



GRAND RAPIDS AREA LIBRARY BOARD MEETING AGENDA

Wednesday, March 11, 2026

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, March 11, 2026 at 5:00 PM in City Hall Council Chambers, 420 N. Pokegama Avenue, Grand Rapids, Minnesota

CALL OF ROLL:

APPROVAL OF AGENDA:

PUBLIC COMMENT (if anyone wishes to address the Board):

APPROVAL OF MINUTES:

1. Consider a motion to approve 2-11-2026 Library Board Meeting Minutes

COMMUNICATIONS:

2. Note of thanks from patron.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

3. Consider a motion to authorize payment of the Library Bill List.

CONSENT AGENDA (Roll Call Vote Required):

4. Consider a resolution accepting donations.

REGULAR AGENDA:

5. Consider submittal of Minnesota Public Library Annual Report and authorize the Board Chair and Library Director to sign the Approval Form.
6. Review 2026 Arrowhead Library System budget.
7. Catholic Community Foundation Grant.
8. Consider authorizing Library Director to purchase EnvisionWare print and reservation service.
9. Review Herald-Review article.
10. Review City 2026 Legislative Priorities.

UPDATES:

11. Friends and Foundation.

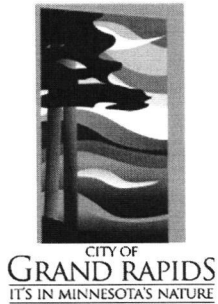
STAFF REPORTS:

- [12.](#) Review February Library stats and reports.

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR APRIL 8, 2026 AT 5:00 PM.

ATTEST: Amy Dettmer, Director of Library Services



GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, February 11, 2026

5:00 PM

CALL TO ORDER:

Meeting called to order by President Martin at 5:00PM

CALL OF ROLL:

Present: Barr, Dobbs, King, Litchke, Martin, Richards, Teigland, Squadroni

Absent: Casteel

Staff: Amy Dettmer

APPROVAL OF AGENDA:

Motion to approve agenda

Mover: Richards

Second: Teigland

PUBLIC COMMENT (if anyone wishes to address the Board):

None.

APPROVAL OF MINUTES:

1. Consider approval of Library Board Meeting minutes from 1-14-2026.

Motion to approve 1-14-2025 Minutes

Mover: Dobbs

Second: Litchke

COMMUNICATIONS:

None.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Consider approval of Library Bill List.

Motion to approve payment of Bill List.

Mover: Barr

Seconded: Richards

Result: Passed 8-0 via roll call.

CONSENT AGENDA (Roll Call Vote Required):

3. Consider adopting a resolution accepting donations.

Motion to approve adopting a resolution accepting donations.

Mover: Dobbs

Seconded: Squadroni

Results: Passed 8-0 via roll call.

REGULAR AGENDA:

4. Review ALS Automation Costs.

Informational – No action taken.

5. Consider Library Director applying for a Catholic Community Foundation grant.

Richards moved to allow Dettmer to apply for the grant. Dobbs seconded. The rest of the Board agreed Dettmer should apply for the grant.

6. Review 2026 Materials Budget.

Dettmer presented the 2026 materials budget. While down significantly from 2025, the Library Foundation will fill the gaps.

7. Library Public Services Clerk I

Dettmer reported interviews occurred and a candidate has been selected. The appointment will now go to City Council on Monday, February 23.

8. Review article about St. Louis County Schools.

Informational – No action taken.

UPDATES:

9. Friends and Foundation.

Friends update by Teigland- Friends will have a book sale on Monday March 23 at the Library.

Foundation update by Barr – Next meeting in April.

STAFF REPORTS:

10. Review Library reports and statistics.

Dettmer reported 3,326 people came through the doors in January. It has been very busy the days the library is open.

Dettmer reported she and the City IT Director made a field trip to Ely Public Library to see their coin operated printing system.

The library received 60 Legacy take and make bracelet kits during the month of January and all the kits are gone.

Dettmer reported the display in the library is Love Your Library Month. There is a board where people can post a Post-It note with what they love about the Library.

ADJOURNMENT:

President Martin adjourned the meeting at 5:37 PM

NEXT REGULAR MEETING IS SCHEDULED FOR MARCH 11, 2026, AT 5:00 PM.

ATTEST: Amy Dettmer, Director of Library Services

RESOLUTION NO. 2026-02
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

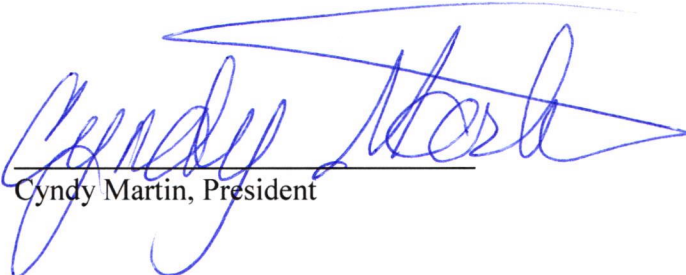
WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation - \$2,593.67

J. Gardner - \$1,000

Adopted this 11th day of February 2026



Cyndy Martin, President

Jennifer Barr, Secretary

**GRAND RAPIDS PUBLIC LIBRARY BILL LIST - FEBRUARY 11, 2026
DETAILED REPORT**

PUBLIC LIBRARY

ARROWHEAD LIBRARY SYSTEM	00015372-L	\$	32.00
BLACKSTONE PUBLISHING	2222271-L	\$	47.00
BLACKSTONE PUBLISHING	2223800-L	\$	94.00
BLACKSTONE PUBLISHING	2223189-L	\$	94.00
BURGGRAF'S ACE HARDWARE	412345-L	\$	184.84
CENGAGE LEARNING INC	999102146208-L	\$	116.24
CENGAGE LEARNING INC	999101866464-L	\$	49.01
DULUTH NEWS TRIBUNE	178103720/2026	\$	380.89
GOVCONNECTION INC	77246276-L	\$	187.13
INGRAM LIBRARY SERVICES LLC	93930345-L	\$	622.03
INGRAM LIBRARY SERVICES LLC	93766757-L	\$	156.55
INGRAM LIBRARY SERVICES LLC	93766758-L	\$	12.03
INGRAM LIBRARY SERVICES LLC	93990735-L	\$	25.23
INGRAM LIBRARY SERVICES LLC	93898885-L	\$	42.04
INGRAM LIBRARY SERVICES LLC	93898886-L	\$	19.03
INGRAM LIBRARY SERVICES LLC	93693823-L	\$	27.47
INGRAM LIBRARY SERVICES LLC	93711207-L	\$	25.80
INGRAM LIBRARY SERVICES LLC	94105525-L	\$	127.75
INGRAM LIBRARY SERVICES LLC	94091239-L	\$	25.80
INGRAM LIBRARY SERVICES LLC	93354467-L	\$	25.80
INGRAM LIBRARY SERVICES LLC	93354468-L	\$	48.99
INGRAM LIBRARY SERVICES LLC	93450637-L	\$	23.12
INGRAM LIBRARY SERVICES LLC	93450636-L	\$	20.60
INGRAM LIBRARY SERVICES LLC	93494455-L	\$	23.16
INGRAM LIBRARY SERVICES LLC	93494456-L	\$	18.11
INGRAM LIBRARY SERVICES LLC	93494457-L	\$	35.76
INGRAM LIBRARY SERVICES LLC	93494458-L	\$	15.65
INGRAM LIBRARY SERVICES LLC	93494459-L	\$	17.83
INGRAM LIBRARY SERVICES LLC	93494460-L	\$	28.79
INGRAM LIBRARY SERVICES LLC	93528023-L	\$	651.84
INGRAM LIBRARY SERVICES LLC	93837219-L	\$	26.92
INGRAM LIBRARY SERVICES LLC	94022426-L	\$	25.80
INGRAM LIBRARY SERVICES LLC	93575149-L	\$	79.71
INNOVATIVE OFFICE SOLUTIONS LL	IN5041981-L	\$	487.85
MIDWEST TAPE LLC	508371014-L	\$	109.02
MIDWEST TAPE LLC	508344700-L	\$	106.46
MIDWEST TAPE LLC	508217520-L	\$	35.98
MIDWEST TAPE LLC	508308635-L	\$	24.74
MIDWEST TAPE LLC	508244196-L	\$	83.92
PERSONNEL DYNAMICS	55285-L	\$	102.12
PHAROS SYSTEMS INT'L INC	I2026113-L	\$	1,726.01

Item 1.

Item 2.

