



GRAND RAPIDS AREA LIBRARY BOARD MEETING AGENDA

Wednesday, December 11, 2024

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, December 11, 2024 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

APPROVAL OF AGENDA:

PUBLIC COMMENT (if anyone wishes to address the Board):

APPROVAL OF MINUTES:

1. Consider approval of Minutes from the 11-13-2024 Library Board meeting.

COMMUNICATIONS:

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review library financials and consider approval of Library Bill List.

CONSENT AGENDA (Roll Call Vote Required):

3. Consider a resolution accepting donations.
4. Consider approval of a contract with Emily Lindner for a series of library programs.

REGULAR AGENDA:

5. Acknowledge Deb Moebakken's retirement after 8+ years of service.
6. Farewell to Library Board member Deb Kee after three terms.

UPDATES:

FRIENDS

FOUNDATION

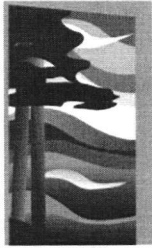
STAFF REPORTS:

7. Review library reports and statistics.

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR JANUARY 8, 2024, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, November 13, 2024

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, November 13, 2024 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

Chair Martin called the meeting to order at 5:00 PM.

CALL OF ROLL:

Present: Barr, Casteel, Dobbs, Kee, King, Martin, Richards, Teigland

Absent: Squadroni

Staff: Will Richter

Introduction: Amanda King – new member

APPROVAL OF AGENDA:

Motion to approve agenda.

Mover: Kee

Seconder: Richards

Result: Passed unanimously

PUBLIC COMMENT (if anyone wishes to address the Board):

None

APPROVAL OF MINUTES:

1. Consider approval of Minutes from the last meeting.

Motion to approve Minutes from the last meeting.

Mover: Dobbs

Seconder: Kee

Result: Passed unanimously

COMMUNICATIONS:

None

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review Library financials and consider approving payment of Library Bill List.

Motion to approve payment of Library Bill List.

Mover: Dobbs

Seconder: Casteel

Result: Passed 8-0 via roll-call

CONSENT AGENDA (Roll Call Vote Required):

3. Consider approval of a resolution accepting donations.

Motion to approve resolution accepting donations.

Mover: Teigland

Seconder: Casteel

Result: Passed 8-0 via roll-call

REGULAR AGENDA:

4. 2024 Library Director's Report to Council
Informational.
5. OpEd by Terry Kalil, President - Lake Agassiz Regional Library System
Informational.
6. Library Board Membership
Informational.

UPDATES:

Friends

By Teigland – holiday sale all day Monday, November 25 in the library program room

Foundation

By Barr – next meeting at 5:00 PM Thursday, November 21 at Community Presbyterian

STAFF REPORTS:

7. Review Library Reports and Statistics

Library Director reviewed reports and statistics with the board. No action taken.

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR DECEMBER 11, 2024, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

DATE: 11/07/2024
 TIME: 12:29:22
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 11/13/2024

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0118100	VESTIS GROUP, INC	128.05
0118660	ARROWHEAD LIBRARY SYSTEM	34.76
0201428	BAKER & TAYLOR LLC	2,959.09
0212124	BLACKSTONE PUBLISHING	188.00
0315455	COLE HARDWARE INC	17.98
0405500	DEMCO INC	566.86
0502705	EBSCO SUBSCRIPTION SERVICE	5.18
0612750	FLUTTERBEE EDUCATION GROUP	523.70
0718010	CITY OF GRAND RAPIDS	3,493.34
0914540	INNOVATIVE OFFICE SOLUTIONS LL	619.40
1205650	LERNER PUBLISHING GROUP, INC	537.76
1605665	PERSONNEL DYNAMICS LLC	1,105.68
1612225	PLAYAWAY PRODUCTS LLC	1,966.04
1801610	RAPIDS PLUMBING & HEATING INC	228.75
1815702	ROSEN PUBLISHING	174.70
1901535	SANDSTROM'S INC	145.50
2005150	TECH LOGIC CORPORATION	450.84
2114356	UNIQUE MANAGEMENT SERVICES	93.20

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$13,238.83

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.57
0113105	AMAZON CAPITAL SERVICES	2,427.95
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	68,650.68
1209520	EMILY LINDNER	300.00
1301146	MARCO TECHNOLOGIES, LLC	124.21
1305725	METROPOLITAN LIFE INSURANCE CO	76.14
1309199	MINNESOTA ENERGY RESOURCES	45.00
1309335	MINNESOTA REVENUE	43.60
1516220	OPERATING ENGINEERS LOCAL #49	10,092.00
1601750	PAUL BUNYAN COMMUNICATIONS	324.66
1618119	ISABELLA A PRATTO	50.00
1618120	MADelyn R PRATTO	50.00
1621130	P.U.C.	3,159.99
2209665	VISA	492.50
2301700	WM CORPORATE SERVICES, INC	145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$86,044.06

TOTAL ALL DEPARTMENTS \$99,282.89

RESOLUTION NO. 2024-12
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

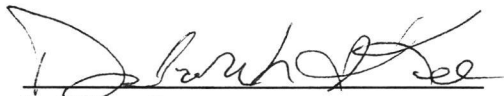
NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Jean Halverson - \$461.39

Grand Rapids Area Library Foundation - \$4,542.17

Adopted this 13th day of November 2024


Cyndy Martin, President


Deb Kee, Secretary

DATE: 12/04/2024
 TIME: 14:52:31
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 12/11/2024

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0118100	VESTIS GROUP INC	65.29
0118660	ARROWHEAD LIBRARY SYSTEM	31.60
0201428	BAKER & TAYLOR LLC	3,262.88
0212124	BLACKSTONE PUBLISHING	611.00
0221650	BURGGRAF'S ACE HARDWARE	15.99
0405500	DEMCO INC	362.12
0502705	EBSCO SUBSCRIPTION SERVICE	5,947.88
0718010	CITY OF GRAND RAPIDS	7,600.00
0914540	INNOVATIVE OFFICE SOLUTIONS LL	382.92
1205099	LEARNING OPPORTUNITIES INC	188.45
1205650	LERNER PUBLISHING GROUP, INC	22.99
1309055	MIDWEST TAPE LLC	270.79
1309495	MINUTEMAN PRESS	90.00
1401650	NARDINI FIRE EQUIPMENT CO INC	3,034.75
1801610	RAPIDS PLUMBING & HEATING INC	136.60
1821700	MICHAEL RUSSELL	3,435.00
1901535	SANDSTROM'S INC	140.23
2018680	TRU NORTH ELECTRIC LLC	695.85
2114356	UNIQUE MANAGEMENT SERVICES	174.75

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$26,469.09

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.62
0113105	AMAZON CAPITAL SERVICES	2,136.36
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	45,854.34
1015337	MICHELLE JOHNSON	81.74
1209520	EMILY LINDNER	150.00
1301146	MARCO TECHNOLOGIES, LLC	124.21
1305725	METROPOLITAN LIFE INSURANCE CO	76.14
1309199	MINNESOTA ENERGY RESOURCES	123.54
1309335	MINNESOTA REVENUE	52.05
1516220	OPERATING ENGINEERS LOCAL #49	10,092.00
1601750	PAUL BUNYAN COMMUNICATIONS	324.66
1618119	ISABELLA A PRATTO	50.00
1618120	MADELYN R PRATTO	50.00
1621130	P.U.C.	2,702.96
2209665	VISA	522.50
2301700	WM CORPORATE SERVICES, INC	145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$62,547.88

TOTAL ALL DEPARTMENTS \$89,016.97

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - DECEMBER 11, 2024

Item 2.

