



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY COUNCIL MEETING AGENDA
Monday, April 13, 2026
5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids City Council will be held on Monday, April 13, 2026 at 5:00 PM in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

POSITIVE HAPPENINGS IN THE CITY:

PUBLIC FORUM:

COUNCIL REPORTS:

APPROVAL OF MINUTES:

1. Approve minutes for Monday, March 23, 2026 Council Worksession and Regular Meetings.

VERIFIED CLAIMS:

2. Approve the verified claims for the period March 17, 2026 to April 6, 2026 in the total amount of \$577,858.66.

ACKNOWLEDGE MINUTES FOR BOARDS AND COMMISSIONS:

3. Acknowledge minutes for:
 - ~ November 30, 2025 Police Community Advisory Board
 - ~ February 20, 2026 Golf Board Special Meeting
 - ~ February 25, 2026 Human Rights Commission
 - ~ February 26, 2026 GREDA Meeting
 - ~ March 12, 2026 GREDA Meeting

CONSENT AGENDA:

4. Consider adopting a resolution accepting a grant from Catholic Community Foundation of Minnesota
5. Consider adopting Election Day Emergency Response Plan
6. Consider adopting a resolution accepting Minnesota DNR grant to purchase protective equipment and water movement apparatus for the Fire Department.

- [7.](#) Consider adopting a resolution approving LG214 Premises Permit Application for Heroes Helping Heroes
- [8.](#) Consider entering into an Elevator Inspection Agreement with Larson Elevator at Yanmar Arena.
- [9.](#) Consider adopting a resolution requesting changes to portions of the MSAS street system
- [10.](#) Consider accepting the resignation of Stephanie Meittunen from the Human Rights Commission
- [11.](#) Consider rehiring and hiring of seasonal golf staff.
- [12.](#) Consider approving the disposal of 3 retired squad vehicles, 1 Grand Rapids FD retired pickup, and 2 forfeited vehicles at auction.
- [13.](#) Consider approving the purchase of radio equipment for public works
- [14.](#) Consider approving a Lease Agreement with ISD 318 for use of the City's athletic fields.
- [15.](#) Consider hiring staff for Public Works for the 2026 Spring/Summer Maintenance Season.
- [16.](#) Consider extending the employment for seasonal Civic Center employee, Aidric Adam and accept resignation of PT Civic Center employee, John Arnold.
- [17.](#) Consider allowing the police department to enter a contract with Rampart Audit LLC for the purposes of fulfilling Minnesota statute 13.824 requirement.
- [18.](#) Consider approving seasonal golf contractors

SET REGULAR AGENDA:

ADMINISTRATION:

- [19.](#) Consider approving Peace Labor Agreements with the Local 49ers related to a cannabis dispensary license.

CITY COUNCIL:

- [20.](#) Consider appointing Matt Maves to the Arts & Culture Commission and Planning Commission

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR APRIL 27, 2026 5:00 PM

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

MEETING PROTOCOL POLICY: Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct all City meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

ATTEST: Kimberly Gibeau, City Clerk



CITY OF
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CITY COUNCIL WORKSESSION MINUTES

Monday, March 23, 2026

4:30 PM

Mayor Connelly called the meeting to order at 4:30 PM.

PRESENT: Mayor Tasha Connelly, Councilor Molly MacGregor, Councilor Tom Sutherland, Councilor Rick Blake, Councilor Dan Mertes

STAFF: Kimberly Gibeau, Chad Sterle, Rob Mattei, Andy Morgan

DEPARTMENT HEAD REPORT:

1. Community Development Department Head Report

Rob Mattei, Director of Community Development, acknowledged department staff and provided annual overview of department activities including:

- ~ Building permits, including 2025 values
- ~ Housing statistics
- ~ Major construction highlights
- ~ Building safety activity
- ~ Planning Commission activities
- ~ Economic Development
- ~ Blandin Foundation support
- ~ Downtown plan initiatives and new downtown business openings

A full presentation can be reviewed in the Administration Department or on ICTV.

REVIEW OF REGULAR AGENDA:

Upon review, no changes or additions are noted.

ADJOURN:

There being no further business, the meeting adjourned at 4:53 PM.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



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CITY COUNCIL MEETING MINUTES
Monday, March 23, 2026
5:00 PM

Mayor Connelly called the meeting to order at 5:00 PM.

PRESENT: Mayor Tasha Connelly, Councilor Molly MacGregor, Councilor Tom Sutherland, Councilor Rick Blake, Councilor Dan Mertes

STAFF: Kimberly Gibeau, Chad Sterle, Chery Pierzina, Kevin Ott, Andy Morgan

VISITORS: Linda Harringer, Renee Ducharme, Diane Larson

PROCLAMATIONS/PRESENTATIONS:

1. Proclaim Fair Housing Month

Mayor Connelly read the proclamation for the record.

POSITIVE HAPPENINGS IN THE CITY:

Mayor Connelly congratulated the Thunderhawk boys basketball team on reaching the state tournament and expressed pride in their representation of northern Minnesota. Also highlighted is the rapid success of The Pines Restaurant, which has gained national attention within months of opening, including recognition for its chef as a James Beard Award semifinalist and being named one of Minnesota's top new restaurants. Mayor Connelly noted that this recognition is bringing valuable visibility and energy to the local community, particularly the downtown area.

PUBLIC FORUM:

No one from the public wished to speak.

COUNCIL REPORTS:

Councilor Blake attended a regional event in Duluth with RAMS and testified against a housing bill that he felt would undermine local zoning authority, while still supporting the broader goal of addressing housing challenges. He provided an outline of upcoming advocacy efforts at the state legislature with the Minnesota Municipal Utilities Association and the Coalition of Greater Minnesota Cities.

