



ARTS & CULTURE COMMISSION
MEETING AGENDA
Tuesday, April 04, 2023
3:45 PM

CALL TO ORDER:

ROLL CALL:

PUBLIC INPUT: (if anyone wishes to address the Commission)

SETTING THE AGENDA:

CORRESPONDENCE:

APPROVE MINUTES:

- [1.](#) Approve Minutes from February 7, 2023

FINANCIALS:

- [2.](#) Approve the Financials for February 2023, there has been no change to the Financials for March.

BUSINESS:

3. Welcome New Commission Members
- [4.](#) Review Mayor's Art Award Policy and Score Sheet
5. Riverfest

UPDATES:

6. Pokegama Band Map
- [7.](#) RFQ Update for the Neighborhood Art Project

ANNOUNCEMENTS:

SET AGENDA FOR NEXT MEETING:

ADJOURN:



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

ARTS & CULTURE COMMISSION
MEETING MINUTES
Tuesday, February 07, 2023
3:45 PM

CALL TO ORDER:

The Arts & Culture Meeting was called to order at 3:52pm.

ROLL CALL:

PRESENT

Commissioner Kari Hedlund
Commissioner Myrna Peterson
Commissioner Aaron Squadroni
Commissioner Amanda Lamppa

City Administrator, Tom Pagel

ABSENT

Commissioner Ed Zabinski
Commissioner Jennifer Gorman

PUBLIC INPUT: (if anyone wishes to address the Commission)

None.

SETTING THE AGENDA:

Motion made by Commissioner Peterson, Second by Commissioner Squadroni to add an Agenda Item #8, an Update on the MacRostie Assistants. All in favor, motion passed.

CORRESPONDENCE:

None.

APPROVE MINUTES:

1. Approve Minutes from January 31, 2023

Motion made by Commissioner Peterson and Second by Commissioner Squadroni to approve the Minutes from January 3, 2023. All in favor, motion passed.

FINANCIALS:

2. Approve the Financials for January 31, 2023

Motion made by Commissioner Lamppa and Second by Commissioner Peterson to approve the Financials for January 31, 2023. All in favor, motion passed.

BUSINESS:

3. Welcome New Commission Members

The Commissioners welcomed new Commissioner Amanda Lamppa. There are still a few vacancies and some potential candidates that the Commission would like see apply to fill the openings.

4. Review Mayor's Art Award Policy and Score Sheet

After a discussion regarding the goal of the Mayor's Art Award, the Commission decided to table this agenda item until the next meeting.

Motion made by Commissioner Squadroni, Second by Commissioner Lamppa to table the Mayor's Art Award until the next month's meeting. All in favor, motion carried.

5. Riverfest

Discussion around incorporating art at Riverfest. Something small scale, permanent or changing, interactive, chalk art contest, kits, kid friendly and something anyone attending the festival can participate. Commissioner Squadroni volunteered to come up with some examples of art that can be done at Riverfest.

UPDATES:

6. Pokegama Band Map

Commissioner Zabinski sent an email that he met with the Karen regarding the map of the Native American Routes here in greater Grand Rapids. The map is stored at Itasca County's GIS. He said that the challenge is what should she do with the map. to do with the map, whether to continue. Until there is more information and the Commission can talk to Commissioner Zabinski, they decided to table this item.

Motion made by Commissioner Squadroni, Second by Commissioner Peterson to table this item until further information is presented. All in favor, motion passed.

7. Review the Final RFP for the Neighborhood Art Project

The Commission reviewed the Final RFP documents to go out to artists. The budget will be approximately 50 thousand. Once they are submitted, the Commission will interview them. Commissioner Lamppa would like the art project could be illuminated as she said others don't have adequate lighting at night. The Final RFP will go out as soon as it is approved by the Commission. It is noted that Commissioner Squadroni will recuse himself, not being part of the judging, but will still be involved in the process, just abstaining from the voting.

8. City Administrator Tom Pagel will reach out to Katie at the MacRostie to assist with the RFP. It will be a perfect example to use the Project Manager so the project doesn't get stalled.

