



GRAND RAPIDS AREA LIBRARY BOARD MEETING AGENDA

Wednesday, September 09, 2026

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, September 9, 2026 at 5:00 PM at Grand Rapids Area Library, Program Room, 140 NE 2nd Street, Grand Rapids, Minnesota

CALL OF ROLL:

APPROVAL OF AGENDA:

PUBLIC COMMENT (if anyone wishes to address the Board):

APPROVAL OF MINUTES:

- [1.](#) Consider a motion to approve Library Board Meeting Minutes from the 8-12-2026 meeting.

COMMUNICATIONS:

- [2.](#) Thank You card.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

- [3.](#) Review financial reports and consider a motion to authorize payment of the Library Bill List.

CONSENT AGENDA (Roll Call Vote Required):

- [4.](#) Consider adopting a resolution accepting donations.

REGULAR AGENDA:

- [5.](#) 2027 MOE - Grand Rapids.

- [6.](#) 2027 MOE - Itasca County.

UPDATES:

Friends

Foundation

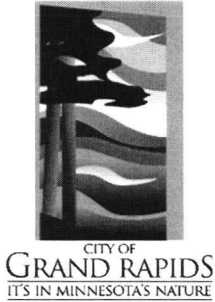
STAFF REPORTS:

- [7.](#) Review Library Reports and Statistics.

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR OCTOBER 14, 2026, AT 5:00 PM.

ATTEST: Amy Dettmer, Director of Library Services



GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, August 12, 2026

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, August 12, 2026 at 5:00 PM at Grand Rapids Area Library, Program Room, 140 NE 2nd Street, Grand Rapids, Minnesota

REORGANIZATION - BOARD PRESIDENT AND VICE PRESIDENT.

Library Director Dettmer called the meeting to order at 5:00PM. The first order of business was board reorganization. Slate of officers for Board President and Vice-President was presented. Motion made by Member Teigland, Seconded by Member Barr to accept the slate. Motion passed. Member Richards is President. Member Dobbs is Vice-President. Library Director Dettmer indicated a new board member living in a township is needed.

Member Sqaudroni arrived at 5:02PM.

CALL OF ROLL:

PRESENT

Member Ellen Teigland
Member Sheena Richards
Member Aaron Squadroni
Member Janelle Dobbs
Member Jennifer Barr
Member Beau Casteel
Member Amanda King

ABSENT

Member Tabbatha Litchke

STAFF

Library Director Amy Dettmer

APPROVAL OF AGENDA:

Motion made by Member Dobbs, Seconded by Member Casteel. Motion passed unanimously.

PUBLIC COMMENT (if anyone wishes to address the Board):

None.

APPROVAL OF MINUTES:

1. Consider approval of Library Board meeting minutes from July 8, 2026.

Motion made by Member Teigland, Seconded by Member Dobbs to approve the minutes.
Motion passed unanimously.

COMMUNICATIONS:

2. Annual Report acceptance letter.

Informational-no action taken.

3. Thank you card.

Informational-no action taken.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

4. Review financial reports and consider a motion to authorize payment of the Library Bill List.

Motion made by Member Dobbs, Seconded by Member Squadroni.
Voting Yea: Member Teigland, Member Richards, Member Squadroni, Member Dobbs,
Member Barr, Member Casteel, Member King

CONSENT AGENDA (Roll Call Vote Required):

5. Consider adopting a resolution accepting donations.

Motion made by Member Dobbs, Seconded by Member King to adopt a resolution accepting donations.

Voting Yea: Member Teigland, Member Richards, Member Squadroni, Member Dobbs,
Member Barr, Member Casteel, Member King

REGULAR AGENDA:

6. Preliminary 2027 Budget.

Library Director Dettmer talked about the 2027 budget. Little is changed from the final 2026 budget. The Supporting our Library Fund has \$205,000 which will be used for operations to increase open hours in 2027.

7. Petty cash policy.

Library Director Dettmer presented the changes to the policy. 21 Petty cash will be eliminated with library fund handling added as 29 in the policy manual.

Motion made by Member Dobbs, Seconded by Member Teigland to eliminate the petty cash policy and add 29 in the policy manual. Motion passed unanimously.

UPDATES:

Friends

Foundation

Member Teigland announced the Friends July booksale made \$3,000.00. Library Director Dettmer said she asked the Friends for funds totaling \$9,000 to purchase 4 book carts, water fountain, and magazine renewals.

Member Barr said the Foundation will meet September 17. The group continues to approve invoices for reimbursement to the library. The President of the Foundation is looking for someone to replace her.

STAFF REPORTS:

8. Review library reports and statistics.

Library Director Dettmer reported:

The cleaner retired and Willow Leaf Commercial Cleaning has been contracted to clean the library.

The Reif Dance Spring Show playbill featured the library in the beginning of the book.

