



**POLICE COMMUNITY ADVISORY
BOARD MEETING AGENDA**
Thursday, November 20, 2025
4:00 PM

The Purpose of the Grand Rapids Police Community Advisory Board (The Board) shall be to establish and enhance communication between Grand Rapids residents, Police Department and City Council. Together, the Advisory Board and Police Department will identify and focus on public safety issues and collaborate with community leaders, community organizations and stakeholders in developing solutions to multi-faceted community concerns. The Board provides recommendations to the Chief of Police and City Council as to how issues should be addressed.

CALL TO ORDER: Pursuant to due notice and call thereof, the Police Community Advisory Board will hold a regular meeting on Thursday, November 20, 2025, at 4:00 PM in City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids.

ROLL CALL:

PUBLIC INPUT (if anyone wishes to address the Board): This is your opportunity to approach the Police Community Advisory Board and publicly comment and/or share a concern about your specific issue. We ask that you approach the podium and provide your name and address for the record. A timer will be set for 5 minutes of comment. We ask that members of the public not applaud, engage in conversation, or engage in other behavior through words or action that may disrupt the following proceedings of the board. This is not a dialog, debate, or back and forth with the board but if there is something that needs to be followed up on after the meeting, we and/or City staff will do so and report back to the Police Community Advisory Board if necessary.

APPROVE MINUTES

1. Consider approving minutes from the September 18th, 2025 regular meeting.

CORRESPONDENCE:

SETTING THE AGENDA:

BUSINESS:

2. Increased traffic on Airport Rd especially after 3:00 PM
 - (1a.). Urban SDK - discussion

3. Shop with a Hero set for December 7th, 2025, start time is 8:00 am at Walmart
4. Staffing Updates
5. Predatory Offender Registry

4a. Investigator Brian Mattson

6. 2026 Calendar of events

7. We currently have 2 opens for the Police Community Advisory Board and 1 additional opening after the first of the year.

8. Recognition of Services:

Board Member Wendy Uzelac has decided to step down from the Police Community Advisory Board when her term ends January of 2026. We would like to extend a well-deserved Thank you for your 6 plus years of service as the Board Chair and Board member your dedication does not go unnoticed. Thank you.

UPDATES:

ANNOUNCEMENTS:

SET AGENDA FOR NEXT MEETING:

ADJOURN:

ATTEST:

MEETINGS AND ATTENDANCE

The Board shall meet at minimum, four times each year as determined by the chair. A regular meeting may be cancelled by the chair or a majority of the Board. Every Board member shall be required to attend at least 75% of all meetings each calendar year. Board members who are unable to meet the attendance requirements may be removed by a majority vote of the Board. Prior to a vote considering the potential removal of a member, the member shall be afforded an opportunity to explain his or her reason for non-attendance.

BOARD MEMBERS AND TERM EXPIRATION:

Dan Butterfield - 12/31/2026

Wendy Uzelac - 12/31/2025

Stephen Connolly - 12/31/2026

Cassey Casteel - 12/31/2027

Tom Neustrom - 12/31/2025

Jessica Malmquist - 12/31/2027

Megan MacDonell - 12/31/2026



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

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CALL TO ORDER: Pursuant to due notice and call thereof, the Police Community Advisory Board will hold a regular meeting on Thursday, September 18, 2025 at 4:00 PM in City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids.

First Chair Connolly called the meeting to order at 4:00 PM.

ROLL CALL:

EnterTextHere

PRESENT

Board Member Dan Butterfield
 Board Chair Stephen Connolly
 Board Member Tom Neustrom
 Board Member Cassey Casteel
 Board Member Jessica Malmquist
 Board Member Megan MacDonell

ABSENT

Board Member Wendy Uzelac

PUBLIC INPUT (if anyone wishes to address the Board): This is your opportunity to approach the Police Community Advisory Board and publicly comment and/or share a concern about your specific issue. We ask that you approach the podium and provide your name and address for the record. A timer will be set for 5 minutes of comment. We ask that members of the public not applaud, engage in conversation, or engage in other behavior through words or action that may disrupt the following

proceedings of the board. This is not a dialog, debate, or back and forth with the board but if there is something that needs to be followed up on after the meeting, we and/or City staff will do so and report back to the Police Community Advisory Board if necessary.