DATE: 12/04/24
 TIME: 14:47:40
 ID: AP441000.WOW

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/11/2024

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0100053 AT&T MOBILITY								
L	11/18/24	01	LIB NOV SERVICE	999-99-00-00-1000			12/11/24	54.62
				HOLDING ACCOUNT				
							INVOICE TOTAL:	54.62
							VENDOR TOTAL:	54.62
0113105 AMAZON CAPITAL SERVICES								
L	10/28/24	02	13 BOOKS	999-99-00-00-1000			12/11/24	190.16
				HOLDING ACCOUNT				
		03	13 BOOKS	999-99-00-00-1000				163.46
				HOLDING ACCOUNT				
		04	3 BOOKS, 1 DVD	999-99-00-00-1000				67.81
				HOLDING ACCOUNT				
		05	14 BOOKS	999-99-00-00-1000				118.58
				HOLDING ACCOUNT				
		06	BROWN/LNCH BAGS, MGC CLAY	999-99-00-00-1000				457.13
				HOLDING ACCOUNT				
		07	BROWN PAPER BAGS	999-99-00-00-1000				66.75
				HOLDING ACCOUNT				
		08	41 BOOKS	999-99-00-00-1000				518.16
				HOLDING ACCOUNT				
		09	45 BOOKS, ONE BOOK CREDIT	999-99-00-00-1000				554.31
				HOLDING ACCOUNT				
							INVOICE TOTAL:	2,136.36
							VENDOR TOTAL:	2,136.36
0118100 VESTIS GROUP INC								
2630357430-L	11/19/24	01	MATS	211-00-75-30-3070	20243430		12/11/24	35.89
				LAUNDRY				
		02	MOPS/TOWELS/WIPERS/#350041513	211-00-75-20-2150	20243430			29.40
				MAINTENANCE TOOLS/SUPPLIES				
							INVOICE TOTAL:	65.29
							VENDOR TOTAL:	65.29

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - DECEMBER 11, 2024

Item 2.

DATE: 12/04/24
 TIME: 14:47:40
 ID: AP441000.WOW

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/11/2024

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0118660 ARROWHEAD LIBRARY SYSTEM								
15234-L	10/31/24	01	OVERDUE NOTICES OCT	211-00-75-20-2010	20243347		12/11/24	31.60
				OFFICE SUPPLIES				
							INVOICE TOTAL:	31.60
							VENDOR TOTAL:	31.60
0201428 BAKER & TAYLOR LLC								
2038678411-L	11/04/24	01	6 BOOKS/#209977 L025981	211-00-75-20-2110	20243323		12/11/24	43.60
				BOOKS				
							INVOICE TOTAL:	43.60
2038680230-L	11/05/24	01	33 BOOKS	211-00-75-20-2110	20243312		12/11/24	370.06
				BOOKS				
							INVOICE TOTAL:	370.06
2038680524-L	11/05/24	01	20 BOOKS/#209977 L025981	211-00-75-20-2110	20243312		12/11/24	214.23
				BOOKS				
							INVOICE TOTAL:	214.23
2038683276-L	11/06/24	01	48 BOOKS/#209977 L025981	211-00-75-20-2110	20243327		12/11/24	763.72
				BOOKS				
							INVOICE TOTAL:	763.72
2038685654-L	11/07/24	01	15 BOOKS/#209977 L025981	211-00-75-20-2110	20243348		12/11/24	207.81
				BOOKS				
							INVOICE TOTAL:	207.81
2038690077-L	11/11/24	01	10 BOOKS/#209977 L025981	211-00-75-20-2110	20243376		12/11/24	421.77
				BOOKS				
							INVOICE TOTAL:	421.77
2038693199-L	11/13/24	01	1 BOOK/#209977 L411199	211-00-75-20-2110	20243429		12/11/24	10.31
				BOOKS				
							INVOICE TOTAL:	10.31

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - DECEMBER 11, 2024

Item 2.

DATE: 12/04/24
 TIME: 14:47:40
 ID: AP441000.WOW

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/11/2024

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

0201428 BAKER & TAYLOR LLC								
2038699546-L	11/14/24	01	42 BOOKS/#209977 L025981	211-00-75-20-2110	20243406		12/11/24	541.20
				BOOKS				
							INVOICE TOTAL:	541.20
2038715495-L	11/21/24	01	22 BOOKS/#209977 L025981	211-00-75-20-2110	20243475		12/11/24	328.56
				BOOKS				
							INVOICE TOTAL:	328.56
2038725193-L	11/26/24	01	24 BOOKS/#209977 L025981	211-00-75-20-2110	20243525		12/11/24	361.62
				BOOKS				
							INVOICE TOTAL:	361.62
							VENDOR TOTAL:	3,262.88
0212124 BLACKSTONE PUBLISHING								
2175671-L	10/29/24	01	4 CDS/C#101678	211-00-75-20-2120	20243310		12/11/24	188.00
				AUDIO/VISUAL				
							INVOICE TOTAL:	188.00
2176474-L	11/05/24	01	2 CDS/C#101678	211-00-75-20-2120	20243377		12/11/24	94.00
				AUDIO/VISUAL				
							INVOICE TOTAL:	94.00
2177312-L	11/08/24	01	YOU NEVER KNOW CD/C#101678	211-00-75-20-2120	20243400		12/11/24	47.00
				AUDIO/VISUAL				
							INVOICE TOTAL:	47.00
2179330-L	11/22/24	01	3 CDS/C#101678	211-00-75-20-2120	20243526		12/11/24	141.00
				AUDIO/VISUAL				
							INVOICE TOTAL:	141.00
2179791-L	11/26/24	01	3 CDS/C#101678	211-00-75-20-2120	20243547		12/11/24	141.00
				AUDIO/VISUAL				
							INVOICE TOTAL:	141.00
							VENDOR TOTAL:	141.00

141.00
 11.00

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - DECEMBER 11, 2024

Item 2.

DATE: 12/04/24
 TIME: 14:47:40
 ID: AP441000.WOW

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/11/2024

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0221650 BURGGRAF'S ACE HARDWARE								
398925-L	12/02/24	01	RUBBER PAN PLANT	211-00-75-20-2100	20243513		12/11/24	15.99
			OPERATING SUPPLIES					
							INVOICE TOTAL:	15.99
							VENDOR TOTAL:	15.99
0405500 DEMCO INC								
7574037-L	11/27/24	01	HANGUP BAGS/LAMINATE/LBL PRTCT	211-00-75-20-2010	20243511		12/11/24	362.12
			OFFICE SUPPLIES					
							INVOICE TOTAL:	362.12
							VENDOR TOTAL:	362.12
0502705 EBSCO SUBSCRIPTION SERVICE								
1744624-L	11/01/24	01	MAGAZINE RENEWAL/#CGF2936700	211-00-75-20-2140	20243318		12/11/24	5,947.88
			PERIODICALS					
							INVOICE TOTAL:	5,947.88
							VENDOR TOTAL:	5,947.88
0605191 FIDELITY SECURITY LIFE								
L	11/12/24	01	LIB NOV VISION	999-99-00-00-1000			12/11/24	6.90
			HOLDING ACCOUNT					
							INVOICE TOTAL:	6.90
							VENDOR TOTAL:	6.90
0718010 CITY OF GRAND RAPIDS								
24/570-L	11/22/24	01	2024 IT FEES	211-00-75-30-4020	20243465		12/11/24	7,600.00
			COMPUTER MAINT/REPAIR					
							INVOICE TOTAL:	7,600.00
							VENDOR TOTAL:	7,600.00
0718015 GRAND RAPIDS CITY PAYROLL								

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - DECEMBER 11, 2024

Item 2.

DATE: 12/04/24
 TIME: 14:47:40
 ID: AP441000.WOW

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/11/2024

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
0718015 GRAND RAPIDS CITY PAYROLL								
L	11/01/24	01	LIB PAYROLL 11/01/24	999-99-00-00-1000			12/11/24	22,933.40
		02	LIB PAYROLL 11/15/24	999-99-00-00-1000				22,920.94
				HOLDING ACCOUNT				
				HOLDING ACCOUNT				
						INVOICE TOTAL:		45,854.34
						VENDOR TOTAL:		45,854.34
0914540 INNOVATIVE OFFICE SOLUTIONS LL								
4706851-L	12/02/24	01	MARKER SHARPIE FINE PT BK	211-00-75-20-2010	20243527		12/11/24	27.84
		02	TONER 414A BK	211-00-75-20-2060	20243527			105.67
		03	WIPES CLX DISF	211-00-75-20-2150	20243527			52.52
				MAINTENANCE TOOLS/SUPPLIES				
						INVOICE TOTAL:		186.03
4706852-L	12/02/24	01	SHREDDER 11SHT CRSCUT/#NB07789	211-00-75-20-2090	20243527		12/11/24	147.63
				INVENTORIAL SUPPLIES				
						INVOICE TOTAL:		147.63
4707146-L	12/03/24	01	BLUETOOTH FM/CD BBOX/#NB07789	211-00-75-20-2090	20243539		12/11/24	49.26
				INVENTORIAL SUPPLIES				
						INVOICE TOTAL:		49.26
						VENDOR TOTAL:		382.92
1015337 MICHELLE JOHNSON								
L	11/18/24	01	11/13 CATALOG MTG 122 MLS@\$.67	999-99-00-00-1000			12/11/24	81.74
				HOLDING ACCOUNT				
						INVOICE TOTAL:		81.74
						VENDOR TOTAL:		81.74
1205099 LEARNING OPPORTUNITIES INC								

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - DECEMBER 11, 2024

Item 2.

