



## **POKEGAMA GOLF COURSE BOARD MEETING AGENDA**

**Tuesday, September 16, 2025  
7:30 AM**

**CALL TO ORDER:** Pursuant to due notice and call thereof, a Regular Meeting of the Pokegama Golf Course Board will be held on Tuesday, September 16, 2025 at 7:30 AM at Grand Rapids City Hall, Conference Room 2A, 420 N. Pokegama Avenue, Grand Rapids, Minnesota.

**ROLL CALL:**

**PUBLIC INPUT:**

**SETTING THE AGENDA:** (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Board members present.)

**APPROVE MINUTES:**

1. Approve minutes for Tuesday, August 19, 2025 Golf Board meeting.

**CLAIMS AND FINANCIAL STATEMENTS:**

2. Consider approving the verified claims in the amount of \$ 218,609.63.

**VISITORS:**

3. John Bauer has been working to solidify a plan for bunker renovation and will be sharing details.

**REPORTS:**

**BUSINESS:**

4. Consider recommending 2026 rate schedule

**CORRESPONDENCE AND OPEN DISCUSSION:**

**ADJOURN:**



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IT'S IN MINNESOTA'S NATURE

## **POKEGAMA GOLF COURSE BOARD MEETING MINUTES**

**Tuesday, August 19, 2025  
7:30 AM**

Chair McDonald called the meeting to order at 7:30 AM.

**PRESENT:** Chair Rick McDonald, Board Member John Ryan, Board Member Tom Lagergren, Board Member Deb Godfrey. **ABSENT:** Board Member Gabrielle Jerulle.

**STAFF:** Tom Beaudry, Kimberly Gibeau, Natalee Bushman, Steve Ross, Cody Alleman

### **PUBLIC INPUT:**

There was no one from the public present.

**SETTING THE AGENDA:** (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Board members present.)

Motion made by Board Member Ryan, Second by Board Member Lagergren to approve the agenda as presented. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Godfrey

### **APPROVE MINUTES:**

1. Approve board minutes for July 15, 2025.

Motion made by Board Member Godfrey, Second by Board Member Lagergren to approve the minutes for July 15, 2025 as presented. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Godfrey

### **CLAIMS AND FINANCIAL STATEMENTS:**

2. Approve the verified claims in the amount of \$47,823.30.

Motion made by Board Member Lagergren, Second by Board Member Godfrey to approve the verified claims as presented. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Godfrey

### **REPORTS:**

#### **Maintenance Report:**

The report opened with an update on staffing, noting that six student employees left the previous week and two more are expected to leave by the end of the current week. Despite this, operations remain

steady. Bunkers were recently prepped and held up well despite concerns about possible heavy rain during the Grand Slam amateur event. Turf maintenance updates included a second fungicide application on the fairways, along with granular fertilizer to aid recovery after stress during hot, humid days in early July. These treatments are expected to carry the course into mid-to-late September. The greens are generally in good condition aside from heavy ball mark damage, and the divot crew has been very effective in reducing wear on the fairways.

Maintenance will begin tee aerification after Labor Day, with fairways to follow the men's championship on September 14th. The plan is to close nine holes at a time to complete the work efficiently, similar to the October process for greens. Green aerification was discussed for early October, depending on weather and the ability to dry sand.

Regarding equipment, reported progress with Toro despite delays related to software compliance and leasing paperwork, which should be finalized by November 1st. Preferring to keep all equipment under one lease agreement to avoid multiple bills, even though some items could be delivered earlier. Still on target for spring delivery.

#### Manager's Report:

Discussion related to 2026 budgeting, with a reminder that a proposal needs to be submitted to City Council in November. While no major adjustments to rates are anticipated, a slight increase in daily play fees is being considered—\$76 during the week and \$78 on weekends, with senior rates increasing to \$52 per person. These rates include cart fees. The goal is to cover an estimated 3% increase in expenditures while maintaining balance with course demand. The Board was asked to review the rate sheet and provide any feedback or alternative suggestions.

There being no further business, the following motion was made.

Motion made by Board Member Lagergren, Second by Board Member Ryan to adjourn the meeting at 7:50 AM. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Godfrey

Respectfully submitted,

  
Kimberly Gibeau, City Clerk

**POKEGAMA GOLF COURSE BILL LIST - SEPTEMBER 16, 2025**  
**DEPARTMENT SUMMARY REPORT**

Item 2.