She spoke to members of the DFL on Wednesday, August 5.

The new printing/copying system has been installed. This is the first week of implementation.

Summer Celebration at the end of July was a huge success. It was a very hot day.

The library serves as the polling place for precinct 2. The primary was held on Tuesday August 11. A little over 300 people voted.

She had a good conversation with Mollie Stanford, Executive Director of ALS, regarding the membership agreement. Next steps include forming a subcommittee to meet with Mollie and ALS Board Members.

ADJOURNMENT:

Board President Richards adjourned the meeting at 5:32PM

NEXT REGULAR MEETING IS SCHEDULED FOR SEPTEMBER 9, 2026, AT 5:00 PM.

ATTEST: Amy Dettmer, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - AUGUST 12, 2026
DEPARTMENT SUMMARY REPORT

PUBLIC LIBRARY

5 STAR PEST CONTROL &	\$	550.00
ANDERSON GLASS	\$	3,011.72
BLACKSTONE PUBLISHING	\$	600.99
BURRGRAF'S ACE HARDWARE	\$	34.98
CENGAGE LEARNING INC	\$	207.75
GOVCONNECTION INC	\$	631.84
INGRAM LIBRARY SERVICES LLC	\$	2,510.65
INNOVATIVE OFFICE SOLUTIONS LLC	\$	457.35
MIDWEST TAPE LLC	\$	230.57
PLAYAWAY PRODUCTS LLC	\$	73.09
SANDSTROM'S INC	\$	409.52
SHI INTERNATIONAL CORP	\$	1,008.30
UNIQUE MANAGEMENT SERVICES INC	\$	128.15
VESTIS GROUP, INC	\$	210.14

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 10,065.05

CHECKS ISSUED-PRIOR APPROVAL

AMAZON	1467-KCMX-4JJL-L	\$	108.68
AMAZON	1KHN-34LK-D7N9-L	\$	51.34
AT&T	27790947/JUL26-L	\$	55.21
BAILY LAMOUNTAIN	070626-L	\$	50.00
BAILY LAMOUNTAIN	071326-L	\$	50.00
CAITLYN COONS	070626-L	\$	50.00
CAITLYN COONS	071326-L	\$	50.00
EMILY LINDNER	071326-L	\$	175.00
GRAND RAPIDS PAYROLL	7/10/2026	\$	22,066.20
GRAND RAPIDS PAYROLL	7/24/2026	\$	22,061.07
ISABELLA PRATTO	071924-L	\$	50.00
MARCO	585818974-L	\$	206.37
MN REVENUE	JUNE, 2026	\$	49.00
MUTUAL OF OMAHA	.002153015808/AUG26	\$	29.97
OPERATING ENGINEERS	AUG	\$	9,535.00
PAUL BUNYAN	4026700/JUL26-L	\$	249.12
PUC	LIB/JUN26-L	\$	3,425.40

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 58,262.36

TOTAL ALL DEPARTMENTS: \$ 68,327.41

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - August 12, 2026
DETAILED REPORT

PUBLIC LIBRARY

5 STAR PEST CONTROL &	14609-L	\$	550.00
ANDERSON GLASS	1059254-L	\$	3,011.72
BLACKSTONE PUBLISHING	2238725-L	\$	180.74
BLACKSTONE PUBLISHING	2234912-L	\$	141.00
BLACKSTONE PUBLISHING	2238450-L	\$	138.25
BLACKSTONE PUBLISHING	2239506-L	\$	47.00
BLACKSTONE PUBLISHING	2240772-L	\$	94.00
Burggraf's Ace Hardware	418479-L	\$	11.99
Burggraf's Ace Hardware	418461-L	\$	22.99
CENGAGE LEARNING INC	999102891321-L	\$	124.50
CENGAGE LEARNING INC	999102924588-L	\$	59.25
CENGAGE LEARNING INC	999102974945-L	\$	24.00
GOVCONNECTION INC	77841488-L	\$	215.99
GOVCONNECTION INC	77862076-L	\$	415.85
INGRAM LIBRARY SERVICES LLC	97623632-L	\$	152.48
INGRAM LIBRARY SERVICES LLC	97686936-L	\$	24.68
INGRAM LIBRARY SERVICES LLC	97768275-L	\$	26.36
INGRAM LIBRARY SERVICES LLC	97640265-L	\$	19.46
INGRAM LIBRARY SERVICES LLC	97712469-L	\$	84.00
INGRAM LIBRARY SERVICES LLC	97778214-L	\$	136.12
INGRAM LIBRARY SERVICES LLC	97712470-L	\$	16.89
INGRAM LIBRARY SERVICES LLC	97640266-L	\$	40.20
INGRAM LIBRARY SERVICES LLC	97640267-L	\$	19.33
INGRAM LIBRARY SERVICES LLC	97712471-L	\$	49.04
INGRAM LIBRARY SERVICES LLC	97712472-L	\$	280.64
INGRAM LIBRARY SERVICES LLC	97712473-L	\$	9.39
INGRAM LIBRARY SERVICES LLC	96146937-L	\$	19.03
INGRAM LIBRARY SERVICES LLC	98052564-L	\$	26.36
INGRAM LIBRARY SERVICES LLC	97928981-L	\$	20.54
INGRAM LIBRARY SERVICES LLC	97928982-L	\$	20.93
INGRAM LIBRARY SERVICES LLC	97792922-L	\$	25.80
INGRAM LIBRARY SERVICES LLC	98014659-L	\$	26.92
INGRAM LIBRARY SERVICES LLC	97983391-L	\$	25.80
INGRAM LIBRARY SERVICES LLC	97822811-L	\$	11.24
INGRAM LIBRARY SERVICES LLC	97822812-L	\$	25.34
INGRAM LIBRARY SERVICES LLC	97822813-L	\$	27.58
INGRAM LIBRARY SERVICES LLC	97822814-L	\$	418.93
INGRAM LIBRARY SERVICES LLC	97822815-L	\$	25.80
INGRAM LIBRARY SERVICES LLC	97830049-L	\$	92.17
INGRAM LIBRARY SERVICES LLC	98065061-L	\$	30.87