Mayor Connelly highlighted the successful launch of the Grand Rapids Government Academy, noting strong attendance, which introduced key topics like administration, elections, and Open Meeting Law. The program, designed as a nine-week series, has already sparked meaningful discussion among active community members.

APPROVAL OF MINUTES:

2. Approve minutes for March 9, 2026 Regular Council meeting and summary for March 9, 2026 Closed meeting.

Motion made by Councilor MacGregor, Seconded by Councilor Sutherland to approve Council minutes and summaries as presented. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

VERIFIED CLAIMS:

3. Approve the verified claims for the period March 3, 2026 to March 16, 2026 in the total amount of \$5,130,974.38 of which \$312,831.25 are debt service payments.

Motion made by Councilor Mertes, Seconded by Councilor Blake to approve the verified claims as presented. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

CONSENT AGENDA:

4. Consider approving the purchase of a smooth drum roller for public works
5. Consider adopting an ordinance amending Chapter 2, Division 6. Human Rights Commission of the Grand Rapids Municipal Code.

Adopted Ordinance 26-03-02

6. Consider entering into an Advertising Agreement with a business at Yanmar Arena.
7. Consider approving the purchase of a mower for public works
8. Consider approval of payment to ISD 318 assistant coaches
9. Consider approval of a resolution authorizing a grant request to MN IRRR for sewer and water infrastructure to the Garden Court Chateau Assisted Living Facility.

Adopted Resolution 26-11

10. Consider Golf Course job descriptions and title changes and hiring and rehiring of seasonal golf staff.
11. Consider awarding engineering consulting services at GPZ Airport

Motion made by Councilor Blake, Seconded by Councilor Mertes to approve the Consent agenda as presented. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

SET REGULAR AGENDA:

Motion made by Councilor MacGregor, Seconded by Councilor Blake to approve the Regular agenda as presented. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

CITY COUNCIL:

12. Consider appointment to the Human Rights Commission

Councilor MacGregor has conducted an interview with Renee Ducharme, applicant for the Human Rights Commission and recommends appointment.

Motion made by Councilor MacGregor, Seconded by Councilor Sutherland to appoint Renee Ducharme to the Human Rights Commission to fill an unexpired term through March 1, 2027. Voting Yea: Mayor Connelly, Councilor MacGregor, Councilor Sutherland, Councilor Blake, Councilor Mertes

There being no further business, the meeting adjourned at 5:10 PM.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk

Summary Report

VENDOR NAME/INVOICE #	AMOUNT
ACHESON TIRE INC	\$ 30.00
APG MEDIA OF MINNESOTA, LLC	\$ 51.75
ARROW EMBROIDERY/PHOTO EXPRESS	\$ 406.48
ASHLEY BRUBAKER	\$ 533.80
BETZ EXTINGUISHER COMPANY	\$ 30.00
BIG PICTURE UNLIMITED INC	\$ 5,750.00
BOREALIS HEALTH PLLC	\$ 1,440.00
BURGGRAF'S ACE HARDWARE	\$ 4,159.25
CARQUEST AUTO PARTS	\$ 291.22
CASPER CONSTRUCTION INC	\$ 2,557.50
CENTRAL-MCGOWAN INC	\$ 146.25
CHAD B STERLE LAW OFFICE P.C.	\$ 1,135.00
CHAMBER OF COMMERCE	\$ 480.00
CIVICPLUS LLC	\$ 7,800.00
CLIFTONLARSONALLEN LLP	\$ 15,225.00
COLE HARDWARE INC	\$ 174.08
DAKOTA FLUID POWER, INC	\$ 4.16
DAVIS OIL INC	\$ 1,210.64
DONDELINGER DODGE	\$ 64.08
ENVIRONMENTAL EQUIPMENT AND SERVICES, INC.	\$ 1,577.76
FASTENAL COMPANY	\$ 1,839.88
FLEETPRIDE INC	\$ 7,141.50
GARTNER REFRIGERATION CO	\$ 570.00
GLEN'S ARMY NAVY STORE INC	\$ 59.98
GOVCONNECTION INC	\$ 700.18
GRAND RAPIDS GM INC	\$ 104.98
H & L MESABI	\$ 3,546.00
HAWKINSON SAND & GRAVEL	\$ 1,090.05
HERC-U-LIFT INC	\$ 462.69
ITASCA COUNTY AUDITOR/TREAS.	\$ 2,042.92
ITASCA COUNTY SHERIFFS DEPT	\$ 20.00
J&M DISPLAYS INC	\$ 21,000.00
KJ BRANDING	\$ 165.00
L&M SUPPLY	\$ 173.23
LATVALA LUMBER COMPANY INC.	\$ 15.72
MADDEN GALANTER HANSEN LLP	\$ 1,151.50
MARTIN'S SNOWPLOW & EQUIP	\$ 381.96
MES SERVICE COMPANY, LLC	\$ 4,977.76
MICHELS LAW	\$ 8,750.00

CITY OF GRAND RAPIDS BILL LIST - April 13, 2026

Item 2.

