



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY COUNCIL MEETING AGENDA

Monday, March 14, 2022

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids City Council will be held on Monday, March 14, 2022 at 5:00 PM in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

PUBLIC FORUM:

COUNCIL REPORTS:

APPROVAL OF MINUTES:

1. Approve Council minutes for Monday, February 28, 2022 Regular meeting.

VERIFIED CLAIMS:

2. Approve the verified claims for the period February 23, 2022 to March 7, 2022 in the total amount of \$466,977.69.

ACKNOWLEDGE MINUTES FOR BOARDS AND COMMISSIONS:

3. Review and acknowledge the following minutes for Boards & Commissions:

December 15, 2021 PUC
January 4, 2022 Arts & Culture Commission
January 11 and 25, 2022 PUC
January 18, 2022 Golf Board
January 26, 2022 Human Rights Commission
January 27, 2022 GREDA
February 9, 2022 Library Board

CONSENT AGENDA:

4. Consider approving SLA 2003-18 amendment 2 with SEH for design and construction engineering services related to CP 2003-18, 21st Street SW Extension.
5. Consider approving an engagement letter with Dodd Advisory & Valuation
6. Consider adopting a resolution accepting an IRRR Development Partnership grant on behalf of GREDA for the Downtown Plan Project.
7. Consider approval of a Subordination Agreement in favor of Freedom Mortgage Corporation for a SCDP mortgage on property owned by Brittany Adams.

- [8.](#) Consider approving change order 2 with SEH for the Grand Rapids/Cohasset Industrial Redevelopment project
- [9.](#) Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for CP 2003-18, 21st Street SW Extension.
- [10.](#) Consider use agreements with the Blandin Foundation
- [11.](#) Consider approving the purchase of tires for one of the loaders in the Public Works Fleet.
- [12.](#) Adopt a resolution reestablishing precincts and polling places
- [13.](#) Storage Area Network Replacement
- [14.](#) Adopt a resolution amending the City Wide fee schedule amending to include parking fees
- [15.](#) Consider adopting a resolution regarding the support of a Minnesota Department of Employment and Economic Development (DEED) Job Creation Fund application for the ASV/Yanmar Expansion Project
- [16.](#) Consider establishing an eligibility list for Police Officer.
- [17.](#) Consider adopting a resolution supporting housing and local decision making authority

SET REGULAR AGENDA:

ADMINISTRATION:

- [18.](#) Accept the resignation of Amanda Watkins.

CIVIC CENTER & PARKS:

- [19.](#) Consider a grant application to the Blandin Foundation for the IRA Civic Center
- [20.](#) Consider resolutions (two) ordering the improvement and authorizing Phase 1, Best Value Procurement for a truss/roof system at the IRA Civic Center.

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR MONDAY, MARCH 28, 2022 AT 5:00 PM

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

MEETING PROTOCOL POLICY: Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct all City meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

ATTEST: Kimberly Gibeau, City Clerk



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CITY COUNCIL MEETING MINUTES

Monday, February 28, 2022

5:00 PM

Mayor Christy called the meeting to order at 5:00 PM.

CALL OF ROLL:

PRESENT: Mayor Dale Christy, Councilor Dale Adams, Councilor Michelle Toven, Councilor Rick Blake. **ABSENT:** Councilor Tasha Connelly

STAFF PRESENT: Tom Pagel, Chad Sterle

PUBLIC FORUM:

No one from the public wished to speak

COUNCIL REPORTS:

Councilor Toven expressed appreciation for Public Works department.

APPROVAL OF MINUTES:

1. Approve Council minutes for Monday, February 14, 2022 Worksession and Regular meetings.

Motion made by Councilor Adams, Second by Councilor Toven to approve Council minutes as presented. Voting Yea: Mayor Christy, Councilor Adams, Councilor Toven, Councilor Blake

VERIFIED CLAIMS:

2. Approve the verified claims for the period February 8, 2022 to February 22, 2022 in the total amount of \$673,087.87.

Motion made by Councilor Blake, Second by Councilor Toven to approve verified claims as presented. Voting Yea: Mayor Christy, Councilor Adams, Councilor Toven, Councilor Blake

CONSENT AGENDA:

3. Consider authorizing the Police Department to enter into Congratulate and Educate Tobacco Compliance Check annual plan agreement / contract with Minnesota Department of Human Services.
4. Consider adopting a resolution declaring parking restrictions on 21st Street SW.

Adopted Resolution 22-23

5. Consider approving the plans and specifications and ordering the advertisement for bids for CP 2003-18, 21st Street SW Extension.

Moved to March 14, 2022 agenda for adoption.

6. Consider final pay applications from A-Z Electric and McDowall Company for new Fire Hall.
7. Void Lost Payroll Checks and Issue a Replacement Check
8. Consider adopting a resolution authorizing the execution of a MNDOT Agency Agreement for an FAA ARPA Grant in the amount \$59,000.

Adopted Resolution 22-24

9. Consider entering into Advertising Agreements with businesses at the IRA Civic Center.
10. Authorize and approve the quote to relocate the AV Gas Pump at the Grand Rapids-Itasca County Airport
11. Consider authorizing the Police Department to enter into a Joint Powers Agreement with State of Minnesota, acting through its Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension (BCA) to participate in the Minnesota Anti-Heroin Task Force Program
12. Consider approving a Memorandum of Understanding for the Outdoor Activities Complex Partnership at the YMCA.
13. Consider authorizing and accepting quotes for tree thinning within Veteran's Park and award a contract to Forseen Logging LLC.
14. Consider adopting a resolution authorizing the City to make application to the Minnesota Dept. of Iron Range Resources and Rehabilitation Development Partnership grant program for the GREDA Downtown Planning Project.

Adopted Resolution 22-25

15. Consider approving a Lease Agreement with the Northeast Higher Education District for use of the City's athletic fields.
16. Consider changing the status of Police Sergeant Matthew O'Rourke.
17. Consider approving a permanent easement for CP 2003-18, 21st Street SW Extension project and authorize payment.
18. Consider authorizing City Staff to begin the process of creating an eligibility list for Hospital Security Officer.
- 18a. Consider authorizing staff to advertise with K-Bid for the sale of miscellaneous office furniture and no longer used firefighting equipment from the Fire Department.

Motion made by Councilor Toven, Second by Councilor Adams to approve the amended Consent agenda with addition of 18a. Voting Yea: Mayor Christy, Councilor Adams, Councilor Toven, Councilor Blake

SET REGULAR AGENDA:

Motion made by Councilor Adams, Second by Councilor Blake to approve the Regular agenda as presented. Voting Yea: Mayor Christy, Councilor Adams, Councilor Toven, Councilor Blake

COMMUNITY DEVELOPMENT:

19. Consider approval of the final plat of My Place Hotel Maturi Addition.

Eric Trast, Zoning Administrator, presented final plat for My Place Hotel. Focus was general area map and outline of hotel location. There was some discussion regarding traffic concerns by citizens of which the majority have been addressed prior to final plat completion.

Motion made by Councilor Toven, Second by Councilor Blake **adopting Resolution 22-26**, approving final plat of My Place Hotel and authorize Mayor and City Clerk to sign plat documents and subdivision agreement. Voting Yea: Mayor Christy, Councilor Adams, Councilor Toven, Councilor Blake

There being no further business, the meeting adjourned at 5:30 PM.

Respectfully submitted:

Cynthia Lyman

Cynthia Lyman (Mar 8, 2022 14:04 CST)

Cynthia Lyman, Administrative Assistant

DATE: 03/11/2022
 TIME: 10:05:43
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 03/14/2022

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
CITY WIDE		
0126725	AZTECA SYSTEMS LLC	14,950.00
0718060	GRAND RAPIDS HERALD REVIEW	222.00
1721325	QUICK SIGNS	900.50
TOTAL CITY WIDE		16,072.50
ADMINISTRATION		
0718060	GRAND RAPIDS HERALD REVIEW	81.95
1215630	LOREN SOLBERG CONSULTING, LLC	2,075.16
TOTAL ADMINISTRATION		2,157.11
BUILDING SAFETY DIVISION		
0221650	BURGGRAF'S ACE HARDWARE	85.14
0701650	GARTNER REFRIGERATION CO	1,929.96
0920060	ITASCA COUNTY TREASURER	2,074.66
1605665	PERSONNEL DYNAMICS LLC	551.52
1801611	RAPIDS RADIO LLC	225.00
1901535	SANDSTROM'S INC	163.36
TOTAL BUILDING SAFETY DIVISION		5,029.64
COMMUNITY DEVELOPMENT		
0920060	ITASCA COUNTY TREASURER	144.44
1309332	MN STATE RETIREMENT SYSTEM	2,002.41
TOTAL COMMUNITY DEVELOPMENT		2,146.85
FINANCE		
0715814	GOVERNMENT FINANCE OFFICERS	65.00
0914540	INNOVATIVE OFFICE SOLUTIONS LL	-112.76
TOTAL FINANCE		-47.76
FIRE		
0118100	ARAMARK UNIFORM SERVICES	27.56
0513231	EMERGENCY APPARATUS	20,697.37
0601346	FAIRVIEW HEALTH SERVICES	175.00
0920060	ITASCA COUNTY TREASURER	122.70
1200500	L&M SUPPLY	171.93
1321527	MUNICIPAL EMERGENCY SERVICES	373.22

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/14/2022

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
FIRE		
2015555	TOONSTRA PSYCHOLOGICAL SERVICE	700.00
	TOTAL FIRE	22,267.78
INFORMATION TECHNOLOGY		
0315455	COLE HARDWARE INC	51.85
	TOTAL INFORMATION TECHNOLOGY	51.85
PUBLIC WORKS		
0100046	ASV HOLDINGS INC	1,894.74
0103325	ACHESON TIRE INC	7,396.00
0221650	BURGGRAF'S ACE HARDWARE	64.95
0301655	CARGILL INCORPORATED	2,539.77
0301685	CARQUEST AUTO PARTS	179.53
0315455	COLE HARDWARE INC	35.96
0514802	ENVIROTECH SERVICES INC	6,574.50
0800040	H & L MESABI	6,781.80
0920060	ITASCA COUNTY TREASURER	890.12
1301213	MARTIN'S SNOWPLOW & EQUIP	2,315.70
1303039	MCCOY CONSTRUCTION & FORESTRY	104.66
1315690	MORTON SALT	4,042.18
1415484	NORTHERN LIGHTS TRUCK	352.35
1421155	NUCH'S IN THE CORNER	48.00
1421700	NUSS TRUCK GROUP INC	292.35
1621125	PUBLIC UTILITIES COMMISSION	10,728.72
1801899	RAYS SPORT & CYCLE	39.06
2000522	TNT CONSTRUCTION GROUP, LLC	193.75
2015600	TOPIARY ART WORK	1,844.70
	TOTAL PUBLIC WORKS	46,318.84
FLEET MAINTENANCE		
0301685	CARQUEST AUTO PARTS	39.78
0920060	ITASCA COUNTY TREASURER	87.15
1301720	MATCO TOOLS	379.58
1605740	PETROCHOICE HOLDINGS INC	1,597.37
	TOTAL FLEET MAINTENANCE	2,103.88
POLICE		
0301685	CARQUEST AUTO PARTS	3.84

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/14/2022

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
POLICE		
0409501	JOHN P. DIMICH	4,583.33
0421725	DUTCH ROOM INC	64.41
0718060	GRAND RAPIDS HERALD REVIEW	301.00
0920060	ITASCA COUNTY TREASURER	3,727.84
1618125	PRAXAIR DISTRIBUTION INC	86.89
1801611	RAPIDS RADIO LLC	512.50
2000400	T J TOWING	130.75
	TOTAL POLICE	9,410.56
CENTRAL SCHOOL		
0218745	ASHLEY BRUBAKER	269.52
0221650	BURGGRAF'S ACE HARDWARE	29.38
1309050	MIDWEST SECURITY & FIRE INC	312.00
1605665	PERSONNEL DYNAMICS LLC	827.28
1901535	SANDSTROM'S INC	38.99
	TOTAL	1,477.17
AIRPORT		
0221650	BURGGRAF'S ACE HARDWARE	53.98
0301685	CARQUEST AUTO PARTS	96.07
0315455	COLE HARDWARE INC	8.19
0504825	EDWARDS OIL INC	744.17
0920060	ITASCA COUNTY TREASURER	103.35
	TOTAL	1,005.76
CIVIC CENTER		
GENERAL ADMINISTRATION		
0104815	ADVANTAGE SYSTEMS GROUP	74.85
0221650	BURGGRAF'S ACE HARDWARE	316.62
0601690	FASTENAL COMPANY	1,011.64
1200855	LVC COMPANIES INC	732.20
1608345	PHILS GARAGE DOOR	1,421.25
1621125	PUBLIC UTILITIES COMMISSION	131.18
1800655	R & R SPECIALTIES INC	848.05
1801610	RAPIDS PLUMBING & HEATING INC	967.00
1901535	SANDSTROM'S INC	901.78
1920555	STOKES PRINTING & OFFICE	99.27
2000522	TNT CONSTRUCTION GROUP, LLC	2,786.75

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/14/2022

VENDOR #	NAME	AMOUNT DUE

CIVIC CENTER		
GENERAL ADMINISTRATION		
TOTAL GENERAL ADMINISTRATION		9,290.59
POLICE DESIGNATED FORFEITURES		
1920233	STREICHER'S INC	2,298.00
TOTAL		2,298.00
CEMETERY		
0221650	BURGGRAF'S ACE HARDWARE	7.99
0401804	DAVIS OIL INC	1,162.39
0920060	ITASCA COUNTY TREASURER	60.95
1200500	L&M SUPPLY	7.98
TOTAL		1,239.31
DOMESTIC ANIMAL CONTROL FAC		
0920060	ITASCA COUNTY TREASURER	37.90
TOTAL		37.90
GENERAL CAPITAL IMPRV PROJECTS		
MAY MOBILITY		
1612745	PLUM CATALYST LLC, THE	3,750.00
TOTAL MAY MOBILITY		3,750.00
2021 INFRASTRUCTURE BONDS		
CP2020/FD-1 NEW FIRE HALL		
0914540	INNOVATIVE OFFICE SOLUTIONS LL	6,813.65
TOTAL CP2020/FD-1 NEW FIRE HALL		6,813.65
2022 INFRASTRUCTURE/ARPA		
21ST STREET IMPROVEMENTS		
1901335	ST JOSEPH'S CATHOLIC CHURCH	6,051.66
TOTAL 21ST STREET IMPROVEMENTS		6,051.66

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/14/2022

VENDOR #	NAME	AMOUNT DUE

STORM WATER UTILITY		
0126725	AZTECA SYSTEMS LLC	9,200.00
0301685	CARQUEST AUTO PARTS	50.72
0301705	CASPER CONSTRUCTION INC	2,760.00
0315455	COLE HARDWARE INC	45.99
0920060	ITASCA COUNTY TREASURER	758.36
1621125	PUBLIC UTILITIES COMMISSION	2,200.00
2000522	TNT CONSTRUCTION GROUP, LLC	813.75
2009725	TITAN MACHINERY INC	648.40
2018560	TROUT ENTERPRISES INC	880.00
2209195	VIDCOM TECHNOLOGY LLC	150.00
	TOTAL	17,507.22
	TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	\$ 154,982.51
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0113105	AMAZON CAPITAL SERVICES	2,262.65
0201354	B. BAIRD-PETTY CASH FUND	6.18
0305530	CENTURYLINK QC	46.84
0605191	FIDELITY SECURITY LIFE	93.50
0718015	GRAND RAPIDS CITY PAYROLL	276,145.82
0815440	HOLIDAY STATIONSTORES LLC	297.00
1115230	KEVIN KOETZ	115.00
1201402	LAKE COUNTRY POWER	44.84
1301145	MARCO TECHNOLOGIES, LLC	85.88
1305046	MEDIACOM LLC	136.90
1309173	MINNESOTA DEPT OF HEALTH	150.00
1309199	MINNESOTA ENERGY RESOURCES	3,578.32
1309291	MN POLLUTION CONTROL AGENCY	310.00
1309304	MN DEPT OF PUBLIC SAFETY	25.00
1415026	MICHELLE NORRIS	91.00
1415479	NORTHERN DRUG SCREENING INC	50.00
1503151	ODC - MOTOR VEHICLE	28.50
1601305	THOMAS J. PAGEL	1,023.09
1601750	PAUL BUNYAN COMMUNICATIONS	1,709.80
1903557	TROY SCOTT	91.00
2000100	TASC	30.60
2114360	UNITED PARCEL SERVICE	14.32
2209705	VISIT GRAND RAPIDS INC	20,260.70
2301700	WM CORPORATE SERVICES, INC	2,859.19
2305825	WEX INC	2,539.05
	TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:	\$ 311,995.18
	TOTAL ALL DEPARTMENTS	466,977.69



GRAND RAPIDS PUBLIC UTILITIES COMMISSION MEETING MINUTES

Wednesday, December 15, 2021

4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission was held on Wednesday, December 15, 2021 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL:

PRESENT: President Tom Stanley, Secretary Kathy Kooda, Commissioner Rick Blake, Commissioner Luke Francisco, Commissioner Rick Smith.

Others Present: General Manager Julie Kennedy, Business Services Manager Jean Lane, Electric Department Manager Jeremy Goodell, Water/Wastewater Department Manager Steve Mattson, Administrative/HR Assistant Carrie Kruger, and Pete Garsow of ICTV.

PUBLIC FORUM: None present.

APPROVAL OF MINUTES:

1. Consider a motion to approve the minutes of the November 3, 2021 special meeting, the November 17, 2021 regular meeting and the November 30, 2021 special meeting.

Motion made by Commissioner Blake, Seconded by Secretary Kooda.

Voting Yea: President Stanley, Secretary Kooda, Commissioner Blake, Commissioner Francisco, Commissioner Smith.

VERIFIED CLAIMS:

2. Consider a motion to approve the verified claims for November 2021 in the amount \$1,876,128.53 (Computer Check Register \$1,409,568.96 and Manual Check Register \$466,559.57).

Motion made by Commissioner Francisco, Seconded by Commissioner Smith.

Voting Yea: President Stanley, Secretary Kooda, Commissioner Blake, Commissioner Francisco, Commissioner Smith

COMMISSION REPORTS: No items.

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

Commissioner Blake made a motion to remove item #4 from the consent agenda for lack of content, seconded by Commissioner Francisco.

NEED TO ADD THE MOTION AND SECOND.

3. Consider a motion to approve the City Treasurer's Report and the Investment Activity Report for November 2021
4. 2022 City Calendar.
5. Consider a motion to ratify the procurement contract with Midwest Communications for radio ad spots in the amount of \$2,480.
6. Consider a motion to confirm filling the Wastewater Operations Director position with the preferred applicant, Mr. Jeff Frost.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

ADMINISTRATION DEPARTMENT:

7. General Manager Kennedy reviewed the December Administration Department Report with the Commission.
8. Consider a motion to update the GRPU Personal Policy Section 8.8.6, pertaining to the donation of PTO.

Motion made by Secretary Kooda, Seconded by Commissioner Francisco.

Voting Yea: President Stanley, Secretary Kooda, Commissioner Blake, Commissioner Francisco, Commissioner Smith.

BUSINESS SERVICES DEPARTMENT:

9. Business Services Manager Lane reviewed the December Business Services Department Report with the Commission.
10. Consider a motion to approve the 2022 Electric, Water, and Wastewater rate schedules.

Motion made by Commissioner Smith, Seconded by Commissioner Blake.

Voting Yea: President Stanley, Secretary Kooda, Commissioner Blake, Commissioner Francisco, Commissioner Smith.

11. Consider a motion to adopt the GRPU 2022 Operations and Capital Budget as presented.

Motion made by Commissioner Blake, Seconded by Secretary Kooda.

Voting Yea: President Stanley, Secretary Kooda, Commissioner Blake, Commissioner Francisco, Commissioner Smith.

ELECTRIC DEPARTMENT:

12. Electric Department Manager Goodell reviewed the December Electric Department Report with the Commission.
13. Consider a motion to approve the Electric Service Agreement with Minnesota Power for 2022 to 2029 and authorize the Commission President to sign the Agreement, along with Attachment D specific to Grand Rapids.

Motion made by Commissioner Blake, Seconded by Secretary Kooda.

Voting Yea: President Stanley, Secretary Kooda, Commissioner Blake, Commissioner Francisco, Commissioner Smith.

WATER AND WASTEWATER DEPARTMENT:

14. Water/Wastewater Department Manager Mattson reviewed the December Water and Wastewater Department Report with the Commission.
15. Consider a motion to award the contract for 2022 Sludge Placement to JRadtke Trucking in the amount of \$64,240 and authorize the Commission President to sign the contract.

Motion made by Commissioner Smith, Seconded by Commissioner Francisco.

Voting Yea: President Stanley, Commissioner Blake, Commissioner Francisco, Commissioner Smith.

SAFETY:

16. General Manager Kennedy reviewed the December Safety Report with the Commission.

ADJOURNMENT:

By call of the chair, the regular meeting was declared adjourned at 4:50 PM.

Respectfully submitted: Carrie Jo Kruger, Administrative/HR Assistant.



The next Regular Meeting of the Commission is scheduled for Tuesday, January 11, 2022 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Special meeting/Work Session is scheduled for Tuesday, January 25, 2022 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.



CITY OF
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ARTS & CULTURE COMMISSION
MEETING MINUTES
Tuesday, January 04, 2022
3:45 PM

CALL TO ORDER:

The meeting was called to order at 3:51pm.

ROLL CALL:

PRESENT:

Commissioner Kari Hedlund

Commissioner Ed Zabinski

Commissioner Myrna Peterson

Commissioner Gail Otteson

Commissioner Ann-Marie Erickson

Also present representing the City was Will Richter - Library Director and John Bauer formerly of KAXE.

1. Appoint Commission Officials

The Appointment of Commission Officials was made for both the Commission Chair and Vice Chair.

Motion was made by Commissioner Zabinski to nominate Commissioner Kari Hedlund as the Commission Chair, second by Commissioner Erickson. All in favor, motion passed.

Motion was made by Commissioner Zabinski to nominate Commissioner Gail Otteson as the Vice Chair, second by Commissioner Erickson. All in favor, motion passed.

PUBLIC INPUT: (if anyone wishes to address the Commission)

None.

SETTING THE AGENDA:

Motion made by Commissioner Zabinsky to approve the Agenda as printed, second by Commissioner Peterson. All in favor, motion passed.

CORRESPONDENCE:

None.

APPROVE MINUTES:

Motion was made by Commissioner Hedlund to approve the Commission Minutes from 11-2-21, second by Commissioner Otteson. All in favor, motion passed.