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - August 12, 2026**DETAILED REPORT**

INGRAM LIBRARY SERVICES LLC	98065062-L	\$	18.96
INGRAM LIBRARY SERVICES LLC	98065063-L	\$	19.86
INGRAM LIBRARY SERVICES LLC	98065064-L	\$	18.23
INGRAM LIBRARY SERVICES LLC	98065065-L	\$	18.17
INGRAM LIBRARY SERVICES LLC	98065066-L	\$	24.32
INGRAM LIBRARY SERVICES LLC	97954572-L	\$	18.03
INGRAM LIBRARY SERVICES LLC	97954573-L	\$	19.95
INGRAM LIBRARY SERVICES LLC	97954574-L	\$	23.48
INGRAM LIBRARY SERVICES LLC	94595324-L CM	\$	(16.24)
INGRAM LIBRARY SERVICES LLC	95792190-L CM	\$	(3.29)
INGRAM LIBRARY SERVICES LLC	96415006-L CM	\$	(16.79)
INGRAM LIBRARY SERVICES LLC	97965706-L	\$	22.14
INGRAM LIBRARY SERVICES LLC	97965707-L	\$	20.46
INGRAM LIBRARY SERVICES LLC	98180410-L	\$	41.39
INGRAM LIBRARY SERVICES LLC	98180411-L	\$	10.64
INGRAM LIBRARY SERVICES LLC	98198470-L	\$	16.92
INGRAM LIBRARY SERVICES LLC	98198471-L	\$	16.36
INGRAM LIBRARY SERVICES LLC	98198472-L	\$	18.07
INGRAM LIBRARY SERVICES LLC	98198473-L	\$	18.04
INGRAM LIBRARY SERVICES LLC	98198474-L	\$	11.30
INGRAM LIBRARY SERVICES LLC	98198475-L	\$	494.23
INGRAM LIBRARY SERVICES LLC	98234059-L	\$	20.63
INGRAM LIBRARY SERVICES LLC	98234060-L	\$	20.55
INGRAM LIBRARY SERVICES LLC	98234061-L	\$	19.34
INNOVATIVE OFFICE SOLUTIONS LLC	IN5158042-L	\$	306.52
INNOVATIVE OFFICE SOLUTIONS LLC	IN5158118-L	\$	150.83
MIDWEST TAPE LLC	509149356-L	\$	26.99
MIDWEST TAPE LLC	509084763-L	\$	38.99
MIDWEST TAPE LLC	509211519-L	\$	108.21
MIDWEST TAPE LLC	509181975-L	\$	56.38
PLAYAWAY PRODUCTS LLC	543276-L	\$	73.09
SANDSTROM'S INC	593209-L	\$	192.88
SANDSTROM'S INC	593612-L	\$	133.97
SANDSTROM'S INC	S593921-L	\$	100.52
SANDSTROM'S INC	CM381128-L	\$	(79.17)
SANDSTROM'S INC	596051-L	\$	61.32
SHI INTERNATIONAL CORP	B21512687-L	\$	1,008.30
UNIQUE MANAGEMENT SERVICES INC	6161058-L	\$	128.15
VESTIS GROUP, INC	2630570274-L	\$	105.07
VESTIS GROUP, INC	2630574822-L	\$	105.07

TOTAL ALL INVOICES: \$ 10,065.05

RESOLUTION NO. 2026-08
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Friends – \$499.05 (graphic novels)