ANNOUNCEMENTS:

None

SET AGENDA FOR NEXT MEETING:

BUSINESS:

3. Welcome New Commissioner Members
4. Review Mayor's Art Award Policy and Score Sheet
5. Riverfest

UPDATES:

6. Pokegama Band Map
7. Review the Final RFP Update for the Neighborhood Art Project
8. MacRostie Assistant Update

ADJOURN:

Motion made by Commissioner Peterson, Second by Commissioner Squadroni to adjourn at 5:15pm. All in favor, motion passed.

Respectfully submitted by Cynthia Lyman

**CITY OF GRAND RAPIDS
ARTS & CULTURE COMMISSION**

**SCHEDULE OF CHANGES IN REVENUE AND EXPENDITURES
FOR THE PERIOD ENDING FEBRUARY 28, 2023**

With Comparative Totals for the Period Ending December 31, 2022

	Actual 2/28/2023	Actual 12/31/2022
Arts & Culture Budgeted Expenditures	\$ 7,500	\$ 7,500
Supplies	-	156
Seminar/Meetings/School	-	-
Mayor's Art Award	-	944
Statue Blessing Ceremony Blanket	-	377
Kootasca Juneteenth Contribution	-	450
Indigenous People's Day	-	1,783
Neighborhood Meeting	-	25
MacRostie Administrative Assistance	-	2,200
goMARTI Song Writing Service	-	100
Jingle+Mingle Night Makers Market	-	297
Operating Transfer to Capital Proj 418	-	-
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Balance Available	<u>7,500</u>	<u>1,168</u>

The Mayor's Arts Award

The *Mayor's Arts Award* will be granted annually to a Grand Rapids area business, organization, or individual(s) that supports and promotes local arts organizations, programs or individual artists through funding and/or advocacy in the Grand Rapids area.

Eligibility Guidelines:

- Businesses, organizations, or individuals may be nominated or may nominate themselves by sending a letter of nomination to the Grand Rapids Arts and Culture Commission, 420 N. Pokegama Avenue, Grand Rapids MN55744 as described below.
- Businesses, organizations, or individuals must be located in, or a resident of, the City of Grand Rapids or adjacent townships.
- The Grand Rapids Arts and Culture Commission will identify a winning nomination, or more than one nomination if the Commission deems fit, and forward its recommendation(s) to the City Council for its consideration at a City Council Meeting.
- Winners will be personally notified prior to the award ceremony.
- Telephone nominations will not be accepted.
- Questions concerning this award may be directed to the City Clerk.

Timeline and Selection:

- A press release calling for nominations will be advertised by January 1st of every calendar year. Notice of the same will be advertised in the *Grand Rapids Herald Review*, or other designated legal publication, at least twice prior to the nominations deadline. The notice will also be posted on the City's website and physically placed upon the public notice board at City Hall during the same timeframe.
- Deadline for nominations is February 1st of every year.

- Letters of nomination will be provided to the Grand Rapids Arts and Culture Commission in February and selection made at a subsequent meeting.
- Letters of nomination will be carried forward for a period of one year.
- The Grand Rapids Arts and Culture Commission will identify a winning nomination, or more than one nomination if the Committee deems fit, and forward its recommendation to the City Council for its consideration.
- The award will be presented at an event selected by the Arts and Culture Commission.
- The award will consist of an item of art produced by an area artist that highlights the Mayor's appreciation of the efforts of a business, organization, or individual(s) to promote the arts in the City of Grand Rapids.

Adopted by the City Council of the City of Grand Rapids, Minnesota, this 11th day of October, 2021.