2. Approve Minutes from Tuesday November 2, 2021

Motion was made to approve the November 2, 2021 Minutes by Commissioner Hedlund, second by Commissioner Otteson. All in favor, motion passed.

FINANCIALS:

3. Review Financial Report from November 2021

Review Financial Report from December 2021

On a call of roll, all in favor of accepting the financials, motion passed.

BUSINESS:

4. Art Plan & Goal Setting

The new Storm Drain Design Class is in the process of being set up. It is actually more like a "Year 2" item and not a "Year 3" just yet.

The City operating budget was set by the City Council at the December 20th, 2021 City Council Meeting. There will not be much in the form of capital funding this year, but there will be approximately \$7,500 in operating money.

Discussion regarding the "Year 3" theme. Looking at neighborhood liaisons, recruit from a few, for example where should the sculpture go in different neighborhoods such as the NW which has an identity. It was also discussed that the Commission could ask the elected officials who are connected to different areas of the community to assist. Also, there was a suggestion to possibly partner with the Human Rights Commission about addressing the themes in the neighborhood art. Because, it is how each quadrant sees themselves, in part to create social cohesion.

A subcommittee was formed for the neighborhood liasons, with Commissioner Zabinski, to talk to Councilmember Connelly, Commissioner Erickson to talk to Leah Friesen of the Human Rights Commission and Commissioner Otteson volunteered to do some contacting and to set up some talking points.

5. Arts Liason

There is no update on this at this time.

6. Meeting Frequency

Motion made by Commissioner Otteson to change the meeting frequency to every other month for the Commission, second by Commissioner Peterson. All in favor, motion passed.

The Arts & Culture Commission will continue to be held on the first Tuesday of the odd months (every other month) in the calendar year at 3:45pm.

7. KAXE Art Project Description

Guest John Bauer, addressed the Commission regarding the riverfront park area located between the Library up to and including the pedestrian bridge.

Mr. Bauer stated that the Mississippi riverfront is in need of enhancement, cleaning up of brush etc in order to be more inviting. He was recently inspired by a park called Harmony Park (which can be seen at "freenotesharmoniypark.com"). The enhancement would be over a few year and would also involve the city for cleanup and funding. There is some Legacy money through KAXE which would have a time frame for it's use and Library Director Will Richter said that the Library Board would also like to hear more about the enhancement project.

A subcommittee was formed of Commissioner Peterson, Library Director Will Richter and John Bauer.

UPDATES:

8. Artist in Residence - David Dobbs

At this time there is no update.

9. Mayor's Art Award

On December 20th, 2021, the Mayor's Art Award went to the City council. We now need to solicit nominations for the next award for 2022. There are many avenues to get the word out, Letter to the Editor, a paid advertisement in the Herald Review, local radio advertisements, the MacRostie, the City and Library websites, Facebook and possibly ICTV. These advertisements should all be with the new verbiage with updated dates. The nominations should be in by March 1st, 2022, so the advertisements should go out as soon as possible.

Motion was made to move forward with the submission process and authorize the city staff to place advertisements for the Mayor's Art Award by Commissioner Peterson and second by Commissioner Erickson. All in favor, motion passed.

10. Duane Goodwin

At this time there is no update. Except that the City Administrator, Tom Pagel, when he receives information will update us on his health and the possible displaying of the artwork around town. MNDOT is still working on fixing the site's sidewalk (on 169) as it is still a dangerous walk to the artwork. This is part of the accessibility goal for the Riverfront and Commissioner Peterson said that the autonomous are planning on not coming out until September.

ANNOUNCEMENTS:

None at this time.

SET AGENDA FOR NEXT MEETING:

BUSINESS:

3. Plaque Timeline
4. Adding Commissioners - Numbers in By-Laws
5. Art Plan & Goal Setting
6. KAXE Art Project Subcommittee Report

UPDATES:

7. Artist in Residence - David Dobbs
8. Mayor's Art Award
9. Duane Goodwin
10. Autonomous Vehicles
- 12 Kid's Project - Stormwater Class?

ADJOURN:

Motion to adjourn at 5:04pm by Commissioner Zabinski, second by Commissioner Peterson. All in favor, motion passed.

Respectfully submitted by CLyman



CITY OF
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**POKEGAMA GOLF COURSE BOARD
 MEETING MINUTES**

**Tuesday, January 18, 2022
 7:30 AM**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Pokegama Golf Course Board was held on Tuesday, January 18, 2022 at 7:30 AM at Pokegama Golf Course, 3910 Golf Course Road, Grand Rapids, Minnesota.

ROLL CALL: Present: Pat Pollard, John Bauer, Rick McDonald Absent: Kelly Kirwin, Brad Pollard

Also present Director of Golf Bob Cahill, Superintendent Steve Ross

PUBLIC INPUT: There were no visitors

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Board members present.)

Two items were added to the Agenda along with a clarification in item 5. Items 6 and 7 under **BUSINESS** were added to the agenda. Item 5 is clarified to add sales tax to the purchase price. Motion to approve additions and the clarification. Motion Pat Pollard, Second John Bauer Motion passed

APPROVE MINUTES:

1. Approve Golf Board minutes for December 21, 2021 Motion to Approve Pat Pollard, Second Rick McDonald. Motion approved.

CLAIMS AND FINANCIAL STATEMENTS:

2. Review financials statements for Pokegama Golf Course
 Director of Golf Reviewed the Financial Statements.
 Operating Income increased by \$40,615 vs 2021.
 Net income increased by \$47,878 vs 2021.
 It was a very good operation year.

3. Approve Golf Course bill list Motion to approve Pat Pollard, Second John Bauer Motion passed.

REPORTS: Grounds Superintendent Steve Ross reported. His report centered on items 5-7.

BUSINESS:

4. Consider purchase of Toro Greensmower in the amount of \$40,824.48
 Motion to Approve purchase Rick McDonald, Second Pat Pollard Motion passed
5. Consider purchase of Toro Fairway Verticutter for a total of \$14,188.51 plus sales tax.
 Motion to approve purchase John Bauer, Second Rick McDonald Motion passed

6. Added item: Consider Purchase of TurfWerks Topdresser for a total of \$12,584.53

This is the preferred Topdress unit by our staff and in the industry. There is only one Minnesota vendor. Other vendors of this item are in Iowa, Nebraska, and Missouri. No second bid required.

Pokegama will be purchasing this unit and will be sharing the unit with Sugar Lake Lodge on a Lease arrangement. SLL will be leasing the unit from Pokegama for 50% of the purchase price and sharing the ongoing maintenance expenses at 50% each with Pokegama. The lease will last the lifetime of the unit. Expected to exceed 25 years. Motion to purchase Pat Pollard, Second John Bauer. Motion passed.

7. Added item: Review Hawkinson Construction Asphalt cart path proposal.

Grounds Superintendent Steve Ross discussed the \$90,000 proposal for cart path improvements. The board determined that funding for this project is not available in the 2022 budget. We will review again for 2023.

CORRESPONDENCE AND OPEN DISCUSSION: None

ADJOURN: Motion by Rick McDonald, Second by John Bauer. Motion passed, meeting adjourned.

Submitted by substitute Secretary Bob Cahill



GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

Thursday, January 27, 2022
4:00 PM

NOTICE IS HEREBY GIVEN, that a regular meeting of the Grand Rapids Economic Development Authority will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Thursday, January 27, 2022 at 4:00 PM.

CALL TO ORDER

CALL OF ROLL

PRESENT

Commissioner Al Hodnik
Commissioner Cory Jackson
Commissioner Mike Korte
President Sholom Blake
Commissioner Tasha Connelly
Commissioner Rick Blake
Commissioner Wayne Bruns

SETTING OF THE REGULAR AGENDA - *This is an opportunity to approve the regular agenda as presented, or to add/delete an agenda item by a majority vote of the Commissioners present .*

Authorize a grant request to the Blandin Foundation in the amount of \$40,000.

APPROVE MINUTES

1. Consider approval of the minutes from the January 13th, 2022 regular meeting.

Motion by Commissioner Connelly, second by Commissioner Hodnik, to approve the minutes of the January 13, 2022 regular meeting. The following voted in favor thereof: Hodnik, Bruns, Connelly, S. Blake, Jackson, Korte, R. Blake. Opposed: None, passed unanimously.

APPROVE CLAIMS

2. Consider approval of claims in the amount of \$3,024.77.

Motion by Commissioner Hodnik, second by Commissioner Jackson to approve the claims in the amount of \$3,024.77. The following voted in favor thereof: Hodnik, Bruns, Connelly, S. Blake, Jackson, Korte, R. Blake. Opposed: None, passed unanimously.

BUSINESS

3. Consider approval of a lease with Janna Salmela dba Salmela Photography for Suite 204 of Central School.

Motion by Commissioner R. Blake, second by Commissioner Connelly to approve a lease with Janna Salmela dba Salmela Photography for Suite 204 of Central School. The following voted in favor thereof: R. Blake, Korte, Jackson, S. Blake, Connelly, Bruns, Hodnik. Opposed: None, passed unanimously.

4. Consider approval of a lease with Sam Friesen dba Wood Works Homes for Suite 203 of Central School

Motion by Commissioner Jackson, second by Commissioner Hodnik to approve a lease with Sam Friesen dba Wood Works Homes for Suite 203 of Central School. The following voted in favor thereof: R. Blake, Korte, Jackson, S. Blake, Connelly, Bruns, Hodnik. Opposed: None, passed unanimously.

5. Consider approval of two leases with True North Salon and Spa Inc. for Suite 112 and Suite 10.

Motion by Commissioner Connelly, second by Commissioner Bruns to approve two leases with True North Salon and Spa Inc for Suite 112 and Suite 10. The following voted in favor thereof: Hodnik, Bruns, Connelly, S. Blake, Jackson, Korte, R. Blake. Opposed: None, passed unanimously.

6. Consider approval of a lease with Visit Grand Rapids for Suite 201 of Central School

Motion by Commissioner Hodnik, second by Commissioner R. Blake to approve a lease with Visit Grand Rapids for Suite 201 of Central School. The following voted in favor thereof: R. Blake, Korte, Jackson, S. Blake, Connelly, Bruns, Hodnik. Opposed: None, passed unanimously.

7. Authorize a Grant Request to the Blandin Foundation in the amount of \$40,000 for the Downtown Master Plan Update.

Mr. Mattei spoke with the Blandin Foundation and they encouraged him apply for a \$40,000 grant to help fund the Downtown Master Plan Update Project.

Motion by Commissioner R. Blake, second by Commissioner Korte to authorized staff to submit a grant request to the Blandin Foundation in the amount of \$40,000. The following voted in favor thereof: Hodnik, Bruns, Connelly, S. Blake, Jackson, Korte, R. Blake. Opposed: None, passed unanimously.

UPDATES

ASV Expansion-Mr. Mattei has been working on a grant application to the IRRR for this project in the amount of \$350,000 and another grant application to DEED in the amount of \$450,000.

VFW Site- The development group has selected an architect and they working on elevations and floor plans. The next step is for Mr. Mattei to meet with the assessor to come up with a post development valuation.

ADJOURN

There being no further business the meeting adjourned at 4:12 p.m.

MEMBERS & TERMS

Rick Blake - 12/31/2022 (with Council term)

Tasha Connelly - 12/31/2022 (with Council term)

Cory Jackson - 3/1/23

Mike Korte - 3/1/22

Wayne Bruns - 3/1/25

Sholom Blake - 3/1/25

Al Hodnik - 3/1/27



GRAND RAPIDS PUBLIC UTILITIES COMMISSION MEETING MINUTES

Tuesday, January 11, 2022
4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission was held on Tuesday, January 11, 2022 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL:

PRESENT: Secretary Kathy Kooda, Commissioner Rick Blake, Commissioner Luke Francisco, Commissioner Rick Smith.

ABSENT:

President Tom Stanley, with notice.

Others Present: General Manager Julie Kennedy, Business Services Manager Jean Lane, Electric Department Manager Jeremy Goodell, Water/Wastewater Department Manager Steve Mattson, Administrative/HR Assistant Carrie Jo Kruger and ICTV Representative.

PUBLIC FORUM: None present.

APPROVAL OF MINUTES:

1. Consider a motion to approve the minutes of the December 15, 2021 Regular Meeting.

Motion made by Commissioner Francisco, Seconded by Commissioner Smith to approve the minutes of the December 15, 2021 Regular Meeting.

Voting Yea: Secretary Kooda, Commissioner Blake, Commissioner Francisco, Commissioner Smith.

VERIFIED CLAIMS:

2. Consider a motion to approve the verified claims for December 2021 in the amount \$2,397,112.13 (Computer Check Register \$1,671,007.87 and Manual Check Register \$726,104.26).

Motion made by Commissioner Blake, Seconded by Commissioner Francisco to approve the verified claims for December 2021 in the amount \$2,397,112.13 (Computer Check Register \$1,671,007.87 and Manual Check Register \$726,104.26).

Voting Yea: Commissioner Blake, Commissioner Francisco, Commissioner Smith.

COMMISSION REPORTS: No items.

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

Motion made by Commissioner Smith, Seconded by Commissioner Blake to approve the consent agenda as presented.

Voting Yea: Secretary Kooda, Commissioner Blake, Commissioner Francisco, Commissioner Smith.

3. Consider a motion to approve the City Treasurer's Report and the Investment Activity Report for December 2021. Approved by consent agenda vote.
4. Consider a motion to accept the 2022 City Calendar showing the dates and times of the GRPU 2022 Commissioner meetings. Approved by consent agenda vote.
5. Consider a motion to update the GRPU Personnel Policy Section 8.8.6, pertaining to the donation of PTO. Approved by consent agenda vote.
6. Consider a motion to confirm filling the Maintenance III position with the preferred candidate, Jason Smith. Approved by consent agenda vote.
7. Consider a motion to ratify the procurement contract with Cogsdale for long-term engagement training services in the amount of \$20,160.00. Approved by consent agenda vote.
8. Consider a motion to ratify the procurement contract with NOS Automation for two years of cloud based alarm services for lift stations for \$6,665.00.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

Motion made by Commissioner Francisco, Seconded by Commissioner Blake to approve the regular agenda as presented.

Voting Yea: Secretary Kooda, Commissioner Blake, Commissioner Francisco, Commissioner Smith.

ADMINISTRATION:

9. General Manager Kennedy reviewed the January Administration Department Report with the Commission.
10. Consider a motion to approve the full lump sum merit pay allowed in the General Manager's employment contract based on the Commissioners evaluation of her 2021 performance.

Commissioner Francisco stated that there is a scoring system in place for key goals and responsibilities and overall performance. He also stated that General Manager Kennedy exceeded the threshold for the maximum lump sum merit pay.

Motion made by Commissioner Francisco, Seconded by Commissioner Blake to approve the full lump sum merit pay allowed in the General Manager's employment contract based on the Commissioners evaluation of her 2021 performance.

Voting Yea: Secretary Kooda, Commissioner Blake, Commissioner Francisco, Commissioner Smith.

BUSINESS SERVICES DEPARTMENT:

11. Business Services Manager Lane reviewed the January Business Services Department Report with the Commission.
12. Consider a motion to approve an increase in the fixed asset capitalization amount from \$1,000 to \$5,000 effective January 1, 2022.

Motion made by Commissioner Francisco, Seconded by Commissioner Smith to increase the fixed asset capitalization amount from \$1,000 to \$5,000 retroactive to January 1, 2022.
Voting Yea: Secretary Kooda, Commissioner Blake, Commissioner Francisco, Commissioner Smith.

ELECTRIC DEPARTMENT:

13. Electric Department Manager Goodell reviewed the January Electric Department Report with the Commission.

WATER AND WASTEWATER DEPARTMENT:

14. Water/Wastewater Department Manager Mattson reviewed the January Water and Wastewater Department Report with the Commission.

SAFETY REPORT:

15. General Manager Kennedy reviewed the January Safety Report with the Commission.

ADJOURNMENT:

By call of the chair, the Regular Meeting was declared adjourned at 4:44 PM.

Respectfully submitted: Carrie Jo Kruger, Administrative/HR Assistant.

Carrie Jo Kruger

The next Regular Work Session Meeting is scheduled for Tuesday, January 25, 2022 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is scheduled for Wednesday, February 9, 2022 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 and we will provide you with a copy of the policy.



**GRAND RAPIDS PUBLIC UTILITIES COMMISSION
REGULAR WORK SESSION MEETING MINUTES**

Tuesday, January 25, 2022

8:00 AM

Item 3.

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Work Session Meeting of the Grand Rapids Public Utilities Commission was held on Tuesday, January 25, 2022 at 8:06 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL:

PRESENT: Secretary Kathy Kooda, Commissioner Rick Blake, Commissioner Rick Smith.

ABSENT WITH NOTICE: President Tom Stanley, Commissioner Luke Francisco.

Others Present: Business Services Manager Jean Lane, Electric Department Manager Jeremy Goodell, Water/Wastewater Department Manager Steve Mattson and Administrative/HR Assistant Carrie Jo Kruger.

BUSINESS:

1. Consider a motion to approve the verified claims for December 2021/January 2022 in the amount of 1,560,837.52 and revised December 2021 verified claims \$1,669,962.87.

Motion made by Commissioner Blake, Seconded by Commissioner Smith to approve the verified claims for December 2021/January 2022 in the amount of 1,560,837.52 and revised December 2021 verified claims \$1,669,962.87.

Voting Yea: Secretary Kooda, Commissioner Blake, Commissioner Smith

2. Electric Department Manager Jeremy Goodell, Business Services Manager Jean Lane and Water/Wastewater Department Manager Steve Mattson discussed governance and presented a draft of the revised Electric Department Policy E.001 (Electric Department Rules) for discussion. This policy will be presented at the next meeting for approval action.

ADJOURNMENT:

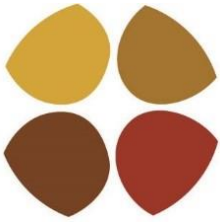
By call of the chair, the Regular Work Session Meeting was declared adjourned at 8:57 AM.

Respectfully submitted: Carrie Jo Kruger, Administrative/HR Assistant.

Carrie Jo Kruger *Rick Blake* *Tom Stanley*

The next Regular Meeting of the Commission is scheduled for Wednesday, February 9, 2022 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Work Session Meeting is scheduled for Tuesday, February 22, 2022 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.



CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION MEETING MINUTES

Wednesday, January 26, 2022
4:00 PM

MISSION STATEMENT

The Mission of the Grand Rapids Human Rights Commission is to promote a community of harmony and respect for the rights and dignity of all.

CALL TO ORDER: Pursuant to due notice and call thereof, the Human Rights Commission will hold a regular meeting on Wednesday, January 26th, 2022 at 4:00pm in City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids, Minnesota.

ROLL CALL:

Commissioner Learmont
Commissioner Lopez-Cortes
Commissioner Erickson
Commissioner Connelly
Commissioner Joselyn

ABSENT: Commission Chair Friesen

PUBLIC INPUT: (if anyone wishes to address the Commission):

No Public Input.

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Commission members present.)

Add Item #7: Terms & Renewals for New Commissioners

Add Item #8: Juneteenth Banner Update

Add Item #9: On-Boarding Update

Motion to accept the Agenda Item Additions #7, #8 and #9 mad by Commissioner Joselyn and second by Commission Connelly. All in favor, motion passed.

APPROVE MINUTES:

- 1. Approve November 24th, 2021 Minutes Motion to accept the minutes from November 24th, 2021, with the correction made to Commissioner Lopez-Cortes name by Commissioner Connelly, second by Commissioner Erickson. All in favor, motion passed.**

FINANCIALS:

Financials were reviewed, no motion made.

- 2. Monthly/End of Year balance \$3,968.00.**

BUSINESS:

- 3. Georgia Fort Exhibit Update:** The Georgia Fort Exhibit at the MacRostie Art Center. Commissioner Friesen sent an emailed update. There is a possibility that some schools would like to bring students to the exhibit. The Human Rights Commission discussed and made a decision to allocate transportation funding for Independent School District 318 and Northern Lights School - split \$800/\$400 respectfully.

Motion made by Commissioner Joselyn to allocate transportation funding not to exceed \$1,200.00 to schools for an educational visit to the Georgia Fort Exhibit, \$800.00 for Independent School

District 318 and \$400.00 for Northern Lights School, reimbursement made by submitting an invoice to the Finance Department, second by Commissioner Lopez-Cortes. All in favor, motion passed.

- 4. **Update on VEMA: Community Voices: "People of Color Telling Their Stories"** Commissioner Lopez-Cortes discussed her perspective as a speaker, how she felt hearing other's stories which made her feel not so alone with her struggles. There were a couple hundred people in attendance at the event and even though it ran a little longer than expected, no one left.

Kootasca was the partner in this event and they are going to do a series of follow-ups on the presentations and there is also a grant. The Community Action Team, which is fully up and running and staffed, thru partnership with them, there will be an invitation to present this format as a model for other communities, sharing the experience thus advancing our mission as a Commission. There were a few people from the Grand Rapids Police Department also in attendance and there is a video out there of the event also.

- 5. **Training Opportunities: Update on Rural Equity Summit:** Commissioner Joselyn mentioned that they meet every third Thursday of the month. Both Commissioners Lopez-Cortes and Erickson didn't have a link to the training and therefore didn't end up attending via the internet.
- 6. **End of Year Financial Update:** At this time, the money for VEMA, \$2,544 does not show up yet within the \$3,968.00 end of year Financials.
- 7. **Terms and Appointments:** Commissioner Lopez-Cortes can't renew her term even though she was asked. The February meeting of 2022 will be her last meeting as she is moving out of the area. Commissioner Learmont's term will be up shortly and he is not sure he will renew. So, this is a reminder to do active recruiting for Commission Members.
- 8. **Juneteenth Banner Update:** At this time they are still looking for a vendor and the preliminary approval with MNDOT. The time frame would be to put the banner up the week of/prior to, the 19th of June. The banner is to read "Grand Rapids Commemorates Juneteenth, Affirming Freedom and Equality".

Commissioner Connelly to check on the timeframe and Commissioner Erickson is to check on the logo. The Commission will look for the cost of two banners when a vendor is found.

- 9. **On-Boarding Update:** Commissioner Erickson spoke with IT Director Eric Scott, city website is being overhauled and he didn't know when it would be completed, maybe February or March. He said that it would be best to keep the packet separate from the website right now and it can be sent out when a new commissioner begins their term.

CALLS/COMPLAINTS/INQUIRIES:

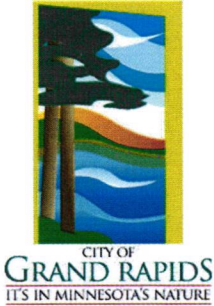
None.