Summary Report

MINUTEMAN PRESS	\$	411.08
MOMENTUM ADVOCACY LLP	\$	2,200.00
MONROE TOWMASTER LLC	\$	10,430.00
NAPA SUPPLY OF GRAND RAPIDS	\$	12.68
NEO ELECTRICAL SOLUTIONS LLC	\$	1,789.50
NORTHERN DOOR & HARDWARE INC	\$	135.00
NORTHERN HEALTH & FITNESS	\$	6,749.50
NORTHERN LIGHTS TRUCK	\$	593.36
NORTHLAND COUNSELING CENTER	\$	2,520.00
NORTHLAND PORTABLES	\$	127.50
NUCH'S IN THE CORNER	\$	25.00
NUSS TRUCK GROUP INC	\$	719.72
OTIS ELEVATOR COMPANY	\$	3,534.60
PUBLIC UTILITIES COMMISSION	\$	2,200.00
SANDSTROM'S INC	\$	755.82
SEH - GRAND RAPIDS	\$	81,581.78
STELLAR MEDICAL & EQUIPMENT	\$	4,619.79
STREICHER'S INC	\$	4,777.37
SUPERONE FOODS NORTH	\$	150.30
THE PLUM CATALYST LLC	\$	20,000.00
TREASURE BAY PRINTING	\$	21.50
TROUT ENTERPRISES INC	\$	1,530.00
UNRL	\$	1,264.90
VESTIS GROUP, INC	\$	385.81
WELLSON GROUP INC	\$	300.00
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	\$	244,095.53

CHECKS ISSUED/PRIOR APPROVAL:

AMAZON CAPITAL SERVICES	11WK-3PQP-MYYQ	\$	34.27
AMAZON CAPITAL SERVICES	1HRJ-CHCD-NY99	\$	78.97
AMAZON CAPITAL SERVICES	1P3X-K144-3NXJ	\$	53.97
AT&T MOBILITY	26999304	\$	2,492.02
AT&T MOBILITY	26999303	\$	1,590.59
BRIAN MATTSON	031926	\$	169.00
BROOKS BACHMANN	031826	\$	88.48
C E F SAFETY SERVICES	93038	\$	9,885.46
CANON FINANCIAL SERVICES, INC	42822845-G	\$	45.48
CANON FINANCIAL SERVICES, INC	42822846	\$	62.01
CARL BABICH	031126	\$	272.60
CENTURYLINK QC	334014654/Mar26	\$	66.00

CITY OF GRAND RAPIDS BILL LIST - April 13, 2026

Item 2.

Summary Report

CENTURYLINK QC	334015245/Mar26	\$	66.00
CENTURYLINK QC	333931501/Mar26	\$	127.00
CENTURYLINK QC	333508017/Mar26-C	\$	55.45
CHAD TROUMBLY	022626	\$	19.00
CHRISTINA BLOOMQUIST	031826	\$	101.13
CIRCLE K/HOLIDAY	110548376/GRPD	\$	83.83
CONSTELLATION NEWENERGY-GAS DIV	4551586	\$	6,600.11
DIANA R MAGNER	032526-L	\$	125.00
EMILY LINDNER	031626-L	\$	175.00
ENTERPRISE FM TRUST	FBN5586584/FD/CD/BS	\$	4,428.48
ENTERPRISE FM TRUST	FBN5586584/GRPD	\$	14,993.34
ENTERPRISE FM TRUST	FBN5586584/PW	\$	17,237.84
EVAN L WIMMER	031226	\$	50.47
EVAN L WIMMER	031826	\$	88.48
FIDELITY SECURITY LIFE	3305411	\$	102.09
HOLIDAY STATIONSTORES LLC	027901032600.	\$	5.50
HUNTINGTON NATIONAL BANK, THE	2572123-G	\$	5,725.99
ITASCA COUNTY RECORDER	250968	\$	46.00
JAIME TURNBULL	030926	\$	43.28
JARED ANDERSON	031826	\$	95.65
JUSTIN EDMUNDSON	031226	\$	57.00
LAKE COUNTRY POWER	8705029400/Feb26	\$	52.90
LEAGUE OF MN CITIES INS TRUST	10003194/2026	\$	1,521.00
MEDTOX LABORATORIES INC	022026503826	\$	26.38
METROPOLITAN LIFE INSURANCE CO	TS05396331	\$	2,555.12
MINNESOTA ENERGY RESOURCES	0507783569-01/Feb26-L	\$	1,778.01
MINNESOTA ENERGY RESOURCES	0502380460-01/Feb26	\$	1,287.59
MINNESOTA ENERGY RESOURCES	0502903931-02/Feb26	\$	48.77
MINNESOTA ENERGY RESOURCES	0506372672-01/Feb26-C	\$	2,096.02
MINNESOTA MN IT SERVICES	DV26020430	\$	467.35
MN DEPT OF PUBLIC SAFETY	LKF275/Title Fees/2016 Sonic	\$	93.50
MUTUAL OF OMAHA	G000C5N3	\$	651.71
NORTHERN DRUG SCREENING INC	16934	\$	30.00
OPERATING ENGINEERS LOCAL #49	MAY 26 HEALTH/HRA	\$	144,751.00
ORACLE AMERICA INC	102276126	\$	16,080.48
PUBLIC UTILITIES COMMISSION	301054/FEB26-E	\$	23.15
PUBLIC UTILITIES COMMISSION	301053/FEB26-E	\$	87.51
PUBLIC UTILITIES COMMISSION	EDA/Farm Svc/Feb26-E	\$	84.04
PUBLIC UTILITIES COMMISSION	Lib/Feb26-L	\$	3,093.22
PUBLIC UTILITIES COMMISSION	Airport/Feb26-A	\$	1,234.78
PUBLIC UTILITIES COMMISSION	EV Chg/Feb26	\$	70.51
PUBLIC UTILITIES COMMISSION	PW/Feb26	\$	11,513.09

CITY OF GRAND RAPIDS BILL LIST - April 13, 2026

Item 2.

