GRAND RAPIDS AREA LIBRARY BOARD MEETING AGENDA

Wednesday, November 18, 2026
5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, November 18, 2026, at 5:00 PM at Grand Rapids Area Library, Program Room, 140 NE 2nd Street, Grand Rapids, Minnesota

CALL OF ROLL:

APPROVAL OF AGENDA:

PUBLIC COMMENT (if anyone wishes to address the Board):

APPROVAL OF MINUTES:

1. Consider a motion to approve minutes from the 10-14-2026 Library Board meeting.

COMMUNICATIONS:

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review financial reports and consider a motion to authorize payment of the Library Bill List.

CONSENT AGENDA (Roll Call Vote Required):

3. Consider a motion adopting a resolution accepting donations.

REGULAR AGENDA:

4. Draft ALS Membership Agreement.
5. Proposed 2027 hours.
6. 2027 Holidays and Board meetings.
7. Library Board 2027.

UPDATES:

Friends

Foundation

STAFF REPORTS:

8. Review library reports and statistics.

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR DECEMBER 9, 2026, AT 5:00 PM.

ATTEST: Amy Dettmer, Director of Library Services

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, October 14, 2026
5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, October 14, 2026 at 5:00 PM at Grand Rapids Area Library, Meeting Room, 140 NE 2nd Street, Grand Rapids, Minnesota

CALL OF ROLL:

PRESENT
Member Ellen Teigland
Member Sheena Richards
Member Aaron Squadroni-arrived 5:04PM
Member Janelle Dobbs
Member Jennifer Barr
Member Amanda King
Member Tabbatha Litchke
Member Frieda Hall

ABSENT
Member Casteel

STAFF
Amy Dettmer, Director of Library Services

APPROVAL OF AGENDA:

Motion made by Member Teigland, Seconded by Member Dobbs. Motion passed.

PUBLIC COMMENT (if anyone wishes to address the Board):

None.

APPROVAL OF MINUTES:

1. Consider a motion to approve minutes from the 09-09-2026 Library Board meeting.

   Motion made by Member Dobbs, Seconded by Member King.

COMMUNICATIONS:

None.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review financial reports and consider a motion to authorize payment of the Library Bill List.

   Motion made by Member Dobbs, Seconded by Member Litchke.
   Voting Yea: Member Teigland, Member Richards, Member Squadroni, Member Dobbs, Member Barr, Member King, Member Litchke, Member Hall

   Motion passed unanimously.

CONSENT AGENDA (Roll Call Vote Required):

3. Consider approval of a contract with Baily LaMountain for a series of 7 Lego Club programs.

4. Consider approval of a contract with Caitlyn Coons for a series of 7 Lego programs.

5. Consider adopting a resolution accepting donations.

   Motion made by Member Dobbs, Seconded by Member Barr to approve the Consent Agenda.
   Voting Yea: Member Teigland, Member Richards, Member Squadroni, Member Dobbs, Member Barr, Member King, Member Litchke, Member Hall

   Motion passed unanimously.

REGULAR AGENDA:

6. Membership Agreement with Arrowhead Library System.

7. ALS Multitype Membership Agreement.

8. KAXE interview.

   Library Director Dettmer presented the ALS Membership Agreement. Dettmer and Richards and Dobbs will meet with members of the ALS Board and Executive Director on October 26 at the library to discuss updates to the agreement. A few weeks ago Dettmer went on KAXE to report on the funding situation.

UPDATES:

The Friends will have their Holiday Book Boutique on Monday, November 23 at the library. A recent bag sale in the Used Bookstore brought in $306.00.

The Foundation will meet on November 19. They continue to approve reimbursement payments to the library.

STAFF REPORTS:

9. Review library reports and statistics.

Library Director Dettmer reported:

The November Library Board meeting is scheduled for November 10 because of the Veterans' Day holiday. Board members have changed the date to Wednesday, November 18 because most people can't attend on a Tuesday night.

Creative Bug, a database, provided by ALS will be going away. Craft and Hobby through Minitex will be promoted instead.

October 8 she presented to a group at Camp Hiawatha. The presentation was general information about the library.

Getting a plaque made at Treasure Bay to honor Greg Waite's $50,000 donation to the library.

3 board members have terms expiring at the end of this year. All are eligible to serve another term. 2 of the 3 were at the meeting. 1 opted out, 1 said yes and Dettmer will check with the 3rd person.

The preliminary budget was passed on September 28 by the City Council.

A team from ALS will come to the library on October 22 to start inventory of all items in the library.

Carpet in the meeting room and high traffic areas in the library will be cleaned starting next week.

The Supporting Our Library Fund has $224,200 in it. Last week at the Women's Unconference at Sugar Lake Lodge another $4,000 plus a $4,000 match from the Lodge was raised.

She will be giving her annual report to Council on Monday, October 26.

ADJOURNMENT:

Board President Richards adjourned the meeting at 5:41PM.

NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY, NOVEMBER 18, 2026 AT 5:00PM

ATTEST: Amy Dettmer, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - OCTOBER 14, 2026
DETAILED REPORT