DATE: 12/04/24
 TIME: 14:47:40
 ID: AP441000.WOW

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/11/2024

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

1205099	LEARNING OPPORTUNITIES INC							
253647-L	11/26/24	01	5 ENCYCLOPEDIA BOOKS	211-00-75-20-2110	20243378		12/11/24	184.75
		02	EST SHIPPING	211-00-75-20-2110	20243378			3.70
							INVOICE TOTAL:	188.45
							VENDOR TOTAL:	188.45
1205650	LERNER PUBLISHING GROUP, INC							
1510971-L	11/07/24	01	LET'S GROW GREEN	211-00-75-20-2110	20243352		12/11/24	22.99
							INVOICE TOTAL:	22.99
							VENDOR TOTAL:	22.99
1209520	EMILY LINDNER							
L	12/02/24	01	LIB BOOK CLUB MTG 11/25/24	999-99-00-00-1000			12/11/24	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	150.00
1301146	MARCO TECHNOLOGIES, LLC							
L	11/12/24	01	LIB NOV COPIER LEASE	999-99-00-00-1000			12/11/24	124.21
							INVOICE TOTAL:	124.21
							VENDOR TOTAL:	124.21
1305725	METROPOLITAN LIFE INSURANCE CO							
L	11/12/24	01	LIB NOV SUPP/LIFE INS PREM	999-99-00-00-1000			12/11/24	76.14
							INVOICE TOTAL:	76.14
							VENDOR TOTAL:	76.14

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - DECEMBER 11, 2024

Item 2.

DATE: 12/04/24
 TIME: 14:47:40
 ID: AP441000.WOW

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/11/2024

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

1309055	MIDWEST TAPE LLC							
506271126-L	11/01/24	01	11 DVDS/C#2000006802	211-00-75-20-2120	20243311		12/11/24	270.79
			AUDIO/VISUAL					
							INVOICE TOTAL:	270.79
							VENDOR TOTAL:	270.79
1309199	MINNESOTA ENERGY RESOURCES							
L	11/18/24	01	LIB OCT NTL GAS	999-99-00-00-1000			12/11/24	123.54
			HOLDING ACCOUNT					
							INVOICE TOTAL:	123.54
							VENDOR TOTAL:	123.54
1309335	MINNESOTA REVENUE							
L	11/20/24	01	LIB OCT SALES TAX PAYABLE	999-99-00-00-1000			12/11/24	52.05
			HOLDING ACCOUNT					
							INVOICE TOTAL:	52.05
							VENDOR TOTAL:	52.05
1309495	MINUTEMAN PRESS							
45344-L	12/04/24	01	2 WINDOW PERF DECALS	211-00-75-20-2030	20243571		12/11/24	90.00
			PRINTING/BINDING					
							INVOICE TOTAL:	90.00
							VENDOR TOTAL:	90.00
1401650	NARDINI FIRE EQUIPMENT CO INC							
IV00310619-L	11/12/24	01	INSPECTION ALARM SYSTEM	211-00-75-30-4000	20243349		12/11/24	1,243.00
			MAINTENANCE CONTRACTS					
		02	DISPATCH AND COMPLIANCE	211-00-75-30-4000	20243349			128.00
			MAINTENANCE CONTRACTS					
		03	HAZMAT/DOT/SAFETY COMPLIANCE	211-00-75-30-4000	20243349			30.00
			MAINTENANCE CONTRACTS					
							INVOICE TOTAL:	1,501.00

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - DECEMBER 11, 2024

Item 2.

DATE: 12/04/24
 TIME: 14:47:40
 ID: AP441000.WOW

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/11/2024

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

1401650	NARDINI FIRE EQUIPMENT CO INC							
IV00310623-L	11/12/24	01	INSPECT FIRE EXT	211-00-75-30-4000	20243351		12/11/24	72.00
		02	NEW 5# EXT	211-00-75-20-2090	20243351			640.00
		03	NEW 10# EXT	211-00-75-20-2090	20243351			182.00
		04	DISPATCH AND COMPLIANCE	211-00-75-30-4000	20243351			128.00
		05	HAZMAT/DOT/SAFETY COMPLIANCE	211-00-75-30-4000	20243351			30.00
		06	ON SITE LABOR	211-00-75-30-4000	20243351			43.75
		07	EMERG EXIT LIGHT QUICK TEST	211-00-75-30-4000	20243351			208.00
							INVOICE TOTAL:	1,303.75
IV00313151-L	11/27/24	01	INSPECTION SPRINKLER SYSTEM	211-00-75-30-4000	20243570		12/11/24	330.00
							INVOICE TOTAL:	330.00
							VENDOR TOTAL:	3,034.75

1516220	OPERATING ENGINEERS LOCAL #49							
L	11/12/24	01	LIB DEC HEALTH INS PREM	999-99-00-00-1000			12/11/24	10,092.00
							INVOICE TOTAL:	10,092.00
							VENDOR TOTAL:	10,092.00

1601750	PAUL BUNYAN COMMUNICATIONS							
L	11/04/24	01	LIB NOV SERVICE & LINE CHARGE	999-99-00-00-1000			12/11/24	324.66
							INVOICE TOTAL:	324.66
							VENDOR TOTAL:	324.66

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - DECEMBER 11, 2024

Item 2.

DATE: 12/04/24
 TIME: 14:47:40
 ID: AP441000.WOW

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/11/2024

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

1618119	ISABELLA A PRATTO							
L	11/25/24	01	LEGO PROGRAM 11/18-LIB	999-99-00-00-1000			12/11/24	50.00
				HOLDING ACCOUNT				
								INVOICE TOTAL: 50.00
								VENDOR TOTAL: 50.00
1618120	MADELYN R PRATTO							
L	11/25/24	01	LEGO PROGRAM 11/18-LIB	999-99-00-00-1000			12/11/24	50.00
				HOLDING ACCOUNT				
								INVOICE TOTAL: 50.00
								VENDOR TOTAL: 50.00
1621130	P.U.C.							
L	11/18/24	01	LIB OCT UTILITIES	999-99-00-00-1000			12/11/24	2,702.96
				HOLDING ACCOUNT				
								INVOICE TOTAL: 2,702.96
								VENDOR TOTAL: 2,702.96
1801610	RAPIDS PLUMBING & HEATING INC							
22817-L	11/06/24	01	REPAIR GAS LEAK ON LIBR BOILER	211-00-75-30-4010	20243305		12/11/24	135.00
		02	MATERIALS	211-00-75-30-4010	20243305			1.60
				BUILDING MAINT/REPAIRS				
				BUILDING MAINT/REPAIRS				
								INVOICE TOTAL: 136.60
								VENDOR TOTAL: 136.60
1821700	MICHAEL RUSSELL							
662950-L	12/02/24	01	MTG RM/BACK OFC/CHLD AREA/RNWX	211-00-75-30-4010	20243524		12/11/24	3,435.00
				BUILDING MAINT/REPAIRS				
								INVOICE TOTAL: 3,435.00
								VENDOR TOTAL: 3,435.00

DETAILED GRAND RAPIDS PUBLIC LIBRARY BILL LIST - DECEMBER 11, 2024

Item 2.