SET AGENDA FOR NEXT MEETING:

- 1. Approve Minutes January 26th, 2022
- 2. Financials
- 3. Georgie Fort Update
- 4. Training Opportunities
- 5. Finalize Workplan/Calendar for 2022
- 6. Recruitment Update
- 7. Banner Update
- 8. On-Boarding Update

ADJOURN:

Motion to adjourn at 4:52pm.



GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, February 09, 2022
5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, February 9, 2022 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota

Meeting called to order at 5:00 pm by MacDonell

CALL OF ROLL:

Board: Blocker, Kee, Lassen, MacDonell, Martin, Richards, Squadroni, Tabbert, Teigland

Staff: Will Richter

APPROVAL OF AGENDA:

Motion to approve agenda as presented

Mover: Martin

Seconder: Blocker

Result: Approved via voice vote

PUBLIC COMMENT (if anyone wishes to address the Board):

None

APPROVAL OF MINUTES:

1. Library Board Meeting Minutes 1-12-2022

Motion to approve January minutes as presented

Mover: Kee

Seconder: Teigland

Result: Approved via voice vote

COMMUNICATIONS:

None

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Library Summary Bill List
3. Library Detailed Bill List
4. Library Revenue and Expenditures YTD
5. Library Detailed Revenue & Expense Report
6. Library Schedule of Changes in Revenue, Expenditures, and Fund Balance

Motion to approve February Bill list and financial reports

Mover: Teigland

Secunder: Martin

Result: Approved via roll-call vote (unanimous)

CONSENT AGENDA (Roll Call Vote Required):

None

REGULAR AGENDA:

7. Equitable City - County Funding for GRAL 'tear sheet'

Informational

8. 10-24-14 Statements of Concern by Mary Lukkarila, Library Director at Cloquet Public Library

Informational

9. ISD 318 District Newsletter Winter 2021-2022

Informational

10. County Board Local Sales and Use Tax Resolution

Informational

11. City Council Request for Amendments to Local Sales and Use Tax Authorization

Informational

UPDATES:

Friends (Teigland)

Potential May book sale. Friends members are adopting Little Free Libraries around town.

Foundation (Tabbert)

January meeting went well. New bylaws approved. Library staff assisted with launch of new Foundation website!

STAFF REPORTS:

12. Library Statistics

Informational

13. Staff Reports

Informational

ADJOURNMENT:

Motion to adjourn

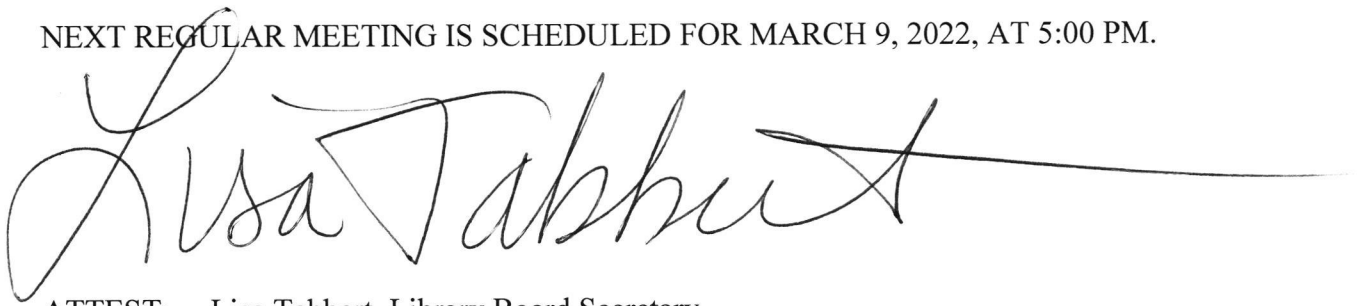
Mover: Teigland

Seconder: Kee

Result: Approved on a unanimous voice vote

Meeting adjourned at 5:38 pm

NEXT REGULAR MEETING IS SCHEDULED FOR MARCH 9, 2022, AT 5:00 PM.

A large, handwritten signature in black ink, reading "Lisa Tabbert". The signature is written in a cursive style with a long horizontal line extending to the right.

ATTEST: Lisa Tabbert, Library Board Secretary

DATE: 02/02/2022
 TIME: 12:21:18
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 02/09/2022

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0113100	AMAZON.COM	118.75
0114200	ANDERSON GLASS	2,602.04
0118100	ARAMARK UNIFORM SERVICES	88.44
0118660	ARROWHEAD LIBRARY SYSTEM	17.55
0201428	BAKER & TAYLOR LLC	2,683.95
0212124	BLACKSTONE PUBLISHING	94.00
0701650	GARTNER REFRIGERATION CO	2,936.70
0718010	CITY OF GRAND RAPIDS	1,700.00
0914325	INGRAM ENTERTAINMENT INC.	148.96
0914540	INNOVATIVE OFFICE SOLUTIONS LL	473.04
1401650	NARDINI FIRE EQUIPMENT CO INC	1,046.45
1605665	PERSONNEL DYNAMICS LLC	309.91
1920065	STAR TRIBUNE	595.92
2114356	UNIQUE MANAGEMENT SERVICES	187.95

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$13,003.66

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.37
0113105	AMAZON CAPITAL SERVICES	265.98
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	60,391.33
1209516	LINCOLN NATIONAL LIFE	78.00
1301146	MARCO TECHNOLOGIES, LLC	176.03
1309199	MINNESOTA ENERGY RESOURCES	1,117.25
1309335	MINNESOTA REVENUE	35.20
1405850	NEXTERA COMMUNICATIONS LLC	354.68
1516220	OPERATING ENGINEERS LOCAL #49	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS	245.32
1621130	P.U.C.	2,462.34
2114750	UNUM LIFE INSURANCE CO OF AMER	19.35
2301700	WM CORPORATE SERVICES, INC	133.48

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$74,502.23

TOTAL ALL DEPARTMENTS \$87,505.89



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 14, 2022

AGENDA ITEM: Consider approving SLA 2003-18 amendment 2 with SEH for design and construction engineering services related to CP 2003-18, 21st Street SW Extension.

PREPARED BY: Matt Wegwerth

BACKGROUND:

The original SLA approved in June of 2021 was for the wetland delineation, permitting and miscellaneous services and amendment 1 was for design services and construction administration related to CP 2003-18, 21st Street SW Extension. The attached amendment 2 includes the addition of the Municipal State Aid services for the project.

REQUESTED COUNCIL ACTION:

Make a motion to approve SLA 2003-18 amendment 2 with SEH for MSA design and construction engineering services related to CP 2003-18, 21st Street SW Extension.

Supplemental Letter Agreement No. 2003-18 Amendment (2)

March 14, 2022

Mayor Christy
City of Grand Rapids
420 N. Pokegama Avenue
Grand Rapids, MN 55744

RE: 21st Street SW
City Project 2003-18
SLA Amendment (2)

Dear Mayor Christy,

City Project 2003-18, 21st Street SW involves new street with a trail construction and new storm sewer. The project location is determined to be a connector from 21st Street SW to Oakdale Drive. The City of Grand Rapids was awarded two grants for this project. \$1,250,000 from the Local Road Improvement Program (LRIP), as well as \$139,500 from IRRRB Regional Trails Program. Our previous tasks did not include the additional design or construction engineering for MSAS requirements, which are required for LRIP funding.

The City Engineer has requested that we prepare this Supplemental Letter Agreement (SLA) Amendment (2) to add the Additional Phase and Construction Engineering fees based on the MSAS requirements. Our estimated work scope and fees for this project are listed below.

SEH Work Scope

The services included in this SLA are for Design and Construction services as listed in the Master Agreement in place between the City and SEH.

Proposed Project Schedule (revised)

Advertise in Herald Review (GR – official newspaper)	March, 2022*
Bid opening	April, 2022*
Council considers award of contract	April, 2022*
Construction	May 2022
Substantial completion	Fall 2022
Final assessments	Fall 2022

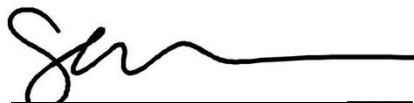
*The dates were revised to meet MSAS review timelines.

Fee Schedule


The fees for design and construction will be as listed in the Master Engineering Services Contract for a Reconstruction Project with MSAS requirements as an additional design fee = 1.0% of low construction bid and an additional construction fee = 1.5% of actual construction cost. The current construction estimate for this design is \$1,600,000 which equates to an estimated increase SEH design fee for the MSAS requirement of \$16,000 and an estimated increased SEH construction fee for the MSAS requirement of \$16,000.

We look forward to working with you on this project. If this SLA is acceptable, please sign in the space provided and return a copy to us. We will then begin work immediately. Please contact us if you have any questions regarding this supplemental letter agreement.

Sincerely,
Short Elliott Hendrickson Inc.



Sara Christenson, PE (Lic. MN) 03.14.2022
Date
Client Service Manager/Project Manager



Robert J. Beaver, PE (Lic. MN) 03.14.2022
Date
Office Manager/Principal

City of Grand Rapids Authorization:

Kim Johnson-Gibeau _____
City Clerk Date

Dale Christy _____
Mayor of Grand Rapids Date

C: SEH contract file
X:\FJ\G\GRANR\Common\SLA and Proposals\21st Street SW\SLA 2003-18 Amendment 2 21st Street SW.docx



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 14, 2022

AGENDA ITEM: Consider approving an engagement letter with Dodd Advisory & Valuation

PREPARED BY: Rob Mattei, Director of Community Development

BACKGROUND:

In response to an unsolicited private letter of interest in a potential purchase and adaptive reuse of Central School, the attached proposal (engagement letter) was requested from Dodd Advisory & Valuation, for a phased approach to determining fair market value.

REQUESTED COUNCIL ACTION:

Make a motion to approve engagement letter with Dodd Advisory & Valuation

Dodd Advisory & Valuation LLC

10679 Utica Road - Bloomington, MN 55437

(952) 897-0034

Cdodd.agri@gmail.com

Proposal and Contract for Services

Date: February 25, 2022

To: City of Grand Rapids, MN
420 N. Pokegama Avenue
Grand Rapids, MN 55744

Attn: Rob Mattei
Director of Community Development

RE: Historic School Property
10 NW 5th Street
Grand Rapids, MN 55744
PID No.: 91-415-3010

Dear Mr. Mattei,

I am pleased to submit this proposal and contract for professional services regarding the above referenced property.

PROPOSAL/CONTRACT SPECIFICATIONS

Client: City of Grand Rapids

Purpose of the Assignment: To provide a market value appraisal of the above referenced property (hereafter the subject property).

Intended Use: Potential Sale

Intended User: The Client and its legal representatives

Value Appraised: Market Value

Interest Appraised: Fee Simple Estate

Scope of Work: The appraisal shall be developed in conformance with the Uniform Standards of Professional Appraisal Practice (USPAP). All approaches to value will be considered. Those approaches to value that are deemed by the appraiser to provide reliable and credible indications of market value shall be developed. The appraiser shall make an on-site inspection of the subject property.

Note: The assignment shall be conducted in three phases, as described on the following page. Acceptance of this Proposal and Contract for Services letter, and payment of the retainer fee, commits the client to Phase 1 only. Phases 2 and 3 shall commence upon written authorization of the client. The client is not obligated to authorize Phase 2 or Phase 3.

Historic School Property - Grand Rapids

Assignment Fee: Phase 1: \$2,500.00
Phase 2: \$7,500.00 (Payment for Phase 1 shall be credited to Phase 2)
Phase 3: \$18,000.00 (Payment for Phase 2 shall be credited to Phase 3)

Scope of Phase 1: Inspection of the subject property; review of the feasibility report (provided by client); preliminary research pertaining to the prospective buyer's redevelopment plan; discussions with MN Historical Society pertaining to permissible uses and alterations to the subject property; discuss findings with the client by telephone.

Scope of Phase 2: A preliminary appraisal shall be developed. The estimate of market value shall be expressed in a range of plus/minus 15% of the midpoint. The appraisal shall be communicated in an written summary report.

Scope of Phase 3: A final appraisal shall be developed. The opinion of market value shall be expressed as a point estimate. The appraisal shall be communicated in a detailed written report, intended to be reviewed and accepted by the applicable governing agency of the State of Minnesota.

Note: Time spent after the completion of Phase 3 shall be billed separately at \$250.00 per hour. Dodd Advisory & Valuation LLC will provide time logs with subsequent invoices.

Likewise, time spent after the completion of Phases 1 and/or 2 and without authorization by the client of the subsequent phase shall be billed separately at \$250.00 per hour.

Retainer Fee: \$2,500.00

Start Date: Upon receipt of signed agreement and retainer payment

Due Date: Phase 1 shall be completed 45 calendar days after receipt of retainer payment. Arrangements shall be made as to the due dates of Phases 2 and 3 if and when those phases are authorized by the client.

Subject Property Identified: The subject property is identified as a former school property, located at 10 NW 5th Street, Grand Rapids, MN. It is understood the subject property is of historical significance and is listed on the National Register of Historic Places.

Items Needed to Complete the Assignment: Feasibility Study - prepared by others; contact information of the prospective buyer; any building plans which might be in the possession of the client; any relevant correspondence between the client and the MN Historical Society; leases of existing tenants; information pertaining any other offers/proposals regarding the subject property which may have been received by the client.

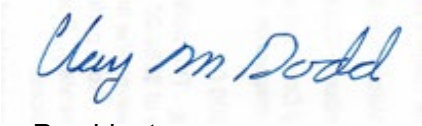
When executed and delivered by all parties, this letter will serve as the Contract for Services by and between Dodd Advisory & Valuation LLC and the Client. Each person signing below represents that it is authorized to enter into this contract and to bind the respective parties hereto.

Historic School Property - Grand Rapids

I appreciate this opportunity to be of service to you on this assignment. If you have additional questions please contact me.

Sincerely,

Dodd Advisory & Valuation LLC



President
Certified General Real Property Appraiser
MN: 20019812

AGREED AND ACCEPTED

Signature

Date

Name

Title

Phone Number

Email Address



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 14, 2022

AGENDA ITEM: Consider adopting a resolution accepting an IRRR Development Partnership grant on behalf of GREDA for the Downtown Plan Project.

PREPARED BY: Rob Mattei, Director of Community Development

BACKGROUND:

The City Council previously authorized an application seeking a \$20,000 grant from the Minnesota Department of Iron Range Resources and Rehabilitation (IRRR) Development Partnership Program, for the GREDA Downtown Plan Project. The request has been approved and by IRRR. The remaining funds for the project will come from GREDA and a \$40,000 grant to GREDA from the Blandin Foundation.

State statute requires that cities and economic development authorities accept gifts such as this by resolution.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution accepting an IRRR Development Partnership grant on behalf of GREDA for the Downtown Plan Project.

Council Member _____ introduced the following resolution and moved for its adoption:

CITY OF GRAND RAPIDS, MINNESOTA
RESOLUTION NO. 22-

A RESOLUTION ACCEPTING A \$20,000.00 GRANT FROM THE MINNESOTA DEPARTYMENT OF IRON RANGE RESOURCES AND REHABILITATION DEVELOPMENT PARTNERSHIP PROGRAM FOR THE DOWNTOWN PLAN PROJECT

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the City of Grand Rapids accepts the \$20,000.00 grant award from the Minnesota Department of Iron Range Resources and Rehabilitation for costs associated with the Grand Rapids Economic Development Authority’s completion of a Downtown Master Plan.

Adopted this 14^h day of March, 2022.

Dale Christy, Mayor

Attest:

Kim Gibeau, City Clerk

Council Member _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: _____, whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 14, 2022

AGENDA ITEM: Consider approval of a Subordination Agreement in favor of Freedom Mortgage Corporation for a SCDP mortgage on property owned by Brittany Adams.

PREPARED BY: Rob Mattei, Director of Community Development

BACKGROUND:

The City of Grand Rapids recorded a mortgage on property owned by Brittany Adams for a Small Cities Development Program (SCDP) residential rehabilitation loan on December 18, 2020. The property owner is refinancing her home with Freedom Mortgage Corporation. The lender requires that the refinanced debt be in a superior position to the City SCDP loan.

REQUESTED COUNCIL ACTION:

Make a motion to approve the Subordination Agreement in favor of Freedom Mortgage Corporation for a SCDP mortgage on property owned by Brittany Adams.



420 Rouser Road Suite 500
Moon Township, PA 15108
Phone: (877) 901-1629 x23996
Fax: (844) 735-3500

Order #: 1178451

Re: Subordination Request

To Whom It May Concern,

Please find included with this letter, your subordination requirements and return UPS label. Below is the identifying information for our mutual homeowner and loan details.

1. Borrower: Brittany Adams
2. Address: 812 Willow Ln, Grand Rapids, MN 55744
3. Lender Name: Freedom Mortgage Corporation
4. Lender Address: 751 Yamato Road, Suite 175, Boca Raton, FL 33431
5. Estimated Closing Date: To be determined
 - a. Loan amount (Not to exceed): \$ 141, 364.00
 - b. If possible please use not to exceed language to prevent any possible revisions.
6. Regarding Value: Please be aware that the borrower is currently refinancing with Freedom Mortgage using a government streamlined product. Therefore, the lender must use the refinance value from the previous transaction when calculating the CLTV for this current loan's figures. If you require that the CLTV be calculated using a most recent valuation (Appraisal or AVM), please calculate the CLTV yourselves using the proper valuation that is required by your company as our current lender documents will only reflect the CLTV calculated from the previous transaction's value because that is the guideline they must follow for this current loan transaction. The value used can be found in the "original Cost" section of the 1003.

Please send subordination back to: Inspire Closing Services
420 Rouser Road Suite 500
Moon Township, PA 15108

Below are the documents you require that are included with this package:

1. Subordination Agreement
2. Closing Disclosure
3. 1003
4. 1008
5. UPS return label

Thank you in advance for your assistance.

Subordination Team

Item 7.

Ysa Wendy Figurasin

Title Clearance Coordinator

Inspire Closing Services

420 Rouser Road Building 3, Fifth Floor

Moon Township, PA 15108

Phone: (803) 573-2855

Fax: (844) 735-3500

ywfigurasin@inspireclosings.com

<https://www.inspireclosings.com>

RECORDING REQUESTED BY:

Freedom Mortgage Corporation
 907 Pleasant Valley Avenue
 Mount Laurel, NJ 08054

WHEN RECORDED MAIL TO:

Freedom Mortgage Corporation
 Attn: Final Docs
 PO Box 8001, Fishers, IN 46038-8001

SUBORDINATION/POSTPONEMENT OF MORTGAGE

NOTICE: THIS POSTPONEMENT/SUBORDINATION AGREEMENT RESULTS IN YOUR SECURITY INTEREST IN THE PROPERTY BECOMING SUBJECT TO AND OF LOWER PRIORITY THAN THE LIEN OF SOME OTHER OR LATER SECURITY INSTRUMENT

THIS AGREEMENT is made this _____ day of _____, 2022
 By **City of Grand Rapids** (hereinafter "Lien-holder") AND **FREEDOM MORTGAGE CORPORATION**, a New Jersey corporation (hereinafter "Lender") whose address is 907 Pleasant Valley Avenue Mount Laurel, New Jersey 08054

RECITALS

1. Lien-holder now owns or holds an interest as Mortgagee of a certain mortgage made to **City of Grand Rapids** dated **December 18, 2020** and recorded on **May 27, 2021** in the office of the LAND RECORDS in and for the **County of Itasca, State of MN, in Instrument No. A000752659** in the original amount of **\$21,805.00.00** and is now showing as a lien on certain premises with a property address **812 Willow Ln, Grand Rapids, MN 55744** which premises are more fully described in **Exhibit A** attached hereto and incorporated herein by reference ("Property");

2. **Brittany Adams** ("Owner(s)") are/is the present owner(s) of the Property and are/is about to execute a Mortgage/Deed of Trust and Note not to exceed the sum of **\$141,364.00** in favor of Lender.

3. Lender is willing to make such loan to Owner provided that Lender obtains a first lien on the Property and Lien-holder agrees to unconditionally subordinate its lien to the lien in favor of Lender in the manner hereinafter described.

NOW THEREFORE, in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, receipt of which is hereby acknowledged by Lien-holder, and to induce Lender to make a loan to Owner, Lien-holder **City of Grand Rapids** hereby agrees with Lender, **FREEDOM MORTGAGE CORPORATION**, that the mortgage/deed of trust securing the note in favor of Lender, **FREEDOM MORTGAGE CORPORATION**, and any renewals, extensions or modifications of it, will be and shall remain a lien on the Property prior and superior to the lien in favor of Lien-holder, **City of Grand Rapids** in the same manner as if Lender's

mortgage/deed of trust had been executed and recorded prior in time to the execution and recordation of Lien-holder's lien. Lien-holder **City of Grand Rapids** further agrees that:

1. Lien-holder, **City of Grand Rapids** will not exercise any foreclosure rights with respect to the property and will not exercise or enforce any right or remedy which may be available to Mortgagee with respect to the Property without prior written notice to the Lender, **FREEDOM MORTGAGE CORPORATION**. All such notices should be sent to:

FREEDOM MORTGAGE CORPORATION
907 PLEASANT VALLEY AVENUE
MOUNT LAUREL, NEW JERSEY 08054

2. This Agreement is made under the laws of the State in which the Property is located. It cannot be waived, changed or terminated, except by a written document signed by both parties. This Agreement shall be binding upon Lien-holder and the heirs/representatives, successors and assigns of Lien-holder, and shall inure to the benefit of and shall be enforceable by Lender and its successors and assigns; Lien-holder waives notice of Lender's acceptance of this Agreement.

IN WITNESS THEREOF, the undersigned has caused this instrument to be executed the day and year first above written.

Witness

Lien Holder:
City of Grand Rapids

BY: _____

BY: _____

Name: _____

Title: _____

ACKNOWLEDGEMENT

State of _____
County of _____

On _____, before me, _____, Notary Public,
personally appeared _____

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of State of _____ that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

SIGNATURE _____

PLACE NOTARY SEAL ABOVE

Exhibit A

File No.: 1178451

The Land referred to herein below is situated in the County of ITASCA, State of MN, and is described as follows:

Lot Thirteen (13), Block Two (2), Clover Second Addition to Grand Rapids, according to the Plat of Clover First and Second Additions to Grand Rapids, Itasca County, Minnesota.

Being the same property as conveyed from Michael C. Heitkamp and Brenda J. Heitkamp, husband and wife to Brittany Ann Adams as set forth in Deed Instrument #A000726840 dated 10/30/2018, recorded 11/06/2018, ITASCA County, MINNESOTA.

Tax ID: 91-490-0255

✓ 91-490-0255

A000752659
OFFICE OF THE COUNTY RECORDER
ITASCA COUNTY, MINNESOTA

Item 7.