Dale Christy

Dale Christy (Oct 12, 2021 17:59 CDT)

Dale Christy, Mayor

Attest:

Kim Gibeau

Kim Gibeau, City Clerk

Criteria	Grand Itasca	Mary Jo Jess	Ken Clafton	Stained Glass w/Class	Lea Friesen	Kathy Dodge
Supports and promotes Local Arts Organizations, etc. (Up to 5 pts.)	0	0	0	0	0	0
Community Advocacy/Outreach (Up to 5 pts.)	0	0	0	0	0	0
Would elevate awarness of nominee (Up to 5 pts.)	0	0	0	0	0	0
Total	0	0	0	0	0	0

Previous Winners

Grand Rapids State Bank
Mike & Mary Ives
Brewed Awakenings
KAXE
Miltich/Marshall



GRAND RAPIDS, MN

CALL FOR ARTISTS NW Grand Rapids Social Cohesion Sculpture Art Opportunity

Request for Qualifications

About Grand Rapids

Grand Rapids is a unique blend of small town hospitality and character with big City conveniences and opportunities. Grand Rapids offers an excellent quality of life to residents of the region with outstanding educational opportunities, excellent medical care, exceptional cultural, natural, and recreational amenities, and an unequaled sense of community spirit. Grand Rapids provides residents safe, friendly, affordable housing and inclusive neighborhoods that retain and enhance nature in the City. Residents and visitors can move around the City with equal ease by car, bicycle, or walking. Grand Rapids welcomes and supports a diverse mix of thriving businesses and industries that provide quality jobs, promising careers, and economic vitality. Grand Rapids is a welcoming gateway to Minnesota's Northwoods tourism.

Grand Rapids, MN, population 10,869 (U.S. Census Bureau 2010), is located in Northeastern Minnesota on the banks of the Mississippi River and is the Itasca County seat. It's situated in the midst of numerous lakes and forests. A small City known for, logging, regional services, the arts, and its Native American and settler cultures — Grand Rapids is a place of many narratives. Grand Rapids is predominately white (96.5%), with Native American (3.1%), Latino (1.2%), Black (1.1%), and Asian (.9%) racial and ethnic minorities (U.S. Census Bureau 2010). Fifteen miles west of Grand Rapids lies the eastern edge of the Leech Lake Band of Ojibwe Reservation; Native Americans are the largest racial/ethnic minority in Itasca County (4.9%).

The City's name hails from its 3.5-mile stretch of rapids now hidden by a reservoir created by a hydroelectric dam. The hydropower generated by the rapids attracted UPM Blandin's predecessor in 1902. The Mississippi also provided an optimal means of shipping logs to southern population centers. Whereas much of the northeastern Minnesota's "Iron Range" region historically focused on mining, Grand Rapids emerged as a logging town.

Grand Rapids Arts and Culture Commission

The City Council established the Arts and Culture Commission in 2013. It currently functions as a volunteer commission, reporting to the City Council, with nine members and a City staff liaison. Commissioners are selected by the Council and serve a three-year term. The Grand Rapids Arts and Culture Commission envisions a community inspired by the power of its abundant arts and culture. They believe:

- the arts pave the way to a welcoming environment for all regardless of age, race, ethnic origin, gender or sexual orientation
- arts and culture combined with recreational opportunities define Grand Rapids as a regional creative destination for relocation, shopping, tourism and entertainment
- the arts contribute to health and well-being by creating aesthetically pleasing places to walk, bicycle, hike and play
- engagement in the arts helps vulnerable populations build confidence, cope with stress and aid with healing
- carefully planned and artistic street design contributes to a vibrant downtown and accommodates all modes of transportation, helping to make movement accessible to all
- the beauty of the natural environment of the Mississippi River, lakes and forests is a defining and valued characteristic of our community
- accessible, quality arts educational opportunities, cradle through career and on through retirement, are essential to the development of a creative community
- communities with robust arts and culture are more prosperous and attract large and small businesses, reward entrepreneurship, and provide meaningful careers to residents

The Sculpture Project

The Arts and Culture Commission project will consist of one sculpture located at Legion Park at the SW corner of the intersection of Hwy 38 and Legion Lane/14th Street NW. [see following pages for location maps]. The Grand Rapids Arts and Culture Commission is looking for artwork that expresses the history, culture, and/or unique attributes of the Northwest neighborhood in Grand Rapids, Minnesota. Artists are encouraged to consider the Legion Park site as well as the larger context of the Northwest neighborhood when developing proposals. A wide range of media will be considered as long as the final artwork is safe and durable.