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - FEBRUARY 11, 2026

DETAILED REPORT

PLAYAWAY PRODUCTS LLC	521377-L	\$	331.45
SANDSTROM'S INC	572317-L	\$	233.18
SANDSTROM'S INC	S572799-L	\$	33.06
UNIQUE MANAGEMENT SERVICES INC	6146122-L	\$	221.35
VESTIS GROUP, INC	2630508995-L	\$	76.23
VESTIS GROUP, INC	2630513728-L	\$	76.23

TOTAL ALL INVOICES: \$ 6,958.52

**GRAND RAPIDS PUBLIC LIBRARY BILL LIST -FEBRUARY 11, 2026
DEPARTMENT SUMMARY REPORT**

PUBLIC LIBRARY

ARROWHEAD LIBRARY SYSTEM	\$	32.00
BLACKSTONE PUBLISHING	\$	235.00
BURGGRAF'S ACE HARDWARE	\$	184.84
CENGAGE LEARNING INC	\$	165.25
DULUTH NEWS TRIBUNE	\$	380.89
GOVCONNECTION INC	\$	187.13
INGRAM LIBRARY SERVICES LLC	\$	2,125.81
INNOVATIVE OFFICE SOLUTIONS LL	\$	487.85
MIDWEST TAPE LLC	\$	360.12
PERSONNEL DYNAMICS	\$	102.12
PHAROS SYSTEMS INT'L INC	\$	1,726.01
PLAYAWAY PRODUCTS LLC	\$	331.45
SANDSTROM'S INC	\$	266.24
UNIQUE MANAGEMENT SERVICES INC	\$	221.35
VESTIS GROUP, INC	\$	152.46

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 6,958.52

CHECKS ISSUED-PRIOR APPROVAL

AMAZON	1CHR-HCP7-M3GL-L	\$	25.67
AMAZON	1KMJ-G17H-KVHN-L	\$	123.49
AT&T	2026/January	\$	55.24
DIANA MAGNER	012826-L	\$	125.00
EMILY LINDER	120825-L	\$	175.00
EMILY LINDER	011226-L	\$	175.00
GRAND RAPIDS PAYROLL	LIB - 01/09/26	\$	22,206.84
GRAND RAPIDS PAYROLL	LIB - 01/23/26	\$	20,660.07
MARCO	57255688-L	\$	165.65
MN ENERGY	0507783569-01/DEC25-L	\$	1,525.01
MN REVENUE	2025/November	\$	39.00
MN REVENUE	2025/December	\$	55.00
PAUL BUNYAN COMMUNICATIONS	4026700/JAN26-L	\$	248.92
PUC UTILITIES	2025/December	\$	2,802.13
VISA	2025/December	\$	(459.50)
WASTE MANAGEMENT	2025/December	\$	145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 48,068.38

TOTAL ALL DEPARTMENTS: \$ 55,026.90



Grand Rapids
Area Library

YOU REALLY MADE
A DIFFERENCE.

*Thank you very much **

Mike Jim McManis

**GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MARCH 11, 2026
DETAILED REPORT**

PUBLIC LIBRARY

BLACKSTONE PUBLISHING	2226348-L	\$	94.00
BLACKSTONE PUBLISHING	2225623-L	\$	73.24
BLACKSTONE PUBLISHING	2225215-L	\$	141.00
BOUNDARY WATERS JOURNAL	2026/Renewal-L	\$	30.00
CENGAGE LEARNING INC	999102334506-L	\$	146.95
COLE HARDWARE INC	168939-L	\$	1.62
COLE HARDWARE INC	168623-L	\$	13.39
DEMCO INC	7759454-L	\$	118.40
GRAND RAPIDS HERALD REVIEW	231658-L	\$	316.00
INGRAM LIBRARY SERVICES LLC	94250009-L	\$	50.73
INGRAM LIBRARY SERVICES LLC	94250012-L	\$	21.81
INGRAM LIBRARY SERVICES LLC	94250011-L	\$	20.22
INGRAM LIBRARY SERVICES LLC	94250008-L	\$	18.06
INGRAM LIBRARY SERVICES LLC	94250007-L	\$	16.97
INGRAM LIBRARY SERVICES LLC	94303907-L	\$	34.59
INGRAM LIBRARY SERVICES LLC	94303905-L	\$	33.33
INGRAM LIBRARY SERVICES LLC	94289927-L	\$	21.97
INGRAM LIBRARY SERVICES LLC	94289926-L	\$	20.63
INGRAM LIBRARY SERVICES LLC	94303906-L	\$	16.59
INGRAM LIBRARY SERVICES LLC	94817775-L	\$	15.73
INGRAM LIBRARY SERVICES LLC	94405140-L	\$	20.94
INGRAM LIBRARY SERVICES LLC	94435701-L	\$	37.58
INGRAM LIBRARY SERVICES LLC	94435702-L	\$	31.43
INGRAM LIBRARY SERVICES LLC	94435700-L	\$	22.87
INGRAM LIBRARY SERVICES LLC	94435703-L	\$	21.06
INGRAM LIBRARY SERVICES LLC	94435704-L	\$	20.98
INGRAM LIBRARY SERVICES LLC	94435699-L	\$	19.10
INGRAM LIBRARY SERVICES LLC	94538821-L	\$	21.63
INGRAM LIBRARY SERVICES LLC	94538822-L	\$	20.41
INGRAM LIBRARY SERVICES LLC	94574350-L	\$	25.23
INGRAM LIBRARY SERVICES LLC	94601649-L	\$	59.40
INGRAM LIBRARY SERVICES LLC	94632474-L	\$	26.92
INGRAM LIBRARY SERVICES LLC	94673822-L	\$	73.89
INGRAM LIBRARY SERVICES LLC	94673824-L	\$	34.93
INGRAM LIBRARY SERVICES LLC	94673827-L	\$	21.05
INGRAM LIBRARY SERVICES LLC	94673826-L	\$	20.98
INGRAM LIBRARY SERVICES LLC	94673821-L	\$	17.74
INGRAM LIBRARY SERVICES LLC	94673825-L	\$	11.35
INGRAM LIBRARY SERVICES LLC	94673823-L	\$	9.54
INGRAM LIBRARY SERVICES LLC	94763880-L	\$	25.77
INGRAM LIBRARY SERVICES LLC	94781583-L	\$	37.77
INGRAM LIBRARY SERVICES LLC	94781584-L	\$	18.82
INGRAM LIBRARY SERVICES LLC	94781585-L	\$	18.57
INGRAM LIBRARY SERVICES LLC	94781582-L	\$	18.39
INGRAM LIBRARY SERVICES LLC	94817777-L	\$	597.13
INGRAM LIBRARY SERVICES LLC	94828838-L	\$	157.36
INGRAM LIBRARY SERVICES LLC	94817776-L	\$	33.89
INGRAM LIBRARY SERVICES LLC	94817774-L	\$	16.85
INGRAM LIBRARY SERVICES LLC	94250006-L	\$	51.39
INGRAM LIBRARY SERVICES LLC	94250010-L	\$	257.36
INGRAM LIBRARY SERVICES LLC	94217619-L	\$	40.92
INGRAM LIBRARY SERVICES LLC	94183194-L	\$	25.80
INGRAM LIBRARY SERVICES LLC	94130585-L	\$	19.66
INGRAM LIBRARY SERVICES LLC	94130586-L	\$	19.99
INGRAM LIBRARY SERVICES LLC	94130587-L	\$	21.42
INGRAM LIBRARY SERVICES LLC	94130588-L	\$	47.23
INGRAM LIBRARY SERVICES LLC	94130589-L	\$	503.06
INGRAM LIBRARY SERVICES LLC	94405139-L	\$	21.66
INNOVATIVE OFFICE SOLUTIONS	IN5064405-L	\$	421.04
INNOVATIVE OFFICE SOLUTIONS	IN5065839-L	\$	6.74

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MARCH 11, 2026
DETAILED REPORT

LIBRARY IDEAS LLC	123921-L	\$	253.24
MIDWEST TAPE LLC	508502210-L	\$	26.24
MIDWEST TAPE LLC	508468977-L	\$	71.97
PERSONNEL DYNAMICS LLC	55335-L	\$	204.24
PERSONNEL DYNAMICS LLC	55360-L	\$	319.13
PERSONNEL DYNAMICS LLC	55347-L	\$	331.89
PERSONNEL DYNAMICS LLC	55320-L	\$	306.36
SANDSTROM'S INC	576178-L	\$	141.20
SANDSTROM'S INC	F576660-L	\$	52.03
UNIQUE MANAGEMENT SERVICES INC	6150516-L	\$	163.10
VESTIS GROUP, INC	2630518659-L	\$	89.89
VESTIS GROUP, INC	2630523419-L	\$	89.89

TOTAL ALL INVOICES: \$ 6,132.26

**GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MARCH 11, 2026
DEPARTMENT SUMMARY REPORT**

PUBLIC LIBRARY

BLACKSTONE PUBLISHING	\$	308.24
BOUNDARY WATERS JOURNAL	\$	30.00
CENGAGE LEARNING INC	\$	146.95
COLE HARDWARE INC	\$	15.01
DEMCO INC	\$	118.40
GRAND RAPIDS HERALD REVIEW	\$	316.00
INGRAM LIBRARY SERVICES LLC	\$	2,720.70
INNOVATIVE OFFICE SOLUTIONS	\$	427.78
LIBRARY IDEAS LLC	\$	253.24
MIDWEST TAPE LLC	\$	98.21
PERSONNEL DYNAMICS LLC	\$	1,161.62
SANDSTROM'S INC	\$	193.23
UNIQUE MANAGEMENT SERVICES INC	\$	163.10
VESTIS GROUP, INC	\$	179.78