DATE: 12/04/24
 TIME: 14:47:40
 ID: AP441000.WOW

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/11/2024

INVOICE #	INVOICE #	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1901535	SANDSTROM'S	INC						
526126-L	11/18/24	01	TOWEL ROLL WHT	211-00-75-20-2150	20243405		12/11/24	56.36
				MAINTENANCE TOOLS/SUPPLIES				
		02	TOIL TISS	211-00-75-20-2150	20243405			44.57
				MAINTENANCE TOOLS/SUPPLIES				
		03	MEGA MOP FLOOR/C#320023	211-00-75-20-2150	20243405			39.30
				MAINTENANCE TOOLS/SUPPLIES				
							INVOICE TOTAL:	140.23
							VENDOR TOTAL:	140.23
2018680	TRU NORTH ELECTRIC	LLC						
1543-L	11/09/24	01	INSTL 7 OUTDR LOCKABLE COVERS	211-00-75-30-4010	20243383		12/11/24	500.00
				BUILDING MAINT/REPAIRS				
		02	8 PADLOCKS/7 COVERS/2 GFIS	211-00-75-30-4010	20243383			195.85
				BUILDING MAINT/REPAIRS				
							INVOICE TOTAL:	695.85
							VENDOR TOTAL:	695.85
2114356	UNIQUE MANAGEMENT	SERVICES						
6132282-L	10/31/24	01	OCT PLACEMENTS	211-00-75-30-3300	20243316		12/11/24	233.00
				PROFESSIONAL SERV-COLLECTI				
		02	CREDIT FOR ACCTS CLOSED/#1634	211-00-75-30-3300	20243316			-58.25
				PROFESSIONAL SERV-COLLECTI				
							INVOICE TOTAL:	174.75
							VENDOR TOTAL:	174.75
2209665	VISA							
L	11/12/24	01	US POST OFF-PREPD PRIORITY ML	999-99-00-00-1000			12/11/24	522.50
				HOLDING ACCOUNT				
							INVOICE TOTAL:	522.50
							VENDOR TOTAL:	522.50
2301700	WM CORPORATE SERVICES,	INC						

DATE: 12/04/24
 TIME: 14:47:40
 ID: AP441000.WOW

CITY OF GRAND RAPIDS
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/11/2024

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
2301700			WM CORPORATE SERVICES, INC					
L	11/18/24	01	LIB OCT SERVICE	999-99-00-00-1000			12/11/24	145.86
				HOLDING ACCOUNT				
							INVOICE TOTAL:	145.86
							VENDOR TOTAL:	145.86
							TOTAL ALL INVOICES:	89,016.97

CITY OF GRAND RAPIDS
 GRAND RAPIDS AREA LIBRARY REVENUE & EXPENDITURES
 YEAR TO DATE THROUGH **NOVEMBER 30, 2024**

Item 2.

Account Number	Account Description	2024 Budget	Year to Date	Percent of Budget
211-00-31-00-0100	CURRENT	\$ 765,835	\$ 406,224	53%
211-00-31-00-0200	DELINQUENT	-	840	0%
211-00-31-00-4055	FISCAL DISPARITIES	59,293	59,293	100%
211-00-33-00-6300	LIBRARY CONTRACTS	128,000	83,440	65%
211-00-34-00-7960	ALS CROSS-OVERS	5,281	8,045	152%
211-00-34-00-7970	PHOTO COPIES	2,000	3,633	182%
211-00-34-00-7975	INTERNET	2,000	1,255	63%
211-00-34-00-7980	LIBRARY FEES-PROCTORING	100	75	75%
211-00-34-00-7982	PASSPORT PROCESSING FEE	18,200	33,075	182%
211-00-34-00-7990	FAX MACHINE USE	500	600	120%
211-00-35-00-1030	LIBRARY FINES	-	37	0%
211-00-37-00-2310	DONATIONS	1,500	11,392	759%
211-00-37-00-2365	ENDOWMENT FUND INCOME	1,300	1,466	113%
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATIN	-	32,344	0%
211-00-37-00-2450	MISCELLANEOUS	-	1,642	0%
211-00-37-00-5100	INVESTMENT INCOME	3,000	3,968	132%
		987,009	647,331	66%
211-00-39-00-5500	FUND BALANCE USAGE	-	-	0%
211-00-75-00-7200	OPERATING TRANSFER OUT	-	-	0%
211-00-75-10-1010	SALARY-FULL TIME	415,796	379,233	91%
211-00-75-10-1030	SALARY-PARTTIME	91,955	95,925	104%
211-00-75-10-1050	CONTRACTED SERVICES	8,510	3,329	39%
211-00-75-10-1210	PERA	37,816	35,092	93%
211-00-75-10-1220	FICA	31,481	28,937	92%
211-00-75-10-1250	MEDICARE	7,362	6,768	92%
211-00-75-10-1310	HEALTH INSURANCE	122,265	110,052	90%
211-00-75-10-1330	LIFE INSURANCE	232	226	97%
211-00-75-10-1347	VISION INSURANCE	-	3	0%
211-00-75-10-1510	WORKERS COMPENSATION	3,032	2,191	72%
211-00-75-20-2010	OFFICE SUPPLIES	8,000	5,227	65%
211-00-75-20-2020	COPY SUPPLIES	1,500	381	25%
211-00-75-20-2030	PRINTING/BINDING	1,000	126	13%
211-00-75-20-2060	COMPUTER SUPPLIES	3,000	3,166	106%
211-00-75-20-2070	COMPUTER INVENTORY	2,500	3,807	152%
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	10,000	14,663	147%
211-00-75-20-2090	INVENTORIAL SUPPLIES	1,000	1,682	168%
211-00-75-20-2095	PRGM SUP & MATERIALS	1,000	5,437	544%
211-00-75-20-2100	OPERATING SUPPLIES	2,000	3,193	160%
211-00-75-20-2110	BOOKS	39,000	46,698	120%
211-00-75-20-2120	AUDIO/VISUAL	9,000	12,233	136%
211-00-75-20-2130	NEWSPAPERS	2,000	1,802	90%
211-00-75-20-2140	PERIODICALS	7,500	5,983	80%
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	3,000	3,415	114%
211-00-75-30-3000	PROFESSIONAL SERVICES	500	-	0%
211-00-75-30-3010	ACCOUNTING SERVICES	1,500	1,278	85%
211-00-75-30-3070	LAUNDRY	1,000	755	76%
211-00-75-30-3090	JANITORIAL SERVICES	20,960	19,213	92%
211-00-75-30-3100	OTHER CONTRACTED SERVICES	12,000	6,195	52%
211-00-75-30-3210	TELEPHONE	6,000	4,060	68%
211-00-75-30-3220	POSTAGE/FREIGHT	3,500	3,468	99%
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	16,000	7,343	46%
211-00-75-30-3260	COMMUNITY ED PROMOTION	-	227	0%
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	2,000	1,328	66%
211-00-75-30-3310	AUTO MILEAGE/TRAVEL	-	327	0%

CITY OF GRAND RAPIDS
 GRAND RAPIDS AREA LIBRARY REVENUE & EXPENDITURES
 YEAR TO DATE THROUGH **NOVEMBER 30, 2024**

Item 2.

Account Number	Account Description	2024 Budget	Year to Date	Percent of Budget
211-00-75-30-3510	PUBLISHING & ADVERTISING	600	-	0%
211-00-75-30-3610	GENERAL INSURANCE	22,000	24,024	109%
211-00-75-30-3810	ELECTRICITY	35,000	28,477	81%
211-00-75-30-3840	GARBAGE REMOVAL	2,000	2,014	101%
211-00-75-30-3860	HEAT-NATURAL GAS	8,000	1,208	15%
211-00-75-30-4000	MAINTENANCE CONTRACTS	9,500	9,114	96%
211-00-75-30-4010	BUILDING MAINT/REPAIRS	15,000	6,292	42%
211-00-75-30-4015	GROUNDS MAINTENANCE	1,000	1,907	191%
211-00-75-30-4020	COMPUTER MAINT/REPAIR	9,000	11,110	123%
211-00-75-30-4030	ONLINE SERVICES	3,000	1,871	62%
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	8,000	5,819	73%
211-00-75-30-4100	EQUIPMENT LEASES	1,500	1,341	89%
211-00-75-30-4330	DUES & SUBSCRIPTIONS	-	270	0%
	TOTAL EXPENDITURES	987,009	907,210	92%
	SURPLUS REVENUES/(EXPENDITURES)	-	(259,879)	

DATE: 12/04/2024
TIME: 16:18:43
ID: GL470004.WOW

CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 11 PERIODS ENDING NOVEMBER 30, 2024