CERTIFIED, FILED, AND
RECORDED ON
5/27/2021 3:05:18 PM

PAGES: 7
REC FEES: \$46.00

NICOLLE ZUEHLKE
ITASCA COUNTY RECORDER

BY NZ Dep



Exempt From Mortgage Registration Tax

Jeffrey T. Walker, Auditor/Treasurer

MORTGAGE REGISTRY TAX DUE: This instrument is exempt from registration tax because the City of Grand Rapids is the Mortgagee and exempt from taxation pursuant to Minnesota Statute 287.04.

**REAL ESTATE MORTGAGE
SCDP COMMERCIAL & RESIDENTIAL LOAN PROGRAM**

THIS MORTGAGE, is made this 18th day of December, 2020 by Brittany Adams(owner), unmarried (marital status) (hereinafter collectively referred to as "Mortgagor") and the **City of Grand Rapids**, a public body corporate and politic of the State of Minnesota, having its principal office at 420 N Pokegama Ave, Grand Rapids, MN 55744 (hereinafter referred to as "Mortgagee"); and, where applicable, the Contract for Deed vendor(s), remainderman, or separated spouses not in possession or others with ownership interest joining in this mortgage at the place provided below.

WITNESSETH: Mortgagor and Mortgagee have entered into that certain Loan Note and Agreement for SCDP Loan Program (hereinafter referred to as the "Note") pursuant to which Mortgagee has loaned, or committed to loan, Mortgagor the sum of Twenty One Thousand Eight Hundred and Five dollars & 00/100's (\$21,805.00) (hereinafter referred to as the "Loan"). In consideration thereof the Mortgagor does hereby Mortgage, grant, bargain, sell and convey unto the Mortgagee, its successors and assigns, forever, with power of sale, all parcel(s) of land situated in the County of Itasca, State of Minnesota, described in the attached **EXHIBIT A**, together with the hereditaments and appurtenances thereunto belonging or in anywise appertaining, and all fixtures now or hereinafter attached to or used in connection with the premises herein described, all of which including replacements and additions thereto, shall be deemed to be and remain a part of the property covered by this Mortgage (hereinafter referred to as the "Mortgaged Property"). Said Mortgage is given to secure repayment of the entire indebtedness due on or before March 31, 2028, (date of maturity) by Mortgagor to Mortgagee under the Note, as well as all other amounts due by Mortgagor to Mortgagee under the terms of this Mortgage

TO HAVE AND TO HOLD THE SAME, unto the said Mortgagee, its successors and assigns forever.

PROVIDED, NEVERTHELESS, that if the Mortgagor shall well and truly pay to the Mortgagee the principal sum of Twenty One Thousand Eight Hundred and Five dollars & 00/100's (\$21,805.00), together with interest thereon according to the terms of the Note of even date herewith, the provisions of which are incorporated herein by reference (or of any instrument

Return to: ICHRA 102 NE 3rd St Suite 160, Grand Rapids MN 55744

issued in substitution therefore or in renewal or as a refinancing thereof); principal and interest being payable at the office of the City of Grand Rapids at its office located at 420 N Pokegama Avenue, Grand Rapids, Minnesota 55744 or at such other place as the holder of the note may designate in writing delivered or mailed to Borrower; providing further, that if the Mortgagor shall keep and perform each and every covenant and agreement contained in the Note and in this Mortgage, then this Mortgage and the estate hereby granted shall cease and be and become void and shall be released of record at the expense of the Mortgagor, otherwise to remain in full force and effect.

THE MORTGAGOR HEREBY COVENANTS:

First, that Mortgagor is lawfully seized of a mortgagable interest in said premises;
Second, that Mortgagor has good right to convey the same in manner and form aforesaid;
Third, that the same are free from all liens or encumbrances, except as herein otherwise recited;
Fourth, that the Mortgagee, its successors and assigns, shall quietly enjoy and possess the same and that Mortgagor will warrant and defend the aforesaid title to the same against all lawful claims not hereinbefore specifically excepted.

MORTGAGOR FURTHER COVENANTS:

1. Mortgagor will promptly pay the principal and interest on the indebtedness evidenced by the Note, at the time and in the manner therein provided.
2. The lien of this instrument shall remain in full force and effect during any postponement or extension of the time of payment of the indebtedness or any part thereof secured hereby.
3. Mortgagor will pay, before a fine or penalty might attach for nonpayment thereof, all ground rents, taxes, assessments, water rates, and other governmental or municipal charges, fines or impositions levied upon said premises, and they will promptly deliver the official receipts therefore to the Mortgagee. In default thereof the Mortgagee may pay the same.
4. Mortgagor will pay, when due, both principal and interest of all prior liens or encumbrances, if any, and keep the premises free and clear of all other prior liens or encumbrances, except as approved in this Agreement by the Mortgagee. In default thereof, the Mortgagee may pay the same. The Mortgagee hereby acknowledges and approves the leases, liens or encumbrances, which have priority over this Mortgage as documented in the attached **EXHIBIT B**.
5. Mortgagor shall not commit or permit waste, and shall maintain the property in as good condition as at present, reasonable wear and tear excepted. Upon any failure to so maintain, Mortgagee, at its option, may cause reasonable maintenance work to be performed at cost to the Mortgagor.
6. Mortgagor will continuously maintain hazard insurance, of such type or types and amounts as Mortgagee may from time to time require, on the improvements now or hereafter on said premises, and Mortgagor will promptly pay when due any premiums therefor. In default thereof, Mortgagee may pay the same. All insurance shall be carried in companies acceptable to the Mortgagee and the declarations of coverage and notifications of renewals or cancellations shall be provided to the Mortgagee and have indication thereon of loss payable clauses in favor of and in form acceptable to the Mortgagee.
7. All sums paid or advanced by the Mortgagee for the maintenance or repair of said premises, as provided in Paragraph 5 above, or payment of principle and interest of a prior lien or encumbrance, as provided in paragraph 4 above, or for taxes, assessments, insurance

Mortgagor Initials 

premiums related to the same, or for any other purpose elsewhere authorized hereunder, shall be added to the indebtedness secured hereby and shall bear interest from the date of payment by the Mortgagee at the rate specified in the Note secured in this Mortgage, and shall be due and payable to the Mortgagee on demand.

If all or any part of the property identified on Exhibit A or any interest therein is sold, transferred, or otherwise conveyed (whether by deed, Contract for Deed, lease or otherwise), and whether voluntarily or involuntarily, either while the Mortgagor is living or by reason of the death of the Mortgagor, (excluding the transfer of the Property by operation of the law or devise to a surviving Mortgagor joint tenant or former tenant in common, for so long as said surviving Mortgagor joint tenant, devisee or owner uses the property as residential rental investment property) all installments then remaining unpaid on the Note together with accrued interest will be immediately due and payable. The right to accelerate will not be triggered by a lease of residential rental units for a period of seven years or less. Notwithstanding anything to the contrary therein contained, the loan evidenced by the Note secured by this Mortgage and any other documents securing the same shall not be assigned or transferred by the undersigned for assumption of payments nor summed without the prior written consent of the holder of the Note, which consents shall be at the said holder's sole option and discretion. In the event Mortgagor requests a release of a portion of the lands encumbered by this Mortgage not needed to secure the indebtedness evidenced by the Note, to enable Mortgagor to sell the lands so released; and if Mortgagee determines, in its sole discretion and option, to provide a partial release of this Mortgage for that purpose, the proceeds of sale of such land shall be paid to the Mortgagee and accounted for as prepayment.

8. Mortgagor will pay any other expenses and attorney's fees incurred by Mortgagee by reason of litigation with any third party for the protection of the lien of the Mortgage.
9. Mortgagor hereby makes the following additional covenants and certifications as an inducement and basis and condition to receipt of the loan secured by this Mortgage:
 - a. The Mortgagor has no present intention to sell, assign, or transfer the interest of the Mortgage in said Property to another.
 - b. The proceeds of the Note will be used only for alterations, repairs or improvements on or in connection with the Mortgaged Property.
 - c. Mortgagor has made no material misstatement of fact in connection with Mortgage's application for the loan secured by this Mortgage.

It is expressly agreed that upon Mortgagor's breach of any covenant, agreement, or certification contain in this paragraph 10, the holder of the Note secured by this Mortgage may, at its sole option and discretion, declare the entire principal amount outstanding of the Note and all accrued interest thereon immediately due and payable.

10. In the event that the property described above is subject, as of the date of this Mortgage, to one or more contracts for deed (hereinafter collectively referred to as a "Contract for Deed"), the Vendor on the Contract, by executing this document as provided below, agrees to the following, which shall be considered to amend the Contract for Deed:
 - a. In the event of default by Vendee upon the Contract for Deed, the Vendor shall notify, in writing, the Mortgagee.
 - b. In the event that the Contract for Deed Vendor gives notice of cancellation of the contract to the Vendee, the Vendor shall also provide a copy of the Notice of Cancellation to the Mortgagee, and shall withhold exercising the power of

Mortgagor Initials 

- cancellation for a period of 30 days after giving notice to the Mortgagee in order to afford the Mortgagee the option of either purchasing the Contract for Deed for the principal remaining due on the contract plus interest and redemption costs or, with the written consent of the Vendee, assuming the terms and conditions of said Contract for Deed for the remaining term hereof. Prior to assuming said Contract for Deed, the Mortgagee shall cure any default in said Contract, including paying any costs and expenses provided by law.
- c. The Vendor's failure to give notices as required above shall cause the Contract for Deed to be subordinated to this Mortgage. In the event, and only in the event, that the Contract for Deed is subordinated to this Mortgage by operation of this paragraph, the Vendor conditionally Mortgages, grants, bargains, sells and conveys unto the Mortgagee, its successors and assigns, with power of sale, all parcels of land situated in the County of Itasca, State of Minnesota, described in Exhibit A, together with the hereditaments and appurtenances thereunto. Such Mortgage shall succeed to the interest and obligations to this Mortgage and terms of conditions of this Mortgage shall apply, as if restated herein.
 - d. The conveyance of fee title by Contract Vendor to Mortgagor upon fulfillment of the terms and conditions of the Contract for Deed, and the sale or conveyance by the Contract Vendor of the vendor's interest in said Contract for Deed, shall not be events giving rise to repayment of the loan secured by this Mortgage.
 - e. In the event Mortgagor desires to obtain first Mortgage financing to meet Mortgagor's obligations under the Contract for Deed referred to in this paragraph 11, Mortgagee hereby agrees to subordinate the lien created by this Mortgage for its benefit to said refinancing first Mortgage lien, and to execute any and all instruments reasonably required to effectuate said subordination.
11. Mortgagor hereby irrevocably assigns to the Mortgagee any award or payment which becomes payable by reason of any taking or selling of the Mortgaged property, or any part thereof, either temporarily or permanently, by condemnation or other eminent domain proceedings or by reason of sale under threat thereof, or in anticipation of the exercise of the right of condemnation or other eminent domain proceedings. Mortgagor will file and prosecute in good faith and with due diligence what would otherwise be their claim in any such award or payment and will cause the same to be collected and paid over to the Mortgagee, and the Mortgagor irrevocably authorizes and empowers the Mortgagee, in the name of the Mortgagor or otherwise, to file, prosecute, settle or compromise any such claim and to collect, receipt for and retain the same. The proceeds of the award or payment shall, after deducting all reasonable costs and expenses which may have been incurred by the Mortgagee in the collection thereof, at the sole discretion of the Mortgagee, be released to the Mortgagor applied to the restoration of the Mortgaged property, or applied to the reduction of the indebtedness secured thereby.
12. In case of any default in this Mortgage, or in the Note secured hereby, the Mortgagor confers upon the Mortgagee the option of declaring the unpaid balance of the Note secured by this Mortgage and the interest accrued thereon, together with all sums advanced hereunder, immediately due and payable without notice, and the Mortgagor hereby authorizes and empowers the Mortgagee to foreclose this Mortgage and to sell the Mortgaged Property at public auction and convey the same to the purchasers in fee simple in accordance with the statute, and out of the monies arising from such sale to

Mortgagor Initials



retain all sums secured hereby, with interest and all legal fee costs and charges of such foreclosure and the maximum attorney's fee permitted by law, which costs, charges and fees the Mortgagor herein agrees to pay.

THE MORTGAGOR AND THE MORTGAGEE FURTHER COVENANT AND AGREE:

1. Mortgagor shall be furnished a conformed copy of this Mortgage and the Note it secures at the time of execution or after recordation.
2. Upon default of any covenant or agreement by Mortgagor under the terms of this Mortgage, Mortgagee prior to foreclosure shall mail notice to Mortgagor as provided herein specifying (I) the nature of the default by the Mortgagor, (II) the action required to cure such default, (III) a date, not less than thirty (30) days from date that the notice is mailed to Mortgagor by which such default must be cured; and (IV) that failure to cure such default on or before the date specified in the notice may result in acceleration of the sums secured by the Mortgage and sale of the Mortgaged Property. The notice shall further inform Mortgagor of the right to reinstate after acceleration and the right to bring court action to assert the nonexistence of a default or any other defense of the Mortgagor to acceleration and sale.
3. In addition to any notice required under applicable law to be given in another manner, (I) any notice to the Mortgagor provided for in this Mortgage shall be given by mailing such notice by certified mail addressed to the Mortgagor at the address of the Mortgaged Property, or at such other address as the Mortgagor may designate by notice to Mortgagee in writing as provided herein, and (II) any notice to the Mortgagee shall be given by certified mail, return receipt requested, to Mortgagee at the following address: **City of Grand Rapids, 420 N Pokegama Ave, Grand Rapids, MN 55744** or to such other address as Mortgagee may designate by notice in writing to the Mortgagor as provided herein. Any notice provided for in this Mortgage shall be deemed to have been given to Mortgagor or Mortgagee when given in the manner designated herein.

BINDING EFFECT

The covenants herein contained shall bind, and the benefits and advantages shall inure to, the respective heirs, executors, administrators, successors and assigns of the parties hereto. Whenever used, the singular number shall include the plural and the plural the singular, and the use of any gender shall be applicable to all genders, and the term "Mortgagee" shall include any payee of the indebtedness hereby secured or any transferee whether by operation of law or otherwise.

IN WITNESS WHEREOF, the parties hereto have executed this Mortgage.

MORTGAGOR (S)

Brittany Adams

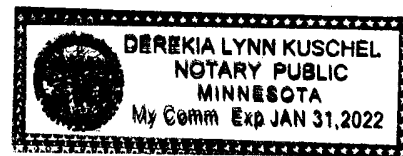
STATE OF MINNESOTA)
) ss
COUNTY OF ITASCA)

On this 18 day of December, 2020, before me a notary public within and for said County, personally appeared Brittany Adams, the persons described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

Dereikia Kuschel

Notary Public

(SEAL)



This instrument was drafted by: Itasca County HRA located at 102 NE Third Street; Suite 160, Grand Rapids, MN 55744. Phone # 218-326-7978.

Mortgagor Initials *BA* _____

EXHIBIT A

Attachment to Real Estate Mortgage Dated the 18th Day of December, 2020

Mortgagor(s): Brittany Adams

Legal Description:

**Clover 1st & 2nd Addition to Grand Rapids, Lot 13 Blk 2
28-55-25**

812 Willow Lane
Grand Rapids, MN 55744

Parcel ID: **91-490-0255**

EXHIBIT B

Attachment to Real Estate Mortgage Dated the 18th Day of December, 2020

Mortgagor(s): Brittany Adams

Priority Leases, Liens and Encumbrances:

Roundpoint
PO Box 19409
Charlotte, NC 28219-9409
Loan No: 2005314469



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 14, 2022

AGENDA ITEM: Consider approving change order 2 with SEH for the Grand Rapids/Cohasset Industrial Redevelopment project

PREPARED BY: Matt Wegwerth

BACKGROUND:

The Grand Rapids / Cohasset Industrial Redevelopment utility extension project involves the extension of water and sanitary sewer to the former Ainsworth site. During design, a change to the alignment was necessary. The attached change order covers the additional cost.

REQUESTED COUNCIL ACTION:

Make a motion approving a change order with SEH for the Grand Rapids/Cohasset Industrial Redevelopment project

Change Order

PROJECT: Grand Rapids/Cohasset Industrial Redevelopment
Sanitary Sewer and Water Extension Project

ORIGINAL CONTRACT DATE: 09.13.2021

CONTRACT FOR: Task 1: Phase 3- Design/Bidding

CONSULTANT/CONTRACTOR: Short Elliott Hendrickson Inc. **DATE:** 03.14.2022

Not valid until signed by all parties designated below.

Change in Services:

Watermain realignment due to not being able to retain an easement from Blandin Paper Company for the original watermain alignment.

*Except as specifically set forth herein, the terms and services provided in the Original Contract shall remain as provided therein.

Completion Time of Services:

The Completion Time will be:

Increased by: _____ days

Decreased by: _____ days

Unchanged

The New Completion Time including this Change Order is: 0 days

Fees:

The Original Contract Sum was: \$242,500 (task 1)

Net Change by Previously Authorized Change Orders: \$14,985

The Contract Sum Prior to this Change Order was: \$ 257,485 (task 1)

The Contract Sum will be

Increased in the amount of: \$ 13,726.39

Decreased in the amount of: \$ _____

Unchanged

The new Contract Sum including this Change Order is: \$ 271,211.39 (task 1)

Short Elliott Hendrickson Inc.

The City of Grand Rapids



By: Sara Christenson
Its: Client Service Manager

By: _____
Its: _____

03.14.2022

Date

Date



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: February 28, 2022

AGENDA ITEM: Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for CP 2003-18, 21st Street SW Extension.

PREPARED BY: Matt Wegwerth

BACKGROUND:

Plans and specifications are complete and the project is ready for advertising for bids. Plans can be reviewed in the office of the City Engineer.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution approving plans and specifications and ordering the advertisement for bids for CP 2003-18, 5th Street SW Extension.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 22-__

A RESOLUTION TO APPROVE PLANS AND SPECIFICATIONS AND ORDER ADVERTISEMENT FOR BIDS FOR 21st Street SW Extension City Project 2003-18

WHEREAS, plans and specifications have been prepared for CP 2003-18, the 21st Street SW Extension, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

1. The plans and specifications for this project, copies of which were presented to the City Council and on file in the City Engineer’s office, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received by the City Engineer until 10:30 a.m., on Tuesday, March 29th, 2022, at which time they will be publicly opened in the Council Chambers of the City Hall by the City Engineer, will then be tabulated, and will be considered by the Council at the regular meeting of the Council at 5:00 p.m., Monday, April 11th, 2022, in the Council Chambers. Any bidder whose responsibility is questioned during consideration of the bids will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless received and accepted via the online electronic bid service and accompanied by a cash deposit, cashier’s check, bid bond, or certified check payable to the Clerk for 5 percent (5%) of the amount of such bid.

Adopted by the Council this 28th day of February, 2022.

Dale Christy, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof: _____ ; and the following voted against same: _____ ; whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 3-14-22

AGENDA ITEM: Consider use agreements with the Blandin Foundation

PREPARED BY: Tom Pagel

BACKGROUND:

Several years back the City of Grand Rapids sold property north of the library to the Blandin Foundation so that they could expand their parking lot to the east. With the desired relocation of Grand Rapids Riverfest to this piece of property, City staff have negotiated the attached License Agreement so that the City can utilize the property into the future.

In addition to the License agreement, City staff have negotiated the attached Parking Lot lease specifically for this year's Grand Rapids Riverfest event. The planning committee is in the process of determine what amenity will be in the parking lot.

REQUESTED COUNCIL ACTION:

A motion approving a License Agreement and Lease Agreement with the Blandin Foundation.

LICENSE AGREEMENT

This license Agreement (the “Agreement”) is made and effective _____, 2022,

BETWEEN: The Charles K. Blandin Foundation, (the “Licensor”) a Minnesota nonprofit corporation organized and existing under the laws of the State of Minnesota, with its office located at 100 North Pokegama Avenue, Grand Rapids, MN 55744

AND: The City of Grand Rapids, (the “Licensee”) a municipal corporation organized and existing under the laws of the State of Minnesota, with its office located at 420 North Pokegama Avenue, Grand Rapids, MN 55744

In consideration of the mutual promises contained in the agreement, the parties agree as follows:

1. GRANT OF LICENSE; DESCRIPTION OF PREMISES

- a. Licensor grants to Licensee a license to occupy and use, subject to all of the terms and conditions of this agreement, the following described real property in Grand Rapids, MN, described as follows:
 - i. That portion of PIN 91-410-2511 and 91-410-2520, lying directly east of the existing parking lot and depicted in Attachment “A”.

2. LIMITATION TO DESCRIBED PURPOSE

- a. The above-described property may be occupied and used by Licensee solely for public and non-profit activities and for incidental purposes related to such purpose during the period beginning April 1, 2022, and continuing until this agreement is terminated as provided in this agreement.
- b. Licensor has the right to utilize the property for events by notifying Licensee at least 30 days prior to the event.

3. PERIODIC PAYMENTS

- a. Licensee shall not pay Licensor for this license.

4. IMPROVEMENTS/MAINTENANCE TO PROPERTY

- a. Licensee shall be able to make improvements to said property, at Licensee own cost upon written approval of Licensor’s President/CEO.
- b. Upon termination, as described below, Licensee shall remove any approved improvements as directed by Licensor’s President/CEO.

- c. Licensee shall be responsible for maintaining said property at Licensee's own cost.

5. TERMINATION

- a. Either party may terminate this agreement at any time by giving written notice to the other, specifying the date of termination, such notice to be given not less than six months prior to the date specified in such notice for the date of termination.

6. HOLD HARMLESS/INDEMNIFICATION/INSURANCE

- a. Licensor shall in no way be liable or responsible for any accident or damage that may occur during the term of this agreement. Licensee shall indemnify Licensor, defend and hold it harmless against any and all liabilities, loss, cost, damage or expense which may accrue to Licensor or be claimed against Licensor by reason of any act or omission of the Licensee in utilizing the property.
- b. Licensee shall name Licensor as an additional insured by endorsement to its general liability insurance through the League of Minnesota Cities for all liability arising from this agreement.

7. GOVERNING LAW

- a. It is agreed that this agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Minnesota.

8. ENTIRE AGREEMENT

- a. This agreement constitutes the entire agreement between the parties and any prior understanding or representation of any kind preceding the date of this agreement shall not be binding on either party except to the extent incorporated in this agreement.

9. MODIFICATION OF AGREEMENT

- a. Any modification of this agreement or additional obligation assumed by either party in connection with this agreement shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.

10. NOTICES

- a. Any notice provided for or concerning this agreement shall be in writing and shall be deemed sufficiently given when sent by certified or registered mail if sent to

the respective address of each party as set forth at the beginning of this agreement.