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 6,132.26

CHECK ISSUED PRIOR APPROVAL

AMAZON CAPITAL SERVICES	1FT7-QQFK-KRML-L	\$	113.09
AMAZON CAPITAL SERVICES	1N3P-VH19-7LN6-L	\$	100.49
AT&T	26825783 2026/FEBRUARY	\$	55.23
DIANA MAGNER	022526-L	\$	125.00
EMILY LINDNER	020926-L	\$	175.00
GRAND RAPIDS PAYROLL	LIB - 02/06/26	\$	20,596.85
GRAND RAPIDS PAYROLL	LIB - 02/20/26	\$	20,666.32
LEAGUE OF MN CITIES INS TRUST	10002479/2026	\$	2,373.77
MARCO TECHNOLOGIES	574702205-L	\$	165.65
MINNESOTA ENERGY	0507783569-01/JAN26-L	\$	1,843.30
MN REVENUE	2026/JANUARY	\$	54.00
PAUL BUNYAN COMMUNICATIONS	4026700/FEB26-L	\$	248.92
PUC UTILITIES	LIB/JAN26-L	\$	3,394.28
WASTE MANAGEMENT	0131615-2808-1 2026/JANUARY	\$	145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 50,057.76

TOTAL: \$ 56,190.02

RESOLUTION NO. 2026-03
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Foundation – \$253.24

N. Eltgroth - \$500.00 (unrestricted)

L. Loveland - \$3,000.00 (restricted for Children’s Department)

M. Demers - \$200.00 (unrestricted)

Adopted this 11th day of March 2026

Cyndy Martin, President

Jennifer Barr, Secretary



2025 Minnesota Public Library Annual Report

This report reflects the library’s data covering January 1 through December 31, 2025, unless otherwise specified. Financial data is reported for the fiscal year that ended December 31, 2025.

Please note that this document contains data collected at two levels: **system-level** and **location-level (outlets)**. In the case of a single-location library, system-level totals and location-level data are the same. System-level information is presented first, followed by separate reports for each location starting on page 14.

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Comments

Do you have anything to share about 2025 at your library?

CONTACT INFORMATION

G01) Library Name	Grand Rapids Area Library
G02) Regional System/Sequence Number	A1750
G03) Regional Public Library System	ALS
G04) Street Address	140 NE 2nd Street
G05) Location is a change from 2024 Data	No
G06) City	Grand Rapids
G07) ZIP Code	55744
G08) Mailing Address	140 NE 2nd Street
G09) City	Grand Rapids
G10) ZIP Code	55744
G11) County	Itasca
G12) Phone	218-326-7640
G13) Library Web Address	https://cityofgrandrapidsmn.com/library
G14) Director's Name	Amy Dettmer
G15) Director's Phone	218-326-7643
G16) Director's Extension	
G17) Director's E-mail Address	adettmer@grandrapidsmn.gov

Report Filer

G18) Name of Person Who Prepared This Report	Amy Dettmer
G19) Phone	218-326-7643
G20) E-mail	adettmer@grandrapidsmn.gov

IMLS Administrative Entity Codes

G22) Legal Basis Code	Municipal Government (city, town or village)
G23) Administrative Structure Code	Administrative Entity with a Single Direct Service Outlet
G25) Geographic Code	Multi-MCD, entirety
G26) Did the legal service area boundary change?	No

VISITS, REFERENCE, USERS

Data Element	2025 Data	2024 Data
P01) Population of the Legal Service Area	21,102	21,071
P02) Registered Users – Residents	9,756	9,388
P03) Registered Users – Reciprocal	0	0
P04) Total Registered Users	9,756	9,388
P05) Year in Which Registered User Records Were Last Purged	2025	2025
P06) Visits	60,701	63,878
P60) Visits Reporting Method	Annual Count	Annual Count
P07) Reference Transactions	7,279	5,730
P61) Reference Transactions Reporting Method	Annual Count	Annual Count
P08) Public Internet Computer Sessions	3,603	3,782
P09) Public Internet Computer – Usage Type	P08 tallies other computer usage in addition to Internet	P08 tallies other computer usage in addition to Internet
P62) Public Computer Sessions Reporting Method	Annual Count	Annual Count
P10) Wireless Sessions	0	0
P63) Wireless Sessions Reporting Method	Wireless Not Tracked	Wireless Not Tracked
P32) Website Visits	-1	26,897

CIRCULATION

Physical and Downloadable Circulation

Data Element	2025 Data	2024 Data
P13) Children's Circulation	61,383	69,536
P14) Adult Circulation	57,281	59,777
P15) Physical Circulation (No Age Designation)	2,860	2,635
P16) Total Physical Circulation	121,524	131,948
P69) Physical Circulation – Not Print or Audiovisual	508	622

Did your library offer automatic renewal for any physical materials in 2025? No

P17a) E-book Circulation	14,981	13,765
P17b) E-serial Circulation	4,660	0
P18a) E-audio Circulation	26,026	22,367
P18b) E-video Circulation	0	0
P19) Total Downloadable Circulation	45,667	36,132
P20) Total Circulation	167,191	168,080

Interlibrary Loan

Data Element	2025 Data	2024 Data
P11) ILL Provided to Other Libraries	9,740	9,935
P12) ILL Received from Other Libraries	14,130	16,099

PROGRAMS

In 2025, did your library offer in-person offsite programs? No

In 2025, did your library offer live virtual programs? No

In-Person Programs

Data Element	2025 Data	2024 Data
P82) In-Person Programs for Ages 0-5	0	0
P83) In-Person Programs for Ages 6-11	0	0
P84) In-Person Programs for Young Adults	0	0
P85) In-Person Programs for Adults	0	0
P86) In-Person Programs for All Ages	100	74
P75) Total Onsite In-Person Programs	100	74
P81) Total Offsite In-Person Programs	0	0

In-Person Program Attendance

Data Element	2025 Data	2024 Data
P105) Attendees at In-Person Programs for Ages 0-5	0	0
P106) Attendees at In-Person Programs for Ages 6-11	0	0
P107) Attendees at In-Person Programs for Young Adults	0	0
P108) Attendees at In-Person Programs for Adults	0	0
P109) Attendees at In-Person Programs for All Ages	4,539	4,878
P98) Total Onsite Attendance	4,539	4,878
P104) Total Offsite Attendance	0	0

Live Virtual Programs

Data Element	2025 Data	2024 Data
P87) Live Virtual Programs Intended for Ages 0-5	0	0
P88) Live Virtual Programs Intended for Ages 6-11	0	0
P34) Live Virtual Programs Intended for Young Adults	0	0
P35) Live Virtual Programs Intended for Adults	0	0
P89) Live Virtual Programs Intended for All Ages	0	0
P36) Total Live Virtual Programs	0	0

Live Virtual Attendance

Data Element	2025 Data	2024 Data
P110) Live Virtual Views of Programs for Ages 0-5	0	0
P111) Live Virtual Views of Programs for Ages 6-11	0	0
P38) Live Virtual Views of Programs for Young Adults	0	0
P39) Live Virtual Views of Programs for Adults	0	0
P112) Live Virtual Views of Programs for All Ages	0	0
P40) Total Attendance at Live Virtual Programs	0	0

Total Programs (In-Person and Live Virtual)

Data Element	2025 Data	2024 Data
P90) Total Programs for Ages 0-5	0	0
P91) Total Programs for Ages 6-11	0	0
P52) Total Programs for Young Adults	0	0
P53) Total Programs for Adults	0	0
P92) Total Programs for All Ages	100	74
P54) Total Programs	100	74

Total Program Attendance (In-Person and Live Virtual)

Data Element	2025 Data	2024 Data
P113) Total Attendance at Programs for Ages 0-5	0	0
P114) Total Attendance at Programs for Ages 6-11	0	0
P56) Total Attendance at Programs for Young Adults	0	0
P57) Total Attendance at Programs for Adults	0	0
P115) Total Attendance at Programs for All Ages	4,539	4,878
P58) Total Program Attendance	4,539	4,878

SELF-DIRECTED AND SUMMER LEARNING

Summer Learning

Type(s) of summer learning programs	Both reading and learning programs
Intended age-groups for the program	
U02) Preschoolers, birth to 5 years old	Yes
U03) Children, 6 to 11 years old	Yes
U04) Young adults, 12 to 18 years old	Yes

Self-Directed Activities

Data Element	2025 Data	2024 Data
P49) Number of Self-Directed Activities	13	9
P50) Participation in Self-Directed Activities	1,720	1,295

HOURS OF PUBLIC SERVICE

Data Element	2025 Data	2024 Data
H08) Weekly Hours of Regular Service	36.00	36.00
H09) Weekly Hours of Seasonal Service	0.00	0.00
H12) Annual Public Service Hours	1,800	1,800