PUBLIC LIBRARY

BLACKSTONE PUBLISHING	2244583-L	$	334.68
BLACKSTONE PUBLISHING	2244122-L	$	47.00
BLACKSTONE PUBLISHING	2245333-L	$	344.92
BLACKSTONE PUBLISHING	2245588-L	$	92.96
CENGAGE LEARNING INC	999103527626-L	$	118.50
CENGAGE LEARNING INC	999103586359-L	$	25.50
CENGAGE LEARNING INC	999103625523-L	$	49.50
CENGAGE LEARNING INC	999103649903-L	$	83.55
CITY OF GRAND RAPIDS	AR2609000586-L	$	1,550.00
GARTNER REFRIGERATION CO	110911-L	$	2,075.07
GOVCONNECTION INC	77924753-L	$	3.17
INGRAM LIBRARY SERVICES LLC	99153397-L	$	274.18
INGRAM LIBRARY SERVICES LLC	99153398-L	$	530.78
INGRAM LIBRARY SERVICES LLC	99201751-L	$	18.37
INGRAM LIBRARY SERVICES LLC	99201752-L	$	66.70
INGRAM LIBRARY SERVICES LLC	99201753-L	$	26.36
INGRAM LIBRARY SERVICES LLC	99067461-L	$	19.45
INGRAM LIBRARY SERVICES LLC	99067462-L	$	40.51
INGRAM LIBRARY SERVICES LLC	99313921-L	$	78.99
INGRAM LIBRARY SERVICES LLC	99067463-L	$	17.42
INGRAM LIBRARY SERVICES LLC	99067464-L	$	9.37
INGRAM LIBRARY SERVICES LLC	99067465-L	$	665.02
INGRAM LIBRARY SERVICES LLC	99067466-L	$	20.02
INGRAM LIBRARY SERVICES LLC	99457372-L	$	68.71
INGRAM LIBRARY SERVICES LLC	99457373-L	$	16.91
INGRAM LIBRARY SERVICES LLC	99067467-L	$	21.70
INGRAM LIBRARY SERVICES LLC	99313922-L	$	19.60
INGRAM LIBRARY SERVICES LLC	99363585-L	$	10.93
INGRAM LIBRARY SERVICES LLC	99457374-L	$	463.52
INGRAM LIBRARY SERVICES LLC	99457375-L	$	18.00
INGRAM LIBRARY SERVICES LLC	99035857-L	$	25.24
INGRAM LIBRARY SERVICES LLC	99363586-L	$	206.76
INGRAM LIBRARY SERVICES LLC	99050450-L	$	43.72
INGRAM LIBRARY SERVICES LLC	99381255-L	$	22.19
INGRAM LIBRARY SERVICES LLC	99381256-L	$	18.72
INGRAM LIBRARY SERVICES LLC	99568959-L	$	108.23
INGRAM LIBRARY SERVICES LLC	99568960-L	$	15.02
INGRAM LIBRARY SERVICES LLC	99568961-L	$	17.90
INGRAM LIBRARY SERVICES LLC	99568962-L	$	17.75

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - OCTOBER 14, 2026

DETAILED REPORT

INGRAM LIBRARY SERVICES LLC	99568963-L	$	17.95
INGRAM LIBRARY SERVICES LLC	99568964-L	$	36.51
INGRAM LIBRARY SERVICES LLC	99568965-L	$	29.96
INGRAM LIBRARY SERVICES LLC	99568966-L	$	18.12
INGRAM LIBRARY SERVICES LLC	99602352-L	$	1,023.37
INGRAM LIBRARY SERVICES LLC	99614961-L	$	42.09
INGRAM LIBRARY SERVICES LLC	99720695-L	$	26.92
INGRAM LIBRARY SERVICES LLC	99749081-L	$	141.60
INGRAM LIBRARY SERVICES LLC	99749082-L	$	33.45
INGRAM LIBRARY SERVICES LLC	99749083-L	$	17.02
INGRAM LIBRARY SERVICES LLC	99749084-L	$	11.39
INGRAM LIBRARY SERVICES LLC	99763994-L	$	109.63
INGRAM LIBRARY SERVICES LLC	99779797-L	$	20.79
INGRAM LIBRARY SERVICES LLC	99779798 -L	$	8.22
INGRAM LIBRARY SERVICES LLC	99779799-L	$	16.29
INGRAM LIBRARY SERVICES LLC	99831215-L	$	37.19
INNOVATIVE OFFICE SOLUTIONS LLC	IN5214342-L	$	137.10
JOHNSON CONTROLS FIRE PROTECTION LP	25628068-L	$	600.00
MIDWEST TAPE LLC	509340153-L	$	56.23
MIDWEST TAPE LLC	509435475-L	$	105.71
PLAYAWAY PRODUCTS LLC	549370-L	$	374.50
PLAYAWAY PRODUCTS LLC	549528-L	$	83.04
SANDSTROM'S INC	603296-L	$	100.93
SUMMIT FIRE PROTECTION	4472625-L	$	647.50
TRU NORTH ELECTRIC LLC	1639-L	$	300.00
UNIQUE MANAGEMENT SERVICES INC	6163828-L	$	104.85
VESTIS GROUP, INC	2630592633-L	$	105.07
VESTIS GROUP, INC	2630587718-L	$	105.07
VESTIS GROUP, INC	2630597094-L	$	106.06
WILLOW LEAF COMMERCIAL CLEANING LLC	1306-L	$	1,080.00
	TOTAL ALL INVOICES:	**$**	**13,083.48**

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - OCTOBER 14, 2026
DEPARTMENT SUMMARY REPORT

PUBLIC LIBRARY

BLACKSTONE PUBLISHING	$	819.56
CENGAGE LEARNING INC	$	277.05
CITY OF GRAND RAPIDS	$	1,550.00
GARTNER REFRIGERATION CO	$	2,075.07
GOVCONNECTION INC	$	3.17
INGRAM LIBRARY SERVICES LLC	$	4,452.57
INNOVATIVE OFFICE SOLUTIONS LLC	$	137.10
JOHNSON CONTROLS FIRE PROTECTION LP	$	600.00
MIDWEST TAPE LLC	$	161.94
PLAYAWAY PRODUCTS LLC	$	457.54
SANDSTROM'S INC	$	100.93
SUMMIT FIRE PROTECTION	$	647.50
TRU NORTH ELECTRIC LLC	$	300.00
UNIQUE MANAGEMENT SERVICES INC	$	104.85
VESTIS GROUP, INC	$	316.20
WILLOW LEAF COMMERCIAL CLEANING LLC	$	1,080.00
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	**$**	**13,083.48**