11. ATTORNEY’S FEES

- a. In the event that any lawsuit is filed in relation to this agreement, the unsuccessful party in the action shall pay to the successful party, in addition to all the sums that either party may be called on to pay, a reasonable sum for the successful party’s attorney fees.

12. ASSIGNMENT OF RIGHTS

- a. The rights of each party under this agreement are personal to that party and may not be assigned or transferred to any other person, firm, corporation, or other entity without the prior, express, and written consent of the other party.

IN WITNESS WHEREOF the parties have executed this Agreement effective as of the date written above.

BLANDIN FOUNDATION, LICENSOR

CITY OF GRAND RAPIDS, LICENSEE

By: _____

By: _____

Its: _____

Its: _____

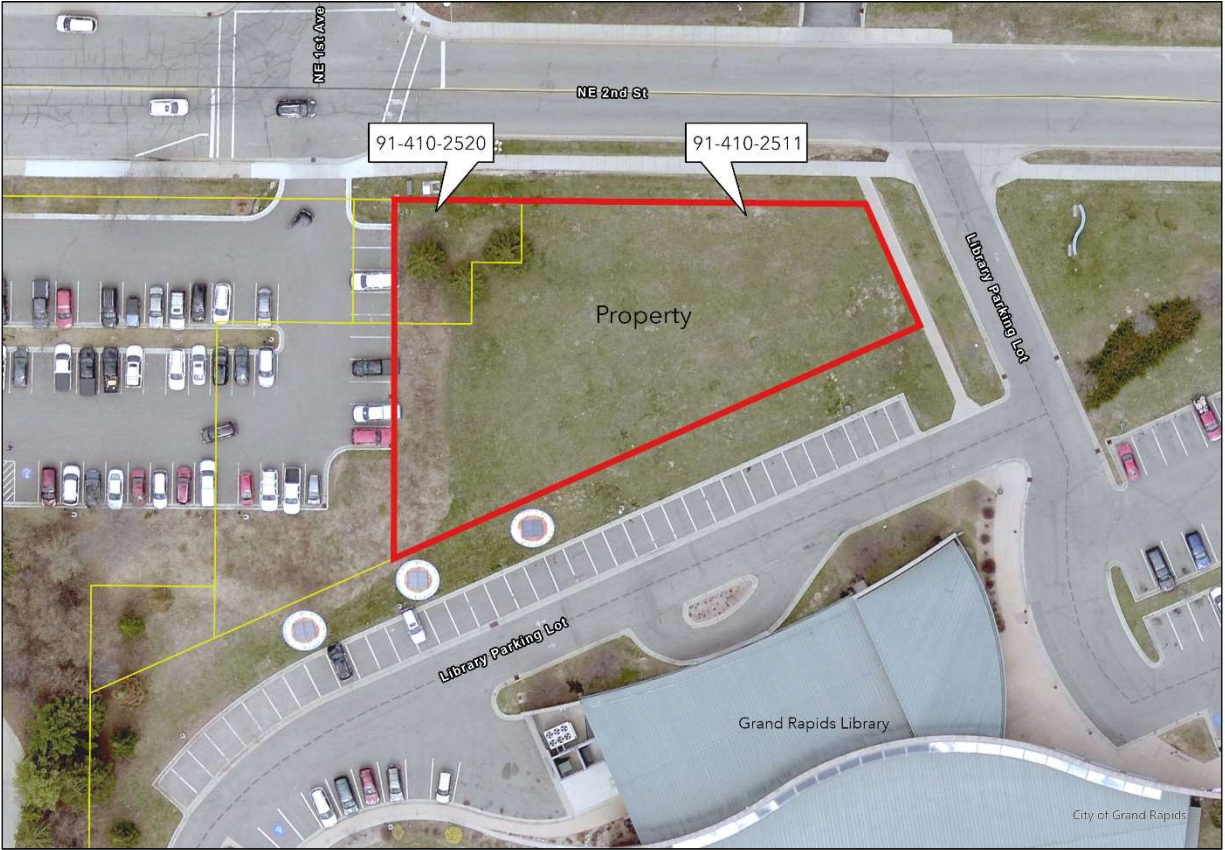
By: _____

By: _____

Its: _____

Its: _____

ATTACHEMENT "A"



— Area of Interest

— Grand Rapids Parcels selection



PARKING LOT LEASE AGREEMENT

This Parking Lot Lease Agreement (this "Lease") is entered into this ____ day of _____, 2022, by and between Charles K. Blandin Foundation, a Minnesota nonprofit corporation ("Lessor") and the City of Grand Rapids ("Lessee") as follows:

1. Lessee is hosting Grand Rapids Riverfest (the "Event") on property located north of the Grand Rapids Area Library on September 10, 2022. Lessee has a need for additional venue (the "Space") on real property owned by Lessor. The location of the Space is identified, in blue outline, in Appendix A.
2. Lessor shall lease said Space to Lessee for use by the public Noon on Friday, September 9, 2022 through Noon on Sunday, September 11, 2022.
3. In exchange for use of the Space, Lessee shall:
 - a. Sweep the parking lot on the Space and remove all trash and debris from the Space on Sunday, September 11, 2022, after the Event has been completed.
 - b. There will be no monetary exchange for use of the Space by Lessee.
4. Lessor shall in no way be liable or responsible for any accident or damage that may occur during the term of this Lease. Lessee shall indemnify Lessor, defend and hold it harmless against any and all liabilities, loss, cost, damage or expense which may accrue to Lessor or be claimed against Lessor by reason of any act or omission of the Lessee in hosting the Event.
5. Lessee shall name Lessor as an additional insured by endorsement to its general liability insurance through the League of Minnesota Cities for all liability arising from this Lease.
6. This Lease shall expire at Noon, September 11, 2022, upon termination of the event for which it was created.

IN WITNESS WHEREOF the parties have executed this Lease effective as of the date written above.

BLANDIN FOUNDATION, LESSOR

CITY OF GRAND RAPIDS, LESSEE

By: _____

By: _____

Its: _____

Its: _____

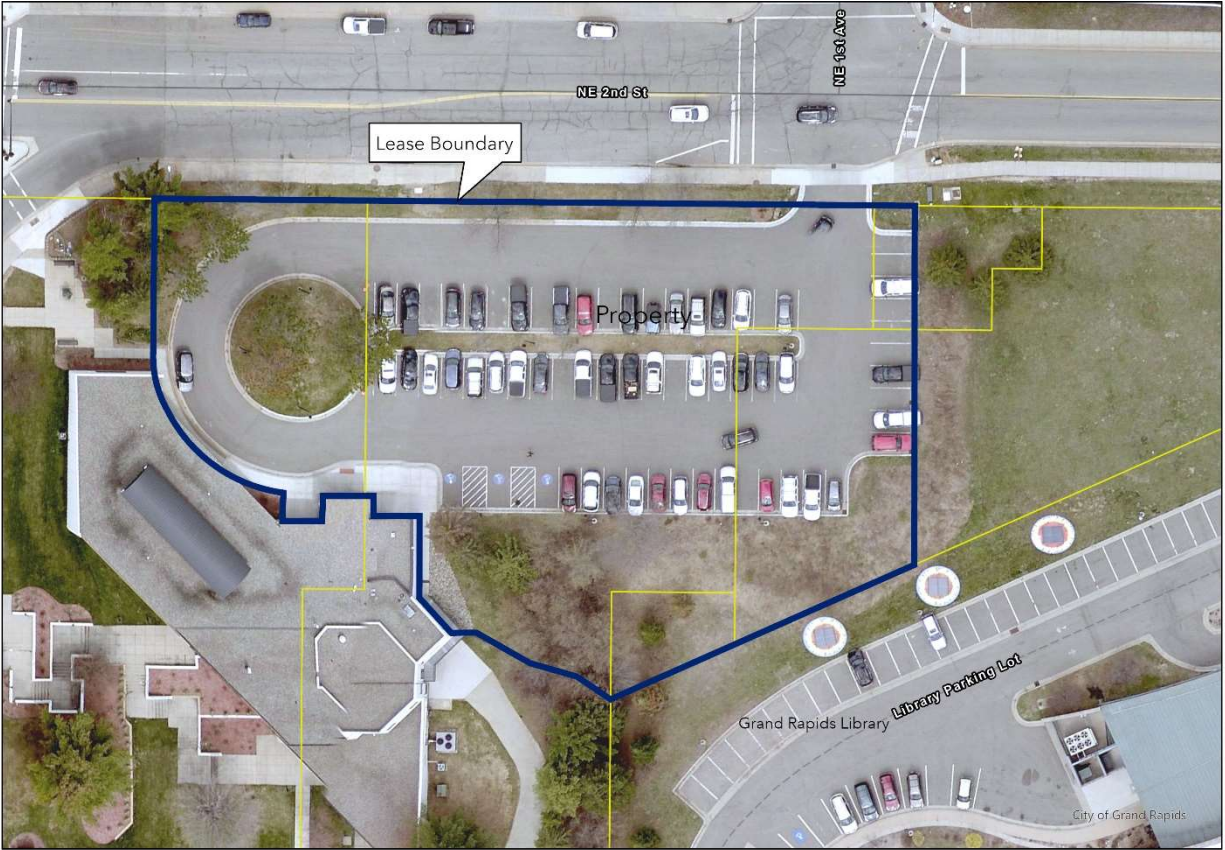
By: _____

By: _____

Its: _____

Its: _____

Appendix A



— Lease Boundary

— Grand Rapids Parcels selection





CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 14, 2022

AGENDA ITEM: Consider approving the purchase of tires for one of the loaders in the Public Works Fleet.

PREPARED BY: Cynthia Lyman

BACKGROUND:

The tires and rims need replacing on Public Works loader #275. The Public Works Superintendent, Kevin Koetz, received two quotes for the new tires and rims. Both vendors used the Minnesota State Bid and were very similar in their quotes. The quotes are attached.

Pomp's Tire \$16,588.00

Royal Tire: \$15,997.80

At this time, Public Works would like to purchase new tires and rims from Royal Tire Inc., from Brainerd.

REQUESTED COUNCIL ACTION:

Make a motion to approve the Public Works purchase and payment for new tires and rims for Loader #275, from Royal Tire Inc., for \$15,997.80.



QUOTE

Item 11.

Invoice Date	Cust No.	Order No	Page	Invoice No.
03/08/2022	717724	317 - 58236	1 / 1	
License:		Mileage: 0		

Brainerd Commercial
 1902 SE 13th St
 Brainerd, MN 56401
 Phone: (218) 829-9700

REMIT PAYMENT TO:
 Royal Tire Inc
 PO BOX 64776
 ST PAUL, MN 55164-0776

Sold To: GOVTSALES CITY OF GRAND RAPIDS
 500 S E 4TH ST
 GRAND RAPIDS, MN 55744

Ship To: 7724 CITY OF GRAND RAPIDS
 500 S E 4TH ST
 GRAND RAPIDS, MN 55744

Purchase Ord. No.	Sales Person	Main Phone	Other Phone	Ship Via	Terms: CASH/CHKS/CC
	258	(218) 360-4379			

Item No.	Description	Qty Ord	Qty Ship	FET	Price	Net Ext
62408	MICH XSNOPLUS M+S L2 TTL 20.5R25	4	4		2,752.20	11,008.80
OPWHEEL	WHL 17X25 3 PIECE LDR WHEEL	4	4		1,200.00	4,800.00
C3078	ORING - GRADER/EARTHMOVER 24/25"	4	4		18.00	72.00
TP3045	OTR TBLS STEM TRF910A/TR623A	4	4		27.50	110.00
MNE10	OTR MT/ <i>mount only.</i>	4	4		67.00	268.00
FUELCML1	SALES FUEL SURCHARGE	1	1		7.00	7.00
SHOPSCML	ENVIRO FEES/SHOP S- COMM'L	1	1		22.78	22.78

DO NOT PAY. THIS IS A QUOTE.

Sub-Total Parts:	16,020.58
Sub-Total Labor:	268.00
Non-Taxable Amount:	290.78
Taxable Amount:	15,997.80
Tax 6.875%:	1,099.85
Total:	17,388.43

A FINANCE CHARGE OF 1.5%/MONTH (18%/ANNUAL RATE) WILL BE CHARGED ON ALL PAST DUE ACCOUNTS.

CUSTOMER SIGNATURE
 X _____

RE-CHECK TORQUE AFTER THE FIRST 50 TO 100 MILES OF SERVICE

Matthew Bush

From: Brian Shaver <bshaver@pompstire.com>
Sent: Tuesday, March 8, 2022 11:33 AM
To: Matthew Bush
Cc: Terry Pearson
Subject: Loader tire package

Hey Matt,

Michelin XSnoplus tires	\$ 11,008.80
Wheels for 624J	\$ 5,080.00
Orings/valves	\$ 200.00
Loose mount/deliver	\$ 300.00

Total price for 4 mounted Delivered to City of grand rapids \$ 16,588.00. Note: Any applicable taxes extra.

Thank you for the opportunity,

Brian Shaver



bshaver@pompstire.com

Cell-218-391-5040



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 14, 2022
AGENDA ITEM: Adopt a resolution reestablishing precincts and polling places
PREPARED BY: Kim Gibeau

BACKGROUND:

Minnesota Statute 204B.14 Subd, Para. 3(e) states:
Precinct boundaries must be reestablished within 60 days of the time when the legislature has been redistricted, or at least 19 weeks before the state primary election in a year ending in two, whichever comes first. The governing body of each municipality and of each county with precincts in unorganized territory must designate polling places for each election precinct pursuant to section [204B.16, subdivision 1](#), within 30 days of establishing precinct boundaries or at least 19 weeks before the state primary election in a year ending in two, whichever comes first. The adoption of reestablished precinct boundaries and polling places becomes effective on the date of the state primary election in the year ending in two.

This must be done by resolution, which is attached for review along with a map of all precincts.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution reestablishing precincts and polling places as required by MN Statute 204B.14, Subd. 3, Para. (e).

Councilor _____ introduced the following resolution and moved for its adoption:

Resolution No. 22-

Resolution Reestablishing Precincts and Polling Places

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota Statute section 204B.14, subd. 3 (d) requires that precinct boundaries must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first;

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Grand Rapids, County of Itasca, State of Minnesota hereby reestablish the boundaries of the voting precincts and polling places as follows:

Precinct One (1): Grand Rapids Fire Hall, 104 SE 11th Street

*See Map Attached

Precinct Two (2): Grand Rapids Area Library, 140 NE 2nd Street

*See Map Attached

Precinct Three (3): IRA Civic Center, 1401 NW 3rd Avenue

*See Map Attached

Precinct Four (4): Zion Lutheran Church, 2901 S. US Highway 169

*See Map Attached

Attached to this resolution, for illustrative purposes, is a map showing said precincts.

Adopted by the Council this 14th day of March, 2022.

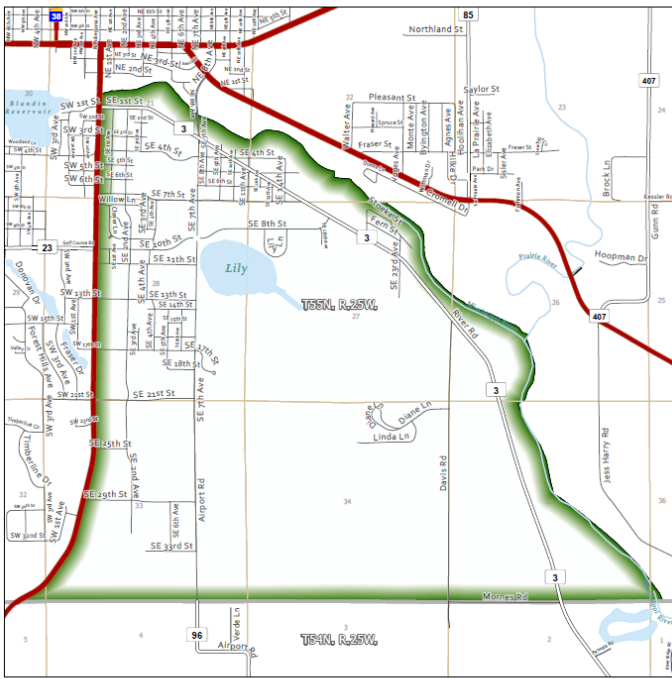
Dale Christy, Mayor

ATTEST:

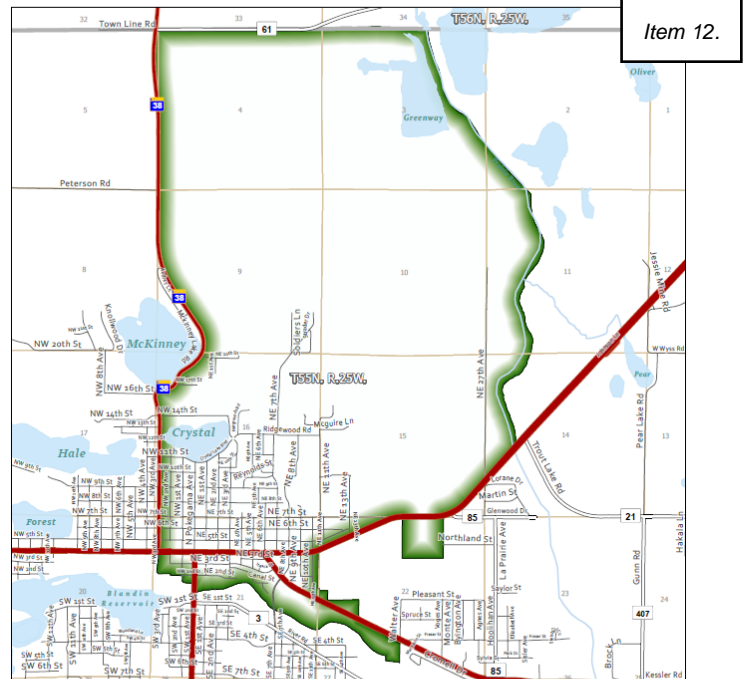
Kimberly Gibeau, City Clerk

Councilor _____ seconded the foregoing resolution and the following voted in favor thereof; and the following voted against same: None; whereby the resolution was declared duly passed and adopted.

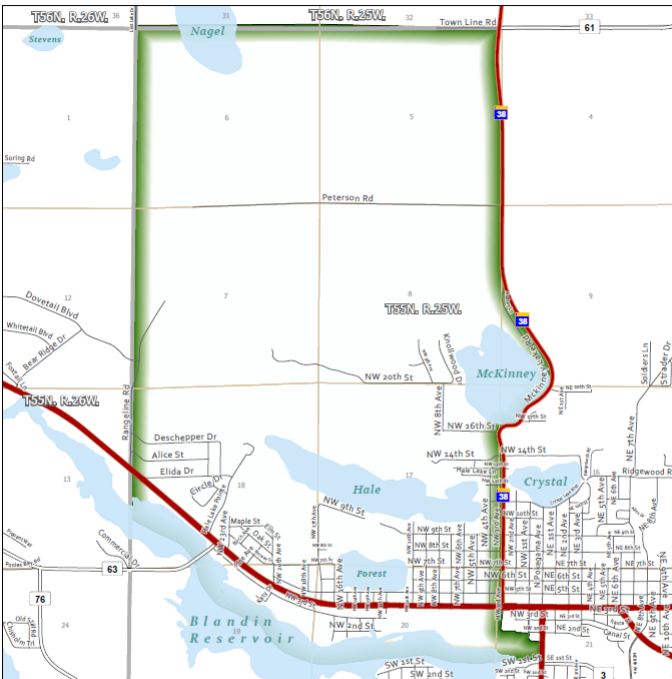
Grand Rapids P-1



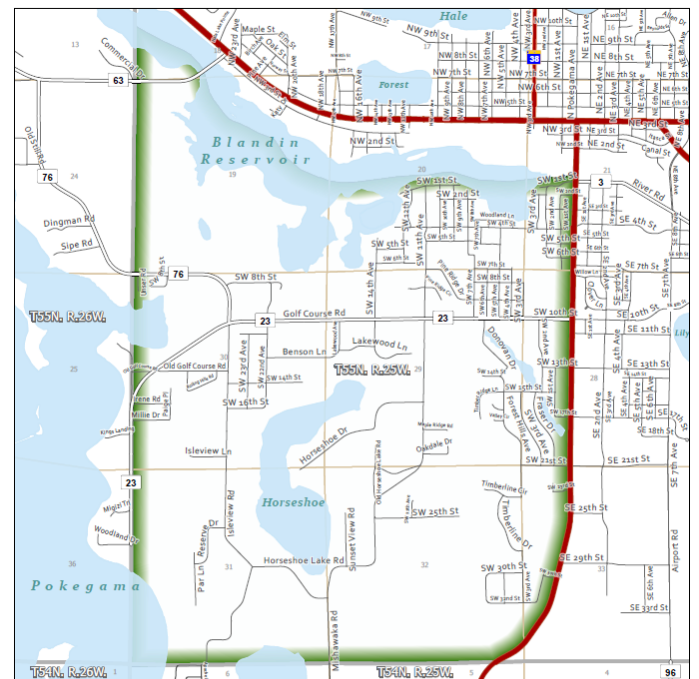
Grand Rapids P-2



Grand Rapids P-3



Grand Rapids P-4





CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 03/14/2022
AGENDA ITEM: Storage Area Network Replacement
PREPARED BY: Erik Scott

BACKGROUND:

In CIP item 2022/IT-2, the City Council budgeted for the replacement of our current storage area network device. Our current storage device has been in production for five years and needs to be replaced. I requested competitive quotes on the necessary equipment and the low quote came in from SHI at a cost of \$30,225.97.

REQUESTED COUNCIL ACTION:

Make a motion to accept low quote from SHI for a replacement storage area network device at a cost not to exceed \$30,300.00 and authorize IT Department to order equipment.