FACILITIES

Data Element	2025 Data	2024 Data
F01) Central Libraries	1	1
F02) Branch Libraries	0	0
F03) Bookmobiles	0	0
F04) Supplementary Services	0	0
F12) Staff Internet Computers	12	12
F13) Public Internet Stationary Computers	17	15
F14) Public Internet Mobile Devices for Onsite Use	0	0
F15) Total Public Internet Computers/Devices	17	15
F22) Outlets with Wi-Fi Available to Public	1	1
F23) Outlets with a Meeting Room	1	1
F24) Non-Library Sponsored Events	-1	0

STAFF INFORMATION

Staff Full Time Equivalent

Data Element	2025 Data	2024 Data
S01) Total ALA/MLS Librarian FTE	1.00	2.00
S02) Total Other Librarian FTE	1.00	2.00
S03) Total Librarian FTE	2.00	4.00
S04) Total Other Staff FTE	3.62	3.50
S05) Total Paid Staff FTE	5.62	7.50

Selected Salary Schedule

Position	Low Salary	High Salary
S06) Regional Director		
S07) Library Director		\$44.51
S08) Assistant Director		
S09) Branch Manager		
S10) Central Library Manager		
S11) Department Head		
S12) Other Librarian	\$28.27	\$31.31
S13) Technology Support		
S14) Library Support Staff	\$20.67	\$31.37
S15) Administrative Support Staff		
S16) Pages		

Union

S17) Do Any Library Staff Belong to a Union?	Yes	Yes
--	-----	-----

COLLECTIONS

Physical Materials

Data Element	2025 Data	2024 Data
C01) Print Materials (Books and Periodicals)	57,644	59,245
C02) Audio Materials, Physical	2,228	1,915
C03) Video Materials, Physical	5,152	5,005
C04) Multi-format Materials	101	209
C05) Other Physical Materials	4	38
C06) Total Physical Materials	65,129	66,412
C07) Print Serial Subscriptions	101	164

Electronic Materials

Data Element	2025 Data	2024 Data
E-SERIALS		
Does the library provide access to e-serials licensed locally ?	No	No
Does the library provide access to e-serials licensed regionally ?	Yes	No
Does the library provide access to e-serials licensed statewide at no/minimal cost to the library?	No	No
E-BOOKS		
Does the library provide access to e-books licensed locally ?	No	No
Does the library provide access to e-books licensed regionally ?	Yes	Yes
Does the library provide access to e-books licensed through eBooks Minnesota ?	Yes	Yes
E-AUDIO		
Does the library provide access to e-audio licensed locally ?	No	No
Does the library provide access to e-audio licensed regionally ?	Yes	Yes
Does the library provides access to e-audio licensed statewide at no/minimal cost to the library?	No	No
E-VIDEO		
Does the library provide access to e-video licensed locally ?	No	No
Does the library provide access to e-video licensed regionally ?	No	No
Does the library provide access to e-video licensed statewide at no/minimal cost to the library?	No	No
RESEARCH DATABASES		
Does the library provide access to research databases licensed locally ?	No	No
Does the library provide access to research databases licensed regionally ?	Yes	Yes
Does the library provide access to research databases licensed through eLibrary Minnesota (ELM) ?	Yes	Yes
ONLINE LEARNING PLATFORMS		
Does the library provides access to online learning platforms licensed locally ?	No	No
Does the library provide access to online learning platforms licensed regionally ?	Yes	Yes
Does the library provide access to online learning platforms licensed through eLibrary Minnesota (ELM) ?	Yes	Yes

POLICIES/PLANS

Data Element	2025 Data	2024 Data
D01) Strategic Plan	2017	2017
D02) Disaster Plan	2007	2007
D03) Policy Manual	2015	2015
D04) Records Retention Schedule	2007	2007
D05) Building Accessibility Plan	2000	2000
D06) Technology Plan	2007	2007
D07) Internet Acceptable Use Policy	2014	2014
D09) Collection Development Policy	2014	2014
D08) Overdue Fine Policy?	No	No

COMMUNITY ENGAGEMENT

Outreach Services

Data Element	2025 Data	2024 Data
Adult Basic Education	No	No
Adult Literacy Organization	No	No
Early Childhood Organization	Yes	Yes
Correctional Facility	No	No
Cultural Communities	No	No
Service to Homebound	No	No
School (K12)	Yes	Yes
Senior-Centered Organization	No	No
Workforce Development	No	No
Youth Development Organization	Yes	Yes
Arts Organization	No	No
Disability Organization	Yes	Yes
Homeschool Organization	Yes	Yes
Veterans Organization	No	No
Social Services Organizations	No	No
Other	none	none

Community Partnerships

Data Element	2025 Data	2024 Data
O12) Does this library partner with one or more community organizations/groups in order to address a community need?	Yes	Yes
O13a) Communicative: Yes O13b) Cooperative: Yes O13c) Collaborative: No		
O14) If Yes, does this library measure the impact on the community due to the partnership's efforts?	No	No

Volunteers

Data Element	2025 Data	2024 Data
O15) Does this library have a volunteer program for individuals or groups to complete tasks willingly and without pay?	Yes	Yes
O20) Total Number of Volunteers	90	85
O21) Total Number of Volunteer Hours	3,010	3,191

BOARD, FOUNDATION, FRIENDS

I01) Does this library have a governing board?	Yes
I02) Are this library's trustees elected or appointed officials?	Appointed
I03) Is this library's board of trustees the governing authority or advisory?	Governing
I04) Does this library have a foundation?	Yes
I05) Foundation name	Grand Rapids Area Library Foundation
I06) Does this library have a Friends group?	Yes
I07) Friends group name	Grand Rapids Area Library Friends

FINANCIAL DATA

Operating Revenue

Data Element	2025 Data	2024 Data
LOCAL GOVERNMENT		
City		
R01) City Direct	\$830,187	\$716,911
R02) City Indirect	\$33,881	\$35,640
R03) City Operating Revenue Total	\$864,068	\$752,551
County		
R04) County Direct	\$145,000	\$142,281
R05) County Indirect	\$0	\$0
R06) County Total	\$145,000	\$142,281
Other Local Government		
R07) Other Local Government Direct	\$0	\$0
R08) Other Local Government Indirect	\$0	\$0
R09) Other Local Government Operating Revenue Total	\$0	\$0
R10) Total Local Government Operating Revenue	\$1,009,068	\$894,832
STATE		
R11) Arts & Cultural Heritage Fund	\$0	\$0
R12) Regional Library Basic System Support	\$0	\$0
R13) Regional Library Telecommunications Aid	\$0	\$0
R14) Other State	\$0	\$0
R15) Total State Government Operating Revenue	\$0	\$0
FEDERAL		
R16) Federal Library Services and Technology Act	\$0	\$0
R17) Federal Direct	\$0	\$0
R18) Federal Indirect	\$0	\$0
R19) Total Federal Operating Revenue	\$0	\$0
OTHER		
Regional System		
R20) Regional System Direct	\$8,045	\$8,045
R21) Regional System Indirect	\$0	\$0
R22) Regional System Operating Revenue Total	\$8,045	\$8,045
Multicounty, Multitype		
R23) Multicounty, Multitype Direct	\$0	\$0
R24) Multicounty, Multitype Indirect	\$0	\$0
R25) Multicounty, Multitype Operating Revenue Total	\$0	\$0
R26) Other Operating Direct	\$38,492	\$108,752
R27) Other Operating Indirect	\$0	\$0
R28) Other Operating Total	\$38,492	\$108,752
R29) Total Regional and Other Operating Revenue	\$46,537	\$116,797
R30) Total Operating Revenue	\$1,055,605	\$1,011,629

Operating Expenditures

Data Element	2025 Data	2024 Data
Personnel Expenditures		
E01) Salaries & Wages	\$529,373	\$533,501
E02) Employee Benefits	\$210,817	\$202,010
E03) Total Personnel Costs	\$740,190	\$735,511
Collection Expenditures		
E04) Print Materials	\$48,500	\$49,742
E05) Electronic Materials Electronic Books (E-books)	\$0	\$0
E06) Electronic Collections	\$0	\$0
E07) Other Electronic Materials	\$0	\$0
E08) Electronic Materials Expenditures Total	\$0	\$0
E09) Other Materials - Audio & Video Physical Materials	\$9,000	\$12,784
E10) Other Materials - Other Physical Materials	-1	\$7,810
E11) Other Materials Expenditures Total	\$9,000	\$20,594
E16) Physical Materials Expenditures Total	\$57,500	\$70,336
E12) Total Collection Expenditures	\$57,500	\$70,336
Other Operating Expenditures		
E13) Other Operating Expenditures	\$202,868	\$199,572
E14) Total Operating Expenditures	\$1,000,558	\$1,005,419
E15) Expenditures Equal To or Less than Income?	Yes	Yes