PAGE: 1
F-YR: 24

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
REVENUES							
TAXES							
211-00-31-00-0100	CURRENT	0.00	765,835.00	406,224.36	0.00	359,610.64	53
211-00-31-00-0200	DELINQUENT	0.00	0.00	839.66	0.00	(839.66)	100
211-00-31-00-4055	FISCAL DISPARITIES	0.00	59,293.00	59,293.01	0.00	(0.01)	100
TOTAL		0.00	825,128.00	466,357.03	0.00	358,770.97	57
TOTAL TAXES		0.00	825,128.00	466,357.03	0.00	358,770.97	57
INTERGOVERNMENTAL							
211-00-33-00-4060	SUPPLEMENTAL AID	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-4250	STATE OF MINNESOTA	0.00	0.00	0.00	0.00	0.00	0
211-00-33-00-6300	LIBRARY CONTRACTS	0.00	128,000.00	83,440.36	0.00	44,559.64	65
211-00-33-00-6310	ALS REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	128,000.00	83,440.36	0.00	44,559.64	65
TOTAL INTERGOVERNMENTAL		0.00	128,000.00	83,440.36	0.00	44,559.64	65
CHARGES FOR SERVICES							
211-00-34-00-7960	ALS CROSS-OVERS	0.00	5,281.00	8,045.00	0.00	(2,764.00)	152
211-00-34-00-7970	PHOTO COPIES	157.23	2,000.00	3,633.26	0.00	(1,633.26)	182
211-00-34-00-7975	INTERNET	58.54	2,000.00	1,255.31	0.00	744.69	63
211-00-34-00-7980	LIBRARY FEES-PROCTORING	0.00	100.00	75.25	0.00	24.75	75
211-00-34-00-7982	PASSPORT PROCESSING FEE	2,520.00	18,200.00	33,075.00	0.00	(14,875.00)	182
211-00-34-00-7985	POSTAGE REIMBURSEMENTS-TESTS	0.00	0.00	0.00	0.00	0.00	0
211-00-34-00-7990	FAX MACHINE USE	38.76	500.00	600.28	0.00	(100.28)	120
TOTAL		2,774.53	28,081.00	46,684.10	0.00	(18,603.10)	166
TOTAL CHARGES FOR SERVICES		2,774.53	28,081.00	46,684.10	0.00	(18,603.10)	166
FINES & FORFEITS							
211-00-35-00-1030	LIBRARY FINES	0.00	0.00	37.25	0.00	(37.25)	100
TOTAL		0.00	0.00	37.25	0.00	(37.25)	100

DATE: 12/04/2024
TIME: 16:18:43
ID: GL470004.WOW

CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 11 PERIODS ENDING NOVEMBER 30, 2024

PAGE: 2
F-YR: 24

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
TOTAL FINES & FORFEITS		0.00	0.00	37.25	0.00	(37.25)	100
MISCELLANEOUS REVENUE							
211-00-37-00-2310	DONATIONS	0.00	1,500.00	11,391.90	0.00	(9,891.90)	759
211-00-37-00-2365	ENDOWMENT FUND INCOME	0.00	1,300.00	1,466.42	0.00	(166.42)	113
211-00-37-00-2367	GRAND RAPIDS LIBRARY FOUNDATIN	4,542.17	0.00	32,343.51	0.00	(32,343.51)	100
211-00-37-00-2368	DONATIONS-ADA PROJECT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2375	MEETING ROOM RECEIPTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2421	MIRC GRANT	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2450	MISCELLANEOUS	83.97	0.00	1,642.09	0.00	(1,642.09)	100
211-00-37-00-2455	ENERGY REBATES	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-2460	BOARD FUNDRAISER	0.00	0.00	0.00	0.00	0.00	0
211-00-37-00-5100	INVESTMENT INCOME	0.00	3,000.00	3,968.37	0.00	(968.37)	132
211-00-37-00-5105	NET +/- FAIR VALUE-INVSTMT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		4,626.14	5,800.00	50,812.29	0.00	(45,012.29)	876
TOTAL MISCELLANEOUS REVENUE		4,626.14	5,800.00	50,812.29	0.00	(45,012.29)	876
OTHER SOURCES							
211-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5010	SALES OF GENL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5030	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0
211-00-39-00-5500	FUND BALANCE USAGE	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SOURCES		0.00	0.00	0.00	0.00	0.00	0
TOTAL REVENUES:		7,400.67	987,009.00	647,331.03	0.00	339,677.97	66
EXPENSES							
GENERAL ADMINISTRATION							
211-00-75-00-7200	OPERATING TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0
TOTAL		0.00	0.00	0.00	0.00	0.00	0

DATE: 12/04/2024
TIME: 16:18:43
ID: GL470004.WOW

CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 11 PERIODS ENDING NOVEMBER 30, 2024

PAGE: 3
F-YR: 24

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
EXPENSES							
GENERAL ADMINISTRATION							
PERSONNEL							
211-00-75-10-1010	SALARY-FULL TIME	47,699.49	415,796.00	379,232.71	0.00	36,563.29	91
211-00-75-10-1020	SALARY-FULLTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1030	SALARY-PARTTIME	12,055.10	91,955.00	95,924.94	0.00	(3,969.94)	104
211-00-75-10-1040	SALARY-PARTTIME/OVERTIME	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1050	CONTRACTED SERVICES	554.88	8,510.00	3,329.36	0.00	5,180.64	39
211-00-75-10-1210	PERA	4,481.61	37,816.00	35,092.43	0.00	2,723.57	93
211-00-75-10-1220	FICA	3,648.43	31,481.00	28,937.17	0.00	2,543.83	92
211-00-75-10-1250	MEDICARE	853.28	7,362.00	6,767.52	0.00	594.48	92
211-00-75-10-1310	HEALTH INSURANCE	10,092.00	122,265.00	110,052.00	0.00	12,213.00	90
211-00-75-10-1330	LIFE INSURANCE	22.96	232.00	225.97	76.14	(70.11)	130
211-00-75-10-1347	VISION INSURANCE	0.52	0.00	2.53	0.00	(2.53)	100
211-00-75-10-1420	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0
211-00-75-10-1510	WORKERS COMPENSATION	201.06	3,032.00	2,190.66	0.00	841.34	72
TOTAL PERSONNEL		79,609.33	718,449.00	661,755.29	76.14	56,617.57	92
SUPPLIES & MATERIALS							
211-00-75-20-2010	OFFICE SUPPLIES	362.12	8,000.00	5,227.29	31.60	2,741.11	66
211-00-75-20-2020	COPY SUPPLIES	0.00	1,500.00	381.26	0.00	1,118.74	25
211-00-75-20-2030	PRINTING/BINDING	0.00	1,000.00	125.94	0.00	874.06	13
211-00-75-20-2043	BINDINGS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2060	COMPUTER SUPPLIES	0.00	3,000.00	3,165.54	0.00	(165.54)	106
211-00-75-20-2070	COMPUTER INVENTORY	0.00	2,500.00	3,806.70	0.00	(1,306.70)	152
211-00-75-20-2075	ASSETS BETWEEN \$700-\$4999	0.00	10,000.00	14,662.57	0.00	(4,662.57)	147
211-00-75-20-2090	INVENTORIAL SUPPLIES	822.00	1,000.00	1,681.78	822.00	(1,503.78)	250
211-00-75-20-2095	PRGM SUP & MATERIALS	523.88	1,000.00	5,437.34	0.00	(4,437.34)	544
211-00-75-20-2100	OPERATING SUPPLIES	0.00	2,000.00	3,193.21	0.00	(1,193.21)	160
211-00-75-20-2110	BOOKS	4,705.91	39,000.00	46,698.11	3,711.23	(11,409.34)	129
211-00-75-20-2120	AUDIO/VISUAL	721.06	9,000.00	12,232.74	599.79	(3,832.53)	143
211-00-75-20-2130	NEWSPAPERS	0.00	2,000.00	1,802.25	0.00	197.75	90
211-00-75-20-2140	PERIODICALS	5,947.88	7,500.00	5,983.06	5,947.88	(4,430.94)	159
211-00-75-20-2150	MAINTENANCE TOOLS/SUPPLIES	199.03	3,000.00	3,414.53	169.63	(584.16)	119
211-00-75-20-2190	OTHER SUPPLIES/MATERIALS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-20-2210	EQUIPMENT PARTS	0.00	0.00	0.00	0.00	0.00	0

DATE: 12/04/2024
TIME: 16:18:43
ID: GL470004.WOW

CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
FOR 11 PERIODS ENDING NOVEMBER 30, 2024