While it is not required that the artwork be collaborative in any way, the committee will give more weight to applicants that include an element of community involvement in their proposal. This could include school outreach, neighborhood participation, or other local engagement in one or more phases of the project. Applicants are encouraged to consider opportunities for collaboration in the idea/design phase, the fabrication/assembly phase, and the installation phase.

The goal is to give people living in the northwest neighborhood a sense of ownership of the completed artwork by providing opportunities to participate in its creation. The Arts and Culture Commission is looking for proposals that bring people together around public art. Specifically public art that represents the northwest neighborhood and provides a landmark to connect people living there.

Request for Qualifications (RFQ)

Artists are hereby invited to submit qualifications to be considered to participate in the design phase for the public art opportunities described below.

The Arts and Culture Commission will review eligible applications and select a group of up to three finalists/finalist teams to invite to Grand Rapids for an in-person interview. Each artist/team will receive a stipend of \$750 to cover fees associated with design and travel to in-person interviews. Further information will be provided to the finalists.

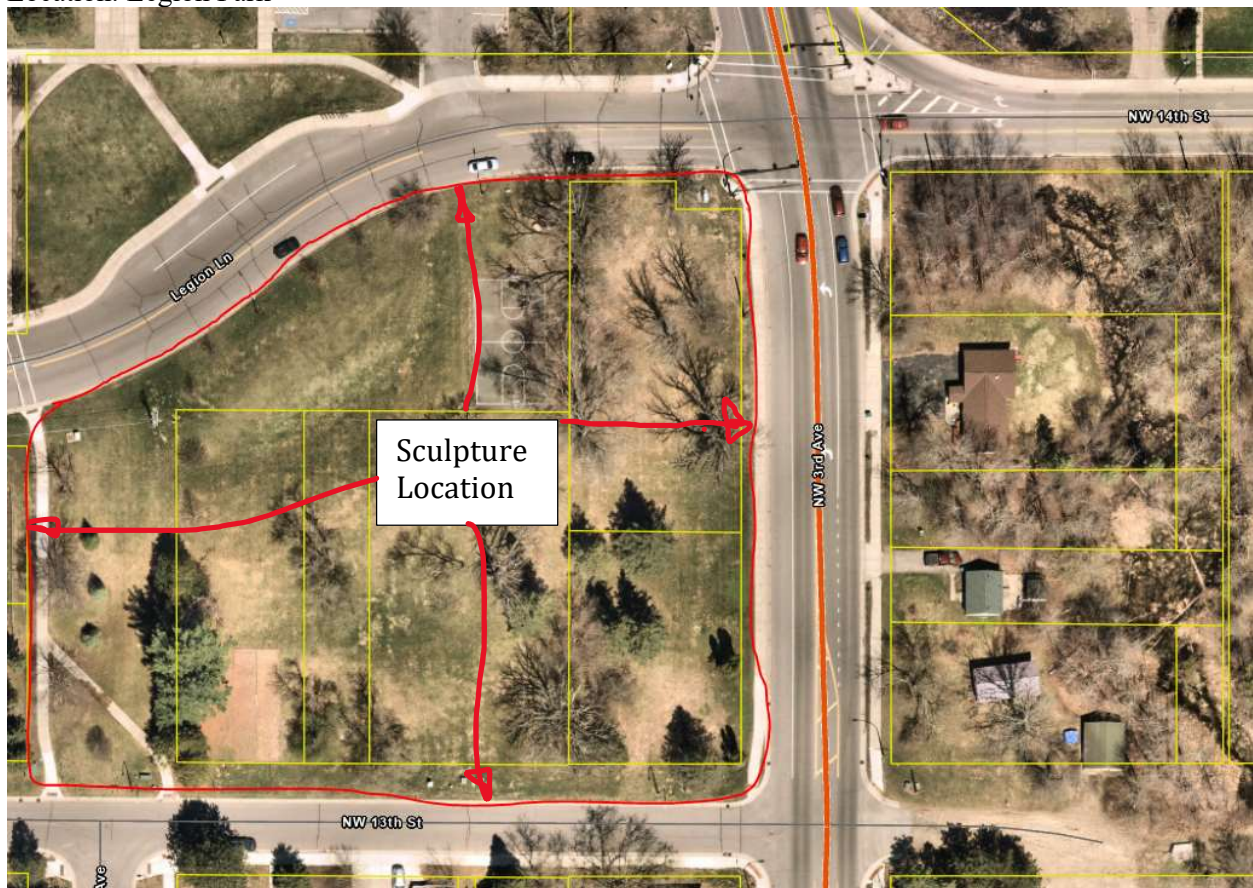
Upon completion of an in-person interview, one artist/artist team will be commissioned to develop, fabricate, and install the permanent artwork. The City will cover the expense of site/base preparation for the sculpture. Additional requirements will be outlined in instructions to finalists. Please see the following timeline for further details.