Capital Revenue

Data Element	2025 Data	2024 Data
LOCAL		
City		
R31) City Direct	\$0	\$0
R32) City Indirect	\$0	\$0
R33) City Capital Revenue Total	\$0	\$0
County		
R34) County Direct	\$0	\$0
R35) County Indirect	\$0	\$0
R36) County Capital Revenue Total	\$0	\$0
Other Local Government		
R37) Other Local Government Direct	\$0	\$0
R38) Other Local Government Indirect	\$0	\$0
R39) Other Local Government Capital Revenue Total	\$0	\$0
R40) Total Local Government Capital Revenue	\$0	\$0
STATE		
R41) Library Construction Grant	\$0	\$0
R42) Other State	\$0	\$0
R43) Total State Government Capital Revenue	\$0	\$0
FEDERAL		
R44) Federal Government LSTA	\$0	\$0
R45) Other Federal Direct	\$0	\$0
R46) Other Federal Indirect	\$0	\$0

R47) Total Federal Government Capital Revenue	\$0	\$0
OTHER		
Regional System		
R48) Regional System Direct	\$0	\$0
R49) Regional System Indirect	\$0	\$0
R50) Regional System Capital Revenue Total	\$0	\$0
Multicounty, Multitype		
R54) Other Capital Direct	\$0	\$0
R55) Other Capital Indirect	\$0	\$0
R56) Other Capital Revenue Total	\$0	\$0
R57) Total Regional System and Other Capital Revenue	\$0	\$0
R58) Total Capital Revenue	\$0	\$0

Capital Expenditures

EC01) Total Capital Expenditures	\$0	\$0
---	------------	------------

In-Kind

Data Element	2025 Data	2024 Data
In-Kind Operating Contributions		
R59) In-Kind Operating Contributions City	\$0	\$0
R60) In-Kind Operating Contributions County	\$0	\$0
R61) In-Kind Operating Contributions All Other	\$0	\$0
R62) Total In-Kind Operating Contributions		
In-Kind Contributions by Expenditure Area		
EKA01) Personnel	\$0	\$0
EKA02) Collection	\$0	\$0
EKA03) All Other Operating Expenditures	\$0	\$0
EKA04) Total In-Kind Operating Contributions	\$0	\$0
In-Kind Capital Contributions		
R63) In-Kind Capital Contributions City	\$0	\$0
R64) In-Kind Capital Contributions County	\$0	\$0
R65) In-Kind Capital Contributions All Other	\$0	\$0
R67) Total In-Kind Capital Contributions	\$0	\$0

ANNOTATIONS

E01), Salaries & Wages

Library employees are all members of the AFSCME union. Wages are negotiated every 3 years.--2026-03-05

E03), Total Personnel Costs

Benefits include health care costs which, as we all know, continue to increase.--2026-03-05

DRAFT



Minnesota's public library annual report is made possible, in part, by funding from the Minnesota Department of Education through a Library Services and Technology Act (LSTA) grant from the Institute of Museum and Library Services.

2025 Minnesota Public Library Annual Report – Location-Specific

This section reflects the data for one library location (outlet). For libraries with multiple locations, the data from each location “rolls up” to the system level. In the case of a single-library location, In the case of a single-location library, system-level totals and location-level data are the same.

This report contains information from January 1 through December 31, 2025, unless otherwise specified.

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CONTACT INFORMATION

G01m) Library Name	Grand Rapids Area Library
G02m) Regional System/Sequence Number	A1750
G03m) Regional Public Library System	ALS
G05m) Location is a change from 2024 Data	No
G04m) Street Address	140 NE 2nd Street
G06m) City	Grand Rapids
G07m) ZIP Code	55744
G12m) Phone	218-326-7640
G08m) Mailing Address	140 NE 2nd Street
G09m) City	Grand Rapids
G10m) ZIP Code	55744
G11m) County	Itasca

VISITS, REFERENCE, USERS

Data Element	2025 Data	2024 Data
P01m) Population of the Legal Service Area	21,102	21,071
P02m) Registered Users – Residents	9,756	9,388
P03m) Registered Users – Reciprocal	0	0
P04m) Total Registered Users	9,756	9,388
P06m) Visits	60,701	63,878
P07m) Reference Transactions	7,279	5,730

P08m) Public Internet Computer Sessions	3,603	3,782
P09m) Public Internet Computer Sessions – Usage Type	P08m tallies other computer usage in addition to Internet	P08m tallies other computer usage in addition to Internet
P10m) Wireless Sessions	-1	-1

CIRCULATION

Data Element	2025 Data	2024 Data
P13m) Children's Circulation	61,383	69,536
P14m) Adult Circulation	57,281	59,777
P15m) Physical Circulation (No Age Designation)	2,860	2,635
P16m) Total Physical Circulation	121,524	131,948

PROGRAMS, ATTENDANCE, ACTIVITIES

Onsite In-Person Programs

Data Element	2025 Data	2024 Data
P70m) Onsite In-Person Programs Intended for Ages 0-5	-1	-1
P71m) Onsite In-Person Programs Intended for Ages 6-11	-1	-1
P72m) Onsite In-Person Programs Intended for Young Adults	-1	-1
P73m) Onsite In-Person Programs Intended for Adults	-1	-1
P74m) Onsite In-Person Programs Intended for All Ages	100	74
P75m) Total Onsite Programs	100	74

Onsite In-Person Program Attendance

Data Element	2025 Data	2024 Data
P93m) Attendees at Onsite In-Person Programs for Ages 0-5	-1	-1
P94m) Attendees at Onsite In-Person Programs for Ages 6-11	-1	-1
P95m) Attendees at Onsite In-Person Programs for Young Adults	-1	-1
P96m) Attendees at Onsite In-Person Programs for Adults	-1	-1
P97m) Attendees at Onsite In-Person Programs for All Ages	4,539	4,878
P98m) Total Onsite In-Person Attendance	4,539	4,878

Offsite In-Person Programs

Data Element	2025 Data	2024 Data
P76m) Offsite In-Person Programs Intended for Ages 0-5	0	0
P77m) Offsite In-Person Programs Intended for Ages 6-11	0	0
P78m) Offsite In-Person Programs Intended for Young Adults	0	0
P79m) Offsite In-Person Programs Intended for Adults	0	0
P80m) Offsite In-Person Programs Intended for All Ages	0	0
P81m) Total Offsite Programs	0	0

Offsite In-Person Program Attendance

Data Element	2025 Data	2024 Data
P99m) Attendees at Offsite In-Person Programs for Ages 0-5	0	0
P100m) Attendees at Offsite In-Person Programs for Ages 6-11	0	0
P101m) Attendees at Offsite In-Person Programs for Young Adults	0	0
P102m) Attendees at Offsite In-Person Programs for Adults	0	0
P103m) Attendees at Offsite In-Person Programs for All Ages	0	0
P104m) Total In-Person Offsite Attendance	0	0

Self-Directed Activities

Data Element	2025 Data	2024 Data
P49m) Self-Directed Activities	13	9
P50m) Participation in Self-Directed Activities	1,720	1,295

FULL-TIME-EQUIVALENT STAFF

Data Element	2025 Data	2024 Data
S01m) ALA/MLS Librarian FTE	1.00	2.00
S02m) Other Librarian FTE	1.00	2.00
S03m) Total Librarian FTE	2.00	4.00
S04m) Other Staff FTE	3.62	3.50
S05m) Total Paid Staff FTE	5.62	7.50

Volunteers

Data Element	2025 Data	2024 Data
O16m) Number of Teen Volunteers	-1	
O17m) Number of Adult Volunteers	90	85
O18m) Number of Teen Volunteer Hours	-1	
O19m) Number of Adult Volunteer Hours	3,010	3,191
O20m) Total Number of Volunteers	90	85
O21m) Total Number of Volunteer Hours	3,010	3,191

LIBRARY COLLECTION

Data Element	2025 Data	2024 Data
C01m) Print Materials (Books and Periodicals)	57,644	59,245
C02m) Audio Materials, Physical	2,228	1,915
C03m) Video Materials, Physical	5,152	5,005
C04m) Multi-format Materials	101	209
C05m) Other Physical Materials	4	38
C06m) Total Physical Materials	65,129	66,412
C07m) Print Serial Subscriptions	101	164

PUBLIC SERVICE HOURS**Daily Hours**

Data Element	2025 Data	2024 Data
H01m) Monday	8.0	8.0
H02m) Tuesday	8.0	8.0
H03m) Wednesday	8.0	8.0
H04m) Thursday	8.0	8.0
H05m) Friday	4.0	4.0
H06m) Saturday	0.0	0.0
H07m) Sunday	0.0	0.0

Seasonal Daily Hours

Data Element	2025 Data	2024 Data
H19m) Monday		
H20m) Tuesday		
H21m) Wednesday		
H22m) Thursday		
H23m) Friday		
H24m) Saturday		
H25m) Sunday		

Number of Weeks Open to the Public

Data Element	2025 Data	2024 Data
H15m) Weeks Library was Open with Regular Service	52	52
H27m) Weeks Library was Open with Seasonal Service		
H11m) Weeks Library was Open	52	52

Weekly Hours Open to the Public

Data Element	2025 Data	2024 Data
H08m) Weekly Hours of Regular Service	36.00	36.00
H09m) Weekly Hours of Seasonal Service		