PAGE: 4
F-YR: 24

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
TOTAL SUPPLIES & MATERIALS		13,281.88	90,500.00	107,812.32	11,282.13	(28,594.45)	132
OTHER SERVICES & CHARGES							
211-00-75-30-3000	PROFESSIONAL SERVICES	0.00	500.00	0.00	0.00	500.00	0
211-00-75-30-3010	ACCOUNTING SERVICES	0.00	1,500.00	1,277.50	0.00	222.50	85
211-00-75-30-3040	LEGAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3070	LAUNDRY	71.78	1,000.00	755.17	35.89	208.94	79
211-00-75-30-3090	JANITORIAL SERVICES	1,746.67	20,960.00	19,213.37	1,746.67	(0.04)	100
211-00-75-30-3100	OTHER CONTRACTED SERVICES	250.00	12,000.00	6,195.00	400.00	5,405.00	55
211-00-75-30-3210	TELEPHONE	379.28	6,000.00	4,060.43	0.00	1,939.57	68
211-00-75-30-3220	POSTAGE/FREIGHT	0.00	3,500.00	3,467.50	0.00	32.50	99
211-00-75-30-3230	SEMINAR/MEETINGS/SCHOOL	0.00	16,000.00	7,343.48	0.00	8,656.52	46
211-00-75-30-3255	STAFF TRAINING	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-3260	COMMUNITY ED PROMOTION	0.00	0.00	227.00	0.00	(227.00)	100
211-00-75-30-3300	PROFESSIONAL SERV-COLLECTIONS	0.00	2,000.00	1,328.10	233.00	438.90	78
211-00-75-30-3310	AUTO MILEAGE/TRAVEL	81.74	0.00	326.96	0.00	(326.96)	100
211-00-75-30-3510	PUBLISHING & ADVERTISING	0.00	600.00	0.00	0.00	600.00	0
211-00-75-30-3610	GENERAL INSURANCE	2,184.00	22,000.00	24,024.00	0.00	(2,024.00)	109
211-00-75-30-3810	ELECTRICITY	0.00	35,000.00	28,477.10	0.00	6,522.90	81
211-00-75-30-3840	GARBAGE REMOVAL	0.00	2,000.00	2,013.61	0.00	(13.61)	101
211-00-75-30-3860	HEAT-NATURAL GAS	0.00	8,000.00	1,207.80	0.00	6,792.20	15
211-00-75-30-4000	MAINTENANCE CONTRACTS	2,212.75	9,500.00	9,114.48	1,882.75	(1,497.23)	116
211-00-75-30-4010	BUILDING MAINT/REPAIRS	832.45	15,000.00	6,292.37	832.45	7,875.18	47
211-00-75-30-4015	GROUNDS MAINTENANCE	0.00	1,000.00	1,907.46	0.00	(907.46)	191
211-00-75-30-4020	COMPUTER MAINT/REPAIR	7,600.00	9,000.00	11,109.89	7,600.00	(9,709.89)	208
211-00-75-30-4025	COMPUTER LEASES	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4030	ONLINE SERVICES	0.00	3,000.00	1,871.08	0.00	1,128.92	62
211-00-75-30-4070	GENERAL EQUIP MAINT/REPAIR	0.00	8,000.00	5,818.72	0.00	2,181.28	73
211-00-75-30-4100	EQUIPMENT LEASES	124.21	1,500.00	1,341.48	0.00	158.52	89
211-00-75-30-4150	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4200	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4300	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0
211-00-75-30-4330	DUES & SUBCRIPTIONS	0.00	0.00	270.00	0.00	(270.00)	100
211-00-75-30-4900	TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00	0
TOTAL OTHER SERVICES & CHARGES		15,482.88	178,060.00	137,642.50	12,730.76	27,686.74	84

DATE: 12/04/2024
 TIME: 16:18:43
 ID: GL470004.WOW

CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH & YTD ACTUAL WITH OUTSTANDING ENCUMBRANCES
 FOR 11 PERIODS ENDING NOVEMBER 30, 2024

FUND: PUBLIC LIBRARY

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR BUDGET	FISCAL YEAR-TO-DATE ACTUAL	OUTSTANDING ENCUMBRANCES	UNCOLLECTED/ UNENCUMBERED BALANCE	% COLL/ EXP.
EXPENSES							
GENERAL ADMINISTRATION							
CAPITAL OUTLAY							
211-00-75-50-5500	EQPT/MACH/FURN/FIX	0.00	0.00	0.00	0.00	0.00	0
211-00-75-50-5900	BUILDING/BLDG IMPROV	0.00	0.00	0.00	0.00	0.00	0
TOTAL CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00	0
TOTAL GENERAL ADMINISTRATION		108,374.09	987,009.00	907,210.11	24,089.03	55,709.86	94
TOTAL EXPENSES:		108,374.09	987,009.00	907,210.11	24,089.03	55,709.86	94
TOTAL FUND REVENUES		7,400.67	987,009.00	647,331.03	0.00	339,677.97	66
TOTAL FUND EXPENSES		108,374.09	987,009.00	907,210.11	24,089.03	55,709.86	94
FUND SURPLUS (DEFICIT)		(100,973.42)	0.00	(259,879.08)			
TOTAL ALL FUND REVENUES		7,400.67	987,009.00	647,331.03	0.00	339,677.97	66
TOTAL ALL FUND EXPENSES		108,374.09	987,009.00	907,210.11	24,089.03	55,709.86	94
ALL FUND SURPLUS (DEFICIT)		(100,973.42)	0.00	(259,879.08)			

CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY
SCHEDULE OF CHANGES IN REVENUE, EXPENDITURES, AND FUND BALANCE
FOR THE ELEVEN MONTHS ENDING NOVEMBER 30, 2024
With Comparative Totals for November 30, 2023

	2023 Actual	2024 Actual	2024 Budget	Percent of Budget
Fund Balance 1/1/XX:				
Cash Flow	456,479	490,352	490,352	
Compensated Absences	44,648	-	-	
Emergency/unanticipated Expenditures	64,796	69,091	69,091	
Major Equipment Replacement	135,725	215,796	215,796	
TOTAL FUND BALANCE 1/1/XX	701,648	775,239	775,239	
Revenues:				
Taxes	418,112	466,357	825,128	57%
Intergovernmental	82,720	83,440	128,000	65%
Charges for Services	51,554	46,684	28,081	166%
Fines & Forfeits	86	37	-	0%
GR Library Foundation	21,979	32,344	-	0%
Miscellaneous	24,500	18,469	5,800	318%
Other Sources-Operating Transfer	4,452	-	-	0%
Other Sources (Fund Balance Usage)	-	-	-	0%
TOTAL REVENUES	603,403	647,331	987,009	66%
Expenditures:				
Personnel	594,271	661,755	718,449	92%
Supplies/Materials	90,178	107,812	90,500	119%
Other Services/Charges	139,602	137,643	178,060	77%
GRACF Library Foundation	-	-	-	0%
TOTAL EXPENDITURES	824,051	907,210	987,009	92%
OPERATING SURPLUS (DEFICIT)	(220,649)	(259,879)	-	
GR Library Foundation Capital Grant	-	-	-	
Capital Outlay	7,898	-	-	
Fund Balance 11/30/XX				
Cash Flow	227,933	230,473	490,352	
Compensated Absences	44,648	-	-	
Emergency/unanticipated Expenditures	64,796	69,091	69,091	
Major Equipment Replacement	135,725	215,796	215,796	
TOTAL FUND BALANCE 11/30/XX	\$ 473,102	\$ 515,360	\$ 775,239	

The Grand Rapids Public Library Endowment Fund of Minnesota Foundation has a balance of \$38,573 as of 10/31/24. This endowment is not available for current operations.

Accumulated Energy Rebates

\$4,533

FUND: PUBLIC LIBRARY
 FOR 11 PERIODS ENDING NOVEMBER 30, 2024

ACCOUNT #	DESCRIPTION	BALANCE 01/01/24	NET DEBITS	NET CREDITS	BALANCE 11/30/24
ASSETS					
211-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
211-00-00-00-0110	DUE TO OTHER FUNDS	0.00	553,793.43	553,793.43	0.00
211-00-00-00-1010	CASH	767,313.44	653,604.75	919,750.40	501,167.79
211-00-00-00-1019	PETTY CASH FUND	20.00	0.00	0.00	20.00
211-00-00-00-1020	CHANGE FUND	70.00	0.00	0.00	70.00
211-00-00-00-1041	UNREALIZED FAIR VALUE-INVSTMT	(16,583.06)	0.00	0.00	(16,583.06)
211-00-00-00-1050	TAXES RECEIVABLE-CURRENT	0.00	0.00	0.00	0.00
211-00-00-00-1070	TAXES RECEIVABLE-DELINQUENT	30,642.00	0.00	0.00	30,642.00
211-00-00-00-1150	ACCOUNTS RECEIVABLE	1,500.00	0.00	1,500.00	0.00
211-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
211-00-00-00-1313	DUE FROM ALS	0.00	0.00	0.00	0.00
211-00-00-00-1314	GR AREA LIB FND ENDOWMENT	0.00	0.00	0.00	0.00
211-00-00-00-1315	DUE FROM ST PAUL & MN COM FDN	37,612.94	0.00	0.00	37,612.94
211-00-00-00-1320	DUE FROM OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
211-00-00-00-1321	DUE FROM US GOV'T	0.00	0.00	0.00	0.00
211-00-00-00-1550	PREPAID ITEMS	4,175.79	3,877.39	4,175.79	3,877.39
211-00-00-00-1551	PREPAID INSURANCE	9,612.00	54,820.67	62,051.66	2,381.01
211-00-00-00-1620	BUILDINGS	0.00	0.00	0.00	0.00
211-00-00-00-1621	ACCUMULATED DEPRECIATION	0.00	0.00	0.00	0.00
211-00-00-00-1630	IMPROVEMENTS	0.00	0.00	0.00	0.00
211-00-00-00-1800	ENCUMBRANCES	0.00	60,815.77	36,804.98	24,010.79
TOTAL		834,363.11	1,326,912.01	1,578,076.26	583,198.86
TOTAL ASSETS		834,363.11	1,326,912.01	1,578,076.26	583,198.86
LIABILITIES AND FUND EQUITY					
LIABILITIES					
211-00-00-00-2020	ACCOUNTS PAYABLE	17,583.14	946,749.08	942,323.43	13,157.49
211-00-00-00-2030	SALES TAX PAYABLE	0.00	567.28	595.63	28.35
211-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
211-00-00-00-2070	DUE TO OTHER FUNDS	0.00	0.00	0.00	0.00
211-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
211-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
211-00-00-00-2170	ACCRUED WAGES PAYABLE	10,898.66	10,898.66	0.00	0.00
211-00-00-00-2200	DEFERRED REVENUES-TAXES	30,642.00	0.00	0.00	30,642.00
211-00-00-00-2220	DEFERRED REVENUES	0.00	0.00	0.00	0.00
TOTAL		59,123.80	958,215.02	942,919.06	43,844.84