Grand Rapids Area Library Foundation – \$2,415.44

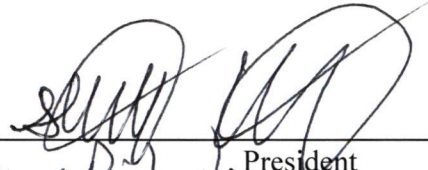
Neal Nicolaus - \$52.00 (The Sun magazine)

Sue Pulkrabek - \$20.00 (unrestricted - in memory of Larry Mercier)

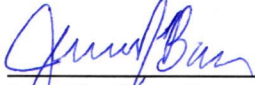
Anonymous - \$50.00 (unrestricted)

Tom and Mary Jones - \$50.00 (unrestricted - in memory of Catherine Downing)

Adopted this 12th day of August 2026



Sheena Richards, President



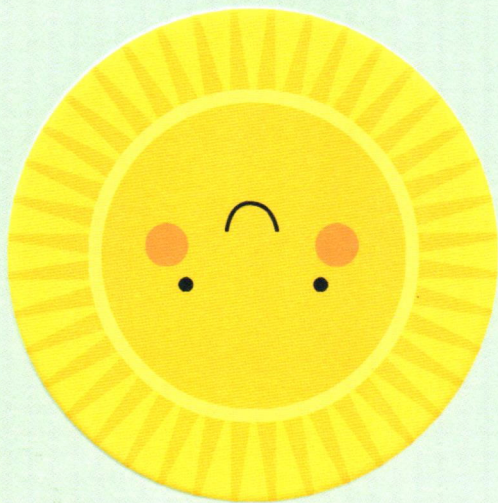
Jennifer Barr, Secretary

Hello!

Thank you so much for the opportunity to share information at your meeting!! Please let me know if you have any questions and I'm happy to help!! It's so awesome to hear about your growing community fund!!!!

Best, Valerie @ ALS

THANK YOU



Hallmark

**GRAND RAPIDS PUBLIC LIBRARY BILL LIST - SEPTEMBER 9, 2026
DETAILED REPORT**

PUBLIC LIBRARY

BLACKSTONE PUBLISHING	2243068-L	\$	188.00
CENGAGE LEARNING INC	999103003722-L	\$	28.50
CENGAGE LEARNING INC	999103240058-L	\$	50.25
CENGAGE LEARNING INC	999103153770-L	\$	28.50
CENGAGE LEARNING INC	999103153775-L	\$	75.00
CENGAGE LEARNING INC	999103011163-L	\$	87.75
DEMCO INC	7844773-L	\$	485.80
DEMCO INC	7846176-L	\$	37.93
ENVISIONWARE INC	INV-US-82285-L	\$	5,662.09
ENVISIONWARE INC	82286-L	\$	4,910.00
FERGUSON WOLSELEY IND GROUP	2939102-L	\$	1,969.09
GOVCONNECTION INC	77916950-L	\$	212.82
INGRAM LIBRARY SERVICES LLC	98417671-L	\$	106.86
INGRAM LIBRARY SERVICES LLC	98417672-L	\$	72.29
INGRAM LIBRARY SERVICES LLC	98300254-L	\$	16.88
INGRAM LIBRARY SERVICES LLC	98300255-L	\$	11.81
INGRAM LIBRARY SERVICES LLC	98300256-L	\$	623.60
INGRAM LIBRARY SERVICES LLC	98386238-L	\$	422.92
INGRAM LIBRARY SERVICES LLC	98595900-L	\$	38.02
INGRAM LIBRARY SERVICES LLC	98595901-L	\$	21.92
INGRAM LIBRARY SERVICES LLC	98720063-L	\$	53.06
INGRAM LIBRARY SERVICES LLC	98345444-L	\$	148.63
INGRAM LIBRARY SERVICES LLC	98720064-L	\$	22.57
INGRAM LIBRARY SERVICES LLC	98823339-L	\$	36.31
INGRAM LIBRARY SERVICES LLC	98359694-L	\$	51.25
INGRAM LIBRARY SERVICES LLC	98359695-L	\$	523.37
INGRAM LIBRARY SERVICES LLC	98371867-L	\$	20.19
INGRAM LIBRARY SERVICES LLC	98562466-L	\$	70.10
INGRAM LIBRARY SERVICES LLC	98562467-L	\$	20.07
INGRAM LIBRARY SERVICES LLC	98562468-L	\$	18.50
INGRAM LIBRARY SERVICES LLC	98386239-L	\$	25.80
INGRAM LIBRARY SERVICES LLC	98823340-L	\$	38.74
INGRAM LIBRARY SERVICES LLC	98823341-L	\$	18.24
INGRAM LIBRARY SERVICES LLC	98823342-L	\$	18.78
INGRAM LIBRARY SERVICES LLC	98823343-L	\$	26.92
INGRAM LIBRARY SERVICES LLC	98898061-L	\$	23.04
INGRAM LIBRARY SERVICES LLC	98898062-L	\$	23.48
INGRAM LIBRARY SERVICES LLC	98660626-L	\$	25.80
INNOVATIVE OFFICE SOLUTIONS LLC	IN5185933-L	\$	208.95