Annual Hours Open to the Public

Data Element	2025 Data	2024 Data
H12m) Annual Public Service Hours	1,800	1,800
H20m) Non-Staffed Service Hours at this Location?	No	No

FACILITIES**Outlet Types**

Data Element	2025 Data	2024 Data
F05m) Outlet Type Code	Central Library	Central Library
F06m) Number of Bookmobiles	0	0

Buildings

Data Element	2025 Data	2024 Data
F07m) Facility Type	L	L
F08m) Square Feet	26,500	26,500
F09m) Year Built	2000	2000
F10m) Latest Year Remodeled		
F11m) Previous Year(s) Remodeled		

Computers

Data Element	2025 Data	2024 Data
F12m) Staff Internet Computers	12	12
F13m) Public Internet Stationary Computers	17	15
F14m) Public Internet Mobile Devices for On-Site Use	0	0
F15m) Public Internet Computers/Devices	17	15

Internet Connections

Data Element	2025 Data	2024 Data
F16m) Fiber Optic to Library Building	Yes	Yes
F17m) Category 6 Wiring within Library?	None of the above	None of the above
F19m) Typical Internet Download Speed for Public Computers	50.1 Mbps - 100 Mbps	50.1 Mbps - 100 Mbps
F21m) Typical Internet Upload Speed for Public Computers	50.1 Mbps - 100 Mbps	50.1 Mbps - 100 Mbps
F22m) Number of Outlets with Wi-Fi Available to Public	Yes	Yes

Meeting Rooms

Data Element	2025 Data	2024 Data
F23m) Meeting Room Available for Public Use	Yes	Yes
F24m) Non-Library Sponsored Events	-1	-1

LIBRARY FRIENDS

I06/I06m) Does This Library Have a Friends Group?	Yes
I07/I07m) Friends Group Name	Grand Rapids Area Library Friends

ANNOTATIONS

P07m), Reference Transactions

We are staffing the reference desk on an interim basis and recording transactions at the ref and children's desks.--2026-03-05

P97m), Attendees at Onsite In-Person Programs for All Ages

This includes 1,500 attendees at Riverfest on the library grounds.--2026-02-28

DRAFT



Minnesota's public library annual report is made possible, in part, by funding from the Minnesota Department of Education through a Library Services and Technology Act (LSTA) grant from the Institute of Museum and Library Service.

	Budget 2026
REVENUE	
State Grant	\$ 1,790,195
Carlton County	\$ 155,589
Cook County	\$ 29,356
Itasca County	\$ 200,427
Koochiching County	\$ 66,968
Lake County	\$ 41,212
Lake of the Woods County	\$ 33,449
St. Louis County	\$ 727,694
Grand Rapids Townships	\$ 145,000
Other Grants & Reimbursements (E-Rate)	\$ 129,519
Interest	\$ 65,000
Program Revenue	\$ 58,102
Regional Library Telecommunications Aid (RLTA)	\$ 55,508
Transfer In	\$ 7,200
Donations	\$ 12,000
Miscellaneous	\$ 8,260
TOTAL Revenue	\$ 3,525,479
EXPENSES	
Library Books	\$ 89,886
Other Library Materials	\$ 178,650
Lost Materials Reimbursements	\$ 150
Materials Use Reimbursements	\$ 300
Postage	\$ 113,900
Library Supplies	\$ 116,600
Travel, Conventions, Training, and Meetings	\$ 25,500
Utilities/Telecommunications	\$ 232,400
Equipment Maint/Rent/Repair	\$ 202,150
Postage Mtr Maint/Rent/Repair	\$ 2,100
Vehicle Repairs	\$ 7,500
Vehicle Service/Fuel	\$ 27,500
Building Repair and Contract Services	\$ 55,000
Insurance	\$ 31,416
Dues & Contract Services	\$ 538,675
Capital Expenditures	\$ 10,000
Salaries	\$ 1,254,613
Fringe Benefits	\$ 644,071
Staff Reimb/Honorarium	\$ 37,000
OCLC_BOOKWHERE	\$ 34,000
TOTAL Expenses	\$ 3,601,412
Excess (Deficiency) Revenues Over Expenses	\$ (75,934)
Net Revenue (Deficiency)	\$ (75,934)

Amy Dettmer

From: Bella Eckert <eckertb@ccf-mn.org>
Sent: Thursday, February 26, 2026 1:13 PM
To: Amy Dettmer
Subject: Congratulations on your grant from CCF!

Dear Amy,

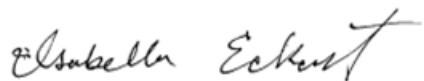
Thank you for your interest in the Catholic Community Foundation's (CCF) Public Libraries grant program. We are pleased to inform you that **Grand Rapids Area Library** is being awarded **\$2,500** for **retrofitting 2 drinking fountains into refillable water bottle stations**. This grant is made possible by the Public Library Fund at CCF which supports capital improvements for public libraries every year in perpetuity.

The grant will be mailed in the first week of April to the organization that receives charitable funds for your library that you indicated in your application.

Please keep track of how the funds were spent. About a year from now, you will receive a link to a simple form to complete that will give you the opportunity to let us know about the impact the grant had on your library and those you serve.

Due to the limited annual budget of this grant program, your library will be ineligible for funding next year. We look forward to the possibility of partnering with you again at some future date.

If you have any questions, please do not hesitate to reply!



Bella Eckert

Grants Program Officer

Catholic Community Foundation

2610 University Ave W | Suite 500 | St. Paul, MN 55114

T. 651.389.0648 | **F.** 651.389.0650 | ccf-mn.org

Bill To

Grand Rapids Area Library
 140 NE 2nd st
 grand rapids MN 55744
 United States

TOTAL

\$10,566.78

Quote Expires: 3/27/2026

Federal EIN	Currency	Terms	Sales Rep
58-2424595	US Dollar	Net 30 Days	Marciniak, Michael
Quotation Title		Memo	
CN: Print and Reservation Service + CBA			

Qty	Item / Description	Ship To	Unit Price	Amount
Description				
Cloud Print Service				
1	CN:PS (1-9 bldg) EnvisionWare CloudNine Print Service powered by Princh, 1-9 buildings --INCLUDES: Print Service, Mobile Print Service and Print Service payment methods: Cash, Staff, Google Pay, Apple Pay, and online credit card ** Payment methods can only be used for CloudNine Print Service, not with other EnvisionWare products --Annual Subscription --30 days notice required for cancellation	140 NE 2nd st	\$1,495.00	\$1,495.00
1	CN:RS 0020K EnvisionWare Reservation Service - Service Population 20,000 to <30,000 INCLUDES: Reservation Service with unlimited Reservation Types, Branches, Groups, Users and Client installations, basic grid data reporting --Annual Subscription # RECOMMENDED: CN:SMS 015K Text messages; CN:EML 0010K Email		\$1,105.00	\$1,105.00
Subtotal				\$2,600.00
Discount: *EnvisionWare Recurring: SaaS			-15%	(\$390.00)
DISCOUNT for EnvisionWare Recurring: SaaS Special Discount on Cloud Reservation / Print Bundle to permit board approval 3/11/26				
Subtotal				\$2,210.00



Qty	Item / Description	Ship To	Unit Price	Amount
1	CBA-EPS-DM ENVISIONWARE EasyPay Station DM - 18.5 inch All-In-One PC with CBA US Dollar Network-connected system 5-tube system supports .05/.10/.25/\$1 coins and 1/5/10/20 dollar bills for copier. --Windows 11 IoT LTSC 2024 *** SPECIFY COPIER *** Manufacturer: Model: Color: Black ++ Optional: Credit Card Terminal	140 NE 2nd St	\$5,495.00	\$5,495.00
1	WM-CBA-EPS-DM 1 YR MAINTENANCE: EnvisionWare EasyPay Station DM	140 NE 2nd St	\$659.40	\$659.40
	Z-Discout: 1st Year Maintenance Discount for first year of maintenance included with purchase.		(\$659.40)	(\$659.40)
	SUBTOTAL Hardware SUBTOTAL for Hardware			\$5,495.00



Qty	Item / Description	Ship To	Unit Price	Amount
1	PS-FR-U Flat Rate Project ENVISIONWARE FLAT RATE PROFESSIONAL SERVICES <i>EnvisionWare Flat Rate Professional Services offer a comprehensive package including consultation, planning, installation, training, and post-installation review at a fixed price. A dedicated consultant will manage the project from start to finish, with detailed progress reports. The package includes a clear Scope of Work, a structured payment schedule based on project milestones, and a change management process to handle unforeseen changes or requirements effectively.</i> Scope <i>Virtual install to assist IT in set up of Cloud Nine Reservation for PC Management - Includes Train the trainer and up to 5 clients allowing staff to associate remaining PC's</i> <i>Virtual install to work with IT to install CloudPrint and CBA Paystation . Includes train the trainer and up to 5 clients allowing IT to associate other public PC's to service</i> <i>** This quote is based on a flat rate of \$2,700.00 dollars, inclusive of up to 12 hours of Professional Services. Any services requested beyond 12 hours will require a Change Order. **</i> <i>++ Travel Costs: The fixed project price excludes travel costs for onsite services, which will be billed separately.</i> ++		\$2,700.00	\$2,700.00



Subtotal \$10,405.00

Discount

Freight \$161.78

Tax \$0.00

PST-CA

Freight charges are estimated; actual charges will be billed.