CHECKS ISSUED-PRIOR APPROVAL

AMAZON CAPITAL SERVICES	1YRQ-VX9W-RQNF-L	$	8.42
AT&T	September, 2026	$	56.38
CAITLYN COONS	8/3/2026	$	50.00
DIANA MAGNER	8/26/2026	$	125.00
EMILY LINDNER	9/21/2026	$	175.00
GRAND RAPIDS PAYROLL	9/4/2026	$	22,066.20
GRAND RAPIDS PAYROLL	9/18/2026	$	22,090.54
MARCO	590248381-L	$	165.65
METROPOLITAN	September, 2026	$	84.04
METROPOLITAN	October, 2026	$	84.04
MINNESOTA ENERGY RESOURCES	0507783569-01/JuL26-L	$	40.04
MN REVENUE	August, 2026	$	48.00
MUTUAL OF OMAHA	October, 2026	$	29.97
OPERATING ENGINEERS	Oct-26	$	9,535.00
PAUL BUNYAN	4026700/SEP26 Service-L	$	200.07
PAUL BUNYAN	6464100/Lib Line Chgs/Sep	$	77.15
PUBLIC UTILITIES COMMISSION	AUG, 2026	$	2,963.58
WASTE MANAGEMENT	AUG, 2026	$	145.86

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - OCTOBER 14, 2026
DEPARTMENT SUMMARY REPORT

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: $ 57,944.94

TOTAL ALL DEPARTMENTS: $ 71,028.42

RESOLUTION NO. 2026-10
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation - $1,625.29

Grand Rapids Area Library Friends - $1,600.00 (water fountain)

Sue Pulkrabek - $25.00 (unrestricted – in memory of Al Gilbertson)

Greg Waite - $50,000 (deferred revenue - 2027)

Bob & Ginny Wickman - $300.00 (unrestricted)

Steve Ewens and Becky Loomis - $1,000 (deferred revenue – 2027)

Adopted this 14th day of October 2026

Sheena Richards, President

Jennifer Barr, Secretary

GRAND RAPIDS AREA LIBRARY

Sept. 30, 2026

Caitlyn Coons
515 NW 13th Street
Grand Rapids, MN 55744

Dear Ms. Coons:

I am pleased that you will be leading a series of monthly Lego programs developed for school-age children. These programs will be held 10/7/2026, 11/4/2026, 12/2/2026, 1/6/2027, 2/3/2027, 3/3/2027, and 4/7/2027.

The Library will pay you $50 for each program. This fee will include your prep time, as well as set-up, programming, and clean-up time. Payments will be made monthly, after the programs are completed. If these arrangements are agreeable, please sign below and return this contract to the library.

My e-mail is: adettmer@grandrapidsmn.gov. Don't hesitate to contact me if you have questions or concerns about the arrangements for your programs.

Sincerely,

Amy Dettmer
Library Director

These terms are acceptable:

Signature

10/7/26
Date

Approved for the Board of Directors:

10/14/26

GRAND RAPIDS AREA LIBRARY

Sept. 30, 2026

Baily LaMountain
805 SE 7th Street
Grand Rapids, MN 55744

Dear Ms. LaMountain:

I am pleased that you will be leading a series of weekly Lego programs developed for school-age children. These programs will be held 10/7/2026, 11/4/2026, 12/2/2026, 1/6/2027, 2/3/2027, 3/3/2027, and 4/7/2027.
.

The Library will pay you $50 for each program. This fee will include your prep time, as well as set-up, programming, and clean-up time. Payments will be made monthly, after the programs are completed. If these arrangements are agreeable, please sign below and return this contract to the library.

My e-mail is: adettmer@grandrapidsmn.gov. Don't hesitate to contact me if you have questions or concerns about the arrangements for your programs.

Sincerely,

Amy Dettmer
Library Director

These terms are acceptable:

Baily LaMountain
Signature

10.7.26
Date

Approved for the Board of Directors:

10/14/26

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - NOVEMBER 18, 2026
DETAILED REPORT

PUBLIC LIBRARY

ARROWHEAD LIBRARY SYSTEM	00015501-L	$	299.85
BLACKSTONE PUBLISHING	2248822-L	$	127.75
BLACKSTONE PUBLISHING	2249850-L	$	77.35
BLACKSTONE PUBLISHING	2251109-L	$	191.67
CENGAGE LEARNING INC	999103662749-L	$	24.75
CENGAGE LEARNING INC	999103662750-L	$	24.75
CENGAGE LEARNING INC	999103662751-L	$	25.50
CENGAGE LEARNING INC	999103662752-L	$	167.25
CENGAGE LEARNING INC	999103665418-L	$	51.37
CENGAGE LEARNING INC	999103662767-L	$	22.50
CENGAGE LEARNING INC	999103662768-L	$	61.50
CENGAGE LEARNING INC	999103662754-L	$	570.75
CENGAGE LEARNING INC	999103662755-L	$	28.50
CENGAGE LEARNING INC	99910368057-L	$	149.25
CENGAGE LEARNING INC	999103742734-L	$	107.25
CENGAGE LEARNING INC	999103752829-L	$	54.00
EBSCO SUBSCRIPTION SERVICE	91011070650-L	$	4,382.89
EBSCO SUBSCRIPTION SERVICE	91011059458-L/Credit Me	$	(29.94)
GRAND RAPIDS HERALD REVIEW	GRH-115201/2026-L	$	127.05
INGRAM LIBRARY SERVICES LLC	99888483-L	$	618.27
INGRAM LIBRARY SERVICES LLC	99965903-L	$	135.07
INGRAM LIBRARY SERVICES LLC	30089771-L	$	25.80
INGRAM LIBRARY SERVICES LLC	30089772-L	$	18.08
INGRAM LIBRARY SERVICES LLC	30089773-L	$	347.61
INGRAM LIBRARY SERVICES LLC	30089774-L	$	25.23
INGRAM LIBRARY SERVICES LLC	99940622-L	$	71.72
INGRAM LIBRARY SERVICES LLC	99940623-L	$	16.96
INGRAM LIBRARY SERVICES LLC	99940624-L	$	18.88
INGRAM LIBRARY SERVICES LLC	99952008-L	$	20.19
INGRAM LIBRARY SERVICES LLC	30024093-L	$	22.69
INGRAM LIBRARY SERVICES LLC	30024094-L	$	18.23
INGRAM LIBRARY SERVICES LLC	30168140-L	$	26.92
INGRAM LIBRARY SERVICES LLC	30168141-L	$	110.05
INGRAM LIBRARY SERVICES LLC	30168142-L	$	17.78
INGRAM LIBRARY SERVICES LLC	30168143-L	$	31.78
INGRAM LIBRARY SERVICES LLC	30262451-L	$	26.92
INGRAM LIBRARY SERVICES LLC	30400220-L	$	19.30
INGRAM LIBRARY SERVICES LLC	30400221-L	$	19.89
INGRAM LIBRARY SERVICES LLC	30400222-L	$	21.41