Summary Report

PUBLIC UTILITIES COMMISSION	City Hall/Feb26	\$	2,017.50
PUBLIC UTILITIES COMMISSION	Yanmar/Feb26	\$	19,516.65
PUBLIC UTILITIES COMMISSION	DACF/Feb26	\$	457.96
PUBLIC UTILITIES COMMISSION	EDA/Admin/Feb26-E	\$	403.96
PUBLIC UTILITIES COMMISSION	Golf/Feb26-G	\$	2,663.33
PUBLIC UTILITIES COMMISSION	Fire Hall/Feb26	\$	1,168.60
PUBLIC UTILITIES COMMISSION	ST/LIGHTS/EFT/FEB26	\$	9,231.24
THOMAS J PAGEL	031826	\$	162.77
TRAVIS COLE	022626	\$	47.00
TROY SCOTT	031826	\$	94.80
UNITED PARCEL SERVICE	000000568125096	\$	45.63
VISA	6170/FEB26	\$	192.21
VISA	9403/Feb26	\$	5,655.37
VISIT GRAND RAPIDS INC	LDGTAX/DEC25	\$	23,863.05
WEX INC	110758868/PW/SWU	\$	1,123.03
WEX INC	110758868/GRPD	\$	4,354.40
WEX INC	110758868/GRFD	\$	182.73
WEX INC	111434035/GRPD	\$	4,980.35
WEX INC	111434035/FD	\$	638.49
WEX INC	111434035/PW	\$	926.63
WEX INC	111434035/DACF	\$	229.20
WEX INC	111434035/CD	\$	117.36
WM CORPORATE SERVICES, INC	0132439-2808-5	\$	3,079.25
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$	333,763.13
TOTAL ALL DEPARTMENTS:		\$	577,858.66



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**POLICE COMMUNITY ADVISORY
 BOARD MEETING MINUTES**
Thursday, November 20, 2025
4:00 PM

The Purpose of the Grand Rapids Police Community Advisory Board (The Board) shall be to establish and enhance communication between Grand Rapids residents, Police Department and City Council. Together, the Advisory Board and Police Department will identify and focus on public safety issues and collaborate with community leaders, community organizations and stakeholders in developing solutions to multi-faceted community concerns. The Board provides recommendations to the Chief of Police and City Council as to how issues should be addressed.

CALL TO ORDER: Pursuant to due notice and call thereof, the Police Community Advisory Board will hold a regular meeting on Thursday, November 20, 2025, at 4:00 PM in City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids.

ROLL CALL:

Present:

Board Member Tom Neustrom

Board Member Wendy Uzelac

Board Member Cassey Casteel

Board Member Jessica Malmquist

Board Member Megan MacDonnell

Board Chair Stephen Connolly

Absent:

Board Member Butterfield (with Notice)

PRESENT

Board Chair Stephen Connolly

Board Member Tom Neustrom

Board Member Wendy Uzelac

Board Member Cassey Casteel
Board Member Jessica Malmquist
Board Member Megan MacDonell

ABSENT

Board Member Dan Butterfield

PRESENT

Board Chair Stephen Connolly
Board Member Tom Neustrom
Board Member Wendy Uzelac
Board Member Cassey Casteel
Board Member Jessica Malmquist
Board Member Megan MacDonell

ABSENT

Board Member Dan Butterfield

PUBLIC INPUT (if anyone wishes to address the Board): This is your opportunity to approach the Police Community Advisory Board and publicly comment and/or share a concern about your specific issue. We ask that you approach the podium and provide your name and address for the record. A timer will be set for 5 minutes of comment. We ask that members of the public not applaud, engage in conversation, or engage in other behavior through words or action that may disrupt the following proceedings of the board. This is not a dialog, debate, or back and forth with the board but if there is something that needs to be followed up on after the meeting, we and/or City staff will do so and report back to the Police Community Advisory Board if necessary.

None

APPROVE MINUTES

Approval Of the Minutes for September 18th, 2025.

Motion Made by Board Member Casteel to accept the minutes of September 18th, 2025. Seconded by Board Member Neustrom

PRESENT

Board Chair Stephen Connolly
Board Member Tom Neustrom
Board Member Wendy Uzelac
Board Member Cassey Casteel
Board Member Jessica Malmquist
Board Member Megan MacDonell

ABSENT

Board Member Dan Butterfield

Motion made by Board Member Casteel, Seconded by Board Member Neustrom.

Voting Yea: Board Chair Connolly, Board Member Neustrom, Board Member Uzelac, Board Member Casteel, Board Member Malmquist, Board Member MacDonell

1. Consider approving minutes from the September 18th, 2025 regular meeting.

Approval of the Minutes for September 18, 2025/

Motion made by Board Member Casteel, Seconded by Board Member Neustrom.

Voting Yea: Board Member Connolly, Board Member Casteel, Board Member Uzelac, Board Member Malmquist, Board Member MacDonell, Board Member Neustrom.

CORRESPONDENCE:

None

SETTING THE AGENDA:

BUSINESS:

2. Increased traffic on Airport Rd especially after 3:00 PM

(1a.). Urban SDK - discussion

Board Member Neustrom spoke of concerns of increased traffic. Discussion followed with Chief Morgan speaking about a program that Itasca County has the can retrieve data from your vehicle and your cell phone measuring the speed of which you travel on the road. At the time of the meeting, he had not been provided with the data to share with the Board. Chief Morgan as soon that information is available, he will share with board.

Discussion regarding digital speed monitors being placed in other locations around the Grand Rapids area.

3. Shop with a Hero set for December 7th, 2025, start time is 8:00 am at Walmart

Chief Morgan talked about the upcoming Shop with a Hero.

Shop with a Hero started roughly back in 2012 with 20 kids it now has 30 kids being picked to participate. It has been a success since the start.

If any Board Member would like to help with this event, please come to the Grand Rapids Walmart between 8-9 AM Sunday December 7th, 2025

4. Staffing Updates

Captain Ott discussed current staffing for the Grand Rapids Police Department: Currently sitting with 21 officer's total.

5. Predatory Offender Registry

4a. Investigator Brian Mattson

Investigator Mattson spoke about Predatory Offenders residing within the City of Grand Rapids.

