



POKEGAMA GOLF COURSE BOARD MEETING AGENDA

**Tuesday, January 13, 2026
7:30 AM**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Pokegama Golf Course Board will be held on Tuesday, January 13, 2026 at 7:30 AM at City Hall Conference Room 2A, 420 N. Pokegama Avenue, Grand Rapids, Minnesota.

ROLL CALL:

PUBLIC INPUT:

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Board members present.)

APPROVE MINUTES:

1. Approve Golf Board minutes for Tuesday, December 16, 2025.

CLAIMS AND FINANCIAL STATEMENTS:

2. Approve verified claims.

VISITORS:

REPORTS:

BUSINESS:

CORRESPONDENCE AND OPEN DISCUSSION:

ADJOURN:



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POKEGAMA GOLF COURSE BOARD MEETING MINUTES

**Tuesday, December 16, 2025
 7:30 AM**

Chair McDonald called the meeting to order at 7:30 AM.

PRESENT: Chair Rick McDonald, Board Member John Ryan, Board Member Tom Lagergren, Board Member Deb Godfrey. ABSENT: Board Member Gabrielle Jerulle.

STAFF: Tom Beaudry, Kimberly Gibeau, Cody Alleman

PUBLIC INPUT:

No one from the public was present.

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Board members present.)

Motion made by Board Member Godfrey, Seconded by Board Member Lagergren to approve the agenda as presented. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Godfrey

APPROVE MINUTES:

1. Approve minutes for November 13, 2025 Regular meeting and November 25, 2025 Special meeting.

Motion made by Chair McDonald, Seconded by Board Member Lagergren to approve Golf Board minutes for November 13, 2025 and November 25, 2025 as presented. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Godfrey

CLAIMS AND FINANCIAL STATEMENTS:

2. Consider approving verified claims.

Motion made by Board Member Ryan, Seconded by Board Member Godfrey to approve the verified claims as presented. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Godfrey

REPORTS:

Cody Alleman, Maintenance:

Minimal activity at this time of year. All equipment ordered through the lease program has been received, totaling seven pieces, and receipts have been completed. Regarding the old equipment sold by sealed bid process, there is one sold piece pending pickup by the purchaser who has been on vacation. Preparations are underway for the upcoming season, including plans to order maintenance parts at the beginning of the new year. Routine organization and shop activities are ongoing. Simulators are operational, with no issues to date, and activity has been quiet over the past month.

Tom Beaudry, Manager:

The simulators opened on December 5, and have seen some use to date. New screens were purchased and installed with assistance by Cody. Stewart and Janelle Bastian continue to oversee simulators, with staffing as part of their budget. Outreach was conducted via social media to gauge interest in leagues or tournaments, with moderate initial response noted, consistent with broader national trends.

An update was provided regarding the process to replace Steve Ross, Superintendent, with a position posting already completed and discussions underway. Staff indicated the goal is to have the position filled by January.

Staff are working to finalize and publish the 2026 event schedule, including coordination with tournament organizers. Upcoming events include a tournament hosted by Matt Prokop, scheduled for July, the week prior to the Hockey Classic, as a Thursday through Saturday event. Organizers have been advised of the required financial threshold and expressed confidence moving forward.

CORRESPONDENCE AND OPEN DISCUSSION:

Discussed planned fundraising for bunker restoration project. A fundraising committee has been established to identify and contact potential donors. The Grand Rapids Community Foundation has agreed to serve as the fiscal host, allowing donors to receive 501(c)(3) tax benefits. Coordination is ongoing with John Bauer regarding the role and timing of a consultant from Rainer, with clarification sought to ensure the consultant provides advisory support and oversight during initial installations. In addition, a fundraising outreach plan was described that includes distributing a video via email to a broad audience, followed by targeted phone calls.

Brief discussion on tree trimming, which has not yet occurred due to unresolved financial discrepancies that need to be reviewed and aligned before making commitments.

There being no further business, the following motion was made.

Motion made by Board Member Lagergren, Seconded by Board Member Ryan to adjourn the meeting at 7:43 AM. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Godfrey

Respectfully submitted:

Kimberly Gibeau

Kimberly Gibeau, City Clerk