		834,363.11	1,062,671.77	1,012,280.61	884,754.27

LIABILITIES AND FUND EQUITY

LIABILITIES					
211-00-00-00-2020	ACCOUNTS PAYABLE	17,583.14	612,485.67	603,443.43	8,540.90
211-00-00-00-2030	SALES TAX PAYABLE	0.00	334.24	400.56	66.32
211-00-00-00-2040	USE TAX PAYABLE	0.00	0.00	0.00	0.00
211-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
211-00-00-00-2070	DUE TO OTHER FUNDS	0.00	0.00	0.00	0.00
211-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
211-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
211-00-00-00-2170	ACCRUED WAGES PAYABLE	10,898.66	10,898.66	0.00	0.00
211-00-00-00-2200	DEFERRED REVENUES-TAXES	30,642.00	0.00	0.00	30,642.00
211-00-00-00-2220	DEFERRED REVENUES	0.00	0.00	0.00	0.00
TOTAL		59,123.80	623,718.57	603,843.99	39,249.22

FUND: PUBLIC LIBRARY
 FOR 7 PERIODS ENDING JULY 31, 2024

ACCOUNT #	DESCRIPTION	BALANCE 01/01/24	NET DEBITS	NET CREDITS	BALANCE 07/31/24
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TOTAL LIABILITIES		59,123.80	623,718.57	603,843.99	39,249.22
<hr/>					
FUND EQUITY					
211-00-00-00-2530	FUND BALANCE-UNRESV & UNDESG	775,239.31	0.00	0.00	775,239.31
211-00-00-00-2950	RESERVE FOR ENCUMBRANCE	0.00	20,723.74	36,144.15	15,420.41
<hr/>					
TOTAL	FUND SURPLUS (DEFICIT)	775,239.31 0.00	20,723.74 0.00	36,144.15 54,845.33	790,659.72 54,845.33
<hr/>					
TOTAL FUND EQUITY		775,239.31	20,723.74	90,989.48	845,505.05
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TOTAL LIABILITIES AND FUND EQUITY		834,363.11	644,442.31	694,833.47	884,754.27
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RESOLUTION NO. 2024-8
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Neal Nicolaus & Susan Johnston - \$49.00 for *The Sun* magazine

Grand Rapids Area Library Friends - \$1,717.10 book club kits

Adopted this 14th day of August, 2024

Cyndy Martin, President

Deb Kee, Secretary

**CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY**

ACTUAL 2021-2023 EXPENDITURES, 2024 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGET

	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 ACTUAL</u>	<u>2024 BUDGET</u>	<u>YTD ACTUAL 6/30/2024</u>	<u>PROPOSED 2025 BUDGET</u>
REVENUES						
Taxes						
Current	\$ 605,929	\$ 642,923	\$ 661,419	825,128	\$ -	\$ 847,187
Delinquent	8,908	4,460	1867.29		-	
Fiscal Disparities	52,442	78,000	53079.69		-	
Total Taxes	<u>667,279</u>	<u>725,384</u>	<u>716,366</u>	<u>825,128</u>	<u>-</u>	<u>847,187</u>
Intergovernmental						
Supplemental Aid	33,728	33,956	35,268		-	
State of Minnesota	-	707	-		-	
Library Contracts	146,043	151,428	143,384	128,000	-	128,000
Total Intergovernmental	<u>179,771</u>	<u>186,092</u>	<u>178,652</u>	<u>128,000</u>	<u>-</u>	<u>128,000</u>
Charges for Services						
ALS Cross-overs	8,045	8,045	8,045	5,281	8,045	5,281
Photo Copies	1,579	2,290	2,898	2,000	1,914	2,000
Internet	876	1,449	1,338	2,000	662	2,000
Library Fees-Proctoring	130	120	125	100	55	100
Passport Processing Fee	17,185	29,640	42,105	18,200	16,450	18,200
Fax Machine Use	367	436	693	500	353	500
Total Charges for Services	<u>28,182</u>	<u>41,980</u>	<u>55,204</u>	<u>28,081</u>	<u>27,479</u>	<u>28,081</u>
Fines and Forfeits						
Library Fines	220	13	86		10	-
Total Fines and Forfeits	<u>220</u>	<u>13</u>	<u>86</u>	<u>-</u>	<u>10</u>	<u>-</u>
Miscellaneous Revenue						
Donations	4,089	12,302	17,529	1,500	8,300	1,500
Memorial Books	-	-	60	-	-	-
Donations-Children's Library	-	487	-	-	-	-
Donations-Library Programs	330	-	-	-	-	-
Endowment Fund Income	6,981	(4,130)	2,586	1,300	1,466	1,300
Donations-ADA Project	-	-	-	-	-	-
Grand Rapids Lib Foundation	3,400	34,777	24,486	-	21,134	-
Meeting Room Receipts	-	-	-	-	-	-
Miscellaneous	2,311	2,569	2,809	-	892	-
Energy Rebates	-	-	-	-	-	-
Investment Income	4,001	2,901	5,200	3,000	907	3,000
Net (loss)/gain on net Investment	-	(23,611)	7,028	-	-	-
Total Miscellaneous Revenue	<u>21,112</u>	<u>25,295</u>	<u>59,698</u>	<u>5,800</u>	<u>32,699</u>	<u>5,800</u>
Other Sources						
Insurance Recovery	-	-	-	-	-	-
Operating Transfer - In	-	-	4,452	-	-	-
Fund Balance Usage	-	-	-	-	-	-
Total Revenues	<u>896,564</u>	<u>978,765</u>	<u>1,014,459</u>	<u>987,009</u>	<u>60,189</u>	<u>1,009,068</u>
EXPENSES						
Operating Transfer Out	-	-	-	-	-	-

**CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY**

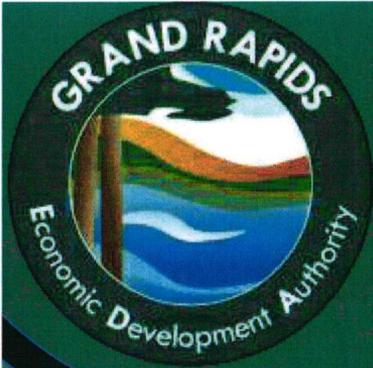
ACTUAL 2021-2023 EXPENDITURES, 2024 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGET

	<u>2021 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>2023 ACTUAL</u>	<u>2024 BUDGET</u>	<u>YTD ACTUAL 6/30/2024</u>	<u>PROPOSED 2025 BUDGET</u>
Personnel						
Salary-Full time	398,402	389,447	403,487	415,796	201,275	432,574
Salary-Full time overtime	-	-	-	-	-	-
Salary-Part Time	53,774	71,515	85,689	91,955	51,968	96,799
Salary-Part time overtime	-	-	-	-	-	-
Contracted Services	4,845	11,393	2,043	8,510	551	8,510
PERA	35,699	34,401	36,378	37,816	18,678	39,305
FICA	27,825	28,192	29,912	31,481	15,550	32,821
Medicare	6,508	6,593	6,996	7,362	3,637	7,676
Health Insurance	115,625	109,944	114,444	122,265	59,592	128,370
Life Insurance	199	218	222	232	138	232
Unemployment	8,787	-	-	-	3	-
Worker's Comp	2,954	2,496	3,062	3,032	1,206	2,413
Total Personnel	654,619	654,199	682,233	718,449	352,598	748,700
Supplies and materials						
Office Supplies	3,732	7,754	3,803	8,000	2,705	8,000
Copy Supplies	450	637	1,118	1,500	-	1,500
Printing/binding	478	528	193	1,000	126	1,000
Computer Supplies	3,522	3,359	3,477	3,000	1,410	3,000
Computer Inventory	10,560	365	836	2,500	-	2,500
Assets between 700 and 4999	1,529	13,361	7,873	10,000	11,429	10,000
Inventorial Supplies Equip<700	790	3,514	750	1,000	-	1,000
Volunteer Prgm Supplies & Mat	414	3,593	6,197	1,000	731	1,000
Operating Supplies	2,744	2,812	2,894	2,000	3,181	2,000
Books	41,791	51,345	48,884	39,000	23,105	39,000
Audio/Visual	8,787	9,197	8,033	9,000	5,917	9,000
Newspapers	1,459	1,563	1,993	2,000	1,490	2,000
Periodicals	5,588	5,561	5,549	7,500	30	7,500
Maintenance Tools/Supplies	2,061	2,314	2,805	3,000	1,662	3,000
Other Supplies/Materials	90	360	-	-	-	-
Equipment/Parts	-	-	-	-	-	-
Volunteer Coordinator Materials	-	-	-	-	-	-
Total supplies and materials	83,995	106,264	94,404	90,500	51,785	90,500
Services and Charges						
Professional Services	-	15,501	-	500	-	500
Accounting Services	1,113	1,124	1,203	1,500	-	1,600
Legal	-	-	-	-	-	-
Laundry	457	726	820	1,000	397	1,000
Janitorial Services	20,400	18,275	20,400	20,960	8,733	20,960
Other Contracted Services	4,289	16,023	6,325	12,000	4,495	12,000
Telephone	4,811	4,546	4,378	6,000	2,262	6,000
Postage/Freight	1,743	3,293	4,506	3,500	2,453	3,500
Seminar/Meetings/School	-	-	10,229	16,000	4,837	3,000
Staff Training	-	-	-	-	-	-
Community Ed/Promotion	216	216	216	-	227	-
Professional Service-Collections	343	1,877	1,922	2,000	466	2,000
Auto Mileage/travel	-	-	254	-	82	500
Publishing and Advertising	105	420	-	600	-	600
General Insurance	8,043	17,082	24,295	22,000	13,104	26,208

**CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY**

ACTUAL 2021-2023 EXPENDITURES, 2024 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2025 BUDGET

	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	YTD ACTUAL 6/30/2024	PROPOSED 2025 BUDGET
Electricity	34,158	33,292	31,682	35,000	12,056	35,000
Garbage Removal	1,766	1,675	1,797	2,000	1,284	2,000
Heat-Natural Gas	5,031	4,643	1,961	8,000	951	8,000
Maintenance Contracts	10,499	10,501	12,190	9,500	2,103	9,500
Building Maintenance/Repairs	7,006	17,733	9,977	15,000	4,403	15,000
Grounds Maintenance	-	1,536	3,683	1,000	1,173	1,000
Computer Maintenance/Repairs	8,766	9,847	10,440	9,000	3,318	9,000
On-line Services	2,564	1,753	1,849	3,000	1,079	3,000
General Equip Maint/Repair	5,525	11,624	6,664	8,000	-	8,000
Equipment Leases	1,451	1,445	1,512	1,500	714	1,500
Miscellaneous	20	-	-	-	-	-
Dues & Subscriptions	30	30	30	-	240	-
Interlibrary Loan Charges	-	20	-	-	-	-
Fund Balance Payback	-	-	-	-	-	-
Total Other Services	118,335	173,180	156,333	178,060	64,377	169,868
Capital Outlay						
Equipment/Mach/Furn/Fixture	-	-	7,898	-	-	-
Building/Bldg Improvements	-	-	-	-	-	-
Total Capital Outlay	-	-	7,898	-	-	-
GRAND TOTAL	856,949	933,644	940,868	987,009	468,760	1,009,068
REVENUE/(EXPENDITURES)	\$ 39,615	\$ 45,121	\$ 73,591	\$ -	\$ (408,571)	\$ -



Item 3.

Item 7.

Project Background



PRELIMINARY
NOT FOR
CONSTRUCTION

CONCEPT
RENDERING

DATE	10/14/10
SCALE	1/8" = 1'-0"
PROJECT NO. 1000000000	
SHEET NO. A200	

A200

© 2010 Architect 1010

WEST GROUP

Community Development Department

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July in Children's

I hope this finds you well, and staying cool. This month has been an average summer month for us...chock full of people, programs, and more people. Some highlights:

- A piece I contributed to was played on KAXE. The discussion was around the topic of why the number of kids who read for fun continues to drop alarmingly. If you're interested, it can be found on their website. I will start my regular contributions to their programming in the fall.
- We managed to continue to film Online Storytime, even with Teacher Missy Gray undergoing several surgeries, and Gramma Pat Fidely breaking her leg. (I think she took the encouragement "break a leg" a little too literally.) Patty Grigsby filmed 4 Storytimes for us, and we are very grateful. Gramma Pat will be back with us in August.
- Teen Book Club met after the June postponement due to Covid.
- Page Turners Book Club met under the leadership of Emily Lindner.
- We had two well-attended programs: Will Hale and the Tadpole Parade, and Peregrine Falcons with Jackie Fallon.
- Lego Club, under the phenomenal direction of Bella Pratto and Madelyn Pratto, met each Friday in July. They continue to receive many compliments for the really awesome job they do for us. Lego Club is done for the summer, but I hope to return to once-a-month programming in October.
- Summer Booktime continues to be well-attended. (46, 74, and 59 participants for the three times we met in July. Yikes!!) Our topics for the month of July included Snails, Sheep, and Dinosaurs. (Roar!!)
- Grandma Nancy once again volunteered for another filming of Artastic at Home. She has been donating her time monthly since we were closed for Covid. We are so very lucky to have her!
- And...now my attention has turned forward to Summer Celebration. Thank you for your support, and especially for your volunteerism. It's such a fun afternoon, and your presence is so valued! Thank you...and Happy Reading!