Dell EMC ME4012 Storage Array**Service Agreement ID:**

Line No.	Qty	Part Number	Customer Part No.	Description	Unit List	Ext List	Product Type
1	1	210-AQIE		DELL EMC ME4012 STORAGE ARRAY	\$2,888.30	\$2,888.30	Hardware
2	1	403-BBXQ		CNC 8 PORT DUAL CONTROLLER FOR ISCSI SFP+ AND/OR FC	\$9,024.00	\$9,024.00	Hardware
3	1	492-BCYB		2X SFP, FC16, 16GB	\$1,308.00	\$1,308.00	Hardware
4	1	492-BCYB		2X SFP, FC16, 16GB	\$1,308.00	\$1,308.00	Hardware
5	1	492-BCYB		2X SFP, FC16, 16GB	\$1,308.00	\$1,308.00	Hardware
6	1	492-BCYB		2X SFP, FC16, 16GB	\$1,308.00	\$1,308.00	Hardware
7	1	770-BECR		RACK RAILS 2U	\$99.00	\$99.00	Hardware
8	1	325-BDDO		ME SERIES 2U BEZEL	\$84.00	\$84.00	Hardware
9	1	450-AHSQ		POWER SUPPLY, 580W, REDUNDANT	\$430.00	\$430.00	Hardware
10	1	340-CHFW		DELL EMC ME4012 SHIPPING	\$99.00	\$99.00	Hardware
11	1	332-1286		US ORDER	\$0.00	\$0.00	Hardware
12	1	821-4831		PROSUPPORT MISSION CRITICAL. 4- HOUR 7X24 ON-SITE SERVICE WITH EMERGENCY DISPATCH, 2 YEARS EXTENDED	\$2,709.30	\$2,709.30	Services
13	1	821-4833		PROSUPPORT MISSION CRITICAL. 4- HOUR 7X24 ON-SITE SERVICE WITH EMERGENCY DISPATCH. 3 YEARS EXTENDED	\$1,729.20	\$1,729.20	Services
14	1	821-4841		PROSUPPORT MISSION CRITICAL. 7X24 HW/SW TECHNICAL SUPPORT AND ASSISTANCE, 5 YEARS	\$2,599.30	\$2,599.30	Services
15	1	821-4886		DELL HARDWARE LIMITED WARRANTY	\$599.00	\$599.00	Services
16	1	975-3461		DELL LIMITED HARDWARE WARRANTY EXTENDED YEAR(S)	\$0.00	\$0.00	Services
17	1	989-3439		THANK YOU CHOOSING DELL PROSUPPORT. FOR TECH SUPPORT, VISIT //WWW.DELL.COM/SUPPORT OR CALL 1-800-945-3355	\$0.00	\$0.00	Hardware
18	1	900-9997		ON-SITE INSTALLATION DECLINED	\$0.00	\$0.00	Services
19	9	400-AUUS		12TB 7.2K RPM NLSAS ISE 12GBPS 512E 3.5IN HOT-PLUG HARD DRIVE	\$1,770.00	\$15,930.00	Hardware
20	3	400-AXPG		3.84TB SSD SAS ISE READ INTENSIVE 12GBPS 512 2.5IN HOT-PLUG AG DRIVE.3 5IN HYB CARR	\$5,499.00	\$16,497.00	Hardware
21	1	492-BBDZ		JUMPER CORD - C13/C14, 4M, 250V, 12A (NORTH AMERICA, GUAM, NORTH MARIANAS, PHILIPPINES, SAMOA)	\$20.00	\$20.00	Hardware
22	1	492-BBDZ		JUMPER CORD - C13/C14, 4M, 250V, 12A (NORTH AMERICA, GUAM, NORTH MARIANAS, PHILIPPINES, SAMOA)	\$20.00	\$20.00	Hardware
23	1	450-AAME		POWERCORD,125 VOLT,15AMP,10 FOOT, C13 TO NEMA 5-15	\$20.00	\$20.00	Hardware
24	1	450-AAME		POWERCORD,125 VOLT,15AMP,10 FOOT, C13 TO NEMA 5-15	\$20.00	\$20.00	Hardware
Subtotal:						\$58,000.10	

Dell EMC ME412 Storage Expansion Enclosure**Service Agreement ID:**

Line No.	Qty	Part Number	Customer Part No.	Description	Unit List	Ext List	Product Type
1	1	210-AQIG		DELL EMC ME412 STORAGE EXPANSION ENCLOSURE	\$5,909.30	\$5,909.30	Hardware
2	1	770-BECR		RACK RAILS 2U	\$99.00	\$99.00	Hardware
3	1	325-BDDO		ME SERIES 2U BEZEL	\$84.00	\$84.00	Hardware
4	1	450-AHSQ		POWER SUPPLY, 580W, REDUNDANT	\$430.00	\$430.00	Hardware
5	1	340-CHFF		DELL EMC ME412 SHIPPING	\$99.00	\$99.00	Hardware
6	1	332-1286		US ORDER	\$0.00	\$0.00	Hardware
7	1	821-8756		DELL HARDWARE LIMITED WARRANTY	\$599.00	\$599.00	Services
8	1	821-8790		PROSUPPORT MISSION CRITICAL. 4- HOUR 7X24 ON-SITE SERVICE WITH EMERGENCY DISPATCH, 2 YEARS EXTENDED	\$1,895.30	\$1,895.30	Services

9	1	821-8792	PROSUPPORT MISSION CRITICAL: 4-HOUR 7X24 ON-SITE SERVICE WITH EMERGENCY DISPATCH, 3 YEARS	\$781.00	\$781.00	Services
10	1	821-8800	PROSUPPORT MISSION CRITICAL: 7X24 HW/SW TECHNICAL SUPPORT AND ASSISTANCE, 5 YEARS	\$2,601.50	\$2,601.50	Services
11	1	975-3461	DELL LIMITED HARDWARE WARRANTY EXTENDED YEAR(S)	\$0.00	\$0.00	Services
12	1	989-3439	THANK YOU CHOOSING DELL PROSUPPORT FOR TECH SUPPORT, VISIT //WWW.DELL.COM/SUPPORT OR CALL 1-800- 945-3355	\$0.00	\$0.00	Hardware
13	1	900-9997	ON-SITE INSTALLATION DECLINED	\$0.00	\$0.00	Services
14	9	400-ABSK	HARD DRIVE BLANK FILLER 3.5	\$10.00	\$90.00	Hardware
15	3	400-AUUS	12TB 7.2K RPM NLSAS ISE 12GBPS 512E 3.5IN HOT-PLUG HARD DRIVE	\$1,770.00	\$5,310.00	Hardware
16	2	470-ABNN	12GB HD-MINI TO HD-MINI SAS CABLE, 2M	\$166.00	\$332.00	Hardware
17	2	470-ABNN	12GB HD-MINI TO HD-MINI SAS CABLE, 2M	\$166.00	\$332.00	Hardware
18	1	492-BBDZ	JUMPER CORD - C13/C14, 4M, 250V, 12A (NORTH AMERICA, GUAM, NORTH MARIANAS, PHILIPPINES, SAMOA)	\$20.00	\$20.00	Hardware
19	1	492-BBDZ	JUMPER CORD - C13/C14, 4M, 250V, 12A (NORTH AMERICA, GUAM, NORTH MARIANAS, PHILIPPINES, SAMOA)	\$20.00	\$20.00	Hardware
20	1	450-AAME	POWERCORD,125 VOLT,15AMP,10 FOOT, C13 TO NEMA 5-15	\$20.00	\$20.00	Hardware
21	1	450-AAME	POWERCORD,125 VOLT,15AMP,10 FOOT, C13 TO NEMA 5-15	\$20.00	\$20.00	Hardware
Subtotal:					\$18,642.10	
Solution Total:					\$76,642.20	



Pricing Proposal
 Quotation #: 21636650
 Created On: 2/18/2022
 Valid Until: 2/28/2022

MN CITY OF GRAND RAPIDS

Inside Account Executive

Erik Scott

420 N POKEGAMA AVE
 ATTN:ACCTS PAYABLE
 GRAND RAPIDS, MN 55744
 United States
 Phone: 2183267600
 Fax:
 Email: escott@ci.grand-rapids.mn.us

Christopher Owens

290 Davidson Ave
 Somerset, NJ 08873
 Phone: 732-868-8849
 Fax: 732-
 Email: christopher_owens@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 DELL EMC ME4012 STORAGE ARRAY Dell - Part#: 210-AQIE	1	\$30,225.97	\$30,225.97
		Subtotal	\$30,225.97
		Total	\$30,225.97

Additional Comments

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
 TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.

Apply Coupon

Chat with an agent (//www.dell.com/en-us/lp/chat-live-with-product-expert) for additional help.

Estimated Total (2 Items):

\$49,499.10

Checkout

rayru

Express Checkout



PowerVault ME412 Storage Expansion Enclosure

Edit | Save for later | Remove



▼ Hide full specs

Dell EMC ME412 Storage Expansion Enclosure

Dell EMC ME412 Storage Expansion Enclosure

SAS Cables

(2) 2x12Gb HD Mini-SAS to HD Mini-SAS 2M Cable

Hard Drives

(9) Hard Drive Filler 3.5in, Single Blank; (3) 12TB 7.2K RPM NLSAS 12Gbps 512e 3.5in Hot-plug Hard Drive

Rack Rails

No Rack Rails

Bezel

ME Series 2U Bezel

Power Supply

Power Supply, 580W, Redundant

Dell EMC ME4012 Storage Array
Dell EMC ME4012 Storage Array

Controller Cards
16Gb FC 8 Port Dual Controller

FC Optics and Cables
8x SFP, FC16, 16GB

Hard Drives
(9) 12TB 7.2K RPM NLSAS 12Gbps 512e 3.5in Hot-plug Hard Drive; (3) 3.84TB SSD SAS ISE Read Intensive 12Gbps 512 2.5in Hot-plug AG Drive,3.5in HYB CARR

Rack Rails
Rack Rails 2U

Bezel
ME Series 2U Bezel

Power Supply
Power Supply, 580W, Redundant

Power Cords
NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord, North America

Shipping
Dell EMC ME4012 Shipping

Canada Ship Options
US No Canada Ship Charge

Hardware Support Services
5 Years ProSupport Plus Mission Critical 4Hr Onsite Service

Deployment Services
ONSITE INSTALL DECLINED

Quantity

Market Price

\$60,736.11

▼ Hide savings

Price includes 43% off through Dell Small Business.

- \$26,135.90

Details ()

Extra \$250 off Networking and Storage \$1,499+.

Details ()

No interest if paid in full within 90 days on all PowerVault!

Details ()

Item Total:

\$34,600.21

► Dell Rewards

Subtotal (2 Items)

\$46,314.98

Shipping

Free

Tax based on 55730 Change

\$3,184.12

Estimated Total

\$49,499.10

Checkout

paypal

Express Checkout ▼



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Learn more
(<https://usa.visa.com/pay-with-visa/featured->

Learn more
(<https://www.americanexpress.com/us/security-center/how-we-protect-you/safekey/>)

Power Cords

NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord, North America

Shipping

Dell EMC ME412 Shipping

Canada Ship Options

US No Canada Ship Charge

Hardware Support Services

5 Years ProSupport Plus Mission Critical 4Hr Onsite Service

Deployment Services

ONSITE INSTALL DECLINED

Quantity

1 ▼

Market Price

\$20,575.11

▼ Hide savings

Price includes 43% off through Dell Small Business.

- \$8,860.34

Details ()

Extra \$250 off Networking and Storage \$1,499+.

Details ()

No interest if paid in full within 90 days on all PowerVault!

Details ()

Item Total:

\$11,714.77

PowerVault ME4012 Storage Array

Edit | Save for later | Remove



▼ Hide full specs



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 14, 2022

AGENDA ITEM: Adopt a resolution amending the City Wide fee schedule amending to include parking fees

PREPARED BY: Kimberly Gibeau

BACKGROUND:

The City of Grand Rapids issues fines for several different parking violations. Each violation is listed on the city wide fee schedule. A redlined version of the fee schedule is attached for review.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution approving the amended City Wide fee schedule.

DEPARTMENTAL FEE SCHEDULE FOR CITY SERVICES

Effective Date: 03/14/2022

Item 14.

CITY WIDE FEES	
Photo copy – file material – 100 pages or less of black and white, letter or legal size government data.	\$.25 per page (copy)
Photo copy – file material – 101 pages or more of government data	\$.10 per copy and actual cost of searching for and retrieving government data, including the cost of employee time, certifying, compiling, and electronically transmitting the copies of the data.
Photo copy – material provided by the person making request	\$1.00 1 st page - .10 cents each additional
ADMINISTRATION DEPARTMENT	
Amusements (theatre) Circus	\$75.00 per screen per year \$75.00 event
Fortune Telling	\$35.00 per day
Intoxicating Liquor	
Consumption and Display	
Bottle Club	\$500.00 per year
Public Place	\$100.00 per year
Private On-Sale	
Investigation Fee	\$150.00
Annual License Fee	\$2,500.00
Annual On-Sale Wine	\$550.00
Sunday On-Sale	\$200.00
Limited Season On-Sale	\$100.00 For licensees with service of less than thirty (30) days in a seasonal period less than six (6) months in duration.
Club On-Sale	
Club with under 200 members	\$300.00
201- 500 members	\$500.00
501- 1,000 members	\$650.00
1,001 – 2,000 members	\$800.00
More than 2,000	\$1,000.00
Sunday On-Sale	\$150.00
Private Off-Sale	\$150.00
Temporary On-Sale	\$20.00
Convention Facilities On-Sale	
City issued on-sale license	\$25.00
Adjacent municipality	\$100.00
Non-intoxicating malt liquor 3.2	
Annual on-sale	\$275.00

Annual off-sale	\$100.00	Item 14.
Temporary on-sale	\$25.00	
Rollerskating License	\$200.00 per year or fraction thereof	
Brewer Taprooms/Brewpubs		
Taproom/Brewpub Annual On-Sale	\$350.00 includes Sunday sales	
Brewer Annual Off-sale (Growlers)	\$200.00	
Synthetic Drug Establishments	\$600.00 annually	
Sidewalk Café	\$25.00	
Taxicabs	\$25.00 each vehicle	
Fireworks	350.00 – tents, etc.) 100.00 – retail buildings (in store)	
Peddlers, Solicitors and Transient Merchant <small>(Resolution No. 06-110)</small>	\$150.00 per year	
Permit to keep Chickens	\$20.00 per year	
CENTRAL SCHOOL BUILDING		
Monthly Rental Fees		
Garden Level	\$11.02 *	
1 st Floor	\$11.97 *	
2 nd Floor	\$11.49 *	
3 rd Floor	\$ 8.58 *	
CIVIC CENTER		
Icetime	\$115.00 per hour – non prime	
	\$168.00 per hour – prime	
	\$200.00 per hour – tournament/competition	
	\$75.00 per hour – Miner’s Pavilion (non-GRAHA)	
Dryfloor space East Venue	\$700.00 per day – receptions/parties	
	\$1,300.00 per day - commercial	
	\$1,850.00 – Wedding Receptions	
West Venue	\$600.00 per day – receptions/parties	
	\$1,200.00 per day – commercial	
Miner’s Pavilion	\$20.00 per hour – sports	
	\$100.00 half day event	
	\$200.00 full day event	
Lobby space	\$30.00 per hour (minimum 2 hours)	
Tables	\$9.00 each	
Chairs	\$1.00 each	
Linens	TBD	
Staging	\$20.00 per 4’ x 8’ section	
Skate Sharpening	\$5.00	
Public Skating	\$2.00 children & seniors	

	\$3.00 adults	Item 14.
Open Hockey	\$7.00	
Wall Advertising	\$600.00 per year	
In-Ice Advertising	\$1,250.00 per year	
Resurfacers Advertising	\$300 - \$1,500.00 per year	
Dasher Advertising	\$800.00 per year for 1, \$1,200.00 per year for 2	
Scoreboard Advertising	\$700.00 per year	
Banner Advertising	\$750.00 per year	
Wall Sign & 1 Dasher	\$1,200.00 per year	
Wall Sign & 2 Dashers	\$1,600.00 per year	
COMMUNITY DEVELOPMENT		
Building Permits		
\$1.00 - \$500.00	\$23.50 *	
\$501.00 - \$2,000.00	\$23.75 * for the first \$500.00 plus \$3.50 for each additional \$100.00 or fraction thereof, to and including \$2,000.00	
\$2,001.00 - \$25,000.00	\$70.00 * for the first \$2,000.00 plus \$14.20* for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	
\$25,001.00 to \$50,000.00	\$391.65* for the first \$25,000.00 plus \$10.20* for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	
\$50,001.00 to 4100,000.00	\$650.20* for the first \$50,000.00 plus \$7.10* for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	
\$100,001.00 to \$500,000.00	\$1,003.70* for the first \$100,000.00 plus \$5.66* for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00	
\$500,001.00 to \$1,000,000.00	\$3,266.10* for the first \$500,000.00 plus \$4.80* for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00	
\$1,000,001.00 and up	\$5,664.85* for the first \$1,000,000.00 plus \$3.18* for each additional \$1,000.00 or fraction thereof	
	Projects valued at greater than \$5,000,000.00 the City may, at its own discretion, negotiate this component of the building permit fee with the project owner/developer.	
Annual building Permit (as per MN Rule 1300.0120, Subparts 2 and 3)	\$505.00*	
Plan Review Fee	65% of the Permit fee	
Plan Review Fee (Similar Plans)	25% of the Permit fee	
State Surcharge	(As per MN Statute 16B.70)	
Other Inspections and Fees:		
1. Outside of normal business hours	\$55.55/hour*	
2. Re-inspection fees	\$55.55/hour*	

3. Inspections for which no fee is specifically indicated	\$55.55/hour*			
4. Additional plan review required by changes, additions, or revisions to plans	\$55.55/hour*			
5. Investigation Fee	\$55.55/hour*			
6. Work commencing without building permit.	Investigative Fee/Double building permit fee. (as per MN Rule 1300.0160, Subpart 8).			
7. For use of outside consultants for plan checking and inspections or both.	Actual costs, including administrative and overhead			
8. Investigating and resolving Property Maintenance Code violations	\$55.55/hour*			
Flat fees for small Residential projects	Base Permit Fee	Plan Check Fee	State Surcharge Fee	Total Fee
Re-roofing	\$60.00		\$1.00	\$61.00
Garage Door	\$40.00		\$1.00	\$41.00
Siding Replacement	\$60.00		\$1.00	\$61.00
All Regulated Signs-requiring structural review.	\$57.88	\$37.62	\$1.00	\$96.50
Detached Steps/Deck over 30" high (non-enclosed)	\$40.30	\$26.20	\$1.00	\$67.50
Attached Steps/Deck (non-enclosed)	\$79.70	\$51.80	\$1.00	\$132.50
Covered porch (non-enclosed)	\$113.03	\$73.47	\$1.00	\$186.50
Fence over 6 feet in height	\$57.88	\$37.62	\$1.00	\$96.50
Retaining Wall -Over 4 feet in height	\$57.88	\$37.62	\$1.00	\$67.50
Egress Windows (new)	\$40.30	\$26.20	\$1.00	\$67.50
Residential Window replacement	\$60.00		\$1.00	\$61.00
Furnace-Replacement	\$40.30	\$26.20	\$1.00	\$67.50
Water Heater/Softener	\$40.30	\$26.20	\$1.00	\$67.50
Replace sink, toilet, faucet, tub (minor repairs)	\$14.50		\$1.00	\$15.50
Residential & Commercial Demolitions	\$40.00*		\$1.00	\$41.00
Fireplaces -& free standing stoves (Gas or Wood)	\$54.85*	\$35.65	\$1.00	\$91.50
Emergency Number Sign	\$75.00 each			
Comprehensive Plan	\$15.15* each			
Comprehensive Plan Appendix	\$25.25* each			
Zoning Letter	\$35.35* each			
Zoning Map	\$15.15*each			
Zoning Ordinance	\$30.30* each			
Subdivision Ordinance	\$5.05* each			
Zoning Permit (Residential)	\$55.55*			
Zoning Permit (Commercial)	\$65.65*/hour (actual cost)			
Fill Permit	\$75.75*			
Sign permit (for signs not requiring structural review)	\$55.55*			

Conditional Use Permit	\$505.00*	Item 14.
Conditional Use Permit-General Sales and Service with a building footprint greater than 70,000 s.f. (Res. 07-35)	Total Actual Cost Incurred by the City (\$3,500 deposit required via escrow agreement)	
Environmental Assessment Worksheet preparation, review and processing	Total Actual Cost Incurred by the City (\$10,000 deposit required via escrow agreement)	
Subdivision	\$2,525.00*	
Minor Subdivision (Res: 13-71)	\$1,200.00	
Payment in Lieu of Commercial Land Dedication	\$135.00 per Worker	
Planned Unit Development	\$2,525.00*	
Rezoning or zoning Text Amendment	\$505.00*	
Variance	\$252.50*	
Right-of-Way/Easement	\$505.00*	
Rental Permit Fees (Annually)		
1 unit residential	\$100.00	
Duplex residential (2 units)	\$150.00	
Multi-Unit Residential Buildings		
3 – 6 units	\$200.00/building	
7 – 10 units	\$300.00/building	
11 – 12 units	\$360.00/building	
13 – 24 units	\$500.00/building	
25 units & up	\$700.00/building	
Other fees charged when incurred:		
Re-inspection fee for 3 rd and each additional inspection require for compliance	\$100.00/each	
Complaint-based inspection (with validated violation)	\$100.00/each	
Late Rental Registration Penalty	\$100.00/each	
Reinstatement Fee of Suspended Rental License	\$500.00/each	
First-time Rental Registration Fee (Rental Initiation Fee)	\$400.00/each	<i>Not including first year registration.</i>
Failure to Transfer Ownership of Penalty	\$100.00/each	
Operating without a License Penalty	\$500.00/each	
Appeal (Rate applies to each structure involved in the appeal.)	\$200.00/each	
Failure to Designate a Local Manager	\$100.00/each	
ENGINEERING DEPARTMENT		
Right of Way Improvement permit	\$50.00	
After-the-Fact ROW Permit	Two times original permit fee	
Small Wireless Facility Fees		
Permit Application Fee	\$1,000/unit (new structure); \$500 (existing structure)	

Co-location Rent	\$175.00 per year per site	Item 14.	
Monthly Fee for Electrical Service per radio node less than or equal to 100 max watts	\$73.00 per radio node		
Monthly Fee for Electrical Service per radio node over 100 max watts	\$182.00 per radio node		
Stormwater Permit Application			
Residential	\$25.00		
Commercial/Industrial (0 ac – 1 ac)	\$100.00		
Commercial/Industrial (1 ac – 3+ ac)	\$175.00		
Commercial/Industrial (3+ ac)	\$300.00		
Stormwater Pollution Prevention Deposit			
Residential	\$500.00		
Commercial/Industrial	\$1,000.00/\$100,000 or project cost		
Stormwater Utility Rates			
	As of 5/1/2020	As of 1/1/2021	As of 1/1/2022
Single-Family	\$8.00	\$8.50	\$8.75
Multi-Family	\$29.24	\$31.07	\$31.98
Commercial	\$44.78	\$47.58	\$48.98
Industrial	\$44.78	\$47.58	\$48.98
Institutional	\$39.72	\$42.20	\$43.44
City Map	\$10.00		
Prints:			
24/24	\$3.50 each		
24/36	\$5.00 each		
36x48	\$10.00		

Aerials contours (hard copies)	\$40.00 first copy - \$5.00 additional copy of sa	Item 14.
Aerial electronic photos (1 photo 160 acres)	\$150.00	
Aerial prints 8 ½ x 11 with property and utility	\$10.00 per parcel	
GIS Technician	\$32.47/Hour	
FINANCE DEPARTMENT		
Assessment Certificates	\$15.00	
Fax	\$2.00 first page each additional page 10 cents	
Worthless Check	\$30.00	
FIRE DEPARTMENT		
Fire report	See City wide fees relative to photo copies	
It. County false alarm ordinance – 4 th false alarm and up	\$500.00	
Yearly Day Care/Foster Care	\$50.00	
Inspection fees	\$50.00	
Inspection Fees: First Fire Inspection Second Inspection only if violation isn't fixed or substantial progress is not made on violations Each additional inspection Complaint based inspections (considered a first inspection) Requested fire inspection Storage of Flammable Liquids: Bulk storage of flammable liquids Bulk storage of liquefied petroleum (LP) Each station dispensing liquefied petroleum (LP) Above or underground fuel tank installation Underground tank removal Hotel Inspection Fees: Base fire inspection fee (includes one follow-up inspection) <ul style="list-style-type: none"> • Up to 35 rooms • 36 to 100 rooms • 101 or more rooms Follow-up inspection fee (if more than one)	.00 \$125.00 \$100.00 increments up to \$500.00 .00 \$50.00/hour (\$50.00 minimum) \$150.00/year \$150.00/year \$50.00/year \$50.00 \$50.00 \$435.00 \$6.00/room \$7.00/room \$8.00/room \$225.00	
Fire Safety House	\$250.00/day if agency is within Itasca County (up to eight hour day). \$250.00/day if outside Itasca County , plus requesting agency additionally agrees to compensate the Grand Rapids Fire Departmental a rate of fifty cents per mile, as calculated by utilizing the Map Quest computer program.	
PARKS AND RECREATION		
Picnic kits	\$5.00	
User Fees (softball, baseball & soccer leagues)	\$5.00 (Kids)	

	\$7.50 (Adults)
Softball Fields	\$5.00 per game for tournaments or user fees ***
Baseball Fields	\$25.00 per hour or user fees ***
Soccer Fields	User fees ***
Recreation programs	0 - \$60.00 dependent on programs
Pool Rental	\$7.75 - \$45.00 per hour
Family Activity Pass	\$35.00
Softball Field Advertising	\$150.00

*** Participants of private organizations (such as Northwoods Soccer) pay \$5.00 per player per year to use our fields. Adults pay \$15.00 per player.

