



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

ARTS & CULTURE COMMISSION
MEETING AGENDA
Tuesday, March 01, 2022
3:45 PM

CALL TO ORDER:

ROLL CALL:

PUBLIC INPUT: (if anyone wishes to address the Commission)

SETTING THE AGENDA:

CORRESPONDENCE:

1. Thank You Note

APPROVE MINUTES:

2. Approve minutes from January 4th, 2022

FINANCIALS:

3. Review Financial Report for January 31, 2022

BUSINESS:

4. Plaque Timeline
5. Adding Commissioners - Numbers in By-Laws
6. Art Plan & Goal Setting
7. KAXE Art Project Subcommittee Report

UPDATES:

8. Artist in Residence - David Dobbs
9. Mayor's Art Award
10. Duane Goodwin
11. Public Art Design Workshop - Stormwater Art Design Class

ANNOUNCEMENTS:

SET AGENDA FOR NEXT MEETING:

ADJOURN:

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ADJOURN:

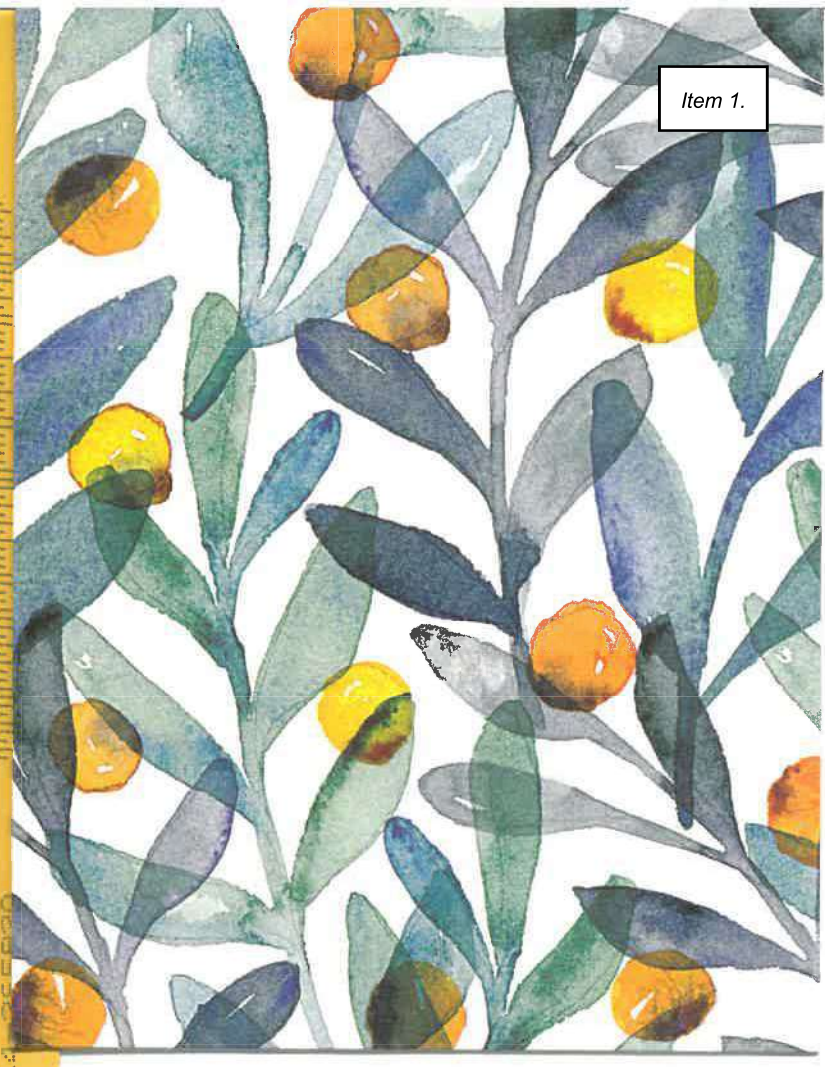


Item 1.

Katie Marshall
29125 Clearwater Rd.
Grand Rapids, MN 55744

PAUL MN 550
JAN 2022 PM 2 L

City of Grand Rapids
Arts + Culture Commission
420 Pokegama Ave N
Grand Rapids, MN 55744



Extra special thanks
for the amazingly
beautiful award by
Kristen Anderson.
Well chosen! We love it.