Budget: \$50,000

The budget the sculpture is \$50,000. More information about the sites will be made available to the selected artist[s].

Site Information

Location: Legion Park



Selection Criteria

Phase 1: Selection of artist/designers will be based on the following criteria:

- Quality of introductory letter.
- Quality of work samples.
- Ability of artist/team to successfully complete projects based on resume and prior work experience.

Phase 2: Design concepts must meet the following criteria:

- Design concepts are engaging, interactive in some way, and evoke curiosity of passers-by either through color, movement, material, whimsicality, or other considerations.
- Artworks should take into consideration all seasons in MN, and should be safe and low maintenance.
- Artworks convey artistic excellence and innovation.

Additional considerations:

- Art should be welcoming, accessible and appropriate to the site.
- Artists should address how they would work with the Arts and Culture Commission to engage the community in some way.

Eligibility

- Applicant must provide evidence of producing at least two commissioned public art projects of a similar scale and budget within the past ten years.

We are committed to a policy of providing opportunities to people regardless of economic or social status and will not discriminate on the basis of race, color, ethnic origin, national origin, creed, religion, political belief, sex, sexual orientation, marital status, age, veteran status, or physical ability.

Selection Process Overview

The Arts and Culture Commission will review applications and select up to three artists or teams to participate in the design phase. Each artist/team will be paid a stipend of \$750 to prepare design concepts. Deliverables include graphic depictions of the proposed artwork and a brief narrative description. Artists/teams will have approximately **seven weeks** to prepare preliminary concepts, including the presentations to the Arts and Culture Commission.

Schedule

- February 14, 2023 – RFQ announced
- March 21, 2023 – Deadline for RFQ submission; all required materials must be received by 4PM CST.
- April 4, 2023 – Committee review and selection of 3 finalists
- April 10, 2023 – City Council approves contracts with selected artists/teams for preliminary designs
- June 6, 2023 – Preliminary design concepts presented to Arts + Culture Commission
- July 10, 2023 – City Council approves final contract with selected artist or team. Commence design development.
- August of 2023: Based on approval of final design, artist/team commences with fabrication
- May/June of 2024: projects installed/project completion

Required Submission Materials (in digital format only)

Please provide the following text in 12-point font, in a single PDF document:

- Contact information for lead artist and, if applicable, all team members

- Three references (contact information only) for recently completed projects
- One-page letter describing interest in project and approach to design; please include statement addressing eligibility criteria
- One-page listing of each work sample; please provide a brief description and budget for each work sample
- One-page biographical information or resume; if you have multiple team members, please keep biographical information for each team member to one page
- Work sample: Up to 10 digital images of your recent and relevant projects. Individuals and teams are limited to 10 images maximum. Save all images as standard JPEG and label each with applicant's full name and number in sequence corresponding with list of work samples.

NOTE: Do not submit a proposal for artworks at this time.

Please submit all RFQ materials via email to: tpagel@ci.grand-rapids.mn.us. All materials must be received by **4 p.m., CST, Tuesday, March 21, 2023**. No RFQs will be accepted after this time. If you need clarification or further information, contact Tom Pagel, City Administrator at: tpagel@grandrapidsmn.gov or 218.326.7626