NONE

Approve Minutes:

1. Consider approving minutes from the July 17th, 2025 regular meeting.

Motion made by Board Member Neustrom to accept Minutes of July 17th, 2025. Seconded by Board Member Malmquist

PRESENT

Board Member Dan Butterfield
 Board Chair Stephen Connolly
 Board Member Tom Neustrom
 Board Member Cassey Casteel
 Board Member Jessica Malmquist
 Board Member Megan MacDonell

ABSENT

Board Member Wendy Uzelac

Motion made by Board Member Neustrom, Seconded by Board Member Malmquist.

Voting Yea: Board Member Butterfield, Board Chair Connolly, Board Member Neustrom, Board Member Casteel, Board Member Malmquist, Board Member MacDonell

1. Consider approving minutes from the July 17th, 2025 regular meeting.

CORRESPONDENCE:

SETTING THE AGENDA:

BUSINESS:

2. 1. Overview of the Roberts Rules - Open Meeting Laws
2. Accept the resignation of Board Member Nikki Roberts who held the position of Vice Chair. Acknowledged her resignation
3. Vote for New Vice Chair: Board Member Butterfield was nominated and accepted as the New Vice Chair. Motion made by Board Member Connolly and seconded by Board member Casteel.

Motion made by Board Chair Connolly, Seconded by Board Member Casteel.

Voting Yea: Board Member Butterfield, Board Chair Connolly, Board Member Neustrom, Board Member Casteel, Board Member Malmquist, Board Member MacDonell

4. Recognize DWI All Stars: Officer Ashley Moran was recognized for 36 DWI's for 2024 and New Officer Evan Wimmer was also recognized for 44 DWI's in 2024 at his previous Department.

5. Kevin Ott - FBI Training - spoke to the Board members of the Training that he did at the FBI Academy.

UPDATES:

ANNOUNCEMENTS:

SET AGENDA FOR NEXT MEETING:

Next Meeting will be November 20th, 2025 at 4:00 PM

ADJOURN:

Motion made by Board Member Butterfield, Seconded by Board Member Neustrom.

Voting Yea: Board Member Butterfield, Board Chair Connolly, Board Member Neustrom, Board Member Casteel, Board Member Malmquist, Board Member MacDonell

Meeting adjourned: 4:45 PM

2026		January				
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	01 New Year's Day Holiday	02 City Hall Closed to Public	03
04	05	06 Arts & Culture	07 Civic Center Board	08 EDA	09 Payroll	10
11	12 Council Meeting	13 Fire Dept Busines Mtg	14 PUC Work Session Library Board	15 PCAB	16	17
18	19 Martin Luther King Day Holiday	20 Golf Board	21 PUC Regular Mtg. 4pm	22 EDA	23 Payroll	24
25	26 Council Meeting	27	28 Human Rights	29	30 Flex Benefits Deadline	31
01	02	Holiday Changes needed: 1st Thursday for Planning Commission				

2026

February

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
01	02	03 Arts & Culture	04	05 Planning Comm.	06 Payroll	07
08	09 Council Meeting Cable Comm.	10 Fire Dept. Bus. Mtg	11 Library Board PUC Work Session Mtg 8am	12 EDA	13	14
15	16 President's Day Holiday	17 Golf Board	18	19	20 Payroll	21
22	23 Council Meeting	24	25 Human Rights PUC Regular Mtg 4pm	26 EDA	27 Flex Benefits Deadline	28
01	02	03	04	05	06	07
08	09	Notes:				

2026

March

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
01	02	03 Arts & Culture	04	05 Planning Comm.	06 Payroll	07
08	09 Council Meeting	10 Fire Dept. Bus. Mtg	11 PUC Work Session Mtg. 8am Library Board	12 EDA	13	14
15	16	17 Golf Board	18	19 PCAB	20 Payroll	21
22	23 Council Meeting	24	25 Human Rights PUC Regular Mtg 4pm	26 EDA	27	28
29	30	31 Flex Benefits Deadline	01	02	03	04
05	06	Notes:				

2026

April

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	01 Civic Center Advisory Board	02 Planning Comm.	03 Payroll	04
05	06	07 Arts & Culture	08 PUC Work Session Mtg 8am Library	09 EDA	10	11
12	13 Council Meeting	14 Fire Reilief Assn. Fire Dept Bus. Mtg	15	16	17 Payroll	18
19	20	21 Golf Board	22 PUC Regular Mtg	23 EDA	24	25
26	27 Council Meeting	28	29 4pm Human Rights	30 Flex Benefits Deadline	01	02
03	04	Notes:				