DATE: 12/04/2024
 TIME: 16:28:00
 ID: GL450000.WOW

CITY OF GRAND RAPIDS
 DETAILED BALANCE SHEET

FUND: PUBLIC LIBRARY
 FOR 11 PERIODS ENDING NOVEMBER 30, 2024

ACCOUNT #	DESCRIPTION	BALANCE 01/01/24	NET DEBITS	NET CREDITS	BALANCE 11/30/24

TOTAL LIABILITIES		59,123.80	958,215.02	942,919.06	43,827.84
FUND EQUITY					
211-00-00-00-2530	FUND BALANCE-UNRESV & UNDESG	775,239.31	0.00	0.00	775,239.31
211-00-00-00-2950	RESERVE FOR ENCUMBRANCE	0.00	36,804.98	60,815.77	24,010.79

TOTAL		775,239.31	36,804.98	60,815.77	799,250.10
	FUND SURPLUS (DEFICIT)	0.00	259,879.08	0.00	(259,879.08)

TOTAL FUND EQUITY		775,239.31	296,684.06	60,815.77	539,371.02

TOTAL LIABILITIES AND FUND EQUITY		834,363.11	1,254,899.08	1,003,734.83	583,198.86

RESOLUTION NO. 2024-13
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

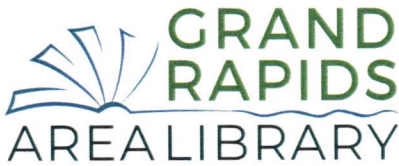
NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation - \$1,176.21

Adopted this 11th day of December 2024

Cyndy Martin, President

Deb Kee, Secretary



Emily Lindner
23222 Old Stones Throw Road
Grand Rapids, MN 55744

Dear Ms. Lindner:

I am pleased that you will be leading a series of five book club meetings developed for school age children. These programs will be held 1/27/2025, 2/24/2025, 3/24/2025, 4/28/2025 and 5/12/2025.

The Library will pay you \$100 for each program. This fee will include your prep time, as well as set-up, programming, and clean-up time. In addition, the Library will pay you \$50 for program materials and snacks, for a total payment of \$150 per program. Payments will be made monthly, after the programs are completed. If these arrangements are agreeable, please sign below, and return this contract to the library.

My e-mail is: wrichter@grandrapidsmn.gov. Don't hesitate to contact me if you have questions or concerns about the arrangements for your programs.

Sincerely,

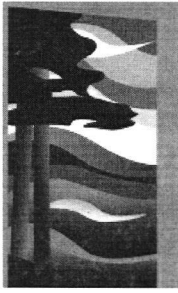
Will Richter
Library Director

These terms are acceptable:

Emily Lindner
Signature

12/3/24
Date

Approved for the Board of Directors:



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: November 25, 2024

AGENDA ITEM: Consider accepting the resignation from Debra Moebakken from her position as Library Public Services Clerk and authorize Human Resources to begin the process of posting internally, advertising and hiring for the open position of Library Public Services Clerk.

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

Debra Moebakken has submitted a notice of resignation from her position as Library Public Services Clerk with the Grand Rapids Area Library, with an effective last day of employment of March 28, 2025.

Deb started as a regular employee at the library circulation desk in 2016. Previously, she filled in on an on-call basis. Deb is an organized, efficient, and conscientious worker who uses her many years of bookstore and library experience to help area residents solve a problem or find their next read. In Deb's resignation letter, she stated that she has thoroughly enjoyed working for the library and even hinted that she would be interested in temping again. The City of Grand Rapids appreciates Deb's contribution to outstanding customer service at the library. She will be missed.

Because of this resignation, we have an open Library Public Services Clerk position. We are requesting authorization for Human Resources to begin the process of posting internally, advertising, interviewing, and hiring for the open position of Library Public Services Clerk. This position works four (4) to five (5) days per week and is currently budgeted for 28 hours per week.

REQUESTED COUNCIL ACTION:

Make a motion to accept the resignation from Debra Moebakken from her position as Library Public Services Clerk with the Grand Rapids Area Library, with an effective last day of employment of March 28, 2025, and authorize Human Resources to begin the process of posting internally, advertising, interviewing, and hiring for the open position of Library Public Services Clerk at the Grand Rapids Area Library.

November in Children's

Okay, I'm not a fan of the snow, but at least it feels "right." Remember last year when it was raining on Christmas? Yeah, that was all sorts of wrong. So, for now, I'm happy waxing poetic about the beauty of the snow. I will NOT feel the same way in February. But, I won't get ahead of myself...how about we talk about November highlights?

- Online Storytime filming continued, with the amazing Grandma Pat (Fideldy) volunteering her time. Probably not surprisingly, "Bedtime" was the hit of the month, with 629 views as of this writing.
- Both page Turners and Teen Book Club met in November. When I suggested to my Teens that we skip December, due to the busy-ness of the holidays and their school schedules, and meet next in January, my suggestion was met with dead silence. They all looked at me a little shocked. After a few seconds one young man said, "Well, I'm free mid-December..." and they all agreed. So, yeah, we'll be meeting in December. And I'll get that book read, well, maybe next week... 😊
- We had Book Time all four weeks in November. Attendance is still high, and I appreciate the collaboration we do with ECFE to offer this quality program.
- We hosted a special Storytime done by costumed Reif Center dancers on a Thursday morning of a no-school day. Lily Stark, Reif Center dancer and Library Kid, read two books about The Nutcracker, while I led the group in some fabulous scarf songs. Then everybody retired to the Program Room to create their own dancers using popsicle sticks, and to get photos with the dancers, if desired. I counted right around 73 people in attendance.
- Lego Club was again populated with a bunch of happy engineers.
- We spent many hours in planning for the Winter Reading Program, which kicks off mid-December.
- Grandma Nancy Mike-Johnson also filmed a fabulous Artastic program about color blending. We had an extra donation to our Artastic program this month that allowed us to purchase 5 colors of Color Magic air dry clay for each Artastic kit. Nancy did a great lesson about color mixing, and how adding black or white will change the tone of the colors. There was even a color wheel! People were very excited about the Model Magic this month.

Happy Reading!