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - NOVEMBER 18, 2026

DETAILED REPORT

INGRAM LIBRARY SERVICES LLC	30493665-L	$	21.63
INGRAM LIBRARY SERVICES LLC	30493666-L	$	18.53
INGRAM LIBRARY SERVICES LLC	30493667-L	$	19.84
INGRAM LIBRARY SERVICES LLC	30493668-L	$	27.36
INGRAM LIBRARY SERVICES LLC	30549555-L	$	42.60
INGRAM LIBRARY SERVICES LLC	30461827-L	$	58.83
INNOVATIVE OFFICE SOLUTIONS LLC	IN5223022-L	$	81.97
INNOVATIVE OFFICE SOLUTIONS LLC	IN5223104-L	$	489.90
INNOVATIVE OFFICE SOLUTIONS LLC	IN5217098-L	$	150.83
INNOVATIVE OFFICE SOLUTIONS LLC	CIN136034-L	$	3,746.55
INNOVATIVE OFFICE SOLUTIONS LLC	IN5230435-L	$	266.47
INNOVATIVE OFFICE SOLUTIONS LLC	IN5234928-L	$	119.06
INNOVATIVE OFFICE SOLUTIONS LLC	IN5234944-L	$	176.95
MICHAEL RUSSELL	397126-L	$	2,255.00
MIDWEST TAPE LLC	509501107-L	$	60.13
MIDWEST TAPE LLC	509535925-L	$	50.99
SANDSTROM'S INC	607910-L	$	158.67
SHI INTERNATIONAL CORP	B21826108-L	$	885.67
SUMMIT FIRE PROTECTION	4497924-L	$	429.00
UNIQUE MANAGEMENT SERVICES INC	6165331-L	$	116.50
UNIQUE MANAGEMENT SERVICES INC	6166823-L	$	209.70
VESTIS GROUP, INC	2630601955-L	$	106.06
VESTIS GROUP, INC	2630606349-L	$	106.06
WILLOW LEAF COMMERCIAL CLEANING LLC	1311-L	$	1,080.00
	TOTAL ALL INVOICES:	**$**	**18,755.07**

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - NOVEMBER 18, 2026
DEPARTMENT SUMMARY REPORT

PUBLIC LIBRARY

ARROWHEAD LIBRARY SYSTEM	$	299.85
BLACKSTONE PUBLISHING	$	396.77
CENGAGE LEARNING INC	$	1,287.37
EBSCO SUBSCRIPTION SERVICE	$	4,352.95
GRAND RAPIDS HERALD REVIEW	$	127.05
INGRAM LIBRARY SERVICES LLC	$	1,801.57
INNOVATIVE OFFICE SOLUTIONS LLC	$	5,031.73
MICHAEL RUSSELL	$	2,255.00
MIDWEST TAPE LLC	$	111.12
SANDSTROM'S INC	$	158.67
SHI INTERNATIONAL CORP	$	885.67
SUMMIT FIRE PROTECTION	$	429.00
UNIQUE MANAGEMENT SERVICES INC	$	326.20
VESTIS GROUP, INC	$	212.12
WILLOW LEAF COMMERCIAL CLEANING LLC	$	1,080.00
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	**$**	**18,755.07**

CHECKS ISSUED-PRIOR APPROVAL

AMAZON CAPITAL SERVICES	1G4F-H44M-RQRP-L	$	184.81
AMAZON CAPITAL SERVICES	1194-D1V1-3KXR-L	$	28.70
AT&T	28389825/oct26	$	56.38
BAILY LAMOUNTAIN	100726-L	$	50.00
CAITLYN COONS	100726-L	$	50.00
DIANA MAGNER	102826-L	$	125.00
EMILY LINDNER	101926-L	$	175.00
GRAND RAPIDS PAYROLL	10/2/2026	$	22,108.41
GRAND RAPIDS PAYROLL	10/16/2026	$	22,108.41
GRAND RAPIDS PAYROLL	10/30/2026	$	17,184.60
HOME DEPOT	1091-6141199	$	59.76
MARCO	592531644-L	$	165.65
METROPOLITAN	November, 2026	$	84.04
MN DEPT OF LABOR & INDUSTRY	ABR0379952X-L	$	75.00
MINNESOTA ENERGY RESOURCES	0507783569-01/Aug26-L	$	45.00
MUTUAL OF OMAHA	October, 2026	$	29.97
OPERATING ENGINEERS	Nov-26	$	9,535.00
PAUL BUNYAN	4026700/Oct26 Service-L	$	250.00
PAUL BUNYAN	6464100/Lib Line Chgs/Oct	$	78.13

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - NOVEMBER 18, 2026
DEPARTMENT SUMMARY REPORT

PUBLIC UTILITIES COMMISSION	September, 2026	$	1,370.11
WASTE MANAGEMENT	September, 2026	$	145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: $ 73,909.83