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - SEPTEMBER 9, 2026**DETAILED REPORT**

INNOVATIVE OFFICE SOLUTIONS LLC	IN5181440-L	\$	322.27
JOHNSON CONTROLS FIRE PROTECTION LP	25557133-L	\$	825.57
MIDWEST TAPE LLC	509309114-L	\$	152.94
RAPIDS PLUMBING & HEATING INC	25489-L	\$	650.55
SANDSTROM'S INC	599730-L	\$	55.09
SANDSTROM'S INC	598782-L	\$	144.01
SANDSTROM'S INC	CM382361-L	\$	(44.93)
UNIQUE MANAGEMENT SERVICES INC	6162294-L	\$	198.05
VESTIS GROUP, INC	2630579096-L	\$	105.07
VESTIS GROUP, INC	2630584049-L	\$	105.07
WILLOW LEAF COMMERCIAL CLEANING LLC	1289-L	\$	1,080.00

TOTAL ALL INVOICES: \$ 20,017.52

**GRAND RAPIDS PUBLIC LIBRARY BILL LIST - SEPTEMBER 9, 2026
DEPARTMENT SUMMARY REPORT**

PUBLIC LIBRARY

BLACKSTONE PUBLISHING	\$	188.00
CENGAGE LEARNING INC	\$	270.00
DEMCO INC	\$	523.73
ENVISIONWARE INC	\$	10,572.09
FERGUSON WOLSELEY IND GROUP	\$	1,969.09
GOVCONNECTION INC	\$	212.82
INGRAM LIBRARY SERVICES LLC	\$	2,479.15
INNOVATIVE OFFICE SOLUTIONS LLC	\$	531.22
JOHNSON CONTROLS FIRE PROTECTION LP	\$	825.57
MIDWEST TAPE LLC	\$	152.94
RAPIDS PLUMBING & HEATING INC	\$	650.55
SANDSTROM'S INC	\$	154.17
UNIQUE MANAGEMENT SERVICES INC	\$	198.05
VESTIS GROUP, INC	\$	210.14
WILLOW LEAF COMMERCIAL CLEANING LLC	\$	1,080.00

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 20,017.52

CHECKS ISSUED-PRIOR APPROVAL

AMAZON CAPITAL SERVICES	11PM-WWNM-4HDF-L	\$	74.96
AMAZON CAPITAL SERVICES	1HPT-3J3C-DNRT-L	\$	70.48
AMAZON CAPITAL SERVICES	19N1-YXKG-DG7X-L	\$	44.07
AMAZON CAPITAL SERVICES	1GJ9-97D3-N3NP-L	\$	91.17
AT&T	August, 2026	\$	55.25
BAILY LAMOUNTAIN	7/20/2026	\$	50.00
BAILY LAMOUNTAIN	7/27/2026	\$	50.00
BAILY LAMOUNTAIN	8/3/2026	\$	50.00
CAITLYN COONS	6/22/2026	\$	50.00
CAITLYN COONS	6/29/2026	\$	50.00
CAITLYN COONS	7/20/2026	\$	50.00
CAITLYN COONS	7/27/2026	\$	50.00
CENGAGE LEARNING INC (VOIDED)	LOST CHECK	\$	100.50
CENGAGE LEARNING INC (VOIDED)	LOST CHECK	\$	171.00
DIANA MAGNER	7/29/2026	\$	125.00
EMILY LINDNER	8/3/2026	\$	175.00
GRAND RAPIDS PAYROLL	8/7/2026	\$	22,066.20
GRAND RAPIDS PAYROLL	8/21/2026	\$	22,061.07
MARCO	587896127-L/AUG26	\$	165.65

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - SEPTEMBER 9, 2026**DEPARTMENT SUMMARY REPORT**

METROPOLITAN	AUG	\$	84.04
MICHELLE JOHNSON	6/3/2026	\$	100.45
MICHELLE JOHNSON	6/23/2026	\$	88.45
MINNESOTA ENERGY RESOURCES	0507783569-01/Jun26-L	\$	49.96
MN REVENUE	July, 2026	\$	84.00
MUTUAL OF OMAHA	September, 2026	\$	29.97
OPERATING ENGINEERS	September, 2026	\$	9,535.00
PAUL BUNYAN	4026700/AUG26 Service-L	\$	249.12
PAUL BUNYAN	6464100/Lib Line Chgs/Jan	\$	76.91
PAUL BUNYAN	6464100/Lib Line Chgs/Feb	\$	76.91
PAUL BUNYAN	6464100/Lib Line Chgs/Mar	\$	76.91
PAUL BUNYAN	6464100/Lib Line Chgs/Apr	\$	76.72
PAUL BUNYAN	6464100/Lib Line Chgs/May	\$	76.58
PAUL BUNYAN	6464100/Lib/Line Chgs/Jun	\$	76.58
PAUL BUNYAN	6464100/Lib Line Chgs/Jul	\$	77.15
PAUL BUNYAN	6464100/Lib Line Chgs/Aug	\$	77.15
PUBLIC UTILITIES COMMISSION	July, 2026	\$	3,850.07
VISA	MAY. 2026	\$	1,290.00
WASTE MANAGEMENT	JUNE, 2026	\$	145.86
WASTE MANAGEMENT	JULY, 2026	\$	145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 61,818.04