POLICE DEPARTMENT

Pound Fee	\$10.00/day
Disposal of Animals:	
Dog	100% of Vet Charges
Cat	100% of Vet Charges
Vehicle Tow Fees	Rate charged by towing company to the City.
Funeral Escort	\$50.00
CBD Parking Permits	\$25.00 annually
Golf Cart Permit Fee	\$25.00 annually
False Alarm	N/C 1 st through 3 rd false alarm \$50.00 4 th false alarm \$75.00 5 th false alarm \$100.00 6 th false alarm \$125.00 7 th false alarm \$150.00 8 th false alarm \$175.00 9 th false alarm \$500.00 10 th false alarm \$500.00 all calls after 10 th

POLICE ADMINISTRATIVE PENALTIES

Alcohol – Consuming Alcohol in unauthorized places	\$60.00
Animals:	
Vicious animal	\$50.00
All other animal violations	\$25.00
Registration of a Dangerous Dog (Res. 06-61)	\$500.00

Fireworks:	
Illegal Use, Possession	\$250.00
Miscellaneous:	
Curfew	\$25.00
Failure to apply for license	\$100.00
Golf cart and all terrain vehicle violations	\$60.00
Illegal dumping	\$50.00
Noise complaints	\$50.00
Noise complaints second violation in 12 months	\$100.00
Park ordinance violations	\$25.00
Public nuisance	\$100.00
Snowmobile Violations	\$60.00
Skateboard violations	\$40.00
Trespassing	\$50.00
Display for sale vehicles (Ord. 23.7-D1)	\$50.00
Parking:	
Fire Lane	\$50.00
Blocking Fire Hydrant	\$50.00
Overtime	\$10.00 or \$15.00 if not paid within 5 days
Winter Parking Violation	\$15.00 or \$25.00 if not paid within 5 days
Alley Parking	\$15.00 or \$25.00 if not paid within 5 days
Over 24 hours (Subject to tow)	\$15.00 or \$25.00 if not paid within 5 days
No Parking Zone	\$15.00 or \$25.00 if not paid within 5 days
No Parking 2 – 6 AM	\$15.00 or \$25.00 if not paid within 5 days
Other:	\$15.00 or \$25.00 if not paid within 5 days
Traffic:	
Exhibition Driving	\$100.00
Speed (1-10 mph over posted limit)	\$60.00* (as required by State Statute 5-21-09)
Stop Signs	\$60.00* (as required by State Statute 5-21-09)
Unreasonable Acceleration	\$60.00* (as required by State Statute 5-21-09)
Mufflers 169.69 (Add)	\$60.00* (as allowed by State Statute 5-21-09)
Hitching 169.46 (Add)	\$60.00* (as allowed by State Statute 5-21-09)
Citation Hearing Fee	\$30.00

Weapons:		Item 14.
Discharge of Display of Pellet/Guns	\$50.00	
PUBLIC WORKS		
Equipment Hourly rates: **		
Pickups	\$25.00	
Trucks / Plows	\$45.00	
Heavy equipment	\$80.00	
Mowing Equipment	\$25.00	
Chipper, compressor, steamer	\$25.00	
Lawn movers/weed eaters	\$15.00	
Ice Resurfacer (Zamboni)	\$175.00	
Materials: **		
Cold Mix	\$130.00/ton	
Sand	\$15.00/yard	
Straight Salt	\$75.00/yard	
Treated Salt	\$90.00/yard	
Paint	\$13.37/gal.	
Magnesium Chloride	\$1.50/gal.	
Mailbox installation	\$275.00 (includes post and mailbox)	
** Rates apply to contract services provided for Intergovernmental agencies such as Itasca County, MNDOT, ICC, School District 318, and the DNR. Hourly wage and benefits to be included in addition to listed hourly equipment rates. The only exception is the fee for the ice resurfacer		

Councilor introduced the following resolution and moved for its adoption:

RESOLUTION NO. 22 -

A RESOLUTION AMENDING THE GRAND RAPIDS CITY-WIDE FEE SCHEDULE FOR CITY SERVICES

WHEREAS, Minnesota Law establishes that all municipalities establish fees that are commensurate with service, and that they be fair, reasonable, and proportionate to the actual cost of the service for which the fee is imposed; and

WHEREAS, consistent with Minnesota Law, the Grand Rapids City Council establishes the rates to be applied, or charges for, specific areas of service, provided by the City, through the adoption and periodic amendment of a fee schedule; and

WHEREAS, from time to time, staff reviews the department fee schedule to ensure consistency with fees charged, for City services provided; and

NOW THEREFORE, BE IT RESOLVED, that the Grand Rapids City Council hereby amends the Grand Rapids' City Wide Fee Schedule for City Services as noted in "Exhibit A."

Adopted this 14th day of March, 2022.

Dale Christy, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilor seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 14, 2022

AGENDA ITEM: Consider adopting a resolution regarding the support of a Minnesota Department of Employment and Economic Development (DEED) Job Creation Fund application for the ASV/Yanmar Expansion Project

PREPARED BY: Rob Mattei, Director of Community Development

BACKGROUND:

As you know, we have been engaged in discussions with ASV about their proposed plan for expansion over the past year. Over that time, multiple sources of business assistance from DEED, IRRR and the City have been discussed with ASV.

One of those sources is the DEED Job Creation Fund (JCF), a program that offers rebates directly to the business over a period of up to seven years, based upon the number and wages of new jobs created by the project. The JCF also provides sales tax rebates for materials used in real property improvement, such as the proposed development of the \$60,000 sf high bay warehouse proposed with this project.

DEED has estimated that, exclusive of the sales tax rebate, the JCF program has the potential to provide up to \$850,000 to support this project. The City Council is required to provide a resolution of support for the JCF application for this project with findings of fact that support the resolution, which is attached for the Council's consideration.

Additional project information can be found in the attached presentation made to GREDA on March 10 pertaining to GREDA's application to the DEED Minnesota Investment Fund (MIF) program.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution regarding the support of a Minnesota Department of Employment and Economic Development (DEED) Job Creation Fund application for the ASV/Yanmar Expansion Project

CITY OF GRAND RAPIDS, MINNESOTA

RESOLUTION NO. 22-

RESOLUTION REGARDING THE SUPPORT OF A JOB CREATION FUND APPLICATION IN
CONNECTION WITH THE ASV/YANMAR EXPANSION PROJECT

WHEREAS, the City of Grand Rapids, Minnesota (the "City"), desires to assist ASV Holdings, LLC, a compact equipment manufacturing company which is proposing to construct a facility in the City; and,

WHEREAS, the City of Grand Rapids understands that ASV Holdings, LLC through and with the support of the City, intends to submit to the Minnesota Department of Employment and Economic Development an application for an award and/or rebate from the Job Creation Fund Program; and,

WHEREAS, the City of Grand Rapids held a city council meeting on March 14, 2022, to consider this matter.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND RAPIDS, Minnesota, that, after due consideration, the Mayor and City Council of the City of Grand Rapids, Minnesota, hereby adopts the following findings of fact related to the project proposed by ASV Holdings, LLC and its application for an award and/or rebate from the Job Creation Fund Program and express their approval.

The City Council hereby finds and adopts the reasons and facts supporting the following findings of fact for the approval of the Job Creation Fund Program application:

1. Finding that the project is in the public interest because it will encourage the growth of commerce and industry, prevent the movement of current or future operations to locations outside Minnesota, result in increased employment in Minnesota, and preserve or enhance the state and local tax base
 - ASV Holdings, LLC is a major employer in the City of Grand Rapids with 224 full time employees earning a living wage and benefits. The proposed project would retain and increase that total employment by approximately 360 employees over the next four years.
 - The new direct jobs proposed by ASV would add approximately \$33M of payroll to our local economy, which will support other local business and lead to the creation of indirect employment.
 - The proposed ASV project represents a capital investment of \$9.5M in the Grand Rapids facility, including equipment and building construction. This investment will generate approximately \$45,000 of additional local taxes, annually.

2. Finding that the proposed project, in the opinion of the City Council, would not reasonably expected to occur solely through private investment within the reasonably foreseeable future.
 - ASV Holdings LLC is owned by the Yanmar Group Compact Equipment Division, who is a global leader in compact equipment manufacturing, based in Japan, with facilities in Japan, Germany, France and Grand Rapids, MN. Yanmar's proposed investment in the Grand Rapids facility, therefore, competes with many other corporate priorities. But for the financial assistance provided by the Job Creation Fund and other assistance proposed by the State of Minnesota and the City of Grand Rapids, the project is not likely to be prioritized and attract the required investment.
3. Finding that the proposed project conforms to the general plan for the development or redevelopment of the City as a whole.
 - Consistent with the stated goals within the *City of Grand Rapids Comprehensive Plan*, the proposed project will support the growth of existing industries in Grand Rapids and further diversify the area's economic base, acting to shield it from market fluctuations experienced by natural resource based industries such as forest product manufacturing and mining.
4. Finding that the proposed project will afford maximum opportunity, consistent with the sound needs of the City as a whole, for the redevelopment or development of the project by private enterprise.
 - The proposed project will support and grow our local economy and population, which will, in turn, strengthen and diversify our community.

Sworn and Executed Under My Hand this 14 day of March, 2022.

Dale Christy, Mayor

ATTEST:

Kim Gibeau, City Clerk



Public Hearing

**Grant Application to MN Dept. of Employment and Economic
Development (DEED)**

Minnesota Investment Fund (MIF) Program

for

ASV/Yanmar Expansion Project



March 10, 2022





■ **Company Background**

- **Founded in a small garage in Marcel, MN by snowmobile industry pioneers Edgar Hetteen and Gary Lemke in 1983, ASV has grown to become an industry leader in compact equipment production, sales and parts distribution. In 1995, with support from the IRRRB, the City of Grand Rapids and the Grand Rapids EDA, ASV moved to a new facility in Grand Rapids.**
- **ASV has continued to grow and expand over the past 26 years in Grand Rapids, now employing 224 full time employees with a total annual payroll of \$21M. In 2018, when GREDA provided a similar MIF loan to ASV for their Parts Distribution Center, they employed 153. ASV occupies 300,000 square feet of production and warehouse space on a 27-acre campus.**
- **In September 2019, ASV was acquired by the Yanmar Compact Equipment division of Yanmar Group. With the merger, ASV's independent dealer network throughout North America, Australia and New Zealand joined Yanmar's global construction equipment operations.**
- **Yanmar, founded in 1912, is a global industrial equipment manufacturer, with divisions focused on small and large engines, agricultural machinery and facilities, construction equipment, energy systems, and marine equipment, machine tools and components. The Yanmar Compact Equipment division, since 1968, has been designing, manufacturing, selling and servicing mini and midi excavators, wheel loaders and wheel excavators, with production facilities in Japan, France, Germany, and now the United States.**



■ **Project Description & Drivers**

- **The proposed project involves a significant expansion of the Grand Rapids production facility spanning a four year period beginning in 2022.**
 - **Construction of a 60,000 square feet high-bay warehouse on east side of the existing manufacturing facility. (Design in 10/22 with construction beginning in 5/23)**
 - **Construction of site improvements including additional parking (following the same timeline as the warehouse)**
 - **Completions of assembly layout modifications within the existing manufacturing space to accommodate an additional assembly line. (To be completed following the completion of the warehouse in 2024)**
 - **Purchase and installation of additional tooling and equipment and staffing. (Beginning with welding cells in 2022 followed by new paint line)**
- **Two main objectives of the ASV/Yanmar business plan are driving the need to expand.**
 - **A significant ramp-up in the production of ASV and Yanmar branded Compact Track Loaders (CTL); both existing products and planned launching of new products to keep pace with the growing demand.**
 - **The relocation of a line of Yanmar Compact Mini Excavator (CEX) production from Japan to the Grand Rapids facility, designed to serve the North American market.**





Projected New Employment

- The proposed project involves a significant expansion of both hourly and salaried positions in Grand Rapids, between 2022 – 2026) The proposed addition direct jobs will raise ASV’s annual payroll from \$18M to \$54M.
- ASV provides benefits for all of its employees, including 401K contribution, health, dental, and vision insurance, PTO, short and long-term disability and paid holidays.

	2021 FTE	2026 FTE	Increase FTE	Increase (%)	Avg. Wage	Position Types/Areas
Production & Operations (hourly)	152	436	284	187%	Production \$19.82/hour Operations \$21.43/hour	Assemblers, Metal Fabricators, Welders, Painters, Warehouse Clerks
Administrative (salaried)	72	151	79	110%	\$81,250	Executives, Engineers, Human Resources, IT, Finance, Plant Management, Customer Support, Purchasing
	224	587	363	162%		

- Within the first two years of the project, it is planned that 115 of these jobs will be created. These jobs will have an average hourly wage of \$21.60/hour. The average hourly benefits will have a value of \$8.21/hour.



Project Cost/Sources/Uses of Funds

- The following represents the anticipated sources of funds and their proposed use. (Not all sources of economic development assistance shown have been applied for, to date)

Expense Description	MN IRRR	MN DEED/GREDA	ASV/Yanmar	City	Itasca County	Total
Site Work Construction	350,000		239,000			589,000
Building Construction			3,763,000	234,000	186,000	4,183,000
A&E		Proposed MIF Loan	107,500			107,500
Building/Site Contingency			244,000			244,000
Equipment CAPEX	1,000,000	450,000	1,450,000			2,900,000
Plant CAPEX			586,000			586,000
Assembly Line Reconfiguration/Install			400,000			400,000
Employee Training		400,000				400,000
	\$1,350,000	\$850,000	\$6,789,500	\$234,000	\$186,000	\$9,409,500

- In addition, MN DEED has proposed the Job Creation Fund program which would provide rebates to ASV for building construction expenses and per job created. The estimate value of the job creation rebates is \$850,000 over 7 years. This is exclusive of the sales tax rebate on building construction, which hasn't been estimated.



- **MN DEED/GREDA Minnesota Investment Loan (MIF) Loan**
 - **The proposed project qualifies for the DEED MIF Program. Under the MIF program:**
 - **GREDA would submit an application for a \$450,000 grant from DEED**
 - **When approved by DEED, GREDA will execute a grant contract with DEED and use the grant proceeds to provide a \$450,000 equipment loan to ASV.**
 - **Loan Terms:**
 - **0% interest, 7 year term.**
 - **GREDA has the ability to provide forgivable terms on 100% (\$450,000) of the loan, which will be tied to job creation estimates provided for the first two years following the loan. I am recommending GREDA provide those forgivable terms to ASV.**



- **City Council**

- At their February 14 meeting, the City Council adopted a resolution in support of GREDA's application for MIF funding.

- **GREDA Public Hearing**

- The purpose of today's public hearing is to give the public an opportunity to express comments on the project. It is a requirement of the MIF program.
- A notice of this meeting was published in the Grand Rapids Herald Review on February 27.



Questions/Comments



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 14, 2022

AGENDA ITEM: Consider establishing an eligibility list for Police Officer.

PREPARED BY: Lynn DeGrio

BACKGROUND:

The City Council previously authorized City staff to begin the process of hiring a Police Officer. The position has been posted, and first and second interviews have been completed. The interview panels consisted of:

Steve Schaar, Police Chief

Andy Morgan, Police Captain

Kevin Ott, Police Captain

Jeff Carlson, Police Sergeant

Jeremy Nelson, Police Sergeant

Matt O'Rourke, Police Sergeant

Micki Norris, Police Officer

Troy Scott, Police Officer

Justin Edmundson, Police Officer

Lynn DeGrio, Director of Human Resources

The interview committee is recommending placing the following on an eligibility list (in alphabetical order) for a period of one year or until the City Council votes to abolish it:

Sam Hussman

Bryce Prudhomme

Tyler Rooney

REQUESTED COUNCIL ACTION:

Make a motion to establish an eligibility list for Police Officer for a period of one year or until abolished.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 14, 2022

AGENDA ITEM: Consider adopting a resolution supporting housing and local decision making authority

PREPARED BY: Rob Mattei, Director of Community Development

BACKGROUND:

The League of Minnesota Cities has developed a model resolution supporting the authority of local elected officials and city staff to make housing and land use decisions in their community.

Housing industry groups have recently attacked city land use tools such as zoning and planned use developments. They claim incorrectly that these basic regulatory functions are prohibiting the building of more affordable housing stock, when market factors such as labor costs, land, and materials are creating the market failures we see today.

Council member Blake has requested this resolution be considered by the Council.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution supporting housing and local decision-making authority

**CITY OF GRAND RAPIDS, MINNESOTA
RESOLUTION 22-**

**A RESOLUTION SUPPORTING HOUSING AND LOCAL DECISION-MAKING
AUTHORITY**

WHEREAS, local elected decision-makers are in the best position to determine the health, safety, and welfare regulations that best serve the unique needs of their constituents; and

WHEREAS, zoning regulation is an important planning tool that benefits communities economically and socially, improves health and wellness, and helps conserve the environment; and

WHEREAS, local zoning regulation allows communities to plan for the use of land transparently, involving residents through public engagement; and

WHEREAS, cities across the state are keenly aware of the distinct housing challenges facing their communities and they target those local housing challenges with available tools; and

WHEREAS, multiple bills restricting local decision-making related to housing have been introduced in the 2021-2022 biennium.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GRAND RAPIDS that this Council supports local decision-making authority and opposes legislation that restricts the ability for local elected officials to respond to the needs of their communities.

LET IT ALSO BE RESOLVED that this Council supports housing policy that advances solutions to support full housing spectrum solutions, local innovation, incentives instead of mandates, and community-specific solutions throughout Minnesota.

ADOPTED by the Grand Rapids City Council this 14th day of March, 2022.

Dale Christy, Mayor

ATTEST:

Kim Gibeau, City Clerk



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: March 14, 2022

AGENDA ITEM: Accept the resignation of Amanda Watkins.

PREPARED BY: Lynn DeGrio

BACKGROUND:

Amanda Watkins was hired on June 15, 2021 as Public Services Clerk I at the Grand Rapids Area Library. She has submitted her notice of resignation effective March 21, 2022. In her resignation letter Amanda stated, *“I’ve thoroughly enjoyed working with the community through the library, and the opportunity to use my knowledge of books and authors, library services, and our area, to help others.”*

Amanda’s resignation was accepted by the Library Board at their March 9, 2022 meeting with gratitude.

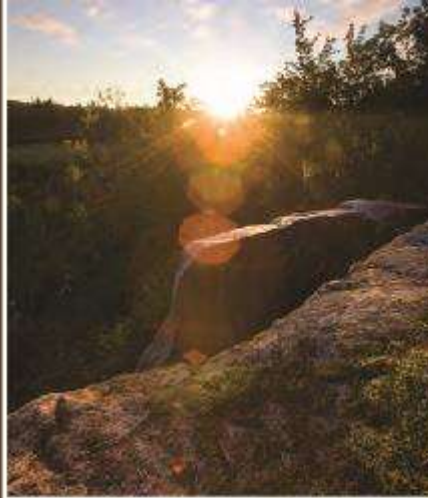
We would like to hire Jennifer Winkelman as a temporary employee through Personnel Dynamics at a rate of \$17.00 per hour until the position can be filled. City staff will begin the process of filling the vacancy by advertising and interviewing. We will come back to the City Council at a later date with a recommendation.

REQUESTED COUNCIL ACTION:

Make a motion to accept the resignation of Amanda Watkins from the position of Public Services Clerk I at the Grand Rapids Area Library, hire Jennifer Winkelman on a temporary basis through Personnel Dynamics at a rate of \$17.00 per hour and authorize City staff to begin the process of filling the vacancy.



Blandin Foundation™
STRENGTHENING RURAL MINNESOTA



Grants Over \$50,000

Application Due:

March 15 | June 15 | September 15 | December 15

Grants Over \$50,000

If you haven't already, please visit our [website](#) to check your project's fit with our eligibility guidelines and areas of focus. Please email all grant applications to grants@blandinfoundation.org. Supporting information may be mailed separately or scanned and sent as attachments. **If you do not receive acknowledgment of your application in 2-3 business days, please call us at 218-326-0523.**

Organization Information

City of Grand Rapids

<i>Name of organization</i>		<i>Name on articles of incorporation, if different</i>	
420 North Pokegama Avenue	Grand Rapids, MN 55744	41-6005201	
<i>Address</i>	<i>City, State, Zip</i>	<i>Employer Identification Number (EIN)</i>	
218.326.7626	218.326.7608	cityofgrandrapidsmn.com	
<i>Phone</i>	<i>Fax</i>	<i>Website</i>	
Dale Christy	Mayor	218.259.4668	dchristy@ci.grand-rapids.mn.us
<i>Name of Executive Director, CEO, Board Chair, or Lead Organizer</i>	<i>Title</i>	<i>Phone</i>	<i>E-mail</i>
Tom Pagel	City Administrator	218.398.0584	tpagel@ci.grand-rapids.mn.us
<i>Name of contact person regarding this application</i>	<i>Title</i>	<i>Phone</i>	<i>E-mail</i>

Is your organization an IRS 501(c)(3) nonprofit? Yes No

If no, is your organization a public agency, tribal government entity, or unit of government?