TOTAL ALL DEPARTMENTS: $ 92,664.90

City of Grand Rapids
Income Statement by Fund
From Jan 2026 to Oct 2026

Options: Activity Only

Financial Row	211 - Public Library
	2026 YTD
Ordinary Income/Expense	
Income	
310100 - 310100 - Current	$252,556.57
310200 - 310200 - Delinquent	$2,197.47
314055 - 314055 - Fiscal Disparities	$37,738.80
336010 - 336010 - Itasca County	$50,000.00
336215 - 336215 - Library Contracts	$72,666.05
336220 - 336220 - ALS Reimbursement	$184.84
347955 - 347955 - ALS Cross-Overs	$6,282.00
347970 - 347970 - Photo Copies	$3,368.85
347975 - 347975 - Internet	$382.42
347982 - 347982 - Passport Processing Fee	$21,953.00
347990 - 347990 - Fax Machine Use	$582.21
362310 - 362310 - Contributions	$17,900.00
362365 - 362365 - Endowment Fund Income	$1,555.13
362367 - 362367 - Grand Rapids Library Foundatin	$22,129.18
362375 - 362375 - Meeting Room Receipts	$5.00
362450 - 362450 - Miscellaneous Revenue	$2,593.28
365100 - 365100 - Investment Income	$4,974.36
Total - Income	**$497,069.16**
Gross Profit	**$497,069.16**
Expense	
101010 - 101010 - Salary-Fulltime	$133,554.95
101030 - 101030 - Salary-Parttime	$177,986.66
101050 - 101050 - Contracted Services	$2,221.14
101210 - 101210 - Pera	$23,365.72
101220 - 101220 - Fica	$18,827.82
101250 - 101250 - Medicare	$4,628.79
101310 - 101310 - Health Insurance	$95,869.20
101330 - 101330 - Life & Disability Insurance	$559.14
101420 - 101420 - Unemployment/PFMLA	$2,721.39
101510 - 101510 - Workers Compensation	$1,793.10
202010 - 202010 - Office Supplies	$1,324.78
202020 - 202020 - Copy Supplies	$489.90
202030 - 202030 - Printing & Binding	$140.25
202060 - 202060 - Computer Supplies	$4,041.78
202072 - 202072 - Computer Inventory	$1,250.94
202075 - 202075 - Assets Between $700-$4,999	$4,793.69
202095 - 202095 - Prgm Sup & Materials	$486.96
202100 - 202100 - Operating Supplies	$142.29
202110 - 202110 - Books	$33,923.57
202112 - 202112 - Audio/Visual	$6,192.10
202114 - 202114 - Newspapers	$2,056.24
202116 - 202116 - Periodicals	$58.36
202150 - 202150 - Maintenance Tools/Supplies	$3,019.45
403010 - 403010 - Accounting/Auditing Services	$1,550.00

403070 - 403070 - Laundry/Soil Mats	$999.18
403090 - 403090 - Janitorial Services	$15,466.69
403100 - 403100 - Other Contracted Services	$6,825.00
403210 - 403210 - Telephone	$3,766.07
403220 - 403220 - Postage/Freight	$2,523.13
403230 - 403230 - Seminars/Meetings/Schools	$609.10
403240 - 403240 - Hiring/Background/Medical Testing	$372.38
403300 - 403300 - Professional Serv-Collections	$1,304.80
403610 - 403610 - General Insurance	$19,500.00
403810 - 403810 - Electricity	$25,895.62
403840 - 403840 - Garbage Removal	$1,312.74
403860 - 403860 - Heat	$4,438.89
404000 - 404000 - Maintenance Contracts	$4,059.30
404010 - 404010 - Building Maint/Repairs	$8,444.30
404020 - 404020 - Computer Maint/Repairs	$8,271.26
404070 - 404070 - General Equipment Maint/Repairs	$5,776.72
404330 - 404330 - Dues & Subscriptions	$85.00
404355 - 404355 - Copy Machine Lease	$1,697.22
505500 - 505500 - Equip/Mach/Furn/Fixtures	$5,495.00
NP12 - Item Clearing Account	$0.01
Total - Expense	**$637,840.63**
Net Ordinary Income	**($140,771.47)**
Net Income	**($140,771.47)**

RESOLUTION NO. 2026-11
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation - $2,774.27

Grand Rapids Area Library Friends – $1,023 (large print fiction), $2,000 (carpet cleaning), $3,746.55 (book carts), $7,629.13 (mag. subs, chairs)

Grand Rapids North Star Women's Club - $75.00 (in memory of Carole Wiss-quilting fiction books)

D. Westergreen - $100.00 (unrestricted-in memory of Mike McGinnis)

Adopted this 18th day of November 2026

_____
Sheena Richards, President

_____
Jennifer Barr, Secretary

AGREEMENT FOR MEMBERSHIP IN THE ARROWHEAD LIBRARY SYSTEM – UPDATED X/X/2026

Grand Rapids Area Library, located in Grand Rapids, Minnesota, by initiating membership in the Arrowhead Library System, agrees to use the free services of the System, and, by so doing, agrees to extend library service without charge to all residents of the participating counties with the exception of those serviced by libraries which are not members of the System. It is further understood and agreed that other services may be contracted for as provided by the System.

This agreement, dated the 13th day of May, 1987, shall become effective on July 1, 1987, and shall be in force until a 60 day written notice of termination has been received by the Director of the Arrowhead Library System or by the Director of your library.

SPECIAL AGREEMENT BETWEEN THE ARROWHEAD LIBRARY SYSTEM AND THE GRAND RAPIDS AREA LIBRARY TO BE ATTACHED TO THE "AGREEMENT FOR MEMBERSHIP"

1. Minimum Services to be Provided by Grand Rapids Area Library
    a. Grand Rapids Area Library agrees to use the automation system selected by Arrowhead Library System.
    b. American Library Association-Master of Library Science administrator with supervisory experience.
    c. Normal hours of operation at a minimum of hours per week summer and 49.5 hours per week winter; i.e., winter to mean "school year".
    d. Will observe Arrowhead Library System system-wide reciprocal borrowing practice.
    e. Will sign state-wide reciprocal borrowing agreement
    f.
    g. Will actively participate in Arrowhead System Council of Library Directors and Children's Librarians Arrowhead System meetings and will actively avail itself of consultant and continuing education services.
    h. Will include representation of behalf of the nine townships and two cities on the Grand Rapids Area Library Board, but less than 50%. Said appointees shall be residents of the service area living outside of the city of Grand Rapids.
    i. Will report statistics, including use of township residents.

2. Minimum Services to be Provided to Grand Rapids Area Library by Arrowhead Library System
    a. Interlibrary loan and reference service.
    b. Consultant and continuing education services, free of charge.
    c. Mail-a-book for homebound program; But "homebound" shall be defined as physically/medically incapable of getting to a library.
    d. Delivery and distribution service.
    e. Grand Rapids Area Library service area residents will be provided with Arrowhead Library System service area and statewide reciprocal borrowing privileges.
    f. Grand Rapids Area Library may contract with Arrowhead Library System, if it wishes, for bookmobile and mail-a-book services for the residents of its specific service area.

g. Eligibility to apply for state and federal grants and participate in Arrowhead Library System state and federal grants.
h.