This quotation excludes any tariffs and/or import duties unless otherwise specified.

Send your purchase order or email confirmation to:

EMAIL : orders@envisionware.com | **FAX :** +1 678.382.6501

Use of EnvisionWare, Inc. Products is subject to the terms and conditions in the end user license agreement found at: <http://system.envisionware.com/terms>. By signing this quote or issuing a purchase order, you indicate your approval of EnvisionWare's terms and conditions.

Signature: _____ Date: _____

Total **\$10,566.78**



https://www.grandrapidsmn.com/news/retiree-unmasked-as-the-artist-behind-the-library-s-giant-penguin/article_ec5a1e7e-9197-439c-bbc7-e9ab16433e07.html

FEATURED

Retiree unmasked as the artist behind the library's giant penguin

Rebekah Sutherland Herald Review
Feb 9, 2026



For weeks, a silent sentry has been standing guard outside the Grand Rapids Area Library, delighting children and baffling staff. The mystery of the giant penguin—a clever transformation of a spruce tree located right outside the children's wing—remained unsolved until a local retiree walked through the library doors last week with a confession.

The “culprit” is Jim Columbus, a former City of Grand Rapids employee who retired five years ago.

In a poetic twist of fate, the very spruce tree he chose to decorate was the same one planted in his honor when he left his city post.

Item 9.

A labor of love (and 50 safety pins)

The idea for the penguin didn't come from a store-bought kit. Inspired by his daughter in Maple Grove, who protected one of her trees from the harsh Minnesota winter, Jim decided to take the concept a step further.

For Christmas this year, Jim's wife, Sally, and his family gifted him the materials to bring his vision to life. Rather than a simple slip-on cover, the penguin is handmade. Jim meticulously wrapped the tree in pieces of burlap, securing the look with over 50 safety pins and a collection of oversized accessories.

"I thought the hat was going to be too big when I was making it," Jim laughed, noting that it barely fits the penguin's sturdy head. "I might have to go back and make it a little bigger."

The penguin appeared overnight, leaving the library community in a state of wonder.

"We didn't know who did it," said Tracy Kampa of the Grand Rapids Area Library. "It was a great mystery for a long time. I had a hunch because it was Jim's tree, but it wasn't until he was standing in my office door last week that I knew for sure."

The impact was immediate. According to Kampa, children have been "100% reacting" to the new resident. "They get so excited when they walk past. They'll actually haul their grownups over to the window just to show them the penguin."

The penguin's arrival provides a much-needed aura of joy during a challenging chapter for the library. Recent budget cuts have forced the facility to limit its hours, leaving the building dark four days a week.

"It has been hard to be at the library lately," Kampa admitted. "To have something just for fun is such a treasure."

Jim Columbus noted that during his time with the city, he saw firsthand how vital the library is to the community. Even when the doors are locked, the penguin remains on duty.

“It catches their eye, brings a little smile,” Jim said. “That’s what it’s about.”

The penguin plans to keep his post until the winter snow finally fades. Until then, he stands as a reminder that even when the impact of budgets and hours gets tough, the spirit of Grand Rapids remains alive.

The Grand Rapids Area Library is currently open Monday through Wednesday, 10:30 a.m. to 5:30 p.m.

[Learn more about your privacy options](#)



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

ADMINISTRATION DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

February 9, 2026

Senator Keri Heintzeman
95 University Avenue West
St. Paul, MN 55155-1606

Representative Ben Davis
2nd Floor Centennial Office Building
658 Cedar Street
St. Paul, MN 55155

Re: City of Grand Rapids 2026 Legislative Priorities

Dear Senator Heintzeman and Representative Davis;

The City of Grand Rapids appreciates your efforts at the Capitol to improve the lives of our residents and businesses. As you begin the 2026 legislative session, the City would appreciate if you work on our legislative priorities. You will find common priorities with the Coalition of Greater Minnesota Cities which are attached for reference. The City's priorities follow:

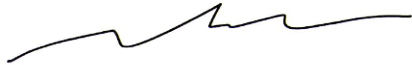
1. Old Central School – Thank you for your continued support on securing funding in an amount of \$3.8 million from the Arts and Culture Heritage Fund.
2. Local Government Aid (LGA) – One of the most direct ways to minimize city property taxes is to support LGA. The City requests that you pursue an inflationary escalator so that LGA assists with cost of living increases.
3. Property Tax Burden Shifts – Despite the City **not increasing** its levy payable 2026 from 2025, residential homes are experiencing major property tax increases. This is due commercial/industrial property values not increasing while demand for residential homes continues to be high, driving up estimated market values. An average value home will see up to a \$1,000 increase in property taxes (county, ISD, city) and the largest big box store in the city will only see a \$2,500 increase. This does not appear to be equitable.

One way to address this inequity is to make changes to the commercial/industrial/utility class rates. Currently, the first \$150k of estimated market value (EMV) is at 1.5% and above \$150k of EMV is 2.0%. The State should consider expanding the class rates. For example, a majority of the commercial properties in our city have EMV's under \$500k. It would be nice if the State implemented additional increased class rates for properties between \$500k and \$1m and above \$1m at 2.5% and 3.0% respectively. A concept like this would shift some of the tax burden off of residents without the big box stores being able to fight their EMV's in tax court.

4. TH 169 Cross Range Expressway – The City is a supporting member of the Range Gateway 169 Coalition with mission of completing the double lane highway of TH 169 between Scenic Highway 7 and Pengilly. Your support of State and Federal funding would be greatly appreciated.
5. Library Funding – Minimum funding levels of support for counties and cities has been frozen since 2011. As a result, this freeze creates inequities in funding for city and county residents. It also has resulted in the reduction of library services in greater Minnesota. As an example, the City's minimum funding is \$391,618 and Itasca County's is \$342,709. Since 2011, Grand Rapids funding has increased to \$825,128, while the County has increased their funding to \$392,709. Library checkouts are 37% city residents versus 49% non-residents and 31% of card holders are city residents versus 69% non-residents. The City is requesting that you pursue "unfreezing" the minimum library funding.
6. Housing – The City is estimated to have a need of 1,200 additional housing units by 2029. We currently have around 220 units under construction. Please advocate for continued funding through the Greater MN Housing Infrastructure Program.

Thank you for serving the City of Grand Rapids.

Regards,



Tasha Connelly, Mayor

Monthly Report - Overview for Feb 2026

Locations on this report: Grand Rapids Area Library

Checkout

Description	Feb 2026	Jan 2026	%chg	Feb 2025	%chg	2026 YTD	2025 YTD	%chg
1st Time	6581	7150	-8	8240	-21	13731	18126	-25
Phone Renewal	108	150	-28	172	-38	258	321	-20
Renewal	118	103	14	112	5	221	318	-31
Opac Renewal	536	513	4	498	7	1049	1004	4
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	7343	7916	-8	9022	-19	15259	19769	-23

Checkout Stock Rotation

Description	Feb 2026	Jan 2026	%chg	Feb 2025	%chg	2026 YTD	2025 YTD	%chg
1st Time	0	0	0	0	0	0	0	0
Phone Renewal	0	0	0	0	0	0	0	0
Renewal	0	0	0	0	0	0	0	0
Opac Renewal	0	0	0	0	0	0	0	0
Offline 1st Time	0	0	0	0	0	0	0	0
Offline Renewal	0	0	0	0	0	0	0	0
Dayend Auto Renew	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Checkin

Description	Feb 2026	Jan 2026	%chg	Feb 2025	%chg	2026 YTD	2025 YTD	%chg
Normal	6257	5807	7	8140	-24	12064	16043	-25
Late	1386	1818	-24	1396	-1	3204	3298	-3
Offline Normal	0	0	0	0	0	0	0	0
Offline Late	0	0	0	0	0	0	0	0
Total	7643	7625	0	9536	-20	15268	19341	-22

Requests Placed

Description	Feb 2026	Jan 2026	%chg	Feb 2025	%chg	2026 YTD	2025 YTD	%chg
Placed	1314	1644	-21	1950	-33	2958	4151	-29
Total	1314	1644	-21	1950	-33	2958	4151	-29

Requests Resolved

Description	Feb 2026	Jan 2026	%chg	Feb 2025	%chg	2026 YTD	2025 YTD	%chg
Cancelled	66	79	-17	97	-32	145	251	-43
Filled	2275	2363	-4	2705	-16	4638	5877	-22
Expired	4	7	-43	6	-34	11	12	-9
Total	2345	2449	-5	2808	-17	4794	6140	-22

Holds Resolved

Description	Feb 2026	Jan 2026	%chg	Feb 2025	%chg	2026 YTD	2025 YTD	%chg
Picked Up	1271	1476	-14	1612	-22	2747	3788	-28
Cancelled	3	6	-50	2	50	9	5	80
Expired	108	157	-32	125	-14	265	248	6
Total	1382	1639	-16	1739	-21	3021	4041	-26