2026		May				
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	01 Payroll	02
03	04	05 Arts & Culture	06	07 Planning Comm.	08	09
10	11 Council Meeting Cable Comm.	12 Fire Dept Bus. Mtg.	13 PUC Work Session Mtg 8am Library	14 EDA	15 Payroll	16
17	18	19 Golf Board	20	21 PCAB	22	23
24	25 Memorial Day Holiday	26 Council Meeting	27 Human Rights PUC Regular Mtg 4pm	28 EDA	29 Payroll Flex Benefits Deadline	30
31	01	Notes:				

2026		June				
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	01	02 Arts & Culture	03	04 Planning Comm.	05	06
07	08 Council Meeting	09 Fire Dept Bus. Mtg.	10 PUC Work Session Mtg 8am Library	11 EDA	12 Payroll	13
14	15	16 Golf Board	17	18	19 Juneteenth Holiday	20
21	22 Council Meeting	23	24 PUC Regular Mtg 4pm Human Rights	25 EDA	26 Payroll	27
28	29	30 Flex Benefits Deadline	01	02	03	04
05	06	Notes:				

2026		July				
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	01 Civic Center Advisory Board	02 Planning Comm.	03 Independence Day Holiday	04
05	06	07 Arts & Culture	08 Library Board PUC Work Session Mtg. 8am	09 EDA	10 Payroll	11
12	13 Council Meeting	14 Fire Reilief Assn. Fire Dept Bus. Mtg	15	16 PCAB	17	18
19	20	21 Golf Board	22 PUC Regular Mtg 4pm	23 EDA	24 Payroll	25
26	27 Council Meeting	28	29 Human Rights	30	31 Flex Benefits Deadline	01
02	03	Notes:				

2026		August				
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	01
02	03	04 Arts & Culture	05	06 Planning Comm.	07 Payroll	08
09	10 Council Meeting	11 Fire Dept Bus. Mtg.	12 Library Board PUC Work Session Mtg 8am	13 EDA	14	15
16	17	18 Golf Board	19	20	21 Payroll	22
23	24 Council Meeting	25	26 Human Rights PUC Regular Mtg 4pm	27 EDA	28	29
30	31 Flex Benefits Deadline	Notes:				

2026		September				
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	31	01 Arts & Culture	02	03 Planning Comm.	04 Payroll	05
06	07 Labor Day Holiday	08 Fire Dept Bus. Mtg.	09 Library Board PUC Work Session Mtg 8am	10 EDA	11	12
13	14 Council Meeting Cable Comm.	15 Golf Board	16	17 PCAB	18 Payroll	19
20	21	22	23 PUC Regular Mtg 4pm	24 EDA	25	26
27	28 Council Meeting	29	30 Human Rights Flex Benefits Deadline	01	02	03
04	05	Notes:				

2026		October				
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	01 Planning Comm.	02 Payroll	03
04	05	06 Arts & Culture	07 Civic Center Board	08 EDA	09	10
11	12 Council Meeting Indigenous People's Day	13 Fire Reilief Assn. Fire Dept Bus. Mtg	14 PUC Work Session Mtg 8am Library	15	16 Payroll	17
18	19	20 Golf Board	21	22 EDA	23	24
25	26 Council Meeting	27	28 Human Rights PUC Regular Mtg 4pm	29	30 Payroll Flex Benefits Deadline	31
01	02	Notes:				

2026

November

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
01	02	03 Arts & Culture	04	05 Planning Comm.	06	07
08	09 Council Meeting Cable Comm.	10 Fire Dept. Bus.	11 Veteran's Day Holiday	12 EDA	13 Payroll	14
15	16	17 Golf Board	18	19 PCAB	20	21
22	23 Council Meeting	24	25 Human Rights PUC Regular Mtg 4pm	26 Thanksgiving Day Holiday	27 Thanksgiving Day Holiday Payroll	28
29	30 Flex Benefits Deadline	01	02	03	04	05
06	07	Holiday Changes needed: 2nd Wednesday for Library Board and PUC Work Session Mtg 8am 4th Thursday for EDA				

2026

December

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	01 Arts & Culture	02	03 Planning Comm.	04	05
06	07 Council Meeting	08 Fire Dept Bus. Mtg.	09 PUC Work Session Mtg 8am Library	10 EDA	11 Payroll	12
13	14 Cable Commission	15 Golf Board	16	17	18	19
20	21 Council Meeting	22	23 PUC Regular Mtg 4pm	24 Christmas Eve Holiday City Hall Closed	25 Christmas Day Holiday Payroll	26
27	28	29	30	31 Flex Benefits Deadline	01	02
03	04	Notes:				