The following programs are all subject to Board change or elimination, upon reasonable advance notice, on the same basis as other member libraries.

i. Rotating collections.
j. Print shop service. i.e., Grand Rapids Area Library pays materials costs.
k. Will explore with and help member libraries facilitate cooperative computer maintenance agreements. Cross-over reimbursement payments may be used for computer maintenance costs.

3. Financing Agreements
   a. Townships of Arbo, Bass Brook (Cohasset), Blackberry, Feeley, , Harris, Sago, Spang and Wabana and the cities of LaPrairie and Warba shall come under the Arrowhead Library System levy for Itasca County and Arrowhead Library System shall return to Grand Rapids Area Library within seven days of its receipt from the county whatever the levy may produce in these jurisdictions. The City of Grand Rapids and these jurisdictions shall be known as the Grand Rapids service area. (see Nov 1987 addendum)
   b. Grand Rapids will receive crossover reimbursement on borrowers who reside outside of the Grand Rapids Service area. With the understanding that (a) "borrowers" means Arrowhead Library System borrowers, and (b) The crossover program for member libraries is subject to Board revision and possible elimination.
   c. The services and crossover reimbursement to be provided to the Grand Rapids Area Library by Arrowhead Library System shall not exceed in dollar value whatever new state and federal aid the agreement generates for Arrowhead Library System.

4. Other
   a. Itasca County commissioners shall be eligible to appoint one member to the Arrowhead Library System Governing Board.
   b. Grand Rapids will not act to expand its service area and Arrowhead Library System will take no action having the effect of reducing the Grand Rapids service area.
   c. Terms of agreement: The same as that signed by other member libraries, plus this special agreement.
   d. The proposed agreement is conditional upon the acceptance of necessary changes in the Arrowhead Library System master contract by the boards of county commissioners of the seven counties which Arrowhead Library System services.

Proposed Library Hours 2027

Thanks to a successful fundraising campaign and the generosity of community members, additional funding has been secured to support expanded library hours in 2027.

In planning with staff and the City Administrator, the proposed hours are:

January 4 - May 28
Monday-Thursday, 10:00 a.m.-6:00 p.m.; Friday and Saturday 10 a.m.-2 p.m.

June 1 – September 3
Monday-Thursday, 10:00 a.m.-6:00 p.m.; Friday 10 a.m.-3 p.m.

September 7 – December 31
Monday-Thursday, 10:00 a.m.-6:00 p.m.; Friday and Saturday 10 a.m.-2 p.m.

Board member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2026 - 12
SETTING 2027 LIBRARY CALENDAR

WHEREAS, THE Library Board is responsible for establishing the library calendar of dates open and closed and the time and location of its regular meetings,

NOW THEREFORE BE IT RESOLVED that the following calendar is established for 2027:

H	Friday, January 1	New Year's Holiday	Closed
H	Monday, January 18	Martin Luther King Day	Closed
H	Monday, February 15	President's Day	Closed
	Saturday, May 29	Holiday Weekend	Closed
H	Monday, May 31	Memorial Day	Closed
H	Monday, June 21	Juneteenth	Closed
H	Monday, July 5	Independence Day	Closed
H	Monday, September 6	Labor Day	Closed
H	Thursday, November 11	Veteran's Day	Closed
H	Thursday November 25	Thanksgiving	Closed
H	Friday, November 26	Day after Thanksgiving	Closed
	Saturday, November 27	Holiday Weekend	Closed
H	Friday, December 24	Christmas Holiday	Closed
H	Saturday, December 25	Christmas Holiday	Closed

The Library Board will meet in the Program Room at the Grand Rapids Area Library the second Wednesday of the month at 5 p.m.

Adopted this 18th day of November 2026.

_____
Sheena Richards, President

Attest:

_____
Jennifer Barr, Secretary

Board member seconded the foregoing resolution and the following voted in favor thereof:

And the following voted against same:
And the following abstained:
Whereby the resolution was declared duly passed and adopted.

Monthly Report - Overview for Oct 2026

Locations on this report: Grand Rapids Area Library

Checkout

Description	Oct 2026	Sep 2026	%chg	Oct 2025	%chg	2026 YTD	2025 YTD	%chg
1st Time	6900	7993	-14	9503	-28	79761	95489	-17
Phone Renewal	157	165	-5	171	-9	1319	2010	-35
Renewal	72	131	-46	161	-56	1156	1504	-24
Opac Renewal	600	785	-24	635	-6	6675	6287	6
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	7729	9074	-15	10470	-27	88911	105290	-16

Checkout Stock Rotation

Description	Oct 2026	Sep 2026	%chg	Oct 2025	%chg	2026 YTD	2025 YTD	%chg
1st Time	0	0	0	0	0	0	0	0
Phone Renewal	0	0	0	0	0	0	0	0
Renewal	0	0	0	0	0	0	0	0
Opac Renewal	0	0	0	0	0	0	0	0
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Checkin

Description	Oct 2026	Sep 2026	%chg	Oct 2025	%chg	2026 YTD	2025 YTD	%chg
Normal	6564	7742	-16	8074	-19	73545	86520	-15
Late	1504	1687	-11	1990	-25	16304	18990	-15
Offline Normal	0	0	0	0	0	0	0	0
Offline Late	0	0	0	0	0	0	0	0
Total	8068	9429	-15	10064	-20	89849	105510	-15

Requests Placed

Description	Oct 2026	Sep 2026	%chg	Oct 2025	%chg	2026 YTD	2025 YTD	%chg
Placed	1469	1707	-14	1881	-22	15726	18326	-15
Total	1469	1707	-14	1881	-22	15726	18326	-15

Requests Resolved

Description	Oct 2026	Sep 2026	%chg	Oct 2025	%chg	2026 YTD	2025 YTD	%chg
Cancelled	107	113	-6	109	-2	1015	1046	-3
Filled	2337	2640	-12	2780	-16	24427	27324	-11
Expired	5	2	150	5	0	48	40	20
Total	2449	2755	-12	2894	-16	25490	28410	-11