6. 2026 Calendar of events

Calendar of Dates and Times of PCAB meetings.

7. We currently have 2 opens for the Police Community Advisory Board and 1 additional opening after the first of the year.

Discussed current openings.

8. Recognition of Services:

Board Member Wendy Uzelac has decided to step down from the Police Community Advisory Board when her term ends January of 2026. We would like to extend a well-deserved Thank you for your 6 plus years of service as the Board Chair and Board member your dedication does not go unnoticed. Thank you.

Thank you to Board Member Wendy Uzelac for her many years of service.

UPDATES:

None

ANNOUNCEMENTS:

Reminder of the Lights in the Pines at the Itasca County Fairgrounds November 26th, 2025.

SET AGENDA FOR NEXT MEETING:

Next Meeting will be January 15th, 2026 @ 4:00 PM

ADJOURN:

Motion made by Board Member Neustrom, Seconded by Board Member Casteel. Voting yea Board Member MacDowell, Board Member Malmquist, Board Chair Connolly, Board Member Uzelac.

Meeting adjourned at 4:54 PM.

Respectfully Submitted:

Jackie Heinrich, Administrative Assistant

PRESENT

Board Chair Stephen Connolly
Board Member Tom Neustrom
Board Member Wendy Uzelac
Board Member Cassey Casteel
Board Member Jessica Malmquist
Board Member Megan MacDonell

ABSENT

Board Member Dan Butterfield

Motion made by Board Member Neustrom, Seconded by Board Member Casteel.

Voting Yea: Board Chair Connolly, Board Member Neustrom, Board Member Uzelac, Board Member Casteel, Board Member Malmquist, Board Member MacDonell

ATTEST:

MEETINGS AND ATTENDANCE

The Board shall meet at minimum, four times each year as determined by the chair. A regular meeting may be cancelled by the chair or a majority of the Board. Every Board member shall be required to attend at least 75% of all meetings each calendar year. Board members who are unable to meet the attendance requirements may be removed by a majority vote of the Board. Prior to a vote considering the potential removal of a member, the member shall be afforded an opportunity to explain his or her reason for non-attendance.

BOARD MEMBERS AND TERM EXPIRATION:

Dan Butterfield - 12/31/2026

Wendy Uzelac - 12/31/2025

Stephen Connolly - 12/31/2026

Cassey Casteel - 12/31/2027

Tom Neustrom - 12/31/2025

Jessica Malmquist - 12/31/2027

Megan MacDonell - 12/31/2026



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POKEGAMA GOLF COURSE BOARD SPECIAL MEETING MINUTES

**Friday, February 20, 2026
 7:30 AM**

Chair McDonald called the meeting to order at 7:30 a.m.

ROLL CALL:

PRESENT

Chair Rick McDonald, Board Member John Ryan, Board Member Tom Lagergren, Board Member Gabrielle Jerulle.

ABSENT

Board Member Deb Godfrey.

STAFF

Tom Beaudry, Dominic DeGuisseppi, Aurimy Groom.

PUBLIC INPUT:

No one wished to speak.

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Board members present.)

Motion made by Board Member Lagergren, Seconded by Chair McDonald to approve the agenda as presented. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Jerulle.

APPROVE MINUTES:

1. Approve minutes for Tuesday, January 13, 2026 Golf Board Minutes.

Motion made by Board Member Ryan, Seconded by Chair McDonald to approve the January 13, 2026 regular meeting minutes. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Jerulle.

CLAIMS AND FINANCIAL STATEMENTS:

2. Consider approving the verified claims in the total amount of \$116,712.46.

Motion made by Board Member Ryan, Seconded by Chair McDonald to approve claims in the amount of \$116,712.46. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Jerulle.

BUSINESS:

3. Consider approving payment of \$1,372.26 per coach for ISD 318 Assistant Golf Coaches

Motion made by Board Member Jerulle, Seconded by Board Member Lagergren to approve payment in the amount of \$1,372.26 for ISD 318 Assistant Golf Coaches. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Jerulle.

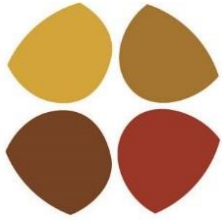
CORRESPONDENCE AND OPEN DISCUSSION:

ADJOURN:

Motion made by Board Member Lagergren, Seconded by Board Member Jerulle to adjourn the meeting at 7:34. Voting Yea: Chair McDonald, Board Member Ryan, Board Member Lagergren, Board Member Jerulle

Respectfully submitted:

Aurimy Groom, Administrative Assistant



CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION MEETING MINUTES

Wednesday, February 25, 2026
4:00 PM

MISSION STATEMENT

The Mission of the Grand Rapids Human Rights Commission is to promote a community of harmony and respect for the rights and dignity of all.

CALL TO ORDER: Pursuant to due notice and call thereof, the Human Rights Commission will hold a regular meeting on Wednesday February 25, 2026, 4:00pm in City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids, Minnesota.

ROLL CALL:

PRESENT: Commission Chair Angela Erickson, Commissioner Doug Learmont, Commissioner Amy Blomquist, Commissioner Ronald Grossman, Council Representative Molly MacGregor, Commissioner Janet Miller, Commissioner Brittany Pope-Sears

ABSENT: Commissioner Stephanie Meittunen

PUBLIC INPUT (if anyone wishes to address the Commission): None

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Commission members present.)

Motion made by Council Representative MacGregor, Seconded by Commissioner Miller to approve the agenda as written. Voting Yea: Commissioner Learmont, Commissioner Blomquist, Commissioner Grossman, Commissioner Meittunen, Council Representative MacGregor, Commissioner Miller, Commissioner Pope-Sears. Motion passed.