**GOLF COURSE**

AMERICAN EAGLE SECURITY SYSTEM	576.48
Burggraf's Ace Hardware	127.11
City of Grand Rapids	56,190.01
CLUB PROPHET SYSTEMS	993.70
DAVIS OIL INC	2,928.52
Grand View Golf Cart Rental	800.00
L&M SUPPLY	331.18
MARTIN'S SNOWPLOW & EQUIP	224.37
MINNESOTA TORO	943.16
Northern Lakes Window Cleaning	171.00
NORTHERN MN WATER COND DBA	208.04
NORTHLAND PORTABLES	138.94
POKEGAMA GRILL	4,460.00
R & R PRODUCTS INC	246.08
Roger's Two Way Radio	6,605.95
Ross Golf Course	5,215.50
STOKES PRINTING & OFFICE SUPPLY INC.	218.98
VESTIS GROUP, INC	249.95

**TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 80,628.97**

**CHECKS ISSUED-PRIOR APPROVAL**  
**PRIOR APPROVAL**

V00878 AT&T MOBILITY	Bill #25652774	44.89
V00908 CANON FINANCIAL SERVICES, INC	Bill #41615651-G	45.48
City of Cohasset	June	93.81
City of Cohasset	July	87.85
City of Cohasset	August	80.91
V03429 OPERATING ENGINEERS LOCAL #49	August	3,544.00
V03429 OPERATING ENGINEERS LOCAL #49	September	3,544.00
V03429 OPERATING ENGINEERS LOCAL #49	October	3,544.00
V03967 LOFFLER COMPANIES INC	Bill #5094281	241.49
V04382 PUBLIC UTILITIES COMMISSION	July	3,458.96
CITY OF GRAND RAPIIDS PAYROLL	7/11/2025	30,302.67
CITY OF GRAND RAPIIDS PAYROLL	7/25/2025	31,599.64
CITY OF GRAND RAPIIDS PAYROLL	8/8/2025	29,128.78
CITY OF GRAND RAPIIDS PAYROLL	8/22/2028	30,467.82
Marco	July	29.86
Paul Bunyan	July	173.67

**POKEGAMA GOLF COURSE BILL LIST - SEPTEMBER 16, 2025**

Item 2.

**DEPARTMENT SUMMARY REPORT**

Paul Bunyan	August	141.20
Paul Bunyan	September	173.67
Metropolitan	August	70.37
Metropolitan	September	70.37
Waste Management	July	487.05
Waste Management	August	650.17

**TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: 137,980.66**

**TOTAL: \$ 218,609.63**



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## REQUEST FOR BOARD ACTION

**AGENDA DATE:** 9/16/2025

**AGENDA ITEM:** Consider recommending 2026 rate schedule

**PREPARED BY:** Tom Beaudry

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**BACKGROUND:**

Revenues drive the budget and is the first step in the process. I would like to have the budget done and ready to present to the City Council by November 24<sup>th</sup>.

**REQUESTED BOARD ACTION:**

Make a motion to recommend the attached fee schedule for 2026.

Daily Rates	2023	2024 Golf Board Approved	2024 % Increase	Approved 2025	2025 % Increase	2026 Proposed	2026 % increase
<b>Daily Green Fee Walking</b>							
18 holes	\$46.76	\$ 48.00	3%	\$49.00	2%	\$50.00	2%
9 holes	\$28.00	\$ 28.00	0%	\$29.00	4%	\$30.00	3%
18 holes weekend Fri-Sunday and holidays				\$50.00		\$52.00	4%
9 holes weekend Fri-Sun and holidays 12pm or later only				\$30.00		\$32.00	7%
<b>Daily Green Fee Juniors Ages 10-17</b>							
18 holes	\$21.68	\$ 21.68	0%	\$23.00	6%	\$23.00	0%
9 holes	\$13.01	\$ 13.01	0%	\$14.00	8%	\$14.00	0%
<b>Electric Cart Fees</b>							
18 holes per rider	\$24.00	\$ 26.00	8%	\$26.00	0%	\$26.00	0%
9 holes per rider	\$12.00	\$ 14.00	17%	\$14.00	0%	\$14.00	0%
<b>League Green Fees</b>							
9 holes walking	\$19.51	\$ 19.51	0%	\$20.00	3%	\$20.00	0%
18 holes walking	\$28.76	\$ 30.00	4%	\$31.00	3%	\$31.00	0%
<b>Senior Fee Wednesdays &amp; Monday's Only Ages 55</b>							
18 holes w/cart	\$46.60	\$ 48.77	5%	\$50.00	3%	\$52.00	4%
9 holes w/cart	\$28.18	\$ 30.35	8%	\$32.00	5%	\$33.00	3%