Holds Resolved

Description	Oct 2026	Sep 2026	%chg	Oct 2025	%chg	2026 YTD	2025 YTD	%chg
Picked Up	1324	1659	-21	1827	-28	14593	17075	-15
Cancelled	1	15	-94	0	100	53	47	12
Expired	132	127	3	129	2	1287	1193	7
Total	1457	1801	-20	1956	-26	15933	18315	-14

Overdues

Description	Oct 2026	Sep 2026	%chg	Oct 2025	%chg	2026 YTD	2025 YTD	%chg
1st Notice	750	766	-3	659	13	6401	6572	-3
2nd Notice	3	9	-67	5	-40	48	43	11
3rd Notice	1	1	0	0	100	7	7	0
4th Notice	1	0	100	0	100	4	5	-20
5th Notice	0	0	0	0	0	0	1	-100
Final Notice	0	0	0	0	0	0	0	0
Notice # 7	0	0	0	0	0	0	0	0
Notice # 8	0	0	0	0	0	0	0	0
Notice # 0	348	200	74	270	28	1916	2022	-6
Total	1103	976	13	934	18	8376	8650	-4

Borrower Delta

Description	Oct 2026	Sep 2026	%chg	Oct 2025	%chg	2026 YTD	2025 YTD	%chg
New (Manual)	39	61	-37	78	-50	550	904	-40
Deleted (Manual)	3	3	0	6	-50	19	56	-67
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	42	64	-35	84	-50	569	960	-41

Bib Delta

Description	Oct 2026	Sep 2026	%chg	Oct 2025	%chg	2026 YTD	2025 YTD	%chg
New (Manual)	126	231	-46	184	-32	1510	1611	-7
Deleted (Manual)	177	206	-15	424	-59	2143	3576	-41
New (Batch)	76	164	-54	81	-7	1008	462	118
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	379	601	-37	689	-45	4661	5649	-18

Auth Delta

Description	Oct 2026	Sep 2026	%chg	Oct 2025	%chg	2026 YTD	2025 YTD	%chg
New (Manual)	0	0	0	0	0	0	0	0
Deleted (Manual)	0	0	0	0	0	17	73	-77
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	17	73	-77

Item Delta

Description	Oct 2026	Sep 2026	%chg	Oct 2025	%chg	2026 YTD	2025 YTD	%chg
New (Manual)	275	496	-45	426	-36	3934	4868	-20
Deleted (Manual)	167	322	-49	488	-66	2975	5965	-51
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	442	818	-46	914	-52	6909	10833	-37

Acquisitions Activities

Description	Oct 2026	Sep 2026	%chg	Oct 2025	%chg	2026 YTD	2025 YTD	%chg
Lines Ordered	0	0	0	0	0	0	0	0
Items Ordered	0	0	0	0	0	0	0	0
Lines Received	179	362	-51	299	-41	2325	2703	-14
Items Rcvd by Ven	180	367	-51	302	-41	2381	2793	-15
Claims	0	0	0	0	0	0	0	0
Total	359	729	-51	601	-41	4706	5496	-15

Grand Rapids Area Library

Reference Statistics

October 2026

	October	YTD 2026
Door Count	3,802	41,699
Reference Questions	244	2,396
Computer Help Over 5 Minutes	11	180
Tests Proctored	1	10
Public Computer Use: Sessions	274	2,012
Public Computer Use: Hours	204	1,502
Passports Accepted	47	617

October 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9/30/26: 257714				1 Weekly Totals	2	3
4	5 258034 320 0	6 258320 286 0	7 258635 315 0	8 921	9	10 Passports 0
11	12 Columbus Day 258911 276 4	13 259224 313 5	14 259558 334 8	15 923	16	17 17
18	19 259874 316 4	20 260168 294 6	21 260492 324 6	22 934	23	24 United Nations Day 16
25	26 260836 344 3	27 261119 283 5	28 261516 397 6	29 1,024 3,802 ✓	30	31 Halloween 14
		Notes 10/28/26: 261516 9/30/26: - 257714 3,802 ✓				Total 47 passports

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October 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 C 28	6 C 26 1	7 C 12	8	9	10 Ref ?=66 C=C=1
11	12 Columbus Day C 19 11	13 C 7	14 C 21 TP 1	15	16	17 Ref ?=47 C=3
18	19 C 27 1	20 C 21	21 C 24 11 TP=1	22	23	24 United Nations Day Ref?=72 C=3 TP=1
25	26 C 18 1	27 C 22 1	28 C 19 11	29	30	31 Halloween Ref?=59 C=4
		Notes			Totals	Ref?=244 C=11 TP=1

2026 Calendar Template for Word © 2018 Vertex42 LLC

https://www.vertex42.com/calendars/word-calendar-template.html

October in Children's

Ahh! Fall is in the air...and I'm dreading winter. My, umm, favorite combination! (?)

Some October highlights:

1. Book time continues with glorious songs and stories. I love our ECFE partnership, and our patrons enjoy a very high-quality story time, with lots of age-appropriate stories, lots of repetition, lots of songs, manipulatives, and participatory flannel boards. It is not easy to plan a good story time week in and week out, and I appreciate the one our patrons experience.

2. We hosted our first Lego Club of the school year! We are lucky that our summer hosts wanted to continue the gig!

3. I spent a lovely morning speaking to Minnesota North College-Itasca's Class Act class about the role libraries could play in their lives as they transition to teachers with classrooms of their own.

4. Page Turners Book Club continues to turn pages! Emily Lindner does a great job with this group of young readers.

5. We all enjoyed a lunch from Sammy's pizza provided by great library supporters Lyman and Ann Loveland.

6. I did another monthly radio review of children's books for KAXE radio.

7. I spent a day in the company of my fellow Children's Librarians of the Arrowhead System (CLAS.) I love having the opportunity to hear what's up in other libraries in our region.

8. Artastic kits are flying out the door. Our young artists are receiving drawing paper and markers to create their own monsters!

9. We are in the throes of inventory...which I'm sure Amy will fill you in on. I have been really pleasantly surprised, and not a little shocked, at how few books are missing from Children's. Not a SINGLE Dogman is unaccounted for!