PRESENTATION:

1. Community Foundation - Mindy Nuhring

Mindy Nuhring from the Community Foundation discussed the Grand Rapids Area Human Rights Fund Draft (the "Fund") with the Human Rights Commission. Once the draft for the Fund has been approved by the City Council, the Community Foundation would be responsible for marketing, accounting and reporting, tax receipting and distribution.

The distributions from the Fund would need to be consistent with the Human Rights Commission's Mission statement and are at the discretion of the Community Foundation. The Human Rights Commission will review and suggest any changes to the Fund Draft and bring to both the City Administrator and the City Council for approval.

APPROVE MINUTES:

2. Approve January 28, 2026, Minutes

Motion made by Commissioner Learmont, Seconded by Commissioner Blomquist to approve the January 28, 2026, Minutes. Voting Yea: Commissioner Learmont, Commissioner Blomquist, Commissioner Grossman, Commissioner Meittunen, Council Representative MacGregor, Commissioner Miller, Commissioner Pope-Sears. Motion passed.

BUSINESS:

3. 2026 Workplan

Looking at the 2026 Workplan, Commission Chair Erickson stating that she hadn't heard from the City Attorney, Chad Sterle, regarding the Ordinance review, whether it went to the City Council or not. She also requested that the HRC Presentation get sent out to the new Commissioners, which is part of why it was put together.

4. Community Foundation

Commission Chair Erickson requested that all commissioners bring any comments on the Community Foundation's HR Fund Draft to the next meeting. Commissioners Blomquist and Learmont will review the document thoroughly and make their recommendations. Council Representative MacGregor said that the City Council should look at this for their March 23rd meeting.

5. HRC Presentation

Commission Chair Erickson asked if there was any brainstorming as to where the HRC Presentation, can be shared. For example, Commissioner MacGregor said that the Chamber Luncheons are booked for 2026 but could book for 2027. There are also meetings to check like the Local Adventure Council, Rotary Club, Grand Itasca Board, the Police Community Advisory Board and there are others to check on.

UPDATES:

6. Housing

Commission Chair Erickson and Council Representative MacGregor went to the Itasca County HRA meeting. They discussed both tenant and landlord rights and the 1968 Fair Housing Act. The Commission should work on a Proclamation for next year.

7. City Council Updates

Commission Chair Erickson said that the City Clerk would be sending out re-appointment requests. Both she and Commissioner Miller were at the City Council worksession to present the 2026 Human Rights Commission Workplan, the HRC Presentation and gave them the 2025 Highlights and 2026 Priority Report.

8. Story Stitch

The Commissioners participated in Story Stitch, which is a game that was developed before the pandemic that assists communicating with others.

9. Stomp on Stigma

Commissioner Blomquist discussed that the 14th Annual Stomp on Stigma 5k is set for May 2nd, 2026. It was discussed that the Human Rights Commission banners being held in Human Resources Officer Chery Pierzina's office could be used for the event. Other Commissioners asked if they could post the flyer for the event.

10. Community Engagement/Education and/or Internal Collaboration WG: City Council Representative MacGregor. Commissioner Blomquist met with Kootasca and said that they were receptive to the Presentation. She will go again the first Thursday in March. Commissioner Miller will be added to this work group.

ADA Compliance WG: Commissioners Learmont & Erickson - this work group will not proceed.

Interfaith WG: Commissioner Grossman. Commissioner Grossman discussed challenges that he sees with discussing issues with different Interfaith groups. Other Commissioners thought he could use the Human Rights Commission Presentation at these meetings. As per the ordinance, it doesn't have to be presented by the Commission Chair.

CALLS/COMPLAINTS/INQUIRIES:

None.

SET AGENDA FOR NEXT MEETING:

BUSINESS:

3. Introduction of New Commissioners
4. Election of Officers
5. 2026 Workplan
6. Grand Rapids Area Human Rights Fund Draft-Community Foundation
7. HRC Presentation

UPDATES:

8. Housing
9. City Council Updates
10. Stomp on Stigma
11. Community Engagement/Education and/or Internal Collaboration WG: Commissioner Miller and Council Representative MacGregor
- Interfaith WG: Commissioner Grossman

ADJOURN:

The meeting was adjourned at 5:48pm.
Respectfully submitted by Cynthia Lyman



GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

Thursday, February 26, 2026
4:00 PM

CALL TO ORDER

Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, February 26, 2026, at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota.

CALL OF ROLL

PRESENT

Commissioner Al Hodnik
Commissioner Wayne Bruns
Commissioner Bill Martinetto
Council Representative Molly MacGregor

ABSENT

President Sholom Blake
Council Representative Tom Sutherland
Commissioner Jean MacDonell

SETTING OF THE REGULAR AGENDA - *This is an opportunity to approve the regular agenda as presented, or to add/delete an agenda item by a majority vote of the Commissioners present .*

The agenda was approved as written.

APPROVE MINUTES

1. Consider approval of minutes from the January 22,2026 regular meeting.

Motion made by Commissioner Bruns, Seconded by Commissioner Martinetto to approve the minutes from the January 22, 2026, regular meeting. The following voted in favor thereof: Commissioner Hodnik, Commissioner Bruns, Commissioner Martinetto, Council Representative MacGregor. Opposed: None, motion passed unanimously.

APPROVE CLAIMS

2. Consider approval of claims in the amount of \$53,489.00.

Motion by Council Representative MacGregor, Seconded by Commissioner Martinetto to approve claims in the amount of \$53,489.00. The following voted in favor thereof: Commissioner Hodnik, Commissioner Bruns, Commissioner Martinetto, Council Representative MacGregor. Opposed: None, motion passed unanimously.

BUSINESS

3. Consider entering into a professional engineering services agreement with Bolton & Menk in connection with the Crystal Lake Estates Second Addition (aka ISD 318 Admin. Building site) demolition and utility extension project.