Monthly Report - Overview for Jul 2024

Locations on this report: Grand Rapids Area Library

Checkout

Description	Jul 2024	Jun 2024	%chg	Jul 2023	%chg	2024 YTD	2023 YTD	%chg
1st Time	12140	10310	17	10333	17	72215	68959	4
Phone Renewal	307	225	36	337	-9	2071	2125	-3
Renewal	233	154	51	171	36	1395	1088	28
Opac Renewal	700	658	6	713	-2	4578	4681	-3
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	13380	11347	17	11554	15	80259	76853	4

Checkout Stock Rotation

Description	Jul 2024	Jun 2024	%chg	Jul 2023	%chg	2024 YTD	2023 YTD	%chg
1st Time	0	0	0	0	0	0	0	0
Phone Renewal	0	0	0	0	0	0	0	0
Renewal	0	0	0	0	0	0	0	0
Opac Renewal	0	0	0	0	0	0	0	0
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	0	0	0	0	0	0	0	0

Checkin

Description	Jul 2024	Jun 2024	%chg	Jul 2023	%chg	2024 YTD	2023 YTD	%chg
Normal	10788	8739	23	10021	7	64362	61806	4
Late	2397	1832	30	1937	23	14125	13347	5
Offline Normal	0	0	0	0	0	0	0	0
Offline Late	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	13185	10571	24	11958	10	78487	75153	4

Requests Placed

Description	Jul 2024	Jun 2024	%chg	Jul 2023	%chg	2024 YTD	2023 YTD	%chg
Placed	2060	1898	8	1634	26	15410	13544	13
Total	2060	1898	8	1634	26	15410	13544	13

Requests Resolved

Description	Jul 2024	Jun 2024	%chg	Jul 2023	%chg	2024 YTD	2023 YTD	%chg
Cancelled	136	129	5	96	41	819	759	7
Filled	3145	2472	27	2576	22	21677	20269	6
Expired	3	2	50	0	100	17	12	41
Total	3284	2603	26	2672	22	22513	21040	7

Holds Resolved

Description	Jul 2024	Jun 2024	%chg	Jul 2023	%chg	2024 YTD	2023 YTD	%chg
Picked Up	1956	1573	24	1609	21	13839	12327	12
Cancelled	9	3	200	5	80	19	43	-56
Expired	206	160	28	132	56	1071	809	32
Total	2171	1736	25	1746	24	14929	13179	13

Overdues

Description	Jul 2024	Jun 2024	%chg	Jul 2023	%chg	2024 YTD	2023 YTD	%chg
1st Notice	1147	810	41	650	76	5082	3745	35
2nd Notice	6	9	-34	2	200	32	17	88
3rd Notice	2	1	100	1	100	6	7	-15
4th Notice	2	0	100	0	100	4	5	-20
5th Notice	2	0	100	0	100	5	1	400
Final Notice	1	0	100	0	100	1	2	-50
Notice # 7	0	0	0	0	0	0	0	0
Notice # 8	0	0	0	0	0	0	0	0
Notice # 0	232	284	-19	152	52	1495	1100	35
Total	1392	1104	26	805	72	6625	4877	35

Borrower Delta

Description	Jul 2024	Jun 2024	%chg	Jul 2023	%chg	2024 YTD	2023 YTD	%chg
New (Manual)	129	125	3	105	22	656	708	-8
Deleted (Manual)	10	7	42	5	100	57	50	14
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0

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Total	139	132	5	110	26	713	758	-6

Bib Delta

Description	Jul 2024	Jun 2024	%chg	Jul 2023	%chg	2024 YTD	2023 YTD	%chg
New (Manual)	181	130	39	151	19	1129	1296	-13
Deleted (Manual)	311	110	182	326	-5	1784	2450	-28
New (Batch)	79	50	58	47	68	685	541	26
Deleted (Batch)	0	0	0	0	0	0	0	0
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Total	571	290	96	524	8	3598	4287	-17

Auth Delta

Description	Jul 2024	Jun 2024	%chg	Jul 2023	%chg	2024 YTD	2023 YTD	%chg
New (Manual)	0	0	0	0	0	0	0	0
Deleted (Manual)	10	0	100	0	100	16	4	300
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	10	0	100	0	100	16	4	300

Item Delta

Description	Jul 2024	Jun 2024	%chg	Jul 2023	%chg	2024 YTD	2023 YTD	%chg
New (Manual)	469	359	30	328	42	3388	3641	-7
Deleted (Manual)	399	41	873	335	19	2761	3634	-25
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	868	400	117	663	30	6149	7275	-16