To the Arts + Culture
Commission -

Sam + I both want to
thank you for recognizing
us with the Mayor's Arts Award
for 2021. It was a great
surprise + honor! We are so
happy to be able to
contribute to such a vibrant
+ supportive local arts
community.

Sincere thanks,
Katie Marshall
Sam M. 3



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

ARTS & CULTURE COMMISSION
MEETING MINUTES
Tuesday, January 04, 2022
3:45 PM

CALL TO ORDER:

The meeting was called to order at 3:51pm.

ROLL CALL:

PRESENT:

- Commissioner Kari Hedlund
- Commissioner Ed Zabinski
- Commissioner Myrna Peterson
- Commissioner Gail Otteson
- Commissioner Ann-Marie Erickson

Also present representing the City was Will Richter - Library Director and John Bauer formerly of KAXE.

1. Appoint Commission Officials

The Appointment of Commission Officials was made for both the Commission Chair and Vice Chair.

Motion was made by Commissioner Zabinski to nominate Commissioner Kari Hedlund as the Commission Chair, second by Commissioner Erickson. All in favor, motion passed.

Motion was made by Commissioner Zabinski to nominate Commissioner Gail Otteson as the Vice Chair, second by Commissioner Erickson. All in favor, motion passed.

PUBLIC INPUT: (if anyone wishes to address the Commission) None.

SETTING THE AGENDA:

Motion made by Commissioner Zabinsky to approve the Agenda as printed, second by Commissioner Peterson. All in favor, motion passed.

CORRESPONDENCE: None.

APPROVE MINUTES:

Motion was made by Commissioner Hedlund to approve the Commission Minutes from 11-2-21, second by Commissioner Otteson. All in favor, motion passed.

2. Approve Minutes from Tuesday November 2, 2021

FINANCIALS:

3. Review Financial Report from November 2021

On a call of roll, all in favor of accepting the financials, motion passed.

BUSINESS:

4. Art Plan & Goal Setting

The new Storm Drain Design Class is in the process of being set up. It is actually more like a "Year 2" item and not a "Year 3" just yet.

The City operating budget was set by the City Council at the December 20th, 2021 City Council Meeting. There will not be much in the form of capital funding this year, but there will be approximately \$7,500 in operating money.

Discussion regarding the "Year 3" theme. Looking at neighborhood liaisons, recruit from a few of them, for example where should the sculpture go in different neighborhoods such as the NW, which has an identity. It was also discussed that the Commission could ask the elected officials who are connected to different areas of the community to assist. Also, there was a suggestion to possibly partner with the Human Rights Commission about addressing the themes in the neighborhood art. Because, it is how each quadrant sees themselves, in part to create social cohesion.

A subcommittee was formed for the neighborhood liaisons, with Commissioner Zabinski, to talk to Councilmember Connelly and Commissioner Erickson to talk to Leah Friesen, Chair of the Human Rights Commission. Commissioner Otteson volunteered to do some contacting and to set up some talking points.

5. Arts Liason: There is no update on this at this time.

6. Meeting Frequency:

Motion made by Commissioner Otteson to change the meeting frequency to every other month for the Arts and Culture Commission, second by Commissioner Peterson. All in favor, motion passed.

The Arts & Culture Commission will continue to be held at 3:45, the first Tuesday of the odd months (every other month) in the calendar year.

7. KAXE Art Project Description:

Guest John Bauer, addressed the Commission regarding the Riverfront Park area located between the Library up to and including the pedestrian bridge.

Mr. Bauer stated that the Mississippi Riverfront is in need of enhancement, cleaning up of brush etc in order to be more inviting. He was recently inspired by a park called Harmony Park (which can be seen at "freenotesharmonypark.com"). The enhancement would be over a few years and would also involve the city for cleanup and funding. There is some Legacy money through KAXE which would have a time frame for it's use and Library Director Will Richter said that the Library Board would also like to hear more about the enhancement project.

A subcommittee was formed of Commissioner Peterson, Library Director Will Richter and John Bauer.

UPDATES:

8. Artist in Residence - David Dobbs: At this time there is no update.

9. Mayor's Art Award

On December 20th, 2021, the Mayor's Art Award went to the City council. We now need to solicit nominations for the next award for 2022. There are many avenues to get the word out, Letter to the Editor, a paid advertisement in the Herald Review, local radio advertisements, the MacRostie, the City and Library websites, Facebook and possibly ICTV. These advertisements

should all be with the new verbiage with updated dates. The nominations should be in by March 1st, 2022, so the advertisements should go out as soon as possible.