TOTAL ALL DEPARTMENTS: \$ 81,835.56

RESOLUTION NO. 2026-09
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation - \$3,096.51

Jeanne Candy - \$100.00 (unrestricted - in memory of Catherine Downing)

Patricia & Keith Okeson - \$100.00 (unrestricted – in memory of Mike McGinnis)

Nancy & Randy Zupan - \$100.00 (unrestricted – in memory of Catherine Downing)

Friends and family of Catherine Downing - \$730.00 (restricted to Children's Department)

Adopted this 9th day of September 2026

Sheena Richards, President

Jennifer Barr, Secretary



August 6, 2026

Dear Minnesota City Clerks,

Thank you for your commitment to ensuring your city's residents have access to public library services. The attached documentation provides your city's state-certified level of library support for 2027. Minnesota Statutes, sections [134.34](#) and [275.761](#) establish the amount at 90% of the state-certified level of support set in 2011.

Please be advised that should a city fall below its state-certified level of library support, Minnesota Statutes, section 134.34, subdivision 4 requires removal of the city from State Library Services' funding formulas. This would greatly reduce the breadth and depth of library services available to the city's residents.

Thank you again for your continued support of Minnesota's libraries. Together, we can ensure that all Minnesota residents benefit from quality library services.

Sincerely,

A handwritten signature in black ink that reads 'Emma De Vera'.

Emma De Vera
State Library Program Specialist



August 2026

CERTIFICATION OF MINIMUM LOCAL SUPPORT REQUIREMENT: 2027

This is to certify the 2027 minimum level of financial support to be provided for operating expenses for public library services and participation in the regional public library system programs pursuant to *Minnesota Statutes*, Chapter 134.34 for the city of:

Grand Rapids

The state-certified level of library support for 2027 is: **\$391,618**

This amount represents the equivalent of 90% of the official 2011 state-certified level of library support.



August 6, 2026

Dear Minnesota County Administrators,

Thank you for your commitment to ensuring your county's residents have access to public library services. The attached documentation provides your county's state-certified level of library support for 2027. Minnesota Statutes, sections [134.34](#) and [275.761](#) establish the amount at 90% of the state-certified level of support set in 2011.

Please be advised that should a county fall below its state-certified level of library support, Minnesota Statutes, section 134.34, subdivision 4 requires removal of the county from State Library Services' funding formulas. This would greatly reduce the breadth and depth of library services available to the county's residents.

Thank you again for your continued support of Minnesota's libraries. Together, we can ensure that all Minnesota residents benefit from quality library services.

Sincerely,

A handwritten signature in cursive script that reads 'Emma De Vera'.

Emma De Vera
State Library Program Specialist



August 2026

CERTIFICATION OF MINIMUM LOCAL SUPPORT REQUIREMENT: 2027

This is to certify the 2027 minimum level of financial support to be provided for operating expenses for public library services and participation in the regional public library system programs pursuant to *Minnesota Statutes*, Chapter 134.34 for:

Itasca County

The state-certified level of library support for 2027 is: **\$342,709**

This amount represents the equivalent of 90% of the official 2011 state-certified level of library support. The property in those portions of the county excluded for the purpose of determining the library levy and providing the minimum amount is as follows:

Bovey

Calumet

Coleraine

Grand Rapids

Keewatin

Marble

Monthly Report - Overview for Aug 2026

Locations on this report: Grand Rapids Area Library

Checkout

Description	Aug 2026	Jul 2026	%chg	Aug 2025	%chg	2026 YTD	2025 YTD	%chg
1st Time	8640	9218	-7	9585	-10	64868	77848	-17
Phone Renewal	166	146	13	217	-24	997	1684	-41
Renewal	161	139	15	152	5	953	1226	-23
Opac Renewal	647	661	-3	727	-12	5290	4932	7
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	9614	10164	-6	10681	-10	72108	85690	-16

Checkout Stock Rotation

Description	Aug 2026	Jul 2026	%chg	Aug 2025	%chg	2026 YTD	2025 YTD	%chg
1st Time	0	0	0	0	0	0	0	0
Phone Renewal	0	0	0	0	0	0	0	0
Renewal	0	0	0	0	0	0	0	0
Opac Renewal	0	0	0	0	0	0	0	0
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Checkin