Acquisitions Activities

Description	Jul 2024	Jun 2024	%chg	Jul 2023	%chg	2024 YTD	2023 YTD	%chg
Lines Ordered	0	0	0	0	0	0	0	0
Items Ordered	0	0	0	0	0	0	0	0
Lines Received	314	214	46	219	43	1860	2030	-9
Items Rcvd by Ven	317	215	47	220	44	1884	2071	-10
Claims	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	631	429	47	439	43	3744	4101	-9

Grand Rapids Area Library
Reference Statistics
July 2024

	July	YTD 2024
Door Count	6253	36,779
Reference Questions	183	1302
Computer Help Over 5 Minutes	15	119
Tests Proctored	2	13
Public Computer Use: Sessions	263	1535
Public Computer Use: Hours	203	1163
Special Computer Sessions	167	889
Passports Accepted	94	597

July 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 119858 8	2 120236 4	3 120,527 6	4 CLOSED	5 120,695 1	6 (19)
7	8 121,115 5	9 121,452 7	10 121737 2	11 121997 8	12 122,220 Ø	13 (22)
14	15 122578 4	16 122,863 4	17 123151 5	18 123,466 2	19 123,690 1	20 (16)
21	22 124014 2	23 113,694 Ø	24 124691 5	25 124994 12	26 125,194 7 8	27 (27) 27
28	29 129544 129544 6	30 125,858 Ø	31 126111 4			10

July 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 7 np/ III CI IIII	2 np/ IIII CI IIII II	3 12 np/ CI IIII	4 Closed	5 6 np/ CI IIII	6 IIII
7	8 16 np/ CI IIII I	9 13 np/ CI IIII IIII	10 13 np/ CI IIII IIII	11 10 np/ CI IIII IIII II	12 1 np/ CI IIII II	13 r
14	15 10 np/ CI IIII	16 12 np/ CI IIII I	17 np/ CI IIII I	18 11 np/ CI IIII III	19 10 np/ CI III	20
21	22 10 np/ CI IIII III	23 10 np/ CI IIII III	24 8 np/ CI IIII IIII	25 4 np/ CI IIII IIII	26 5 np/ CI IIII	27
28	29 12 np/ CI IIII IIII	30 7 np/ CI IIII IIII	31 6 np/ CI IIII			

GRAL Children’s Library Monthly Statistics July 2024

Online Storytime

Programs: 4

Facebook plays: 1530*

YouTube views: 3197

Total views: 4727

Artastic

Programs: 1

Facebook plays: 489

YouTube views: 61

Total views: 550

Kits handed out: 150

Programs:	<u>Date</u>	<u>Name of Program</u>	<u>Number of people</u>
	7/05	Lego Club	11
	7/11	Book Time	46
	7/12	Lego Club	19
	7/17	Will Hale & the Tadpole Parade	33
	7/18	Book Time	74
	7/19	Lego Club	26
	7/21	Peregrine Falcons with Jackie Fallon	148
	7/25	Book Time	59
	7/26	Lego Club	26
	7/29	Page Turners	6

Book Times : 3

People: 179

Library Programs: 7

People: 269

Total Programs: 10 People: 448

Reference Questions 2024: 604

Reference Questions 2023: 678

*The Meta platform has changed how they calculate Facebook viewer metric. They have changed views to plays.

JULY 2024

Le04

Item 9.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 19 Da MAPPY	2 31	3 18	4 closed	5 -12	6 80
7	8 53	9 23	10 33	11 17	12 17	13 143
14	15 210	16 18	17 35	18 27	19 14	20 126
21	22 No Madat 56	23 28	24 66	25 21	26 11	27 182
28	29 36	30 31	31 13			79

GRAND RAPIDS AREA LIBRARY: 2024 Volunteer Report

Month	Regular Volunteers		RSVP Volunteers		Library Board		Library Friends		Library Foundation		Total	Total
	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours
January	22	141.75	8	101.75	7	27.00	8	43.25	1	8.00	30	243.50
February	31	159.75	7	101.25	7	27.00	11	77.50	9	20.00	38	261.00
March	24	146.25	7	65.00	7	27.00	8	50.25	2	11.00	31	211.25
April	35	187.75	8	87.25	9	29.00	11	65.25	8	17.00	43	275.00
May	28	177.50	7	108.50	7	26.00	8	95.50	2	6.00	35	286.00
June	29	157.00	6	101.50	6	26.00	10	84.25	1	6.00	35	258.50
July	36	206.25	8	111.00	7	17.00	18	137.25	1	9.00	44	317.25
August												
September												
October												
November												
December												
Total		1176.25		676.25		179.00		553.25		77.00	*	1,852.50