Community Development Director Rob Mattei stated that they received two proposals for the professional engineering services for the Crystal Lake Estates Second Addition (aka ISD 318 Admin. Building site) demolition and utility extension project. He and the City Engineer, Matt Wegwerth reviewed both proposals and are recommending Bolton & Menk for this project. Bolton and Menk's proposal came in \$10,000 lower than the other proposal and they have also done a very good job on numerous other projects throughout the city.

Motion made by Commissioner Bruns, second by Council Representative MacGregor to enter into a professional engineering services agreement with Bolton & Menk in connection with the Crystal Lake Estates Second Addition (aka ISD 318 Admin. Building site). Voting Yea: Commissioner Hodnik, Commissioner Bruns, Commissioner Martinetto, Council Representative MacGregor Opposed: None, motion passed unanimously.

4. Discuss the status of GREDA's application to DEED for a Demolition Loan for the Hwy 2 W. Redevelopment Project.

Community Development Director Rob Mattei discussed GREDA's DEED application. The loan process closed February 1st and in order to secure the loan, DEED required bonding. According to the state statutes, legally, GREDA is unable to do this and will need to explore other opportunities for a Demolition Loan for the Highway 2 W Redevelopment Project. Director Mattei will bring this back to GREDA after he discusses other opportunities for this with the City Administrator and the City Council.

UPDATES

None.

ADJOURN

There being no further business, the meeting adjourned at 4:35pm.

Respectfully submitted:
Cynthia Lyman

MEMBERS & TERMS

Molly MacGregor - 12/31/2026 Council Representative

Tom Sutherland - 12/31/2026 Council Representative

Wayne Bruns - 3/1/31

Sholom Blake - 3/1/31

Al Hodnik - 3/1/27

Bill Martinetto - 3/1/29

Jean MacDonell - 3/1/30



GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

Thursday, March 12, 2026
4:00 PM

President Blake called the meeting to order at 4:50 PM.

PRESENT: Commissioner Al Hodnik, President Sholom Blake, Commissioner Wayne Bruns, Commissioner Bill Martinetto, Commissioner Jean MacDonell, Commissioner Molly MacGregor
ABSENT: Commissioner Tom Sutherland
STAFF: Rob Mattei, Will Richter, Kimberly Gibeau

SETTING OF THE REGULAR AGENDA - *This is an opportunity to approve the regular agenda as presented, or to add/delete an agenda item by a majority vote of the Commissioners present .*

Upon review, no changes or additions are noted.

APPROVE MINUTES

1. Consider approval of minutes from the February 26, 2026 regular meeting.

Motion made by Commissioner Hodnik, Seconded by Commissioner Martinetto to approve minutes for February 26, 2026 as presented. Voting Yea: Commissioner Hodnik, President Blake, Commissioner Bruns, Commissioner Martinetto, Commissioner MacDonell, Commissioner MacGregor

APPROVE CLAIMS

2. Consider approval of claims in the amount of \$24,171.56

Motion made by Commissioner Martinetto, Seconded by Commissioner Hodnik to approve the verified claims as presented. Voting Yea: Commissioner Hodnik, President Blake, Commissioner Bruns, Commissioner Martinetto, Commissioner MacDonell, Commissioner MacGregor

BUSINESS

3. Consider approving a proposal from Braun Intertec for construction and materials testing for the demolition and utility service construction in connection with the Crystal Lake Estates Second Addition Housing Project. (former ISD Admin. Building)

Mr. Mattei reviewed proposal and recommends approval.

Motion made by Commissioner MacGregor, Seconded by Commissioner Martinetto to approve proposal from Braun Intertec as presented. Voting Yea: Commissioner Hodnik, President Blake, Commissioner Bruns, Commissioner Martinetto, Commissioner MacDonell, Commissioner MacGregor

UPDATES

There being no further business, the meeting adjourned at 5:00 PM.

Respectfully submitted:

Kimberly Gibeau

Kimberly Gibeau, City Clerk



CITY OF
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REQUEST FOR COUNCIL ACTION

AGENDA DATE: April 13, 2026

AGENDA ITEM: Consider adopting a resolution accepting a grant from Catholic Community Foundation of Minnesota

PREPARED BY:

BACKGROUND:

At the February 9, 2026, Council meeting, Council authorized the Library Director to apply for a grant from Catholic Community Foundation of Minnesota Public Libraries Grant Program. A grant in the amount of \$2,500 was awarded to retrofit water fountains into water bottle filling stations.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution accepting a grant from Catholic Community Foundation of Minnesota

Councilor introduced the following resolution and moved for its adoption:

RESOLUTION NO. 26-

A RESOLUTION ACCEPTING A \$2,500 GRANT FROM CATHOLIC COMMUNITY FOUNDATION OF MINNESOTA FOR RETROFITTING TWO DRINKING FOUNTAINS INTO FILLABLE WATER BOTTLE STATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the \$2,500 grant from Catholic Community Foundation of Minnesota Public Libraries Grant Program for retrofitting two drinking fountains into fillable water bottle stations and furthermore authorizes the Mayor to execute the associated grant agreement.

Adopted this 13th day of April 2026.

Tasha Connelly, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilor seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: April 13, 2026

AGENDA ITEM: Consider adopting Election Day Emergency Response Plan

PREPARED BY: Kimberly Gibeau

BACKGROUND:

The Secretary of State's office requires counties within Minnesota to have an emergency plan in place for every polling place. The attached draft plan will provide guidance in the event of emergencies including, but not limited to medical emergencies, severe weather/natural disaster, electrical outages, etc. Once adopted, the official plan for the City of Grand Rapids will be filed with Itasca County.