Description	Aug 2026	Jul 2026	%chg	Aug 2025	%chg	2026 YTD	2025 YTD	%chg
Normal	8625	8495	1	8964	-4	59239	70190	-16
Late	1639	1868	-13	1967	-17	13113	14878	-12
Offline Normal	0	0	0	0	0	0	0	0
Offline Late	0	0	0	0	0	0	0	0
Total	10264	10363	-1	10931	-7	72352	85068	-15

Requests Placed

Description	Aug 2026	Jul 2026	%chg	Aug 2025	%chg	2026 YTD	2025 YTD	%chg
Placed	1500	1605	-7	1876	-21	12550	14655	-15
Total	1500	1605	-7	1876	-21	12550	14655	-15

Requests Resolved

Description	Aug 2026	Jul 2026	%chg	Aug 2025	%chg	2026 YTD	2025 YTD	%chg
Cancelled	114	88	29	86	32	795	854	-7
Filled	2425	2458	-2	2742	-12	19450	21815	-11
Expired	7	3	133	4	75	41	27	51
Total	2546	2549	-1	2832	-11	20286	22696	-11

Holds Resolved

Description	Aug 2026	Jul 2026	%chg	Aug 2025	%chg	2026 YTD	2025 YTD	%chg
Picked Up	1299	1522	-15	1701	-24	11610	13637	-15
Cancelled	4	3	33	5	-20	37	42	-12
Expired	128	127	0	138	-8	1028	946	8
Total	1431	1652	-14	1844	-23	12675	14625	-14

Overdues

Description	Aug 2026	Jul 2026	%chg	Aug 2025	%chg	2026 YTD	2025 YTD	%chg
1st Notice	601	705	-15	757	-21	4885	5074	-4
2nd Notice	0	8	-100	2	-100	36	37	-3
3rd Notice	2	1	100	0	100	5	7	-29
4th Notice	1	1	0	0	100	3	5	-40
5th Notice	0	0	0	0	0	0	1	-100
Final Notice	0	0	0	0	0	0	0	0
Notice # 7	0	0	0	0	0	0	0	0
Notice # 8	0	0	0	0	0	0	0	0
Notice # 0	222	142	56	227	-3	1368	1517	-10
Total	826	857	-4	986	-17	6297	6641	-6

Borrower Delta

Description	Aug 2026	Jul 2026	%chg	Aug 2025	%chg	2026 YTD	2025 YTD	%chg
New (Manual)	84	73	15	112	-25	450	728	-39
Deleted (Manual)	3	3	0	3	0	13	45	-72
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	87	76	14	115	-25	463	773	-41

Bib Delta

Description	Aug 2026	Jul 2026	%chg	Aug 2025	%chg	2026 YTD	2025 YTD	%chg
New (Manual)	88	172	-49	179	-51	1153	1275	-10
Deleted (Manual)	260	230	13	158	64	1760	2736	-36
New (Batch)	118	101	16	34	247	768	343	123
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	466	503	-8	371	25	3681	4354	-16

Auth Delta

Description	Aug 2026	Jul 2026	%chg	Aug 2025	%chg	2026 YTD	2025 YTD	%chg
New (Manual)	0	0	0	0	0	0	0	0
Deleted (Manual)	0	5	-100	24	-100	17	68	-75
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	0	5	-100	24	-100	17	68	-75

Item Delta

Description	Aug 2026	Jul 2026	%chg	Aug 2025	%chg	2026 YTD	2025 YTD	%chg
New (Manual)	291	406	-29	503	-43	3163	3991	-21
Deleted (Manual)	435	245	77	79	450	2486	4753	-48
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	726	651	11	582	24	5649	8744	-36

Acquisitions Activities

Description	Aug 2026	Jul 2026	%chg	Aug 2025	%chg	2026 YTD	2025 YTD	%chg
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Lines Ordered	0	0	0	0	0	0	0	0
Items Ordered	0	0	0	0	0	0	0	0
Lines Received	250	220	13	373	-33	1784	2124	-17
Items Rcvd by Ven	254	222	14	391	-36	1834	2205	-17
Claims	0	0	0	0	0	0	0	0
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Total	504	442	14	764	-35	3618	4329	-17

Grand Rapids Area Library
Reference Statistics
August 2026

	August	YTD 2026
Door Count	5,213	33,860
Reference Questions	317	1,871
Computer Help Over 5 Minutes	25	159
Tests Proctored	0	9
Public Computer Use: Sessions	343	1,428
Public Computer Use: Hours	254	1,088
Passports Accepted	73	502