Item 2.

Motion was made to move forward with the submission process and authorize the city staff to place advertisements for the Mayor's Art Award by Commissioner Peterson and second by Commissioner Erickson. All in favor, motion passed.

10. Duane Goodwin:

At this time there is no update. Except that the City Administrator, Tom Pagel, said that when he receives information he will update us on his health and the possible displaying of the artwork around town. MNDOT is still working on fixing the site's sidewalk (on 169) as it is still a dangerous walk to the artwork. This is part of the accessibility goal for the Riverfront and Commissioner Peterson said that the autonomous vehicles are planning to be out in September.

ANNOUNCEMENTS: None at this time.

SET AGENDA FOR NEXT MEETING:

BUSINESS:

3. Plaque Timeline
4. Adding Commissioners - Numbers in By-Laws
5. Art Plan & Goal Setting
6. KAXE Art Project Subcommittee Report

UPDATES:

7. Artist in Residence - David Dobbs
8. Mayor's Art Award
9. Duane Goodwin
10. Autonomous Vehicles
11. Public Art Design Workshop - Stormwater Art Design Class

ADJOURN:

Motion to adjourn at 5:04pm by Commissioner Zabinski, second by Commissioner Peterson. All in favor, motion passed.

Respectfully submitted by CLyman

**CITY OF GRAND RAPIDS
ARTS & CULTURE COMMISSION**

**SCHEDULE OF CHANGES IN REVENUE AND EXPENDITURES
FOR THE PERIOD ENDING JANUARY 31, 2022**

With Comparative Totals for the Period Ending December 31, 2021

	<u>Actual 1/31/2022</u>	<u>Actual 12/31/2021</u>
Arts & Culture Budgeted Expenditures	\$ 7,500	\$ 7,500
Supplies	-	149
Seminar/Meetings/School	-	-
Mayor's Art Award	222	867
Vessel Concept Bike Rack	-	7,486
Storm Drain Design Class	-	1,200
Art Mapping Project	-	-
Public Art Nameplates	-	3,789
Operating Transfer to Capital Proj 418	-	-
	<hr/>	<hr/>
Balance Available	<u>7,278</u>	<u>(5,992)</u>

**BYLAWS
Of
GRAND RAPIDS ARTS AND CULTURE COMMISSION**

**ARTICLE I
PURPOSE**

The purpose of the commission shall be to assist Grand Rapids to become a community in which arts and cultural activities:

- A. are recognized as vital components of community life that are worthy of investment and support from the public, private and non-profit sectors;
- B. are valued and promoted for their economic benefits and development potential, especially in the downtown;
- C. represent an integral part of Grand Rapids' educational mission for young people;
- D. cooperate with other community organizations to enhance Grand Rapids' cultural identity and quality of life in the community, the surrounding region, and beyond.

**ARTICLE II
OFFICE AND BOUNDARIES**

The principal office shall be at the City Hall of the City of Grand Rapids, County of Itasca, State of Minnesota. The area where operations are to be conducted consists of the corporate municipal boundaries of the City of Grand Rapids.

**ARTICLE III
BOARD OF COMMISSIONERS**

- A. The commission shall consist of nine volunteer commissioners, who shall serve without financial compensation.
- B. Commissioners shall be appointed by the mayor, with the approval of the city council. Commissioners may be removed at the direction of the mayor and council.
- C. Commissioners shall represent the following sectors of the community, if possible:
 - Arts and cultural organizations
 - Itasca Community College
 - Local schools
 - Business community
 - Independent artists
 - Community at large
- D. Commissioners shall initially serve staggered terms to ensure institutional memory. There shall be three initial one year terms, three initial two year terms and three initial three year terms. After the initial appointment of original members, all appointments shall thereafter be for three-year terms. Terms shall begin on January 1 and end on December 31, provided that a commissioner shall continue to serve until a successor is appointed. An appointment to fill a mid-term vacancy shall be made by the mayor for the duration of the term.

- E. Commissioners who serve two successive terms, not including a partial term due to appointment to fill a vacancy, shall be ineligible for reappointment for one year following.
- F. Each commissioner present shall be entitled to one vote in the actions and decisions of the commission. A quorum is necessary in all voting by the commission. A majority of commissioners shall constitute a quorum at meetings of the commission. Any action taken or decision made must be by a majority vote of the commission present.