Monthly Report - Overview for Nov 2024

Locations on this report: Grand Rapids Area Library

Checkout

Description	Nov 2024	Oct 2024	%chg	Nov 2023	%chg	2024 YTD	2023 YTD	%chg
1st Time	8647	10172	-15	10040	-14	111349	109620	1
Phone Renewal	251	292	-15	315	-21	3176	3207	-1
Renewal	126	218	-43	143	-12	2055	1694	21
Opac Renewal	518	641	-20	668	-23	7060	7366	-5
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	9542	11323	-16	11166	-15	123640	121887	1

Checkout Stock Rotation

Description	Nov 2024	Oct 2024	%chg	Nov 2023	%chg	2024 YTD	2023 YTD	%chg
1st Time	0	0	0	0	0	0	0	0
Phone Renewal	0	0	0	0	0	0	0	0
Renewal	0	0	0	0	0	0	0	0
Opac Renewal	0	0	0	0	0	0	0	0
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Checkin

Description	Nov 2024	Oct 2024	%chg	Nov 2023	%chg	2024 YTD	2023 YTD	%chg
Normal	7907	9183	-14	9737	-19	100596	99131	1
Late	1918	2262	-16	2036	-6	22865	21762	5
Offline Normal	0	0	0	0	0	0	0	0
Offline Late	0	0	0	0	0	0	0	0
Total	9825	11445	-15	11773	-17	123461	120893	2

Requests Placed

Description	Nov 2024	Oct 2024	%chg	Nov 2023	%chg	2024 YTD	2023 YTD	%chg
Placed	1823	2078	-13	2172	-17	23216	22058	5
Total	1823	2078	-13	2172	-17	23216	22058	5

Requests Resolved

Description	Nov 2024	Oct 2024	%chg	Nov 2023	%chg	2024 YTD	2023 YTD	%chg
Cancelled	86	168	-49	110	-22	1293	1197	8
Filled	2396	2972	-20	2948	-19	32665	32053	1
Expired	2	2	0	0	100	27	22	22
Total	2484	3142	-21	3058	-19	33985	33272	2

Holds Resolved

Description	Nov 2024	Oct 2024	%chg	Nov 2023	%chg	2024 YTD	2023 YTD	%chg
Picked Up	1520	1984	-24	1983	-24	20754	19813	4
Cancelled	7	3	133	7	0	31	64	-52
Expired	96	128	-25	129	-26	1557	1336	16
Total	1623	2115	-24	2119	-24	22342	21213	5

Overdues

Description	Nov 2024	Oct 2024	%chg	Nov 2023	%chg	2024 YTD	2023 YTD	%chg
1st Notice	713	696	2	658	8	8398	6545	28
2nd Notice	5	11	-55	11	-55	57	38	50
3rd Notice	1	0	100	2	-50	7	9	-23
4th Notice	1	0	100	1	0	5	6	-17
5th Notice	1	0	100	1	0	6	2	200
Final Notice	0	0	0	0	0	1	2	-50
Notice # 7	0	0	0	0	0	1	0	100
Notice # 8	0	0	0	0	0	1	0	100
Notice # 0	216	290	-26	183	18	2620	2079	26
Total	937	997	-7	856	9	11096	8681	27

Borrower Delta

Description	Nov 2024	Oct 2024	%chg	Nov 2023	%chg	2024 YTD	2023 YTD	%chg
New (Manual)	68	72	-6	87	-22	980	1074	-9
Deleted (Manual)	5	5	0	8	-38	84	77	9
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0

-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	73	77	-6	95	-24	1064	1151	-8

Bib Delta

Description	Nov 2024	Oct 2024	%chg	Nov 2023	%chg	2024 YTD	2023 YTD	%chg
New (Manual)	209	208	0	221	-6	1857	1985	-7
Deleted (Manual)	1247	596	109	186	570	4284	3142	36
New (Batch)	84	132	-37	60	40	1118	755	48
Deleted (Batch)	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	1540	936	64	467	229	7259	5882	23

Auth Delta

Description	Nov 2024	Oct 2024	%chg	Nov 2023	%chg	2024 YTD	2023 YTD	%chg
New (Manual)	0	0	0	0	0	0	0	0
Deleted (Manual)	0	2	-100	0	0	21	9	133
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	0	2	-100	0	0	21	9	133

Item Delta

Description	Nov 2024	Oct 2024	%chg	Nov 2023	%chg	2024 YTD	2023 YTD	%chg
New (Manual)	515	537	-5	571	-10	5679	5570	1
Deleted (Manual)	1847	580	218	198	832	6501	4405	47
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	2362	1117	111	769	207	12180	9975	22

Acquisitions Activities

Description	Nov 2024	Oct 2024	%chg	Nov 2023	%chg	2024 YTD	2023 YTD	%chg
Lines Ordered	0	0	0	0	0	0	0	0
Items Ordered	0	0	0	0	0	0	0	0
Lines Received	358	395	-10	321	11	3107	3284	-6
Items Rcvd by Ven	368	406	-10	343	7	3174	3386	-7
Claims	0	0	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
Total	726	801	-10	664	9	6281	6670	-6

**Grand Rapids Area Library
Reference Statistics
November 2024**

	November	YTD 2024
Door Count	5573	59,654
Reference Questions	138	1,976
Computer Help Over 5 Minutes	8	179
Tests Proctored	0	13
Public Computer Use: Sessions	156	2,415
Public Computer Use: Hours	146	1,942
Special Computer Sessions	94	1,367
Passports Accepted	95	972

November 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 4 NP/11 C	2 Pre ²
3	4 no school 11 NP/11 C 	5 8 NP/11 C 	6 7 NP/11 C 	7 10 NP/11 C 	8 10 NP/11 C 	9
10	11 closed	12 17 NP/11 C 	13 5 NP/11 C 	14 6 NP/11 C 	15 14 NP/11 C 	16
17	18 10 NP/11 C 	19 NP/11 C 	20 NP/11 C 	21 9 NP/11 C 	22 2 NP/11 C 	23
24	25 12 NP/11 C 	26 7 NP/11 C 	27 2 NP/11 C 	28 closed	29 closed	30

November 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					¹ 144,214 5	² (5)
³	⁴ 144,751 8	⁵ *Voting* 145,849 4	⁶ 146133 5	⁷ 146377 4	⁸ 146538 5	⁹ (26)
¹⁰	¹¹ CLOSED	¹² 146,893 8	¹³ 147199 5	¹⁴ 147,539 (8)	¹⁵ 147,748 6	¹⁶ (27)
¹⁷	¹⁸ ↘ 148013	¹⁹ 148,297 6	²⁰ 148581 2	²¹ 148795 5	²² 148928 4	²³ (22)
²⁴	²⁵ 7 149274	²⁶ 4 149540	²⁷ 4 149787	²⁸ CLOSED	²⁹ CLOSED	³⁰ (15)

GRAL Children's Library Monthly Statistics

November 2024

Online Storytime

Programs: 4

Facebook plays: 811*

YouTube views: 1079

Total views: 1090

Artastic

Programs: 1

Facebook plays: 227

YouTube views: 381

Total views: 608

Kits handed out: 150

Programs:	<u>Date</u>	<u>Name of Program</u>	<u>Number of people</u>
	11/05	Book Time	19
	11/07	Reif Nutcracker Storytime	73
	11/12	Book Time	39
	11/18	Lego Club	26
	11/19	Book Time	37
	11/20	Teen Book Club	5
	11/25	Page Turners	6
	11/26	Book Time	33

Book Times : 4

People: 128

Library Programs: 4

People: 110

Total Programs: 8 People: 238

Class Visit: 3 groups People: 37

- Northern Lights: 25
- RJEMS SPED: 6
- Ball Club Head Start: 6

Reference Questions 2024: 269

Reference Questions 2023: 477

*The Meta platform has changed how they calculate Facebook viewer metric. They have changed views to plays.

November 2024

209

Item 7.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 5	2 5
3	4 41	5 22	6 7	7 12	8 4	9 86
10	11 CLOSED	12 14	13 16	14 16	15 8	16 48
17	18 21	19 16	20 14	21 13	22 9	23 73
24	25 24	26 15	27 18	28 CLOSED	29 CLOSED	30 57

GRAND RAPIDS AREA LIBRARY: 2024 Volunteer Report

Month	Regular Volunteers		RSVP Volunteers		Library Board		Library Friends		Library Foundation		Total	Total
	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours
January	22	141.75	8	101.75	7	27.00	8	43.25	1	8.00	30	243.50
February	31	159.75	7	101.25	7	27.00	11	77.50	9	20.00	38	261.00
March	24	146.25	7	65.00	7	27.00	8	50.25	2	11.00	31	211.25
April	35	187.75	8	87.25	9	29.00	11	65.25	8	17.00	43	275.00
May	28	177.50	7	108.50	7	26.00	8	95.50	2	6.00	35	286.00
June	29	157.00	6	101.50	6	26.00	10	84.25	1	6.00	35	258.50
July	36	206.25	8	111.00	7	17.00	18	137.25	1	9.00	44	317.25
August	44	244.00	5	104.25	7	43.00	7	74.00	1	5.00	49	348.25
September	33	146.75	4	81.00	7	27.00	10	64.50	10	19.00	37	227.75
October	29	176.00	4	79.25	6	26.00	9	71.00	1	4.00	33	255.25
November	41	171.00	4	94.50	8	28.00	10	96.00	7	7.00	45	265.50
December												
Total		1914.00		1035.25		303.00		858.75		112.00	*	2,949.25