August 2026

Item 7.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7/28: 248464				<u>Weekly totals</u>		1
2	3 248858 394 5	4 249252 394 7	5 249605 353 5	6 1,141	7	8 17
9	10 250033 428 9	11 250704 671 6	12 251272 @1:00 568 6	13 1,667	14	15 21
16	17 251454 182 6	18 251790 336 4	19 Aviation Day 252178 388 7	20 906	21	22 17
23	24 252555 377 1	25 252889 334 6	26 253314 425 5	27 1136	28	29 12
30	31 253677 363 6	Notes 8/31/26: 253,677 - 7/28/26: 248,464 *5,213✓				363 5,213✓ 73 passports

*5213 ÷ 13 open days = ~401 patrons per day

August 2026

Item 7.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 21 np ⊆ 1	4 24 np ⊆ 	5 26 np ⊆ 	6	7	8 Ref?: 71 np = 28 c = 6
9	10 26 <u>pass</u> ⊆ 	11 27 ⊆ 	12 25 ⊆ 	13	14	15 Ref?: 78 np = 0 c = 3
16	17 26 ⊆ 	18 25 ⊆ 	19 Aviation Day 18 ⊆ 	20	21	22 Ref?: 69 np = 0 c = 3
23	24 29 ⊆ 	25 28 ⊆ 	26 14 ⊆ 	27	28	29 Ref?: 71 np = 0 c = 11
30	31 28 ⊆ 	Notes				Ref?: 28 c = 2
Totals:						Ref?: 317 np = 28

August in Children's

It was the best of times...no, really, it kind of was! Generally, in Children's Libraries, August is a very quiet month. Folks are taking final summer vacations, spending days at the lake, and getting ready for school. This year, while I'm sure all that was happening, they also continued to come to the library. Last Monday, August 24, by 11:15 I counted 32 people just in the children's area! They were finding books, playing, and meeting friends. It was crazy...and lovely. Some highlights of the month:

- We are wrapping up Summer Reading 2026. (Whew!) While our numbers will obviously be lower, due to limited library access, I was impressed that 879 folks signed up and walked out the door with their book log. I don't keep an official tally of returns, because the return rate is completely dependent on adults bringing kids back to the library to turn in their card. And even those kids who don't complete their logs still participate by doing an activity or two. But, unofficially, it looks like we will have an over 35% return rate, which is outstanding, both industry-wide, and due to the fact that library access is so limited.
- We just received our invoice from Kona Ice, and they handed out 478 Kona Ice cups at Summer Celebration. Yahoo!! We use this number as our official participation number at Summer Celebration. It is true that some kids get more than one, but it is also true that many adults don't get any. So, it's a good guesstimate. While it is slightly lower than last year's number, we cut the event from three hours to two, and it was over 90 degrees in the shade, so I was thrilled with that number. All thanks go to the Library Foundation for underwriting this event, and to Nicole Johnson for coordinating all the volunteers. And to all my co-workers for all the help they so readily give in the days leading up to the event, and on the day of the event as well. And to all of you who show up, year after year, to lend a hand and create smiles for our readers. And...
- We had our final Lego Club and Summer Book Time this month. Summer Book Time attendance has been significantly higher than anticipated, for which I am grateful...and tired.
- Artastic kits this month were flying out of Children's!
- A new Story Walk went up in August.
- And now September...a month of planning, and rejuvenation!

Happy Reading!

GRAL Children's Library Monthly Statistics

August 2026

Artastic

Programs: 1

Facebook plays: 599

YouTube views: 11

Total views: 610

Kits handed out: 150

Programs:

08/03	Lego Club	14
08/03	Page Turners	5
08/04	Summer Book Time	38

Total Programs: 3 People: 57

Book Times: 1 People: 38

Library Programs: 2 People: 19

Reference Questions 2026: 355

Reference Questions 2025: 454

08

AUGUST

2026

355

SUN

MON

TUE

WED

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SAT

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GRAND RAPIDS AREA LIBRARY: 2026 Volunteer Report

Month	Regular Volunteers		RSVP Volunteers		Library Board		Library Friends		Library Foundation		Total	Total
	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours
January	40	161.75	4	43.75	9	29.00	10	60.00	10	14.00	44	205.50
February	29	129.25	4	71.25	8	28.00	7	61.00	1	6.00	33	200.50
March	26	183.25	4	99.50	7	27.00	7	90.00	1	3.00	30	282.75
April	32	169.25	4	71.00	8	28.00	6	67.50	7	10.50	36	240.25
May	32	155.00	5	85.50	8	28.00	9	68.00	1	2.50	37	240.50
June	34	204.00	5	101.25	7	27.00	10	105.50	1	4.00	39	305.25
July	57	278.25	9	114.50	7	39.00	21	149.00	3	8.00	66	392.75
August	35	176.00	5	72.00	7	17.00	12	78.25	1	5.00	40	248.00
September											0	0.00
October											0	0.00
November											0	0.00
December											0	0.00
Total		1456.75		658.75		223.00		679.25		53.00	*	2,115.50