Happy Reading!

GRAL Children's Library Monthly Statistics
October 2026

Artastic

Programs: 1

Facebook plays: 255

YouTube views: 26

Total views: 281

Kits handed out: 150

Programs:

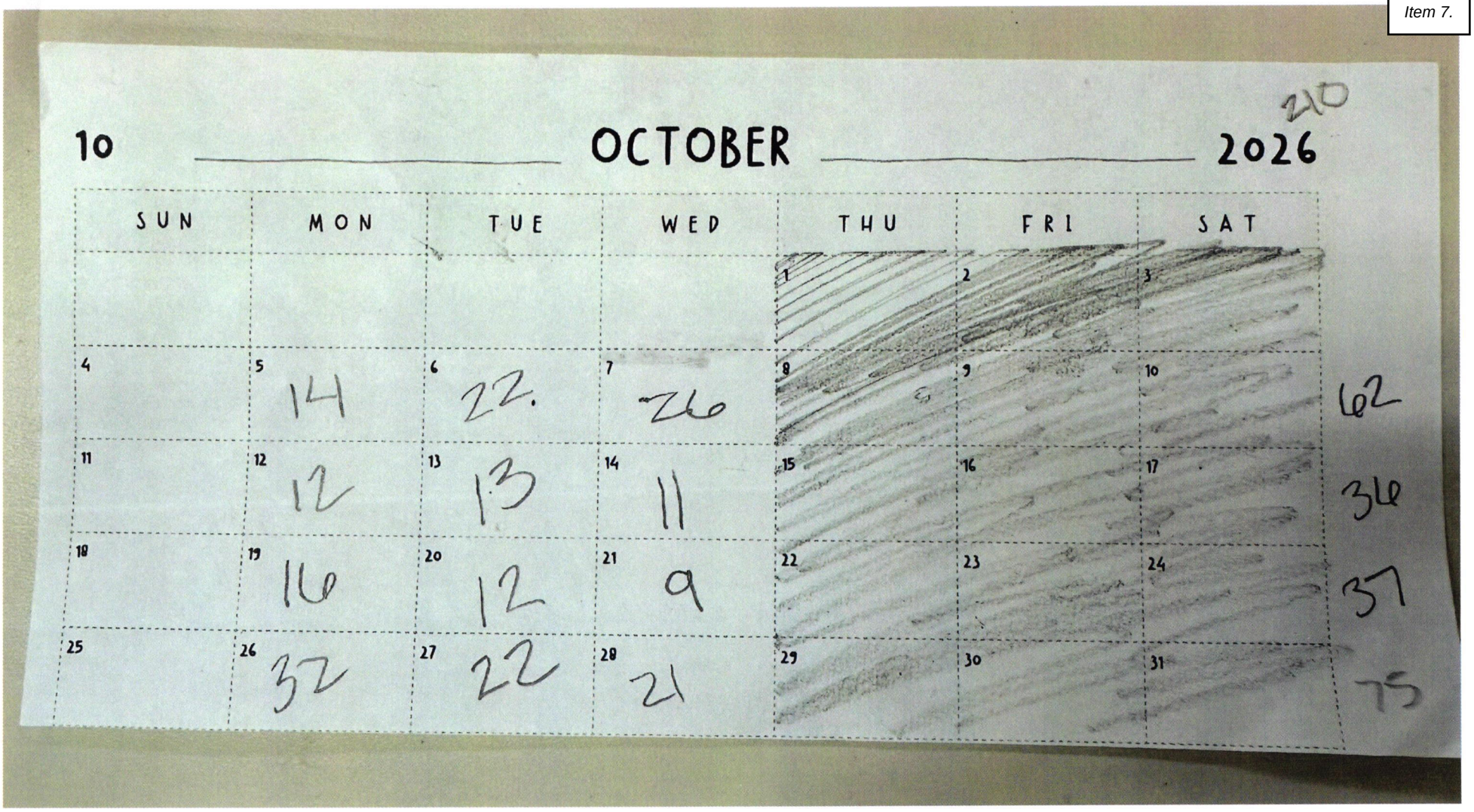
10/06	Book Time	16
10/07	Lego Club	14
10/13	Book Time	16
10/19	Page Turners	6
10/20	Book Time	22
10/27	Book Time	25

Total Programs: 6 People: 99

Book Times: 4	People: 79
Library Programs: 2	People: 20

Reference Questions 2026: 210

Reference Questions 2025: 378



10 OCTOBER 2026

210

SUN	MON	TUE	WED	THU	FRI	SAT	
				1	2	3	
4	5 14	6 22.	7 26	8	9	10	62
11	12 12	13 13	14 11	15	16	17	36
18	19 16	20 12	21 9	22	23	24	37
25	26 32	27 22	28 21	29	30	31	75

GRAND RAPIDS AREA LIBRARY: 2026 Volunteer Report

Month	Regular Volunteers		RSVP Volunteers		Library Board		Library Friends		Library Foundation		Total	Total
	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours
January	40	161.75	4	43.75	9	29.00	10	60.00	10	14.00	44	205.50
February	29	129.25	4	71.25	8	28.00	7	61.00	1	6.00	33	200.50
March	26	183.25	4	99.50	7	27.00	7	90.00	1	3.00	30	282.75
April	32	169.25	4	71.00	8	28.00	6	67.50	7	10.50	36	240.25
May	32	155.00	5	85.50	8	28.00	9	68.00	1	2.50	37	240.50
June	34	204.00	5	101.25	7	27.00	10	105.50	1	4.00	39	305.25
July	57	278.25	9	114.50	7	39.00	21	149.00	3	8.00	66	392.75
August	35	176.00	5	72.00	7	17.00	12	78.25	1	5.00	40	248.00
September	35	168.25	5	77.75	7	17.00	8	69.25	8	14.50	40	246.00
October	32	211.75	5	65.00	8	18.00	12	133.75	1	4.00	37	276.75
November											0	0.00
December											0	0.00
Total		**1836.75**		**801.50**		**258.00**		**882.25**		**71.50**	*	**2,638.25**