Yes No

If no, list name and address of fiscal agent, including EIN number:

EIN Number

If working through a fiscal agent, please attach an email or letter confirming they have agreed to be fiscal agent for your organization.



Proposal Summary

Duration of project: April 1, 2023 to December 1, 2023

Please give a 2-3 sentence summary of your proposal:

The IRA Civic Center rehabilitation project is focused on Fixing What Needs to be Fixed. This involves ADA Improvements including a new elevator and parking lot upgrades, the creation of two flexible public meeting rooms, the replacement of the roof/truss system, the replacement of the ice making equipment, and the upgrade/replacement of the electrical, heating, venting and air conditioning system.

Please give a 1-2 sentence summary of the geographic area your proposal will serve:

The IRA Civic Center generally serves the entire ISD 318 school district boundary. Sixty percent of the users are non-city of Grand Rapids residents.

Please give a 1-2 sentence summary of how your board and staff are representative of the population you serve.

Our city council consists of five elected officials. Our current city council consists of two females and three males. Our staff level is at 75 full-time employees consisting of 23 females and 52 males.

Budget Summary

Fiscal Year of Organization or Project: 2022 to 2023

Total project budget:	\$15,616,431
Total dollar amount requested of Blandin Foundation:	\$1,500,000
Total annual budget (organization, division, or program):	\$542,677

Signature

Dale Christy, Mayor
Name of CEO/Executive Director or Board Chair

Signature (scanned/electronic signature acceptable)



Proposal Narrative

Note About Writing

Please follow the outline below as you prepare your proposal narrative. Take the space needed to tell your story, but try to be concise in your answers. We care about our personal relationship with you more than a written relationship and recognize that many organizations don't have professional grant writers on staff. Don't worry. A brief, thoughtful application with good rationales and easily understandable data will be reviewed similarly to a long, elaborate application. However, you help yourself and us by writing succinctly. If you have questions, don't hesitate to call or email.

I. Organizational Profile (3-4 Pages, Less Is Fine For Requests Under \$50,000)

- A. Provide a brief summary of organization history, mission or purpose, programming/activities, and recent accomplishments.

The City of Grand Rapids is celebrating its 130th anniversary as a village/city in the State of Minnesota this year. The City's mission statement is: *We will meet the basic needs of our city with cost effective quality services, will facilitate healthy growth, and will prepare for the long-term development of our community.*

A major highlight for the City along with its Economic Development Authority was providing COVID business assistance to fifty small businesses and non-profits in the city. The total assistance was \$1,291,000 consisting of \$880,000 in zero interest loans and \$411,000 in direct grants from the City's federal CARES allocation.

Another major highlight in 2020 was the merging of the Grand Rapids Housing and Redevelopment Authority (HRA) into the Itasca County HRA. By consolidating the two housing entities we have reduced administrative costs will positioning the single housing agency in a position to effectively and quickly address the needs for safe housing in our community.

- B. Tell us about your staff and board.
- a. How many staff and board members does your organization have?
 - i. Five council members with approximately 75 full-time employees govern the city.
 - b. If the makeup of your staff and board is not representative of the community you serve, please explain why and how you plan to address this.
- C. In addition to your own, what other organizations/providers serve the people and issues you care about?
- i. The City believes that we are one community with multiple cities and townships, serving the same people. In addition to other government agencies, the city has strong partnerships with entities like the Itasca County Family YMCA, The Reif Arts Council, KAXE, ISD 318, and Itasca County HRA.
- D. How do you partner/collaborate with others to continually strengthen your own work and serve people and communities better?

- i. The City looks for opportunities to help grow other organizations, while looking for opportunities to shed current city activities. One recent example was transferring our recreational program to the YMCA. By executing this we eliminated duplication of services in the community and provided stronger financial resources to the YMCA.

II. Purpose Of Grant (5-7 Pages, Less Is Fine For Requests Under \$50,000)

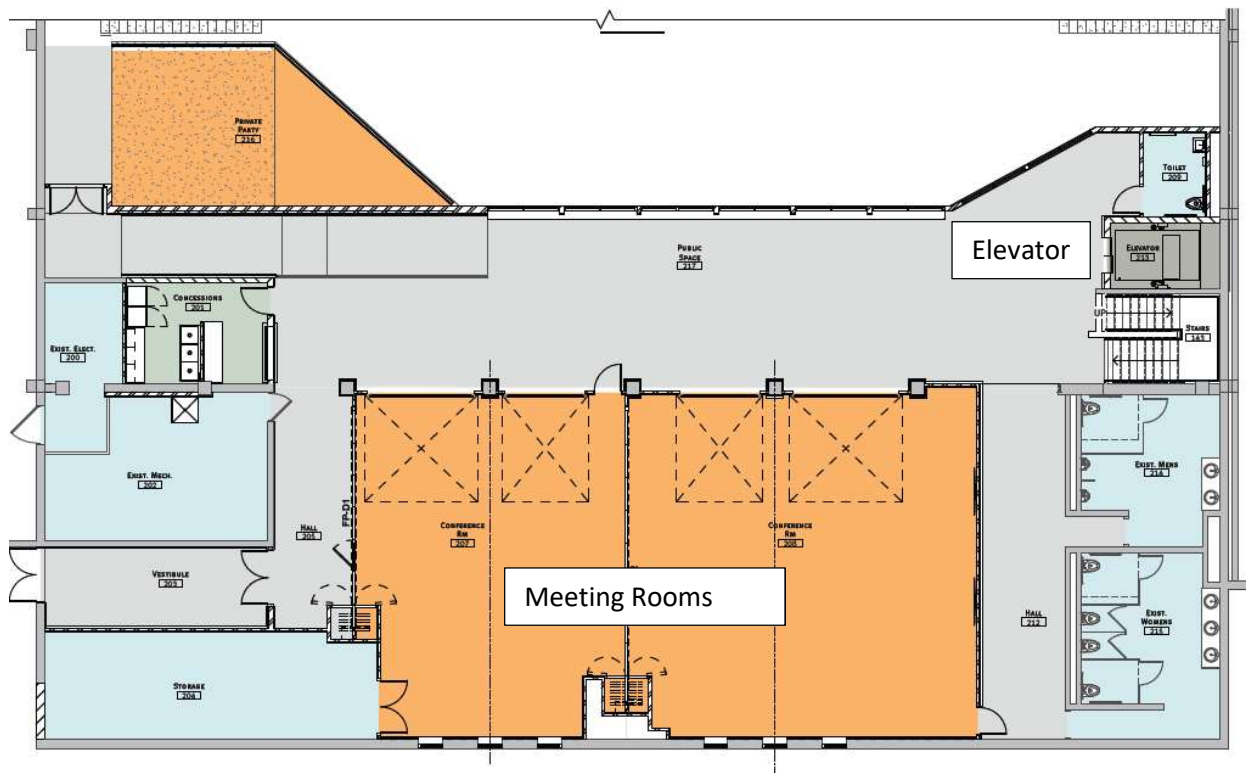
A. Background

1. Describe the opportunity your proposal addresses.

- Help us understand the context, reach and scale of the work you are undertaking.
 - A private non-profit group called the Itasca Recreation Association originally constructed the IRA Civic Center in 1962 (West Venue). The facility was donated to the City in 1968. Due to the age of the facility and structural roof failures, it is necessary to address major maintenance needs of the facility. This includes replacing the roof/truss system, ice making system, electrical, mechanical, HVAC, and ADA improvements including an elevator. Essentially, the West Venue is being reconstructed.
- Roof/Truss System - The truss/roof system has been modeled/analyzed by Jon Aamodt, a registered structural engineer in the State of Minnesota. Highlights of his opinions and recommendations follow:
 - *The severe under-capacity of the 1962 roof trusses is a **dangerous condition and should be corrected.***
 - ***Signage** should be considered to **warn the public and employees** of the significant under-capacity of the roof structure for snow loading.*
 - *In our professional opinion the **West facility should not be used** in the winter months unless/until the building official, building ownership and other parties agree on temporary measures to protect the public and adjacent structures. (We are removing all snowfall events from the roof)*
 - *The **venue should be closed during a significant snow event**, with the understanding that a partial failure has occurred with less than 6 inches of snow on the roof.*
- Ice Making System – The original system was constructed in 1968 and utilizes R-22 for coolant. This chemical destroys the ozone and is no longer produced creating a short-fall in supply. In addition, the coils under the floor are experiencing leakage and becoming unreliable. Ultimately, the large crane utilized to reconstruct the roof/truss system will crush the floor and the coils.
- Electrical – The electrical system was originally constructed in 1962 and added onto in 1968 and 1980. It is located on a moist exterior basement wall and is badly deteriorated.

- Mechanical/HVAC Systems – These systems were last updated in 1980. Currently the air conditioning is non-functional and the air exchanger to the locker rooms is inefficient.
- ADA Improvements - People with disabilities cannot access all areas of the facility without going outside and traversing a steep sidewalk. In addition, they do not have good access to view events that occur within the West venue. To address these issues, an elevator will be installed and accessible viewing areas will be incorporated into the existing seating areas.
- Meeting Space - While reconstructing the West Venue, we are taking the opportunity to create flexible meeting room spaces. These public meeting rooms can be utilized as one large space or subdivided into three different spaces and depending on configuration hold up to 356 people.
- You are welcome to attach a one-page diagram or chart to illustrate your proposed work (this is optional). *Note: The two yellow boxes on bottom of drawing are the meeting rooms.*

The darker grey box above the stairway on the right side is the new elevator.



Note: Looking from the elevator with the meeting rooms to the left. Looking to the right you can see the ADA viewing area in the center window at the top of the bleachers.



2. What organizations and individuals are involved in planning and implementing your proposed project/work? The City Council established a steering committee to make recommendations on needed improvements and funding for the project. The committee members and who they represent are as follows:

Name	Organization	Name	Organization
Chuck Beck	Member at Large	Jim Hoolihan	Member at Large
Mark Gothard	Member at Large	Kelly Hain	Member at Large
Brad Hyduke	ISD 318	Anne Campbell	ISD 318
Mindy Nuhring	Chamber Repr.	Melissa Swenson	Chamber Repr.
Shannon Wourms	Start of the North	Shantel Dow	Member at Large
Wayne Roskos	Visit Grand Rapids	Megan Christianson	Visit Grand Rapids
Peter Miskovich	Member at Large	Spencer Igo	Member at Large
Jeremy Carlson	GRAHA	Sam Johnson	GRAHA
Liz Miskovich	Member at Large	Tasha Connelly	City Representative
		Dale Anderson	City Representative

- What steps are you taking to include community members who will be most impacted by your work?
 - City staff regularly meet with ISD 318, GRAHA, Star of the North Skating, and our regular dry-floor tenants to update them on project scope and timelines.

B. Implementation

1. What are the specific goals of your project? Please be concise, a short list is optimal.

- The project will refurbish a public facility that has an annual positive economic impact with gross output of \$3.3 million, value added of \$1.7 million, and indirect jobs of 48 full-time employees in accordance with the University of Minnesota.
- The public facility will continue to serve as an emergency sheltering facility and serves over 40 different organizations/events on an annual basis.
- It will ensure that the City has a consistent location for a polling place during elections. Currently, the facility serves two of four precincts in the City.

2. What are the intended outcomes of the project? In other words, what will be different when your project/program is successful?

- When the West venue reconstruction is complete, the City will not have to shovel snow off the roof after every snowfall event, the electrical consumption will reduce, people with physical disabilities will be able to move freely throughout the facility, and there will be access to flexible meeting space.
- In addition, the following community activities will continue occur/operate at the Civic Center: (see next page)

Annual Trade Shows

- Northern MN Builder's Association Home Show
- Grand Rapids Area Boat Show
- Jaycee's Sport & Travel Show
- Sandstrom's Food Show
- Children First Expo
- Hand Made in America Show

Community Events

- March of Dimes Walk
- MS Walk
- Merna-Mania Wheelchair Awareness Event
 - Set Guinness World Record
- Summer Sports Camp
- MS Lifted Trucks Rally
- Tall Timber Days 5K
- Community Connect – Public Services Event
- Lifeline Health Screening
- Food Shelf Runs / Walks
- Poling Site for City of Grand Rapids
- Numerous Recreation Programs

Banquets / Performances / Meetings

- Itasca Father/Daughter Ball
- Dog Obedience Classes
- Wedding Receptions
- Graduation Parties
- Northern Cruiser's Car Club Banquet and Car Show
- Pierced Festival – Multi-Church Concert Event
- MDHA Banquet
- Duck's Unlimited Expo
- Circus'
- Concerts
- Horse Shows
- Car Sales
- Grand Rapids Amateur Hockey Association
Walleye Tournament Headquarters
- Minnesota Fire Fighter's Convention

Independent School District 318

- Kindergarten Round-Up
- High School Prom & Post-Prom
- High School Graduation Ceremony
- High School College Fair
- Baseball and Lacrosse Practices
- Emergency Evacuation Site
- Boys and Girls High School Hockey and
Equipment Storage

3. What strategies and/or activities will be employed to achieve these outcomes? Please reflect on how your proposed work is a good fit with Blandin's [priorities](#).

- Under Focus Area 1: Itasca County Area Vibrancy, Resourcefully build on existing community assets: The City is reconstructing an existing facility (IRA Civic Center) and expanding opportunities for growth of the facility by creating flexible meeting spaces that are accessible to all people regardless of physical abilities.

4. Tell us about your project leadership.

- Is the organization equipped to handle what you are proposing; will you have to hire new staff?
 - The City does not anticipate the need to hire additional staff.
- Please share any other organizational implications related to carrying out this work (ex: new partnerships, signed agreements, physical relocation).

5. No project is without obstacles. Realistically, what are some of the challenges your proposed work/project will face?

- The largest obstacle with this reconstruction is the unknown. We are literally taking the roof off a sixty-year old building and replacing it with a much larger, heavier, truss/roof system. We have attempted to think of every potential issue, but recognize that there are some unknown challenges we will encounter. As a result, we have budgeted \$1 million in contingencies.

- In addition, time of construction is limited from April 1, 2023, to December 1, 2023. This is a very narrow timeline to complete a project of this magnitude.

6. What are your short term or long-term strategies for sustaining this effort?

- By utilizing one of the best structural engineering firms in the Midwest, we believe the unknown construction challenges are limited. To assist with the short construction timeline, the City will be bidding the project in July/August of 2022, and paying the contractors for material on hand to insure that all equipment is on-site prior to April 1, 2023. The project cannot afford delays due to equipment and material backorders.

III. Assessment (1-2 Pages)

A. Explain how you will measure/document the progress that is being made toward the goals and outcomes you have identified above.

- Because this is a building construction project, the outcomes are straightforward. The project will be completed on-time by allowing contractors to purchase equipment/materials early. Once construction is complete, the City will monitor the use of the meeting rooms to ensure that there is maximum use.

IV. Budget (1 Page, In Addition To Attaching Your Budget(s))

A. Describe the amount and type of resources that will be needed to see this project through, and steps you are taking to mobilize the necessary resources.

1. Additional funders. List names of corporations, foundations or individuals from whom you seek funds. Include amounts and whether sources are committed or pending.

Item	Opinion of Cost	Notes
Total Project Cost	\$15,616,431	
State Bonding	\$5,000,000	Secured
Blanding Foundation	\$1,500,000	Requested
IRRRB	\$395,208	Requested
Private Funding	\$272,216	Secured
City Funding	\$8,449,007	Committed

B. Submit a copy of your organization budget.

C. Submit a copy of your project budget (if a form is helpful, [click here](#)).

1. Please include in the project budget all sources of income as well as major expense categories. Remember to include non-cash or in-kind donations.
2. Feel free to attach a narrative explaining your numbers, if necessary.



V. Attachments

A. Most recent financial statements (audited, if available), including balance sheet, statement of activities (or statement of income and expenses) and functional expenses.

- Due to size there are links to documents below under Proposal Checklist.

B. List of board members and their affiliations (or paste a link to your website here, if the information is current).

Proposal Checklist

A complete grant application consists of the following:

- Completed, signed proposal summary form (the first two pages of this application)
- Proposal narrative
- Organization budget: <https://cityofgrandrapidsmn.com/your-government/departments/finance>
- Project budget (n/a if you have been invited to submit a proposal for operations funding)
- Audited financial statements, if available: <https://cityofgrandrapidsmn.com/your-government/departments/finance>
- List of board members (or link to website): <https://cityofgrandrapidsmn.com/your-government/city-council>

Please submit your application to grants@blandinfoundation.org

PROJECT FUNDING/BUDGET

IRA Civic Center		
Opinion of Cost		
Based on Design Drawings		
Demember 6, 2021		
Item	Opinion of Cost	
Demolition	395,208	
New Roof Truss Structure	3,714,500	
2nd Level Lobby Renovation	1,403,005	
Equipment & Furnishings	525,000	
Ice Plant Improvements	1,950,000	
New Elevator, select ADA Improvements	700,000	
Mechanical	987,000	
Electrical	532,500	
Professional Services	2,318,684	
Contingency	1,060,000	
Parking Lot Improvements	1,528,918	
Bid Alternate 1 - Suite	272,216	Private Funding
Bid Alternate 2 HVAC Upgrades	150,000	
Bid Alternate 3 Mech. Rm. Renovation	79,400	
Total Project Cost	15,616,431	
Funding		
State Bonding	5,000,000	Currently Secured
IRRRB	395,208	
Blandin Foundation	1500000	
Private Suite Funding	272216	Private Funding
City LST/GO Bonding	8,449,007	
Total Funding	15,616,431	
50% of Funding	7,808,216	



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 3-14-22

AGENDA ITEM: Consider a grant application to the Blandin Foundation for the IRA Civic Center

PREPARED BY: Tom Pagel

BACKGROUND:

The City will be reconstructing the West Venue at the IRA Civic Center with construction starting on April 1, 2023. To assist with funding city staff have prepared a grant application to the Blandin Foundation. The application is attached.

REQUESTED COUNCIL ACTION:

Make a motion to submit a grant application to the Blandin Foundation to assist in funding improvements at the IRA Civic Center.

Councilor _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 22-__

**A RESOLUTION ORDERING IMPROVEMENT OF
AND PLANS AND SPECIFICATIONS FOR THE
IRA CIVIC CENTER IMPROVEMENTS
CITY PROJECT 2021/P&R-1**

WHEREAS, the reconstruction of the IRA Civic Center is necessary due to a failing roof/truss system, failing ice making equipment, inefficient HVAC and electrical systems, deteriorated parking lots, and the lack of ADA accessibility; and

WHEREAS, the reconstruction of the IRA Civic Center, is the most cost effective solution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

1. Such improvement is hereby ordered as proposed.
2. The Building Official is hereby designated as the City’s representative for this improvement and he or his designee shall prepare plans and specifications for the making of such improvement.
3. The City reasonably intends to make expenditures for the IRA Civic Center Improvements Project under City Project 2021/P&R-1, and reasonably intends to reimburse itself for such expenditures from the proceeds of debt to be issued by the city in the maximum principal amount of \$10,600,000.
4. The Council shall let the contract for all or part of such improvement, or otherwise as authorized by Minn. Stat. 429.041, subd. 2, no later than March 14, 2024.

Adopted by the Council this 14th day of March, 2022.

Dale Christy, Mayor

ATTEST:

Kimberly Gibeau, City Clerk

Councilor _____ seconded the foregoing resolution and the following voted in favor thereof: _____, _____, _____, _____, _____; and the following voted against same: None; whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 3-14-22

AGENDA ITEM: Consider resolutions (two) ordering the improvement and authorizing Phase 1, Best Value Procurement for a truss/roof system at the IRA Civic Center.

PREPARED BY: Tom Pagel

BACKGROUND:

The plans and specifications are complete to Fix What Needs to be Fixed at the IRA Civic Center. Because of the long delivery time and the need to assess the construction costs, city staff are recommending the City move forward with Phase 1 bidding. This includes the manufacturing and supply of the wood truss system and the decking for the roof.

REQUESTED COUNCIL ACTION:

Make a motion to approve two resolutions ordering the improvement and authorizing Phase 1, Best Value Procurement for a truss/roof system at the IRA Civic Center.

Councilor _____ introduced the following resolution and moved for its adoption:

Item 20.

RESOLUTION NO. 22-__

**A RESOLUTION TO APPROVE PLANS AND SPECIFICATIONS AND
AUTHORIZE THE USE OF BEST VALE PROCUREMENT FOR THE
IRA CIVIC CENTER IMPROVEMENTS
CITY PROJECT 2021/P&R-1**

WHEREAS, Resolution 22-__, ordered in the project and directed the preparations of plans and specifications for the IRA Civic Center Improvements Project under City Project 2021/P&R-1, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

1. The plans and specifications for Phase 1 of this project, copies of which were presented to the City Council and on file in the Building Officials office, are hereby approved.
2. Due to the limited number of wood truss suppliers, the specialty wood required to manufacture the trusses, and the critical importance of timely delivery of the trusses by April 1, 2023, the City Council is electing to utilize Best Value Procurement under MN Statute 16C.28.
3. The Building Official shall solicit Request for Proposals from wood truss suppliers for the supply of trusses and wood decking. The proposals shall be received by the Building Official until 10:00 am., on Tuesday, April 19, 2022, at which time they will be publicly opened in the Council Chambers of the City Hall by the Building Official, and scored according to the Best Value Procurement process. The recommended supplier shall be considered by the Council at their regular meeting of the Council at 5:00 p.m., Monday, April 25, 2022, in the Council Chambers. Any supplier whose responsibility is questioned during consideration of the proposals will be given an opportunity to address the Council on the issue of responsibility. No proposal will be considered unless received and accepted via the online electronic bid service and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the Clerk for 5 percent (5%) of the amount of such bid.

Adopted by the Council this 14th day of March, 2022.

Dale Christy, Mayor

ATTEST:

Kimberly Gibeau, City Clerk

Councilor Toven seconded the foregoing resolution and the following voted in favor thereof; and the following voted against same: None; whereby the resolution was declared duly passed and adopted.