Overdues

Description	Feb 2026	Jan 2026	%chg	Feb 2025	%chg	2026 YTD	2025 YTD	%chg
1st Notice	428	587	-28	408	4	1015	976	3
2nd Notice	5	5	0	3	66	10	12	-17
3rd Notice	0	1	-100	0	0	1	4	-75
4th Notice	1	0	100	3	-67	1	4	-75
5th Notice	0	0	0	0	0	0	1	-100
Final Notice	0	0	0	0	0	0	0	0
Notice # 7	0	0	0	0	0	0	0	0
Notice # 8	0	0	0	0	0	0	0	0
Notice # 0	190	185	2	228	-17	375	465	-20
Total	624	778	-20	642	-3	1402	1462	-5

Borrower Delta

Description	Feb 2026	Jan 2026	%chg	Feb 2025	%chg	2026 YTD	2025 YTD	%chg
New (Manual)	31	34	-9	66	-54	65	153	-58
Deleted (Manual)	2	1	100	3	-34	3	13	-77
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	33	35	-6	69	-53	68	166	-60

Bib Delta

Description	Feb 2026	Jan 2026	%chg	Feb 2025	%chg	2026 YTD	2025 YTD	%chg
New (Manual)	125	93	34	101	23	218	269	-19
Deleted (Manual)	358	158	126	716	-50	516	1575	-68
New (Batch)	91	140	-35	13	600	231	46	402
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	574	391	46	830	-31	965	1890	-49

Auth Delta

Description	Feb 2026	Jan 2026	%chg	Feb 2025	%chg	2026 YTD	2025 YTD	%chg
New (Manual)	0	0	0	0	0	0	0	0
Deleted (Manual)	2	2	0	2	0	4	2	100
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	2	2	0	2	0	4	2	100

Item Delta

Description	Feb 2026	Jan 2026	%chg	Feb 2025	%chg	2026 YTD	2025 YTD	%chg
New (Manual)	429	275	56	346	23	704	828	-15
Deleted (Manual)	774	617	25	1452	-47	1391	2832	-51
New (Batch)	0	0	0	0	0	0	0	0
Deleted (Batch)	0	0	0	0	0	0	0	0
Total	1203	892	34	1798	-34	2095	3660	-43

Acquisitions Activities

Description	Feb 2026	Jan 2026	%chg	Feb 2025	%chg	2026 YTD	2025 YTD	%chg
-----	-----	-----	----	-----	----	-----	-----	----
Lines Ordered	0	0	0	0	0	0	0	0
Items Ordered	0	0	0	0	0	0	0	0
Lines Received	162	178	-9	131	23	340	327	3
Items Rcvd by Ven	163	196	-17	132	23	359	331	8
Claims	0	0	0	0	0	0	0	0
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Total	325	374	-14	263	23	699	658	6

Grand Rapids Area Library
Reference Statistics
February 2026

	February	YTD 2026
Door Count	3,269	6,595
Reference Questions	125	273
Computer Help Over 5 Minutes	13	22
Tests Proctored	2	2
Public Computer Use: Sessions	125	252
Public Computer Use: Hours	99	197
Special Computer Sessions	87	158
Passports Accepted	46	110

February 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 <i>2026</i> <i>224261</i> <i>300</i>	2 Groundhog Day <i>224561</i>	3 <i>224858</i>	4 <i>225197</i>	5		7 <i>21</i>
8	9 <i>225446</i> <i>11</i>	10 <i>225724</i> <i>4</i>	11 <i>226047</i> <i>6</i>	12 Lincoln's B-Day	13	14 Valentine's Day <i>15</i>
15 <i>261</i>	16 Presidents' Day <i>3</i>	17 Chinese New Year <i>226430</i> <i>7</i>	18 Ramadan begins <i>226585</i> <i>5</i>	19	20	21 <i>0</i>
22	23 <i>226915</i> <i>230</i> <i>383</i> (CLOSED)	24 <i>227203</i> <i>0</i>	25 <i>227530</i> <i>10</i>	26	27	28 <i>10</i>
		Notes <i>227530 Feb end</i> <i>-224261 Jan end</i> <i>3,269</i>				<i>446 prospects</i>

February 2026

February 2026						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Groundhog Day np/1111 12 1111 9/111	3 ? np/1111 9	4 11 np/111 9	5	6	7 14 Valentine's Day
8	9 17 np/1111 9	10 20 np/1111 9	11 17 np/1111 9/110	12 Lincoln's B-Day	13	
15	16 Presidents' Day CLOSED	17 Chinese New Year 18 np/1111 9	18 Ramadan begins 3 np/111 9	19	20	21
22	23 6 1111 12 np/1111 9/111	24 13 np/1111 9/111	25 8 np/111 9	26	27	28
Notes						

Children's in February

Okay, personal note first. Over the past two weeks, in particular, I have had many patrons and a few volunteers ask, "So, how are you really doing?" The answer is: I'm not doing well. The Grand Rapids Area Library has had a full-time Children's Librarian for decades, and the job has grown as the need in our community has grown. When our hours were cut so drastically, it was assumed (even by me) that I could, somehow, shrink this job down to 25 hours a week. The truth is that I can't. The books still need to be ordered, Artastic still needs to be planned, contracts for programs still need to be written, purchase orders still need to go into our databases, Winter and Summer reading programs still need to be planned, and executed. Supplies still need to be ordered. Books still need to be weeded from our shelves. Meetings still need to be attended, both in and out of the library. Our patrons still need our help. Telling myself I "should" be able to get it all done in 25 hours when I was hard pressed to get it done in 40 was pure folly, and the emotional dissonance between what I "should" be able to do and what I **can** do was taking over my time away from the library. So, I'm giving up on the "what I should be able to do." The job will take whatever time it needs to get done. I will continue to work from home. I will do the job to the best of my ability, because that is what I promise these children, every day. I will no longer give the idea that I can get it all done in 25 hours a week another thought. This library is the only place many of these Itasca County children have to get books. And, for many of us, books are not only a reassuring reflection of our own lives, but are windows into the lives of other people. We need to open those windows for our patrons, because their lives will certainly reach far beyond this county. Our children should be surrounded by books, and choice. That is my job, whether or not it takes more than 25 hours per week.

And now, friends, a few highlights from February:

- Page Turners Book Club had a rousing meeting
- I met with a salesman from Learning Opportunities, who left several hundred dollars of free books with us, including a book about axolotls, which one of my young patrons already has on hold.

- I did another book review installment with KAXE (And while they told me they completely understand if I needed to step away from that, it serves two important functions, one public and one private. Publicly, it is a great outreach from the library to the community. Personally, it forces me to take the time to really concentrate on a handful of titles every month, which I appreciate.)
- We are currently handing out the February Artastic kits, which continue to be wildly popular. We hand out roughly 150 kits each month. (Tracy, why, “roughly 150 kits?” Because I order the quantity of supplies that gets us closest to that number, without having too much left over that needs to be stored. So, some months it might be 144 kits, other months it might be 155 kits. I shoot for 150, which it is most of the time.)
- Yesterday, one of my young patrons was visiting me in my office and said, “I get sad when I walk into the library and see your door closed. Sometimes I just need to talk about books.” And that is exactly why I do my job, and why it takes longer than 25 hours a week to complete. Because that single child deserves it. And, because she has every right to expect that her library has her back.

Happy Reading!

02

FEBRUARY

352

20

Item 12.

SUN	MON	TUE	WED	THU	FRI	SAT
1	2 23	3 32	4 38	5	6	7 93
8	9 17	10 NO CNDY 28	11 30	12	13	14 75
15	16 CLOSED	17 NO CNDY 32	18 18	19	20	21 50
22	23 28	24 52	25 54	26	27	28 134

GRAL Children's Library Monthly Statistics

February 2026

Artastic

Programs: 1

Facebook plays: 672

YouTube views: 15

Total views: 687

Kits handed out: 150

2/09	Page Turners	7
2/10	Book Time	53
2/17	Book Time	35
2/24	Book Time	30

Total Programs: 4 People: 125

Book Times : 3 People: 118

Library Programs: 1 People: 7

Reference Questions 2026: 352

Reference Questions 2025: 401

GRAND RAPIDS AREA LIBRARY: 2026 Volunteer Report

Month	Regular Volunteers		RSVP Volunteers		Library Board		Library Friends		Library Foundation		Total	Total
	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours	# Vol	Hours
January	40	160.75	4	43.75	9	29.00	10	60.00	10	14.00	44	204.50
February	29	133.25	4	71.25	8	28.00	7	61.00	1	6.00	33	204.50
March											0	0.00
April											0	0.00
May											0	0.00
June											0	0.00
July											0	0.00
August											0	0.00
September											0	0.00
October											0	0.00
November											0	0.00
December											0	0.00
Total		294.00		115.00		57.00		121.00		20.00	*	409.00