<b>Twilight Rates/Times</b>							
Twilight 6 PM Daily walking	<b>\$18.00</b>	<b>\$ 18.00</b>	<b>0%</b>	<b>\$20.00</b>	<b>11%</b>	<b>\$20.00</b>	<b>0%</b>
Twilight 6 PM Daily riding						\$34.00	
	<b>2023</b>	<b>2024 Golf Board Approved</b>	<b>2024 % Increase</b>	<b>proposed rates for 2025</b>	<b>2025 % Increase</b>		
<b>Driving Range</b>							
Small Bucket	<b>\$5.00</b>	<b>\$ 5.00</b>	<b>0%</b>	<b>\$5.00</b>	<b>0%</b>	<b>\$5.00</b>	<b>0%</b>
Medium Bucket	<b>\$8.00</b>	<b>\$ 8.00</b>	<b>0%</b>	<b>\$8.00</b>	<b>0%</b>	<b>\$8.00</b>	<b>0%</b>
Large Bucket	<b>\$10.00</b>	<b>\$ 10.00</b>	<b>0%</b>	<b>\$10.00</b>	<b>0%</b>	<b>\$10.00</b>	<b>0%</b>
<b>Range punch cards</b>							
13 for 10 small				<b>\$ 50.00</b>		<b>\$50.00</b>	<b>0%</b>
26 for 20 small				<b>\$ 100.00</b>		<b>\$100.00</b>	<b>0%</b>
13 for 10 medium				<b>\$ 80.00</b>		<b>\$80.00</b>	<b>0%</b>
26 for 20 medium				<b>\$ 160.00</b>		<b>\$160.00</b>	<b>0%</b>
13 for 10 small				<b>\$ 100.00</b>		<b>\$100.00</b>	<b>0%</b>
26 for 20 large				<b>\$ 200.00</b>		<b>\$200.00</b>	<b>0%</b>
<b>Multi Play 10 round packages</b>							
9 hole walking	<b>\$234.00</b>	<b>\$ 234.00</b>	<b>0%</b>	<b>\$261.00</b>	<b>12%</b>	<b>\$270.00</b>	<b>3%</b>
9 hole with cart	<b>\$342.00</b>	<b>\$ 351.00</b>	<b>3%</b>	<b>\$387.00</b>	<b>10%</b>	<b>\$400.00</b>	<b>3%</b>
<b>18 hole walking</b>	<b>\$387.00</b>	<b>\$ 405.00</b>	<b>5%</b>	<b>\$441.00</b>	<b>9%</b>	<b>\$460.00</b>	<b>4%</b>
18 hole with cart	<b>\$603.00</b>	<b>\$ 639.00</b>	<b>6%</b>	<b>\$693.00</b>	<b>8%</b>	<b>\$720.00</b>	<b>4%</b>



<b>Daily Rates</b>	<b>2023</b>	<b>2024 Golf Board Approved</b>	<b>2024 % Increase</b>	<b>proposed rates for 2025</b>	<b>2025 % Increase</b>		
<b>Season Pass Rates</b>							
	<b>2023</b>	<b>Golf Board Approved</b>					
<b>Golf Passes</b>							
Family Pass same household + dependents ages 22 and under	\$1,299.42	\$ 1,351.40	4%	\$1,392.00	3%	1420	2%
Single Adult Ages 24+	\$855.08	\$ 889.20	4%	\$980.00	10%	1000	2%
Single + 1 Junior 17 & under same household	\$974.28	\$ 1,013.25	4%	\$1,150.00	13%	1180	3%
Young Adult Pass Ages 18-23	\$421.58	\$ 438.44	4%	\$460.00	5%	470	2%
Ages 10-17 Juniors are may make tee times up to 48 in	\$193.99	\$ 201.75	4%	\$215.00	7%	215	0%
Junior Pass Range Pass	\$63.94	\$ 150.00	135%	\$150.00	0%	150	0%
Receprical Eagle(Piggy Back)	\$480.00	\$ 480.00	0%	\$480.00	0%	o longer offer?	
<b>Cart Use Pass</b>							
Two-Seats Couple/Same Household	\$1,071.84	\$ 1,114.71	4%	\$1,140.00	2%	1180	4%
One Seat	\$663.26	\$ 689.79	4%	\$704.00	2%	730	4%
Personal Cart Trail Fee	\$356.55	\$ 370.81	4%	\$382.00	3%	400	5%