ARTICLE IV OFFICERS AND DUTIES

- A. At the first meeting after January 1, commissioners of the commission shall select, by majority vote, a chair, vice chair, and secretary to serve until December 31 or until their successors are chosen.
- B. The chair shall:
 - set the agenda and preside at meetings of the commission;
 - approve agenda additions;
 - call additional meetings as needed;
 - assign duties to commissioners;
 - arrange meetings with other commissions, boards and organizations from the public, private and non-profit sectors as needed;
 - communicate with the city council and staff;
 - provide overall leadership to the commission in carrying out its responsibilities.
- C. In the absence of, or at the request of the chair, the duties of the chair shall be performed by the vice chair, and in the absence of both the chair and vice chair, by the secretary.
- D. Copies of the minutes of all meetings shall be filed with the city clerk.

ARTICLE V RESPONSIBILITIES

The Commission is advisory to the City Council and its responsibilities include the following:

- A. develop, periodically update and recommend to the City Council a mission, public agenda and strategic plan for arts and culture in Grand Rapids
- B. complete the comprehensive plan sections regarding civic arts and cultural goals, including recommendations for plan revisions
- C. seek individual, corporate, foundation and city funding for arts and cultural activities
- D. facilitate collaboration and joint planning among public and private agencies involved with economic development, tourism and arts education
- E. provide support in the planning, acquisition and /or development of and facilities by the city in support of arts and cultural activities and organizations, including affordable studio space and housing for artists
- F. upon request, help develop design standards for city facilities, public areas and private development
- G. foster inclusive and cross-cultural activities to help build community.

ARTICLE VI
MEETINGS AND ATTENDANCE

The commission shall meet the first Tuesday of each month and as otherwise determined by the chair. A regular meeting may be cancelled by the chair or a majority of the commission. Every commissioner shall be required to attend at least 75% of all meetings each calendar year. Commissioners who are unable to meet the attendance requirements may be removed by a majority vote of the Board. Prior to a vote considering the potential removal of a member, the member shall be afforded an opportunity to explain his, or her, reasons for non-attendance.

ARTICLE VII
AMENDMENT OF BYLAWS

Alterations, amendments or repeal of the bylaws may be made by a two-thirds vote of the Commissioners entitled to vote at any meeting, if the notice of such meeting contains a statement of the proposed alteration, amendment or repeal. Notice of any alteration, amendment or repeal of the bylaws shall be given in writing to each commissioner at least (10) days prior to the meeting at which said proposed alteration, amendment or repeal shall be considered.

ARTICLE VIII
NOTICES

At least ten working days before each meeting, the secretary shall ensure that each Commissioner is notified of the time, place and purpose of the meeting by written notice. Special meetings may be set without prior written notices when all Commissioners are present at the meeting or consent in writing or by phone to the secretary. Written notice of all meetings of the Board of Commissioners shall be provided to the City’s official newspaper (and other media as requested) per Minnesota Open Meeting Law requirements.

ARTICLE IX
STAFF SUPPORT

A city staff member shall act as liaison to the commission, provide staff support, and help get recommendations for or from the commission on the agenda for consideration by the city council.

ARTICLE X
AUTHORIZATION

The foregoing Bylaws comprising four (4) pages constitute the Bylaws of the Grand Rapids Arts and Culture Commission, as duly amended at the regular meeting of the Board, duly held on January 6, 2015.

IN TESTIMONY WHEREOF, we the undersigned directors have recommended acceptance of the above by-laws to be the By-Laws of the Grand Rapids Arts and Culture Commission. They will become effective once ratified by majority vote of the Grand Rapids City Council.

Recommended for adoption by the Grand Rapids Arts and Culture Commission on the 6th day of January, 2015 on the following roll call vote:

Motioned by: Commissioner Driscoll

Seconded by: Commissioner Marty

Ayes: Commissioner Bendix, Commissioner Connelly, Commissioner Smith, Commissioner Merrild

Nays:

ATTEST: Katherine T. Dodge
Grand Rapids Arts and Culture Commission Board Chair

ATTEST: Chad P. Jansen
Grand Rapids Arts and Culture Commission Board Chair Secretary

CITY OF GRAND RAPIDS:

RATIFIED BY: Dale Adams
Hon. Dale Adams, Mayor

Attest: Thomas Pagel
Thomas Pagel
City Administrator

Date: 4/5/15