REQUESTED COUNCIL ACTION:

Make a motion to adopt Election Day Emergency Response Plan.

City of Grand Rapids

ELECTION DAY EMERGENCY RESPONSE PLAN

This document is maintained by:

Kimberly Gibeau, City Clerk

Last updated: April 13, 2026

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INTRODUCTION

Purpose:

This document will serve as the emergency response/contingency plan in case of an unexpected circumstance that requires a change in the standard operating procedures on Election Day. The purpose of this document is to provide guidance for election staff and for the general safety of polling locations, all while maintaining the integrity of an election.

This document shall be reviewed with Election Judges. The document and its contents shall be considered sensitive in nature. City Clerks, as well as polling place property owners and facility managers, should be apprised of relevant aspects of these plans.

Polling Place Staffing, Hours of Operation, and Location(s)

Address of Polling Locations:

Precinct 1: Fire Hall
104 SE 11th Street

Precinct 2: Grand Rapids Library
140 NE 2nd Street

Precinct 3: Yanmar Arena
1401 NW 3rd Avenue

Precinct 4: Zion Lutheran Church
2901 US Highway 169 South

Emergency Polling Locations:

Precinct 1: PUC/PW Facility
500 SE 4th Street

Precinct 2: New Song Alliance Church
15 SE 3rd Street

Precinct 3: Grand Rapids City Hall
420 N. Pokegama Ave.

Precinct 4: ISD 318 Administration Bldg
650 SW 7th Ave.

Staffing:

Polling locations will have the following staff on site:

1 - Head Judge

1 - Assistant Head Judge

3 - Election Judges

Hours of Operation:

Voters may cast their ballots from 7:00 a.m. to 8:00 p.m.

Extended Polling Place Hours:

In the event of an emergency, polling place hours of voting may be extended.

EMERGENCY PROCEDURES

The City Clerk and Head Judges will ensure that Election Judges are made aware of these procedures and their responsibilities in advance of an election. Identifying duties and assigning them in advance may help alleviate stress and clarify responsibilities in case of an emergency.

A. WORLDWIDE TERRORISM EVENT

In the event of terrorist activity, the Federal Government may have a preliminary plan in place for moving activities on election days. All elections will continue unless Federal or State officials have ordered otherwise. If there are no police orders to take cover or to remain indoors, all operations of polling places can remain intact. If you are notified to evacuate the polling place, follow the instruction regarding evacuation in this plan (see Section E. Evacuation).

B. ACTIVE SHOOTER

Active shooter situations are unpredictable and evolve quickly. As a result, these situations may be over even before law enforcement arrives on the scene. Individuals must be prepared, both mentally and physically, to react to an active shooter situation. U.S. Department of Homeland Security recommends these best practices when coping with an active shooter situation:

- Be aware of your environment and any possible dangers.
- Take note of the two nearest exits in any facility you visit or are assigned to work as an Election Judge.
- If you are in an office, stay there and secure the door.
- If you are in a hallway, get into a room and secure the door.
- As a last resort, attempt to take the active shooter down. When the shooter is in close range and you cannot flee, your chance of survival is much greater if you try to incapacitate him/her.
- Dial 9-1-1 WHEN IT IS SAFE TO DO SO!

C. WORKPLACE VIOLENCE / OTHER ACTS OF VIOLENCE

Be aware of the possibility of an incident occurring at your voting location. Treat all threats and warnings seriously.

- Report any and all threats to the Head Judge and City Clerk to make a determination as to the next course of action.
- **If a situation involves an immediate threat of violence to persons and/or the election process, dial 9-1-1.**
- In the event of a personal confrontation, do your best to stay calm.

D. THREATENING PHONE CALL/BOMB THREAT/SUSPICIOUS OBJECT

If you receive a written threat, phone threat, suspicious package, or find a suspicious object on the premises:

- Keep anyone from searching for, handling or going near the object in question as it may be dangerous. (In addition, preservation of evidence is important for law enforcement).
- Stay calm and dial 9-1-1.
- Promptly write down everything you can remember about receiving the threat and/or finding/receiving the suspicious object.
- Depending on where the object is found (and in accordance with instructions from 9-1-1 operator/law enforcement), you may need to evacuate the polling place. If you are notified to evacuate the polling place, follow the instruction regarding evacuation in this plan (see Section E. Evacuation).

E. EVACUATION

Treat all threats and warnings seriously. If an evacuation becomes necessary (i.e., fire, fire alarm, etc.), the following steps can help keep people safe and effectively continue the election processes:

- Stay calm and dial 9-1-1.
- The evacuation and safety of human life is the first concern. Inform any voters at your location of the safety evacuation route.
- Secure election materials, if possible (voting equipment, ballots, inspectors' statements).
- Proceed to the designated area until/unless you are directed to do otherwise.
- Take accountability and note any missing people. Report missing people to emergency personnel.
- Stay in designated area until you are otherwise directed.

- Do not re-enter the building until authorized by emergency personnel.
- Do not speak to the media – refer them to the City Clerk or emergency personnel.

F. SEVERE WEATHER/NATURAL DISASTER

To ensure safety and security during inclement weather, the City Clerk shall monitor and be in communication with local law enforcement, emergency responders, and Head Judges. Safety of human life is the first concern.

- If a natural disaster occurs that provides ample time and requires inspectors and voters to take cover in the designated area, all unvoted ballots and polls lists will be secured by the Head Judge. The voting equipment/ballot box can be unplugged and locked in a secure storage area. No ballots shall be inserted into the voting equipment/ballot box, nor should any additional ballots be issued during this time.
- If a tornado is reported or seen in the immediate area, seek shelter in the designated area. If time does not allow you to evacuate to a safe location, find shelter under a heavy object such as a table and protect your head.
 - Do not stop for personal belongings, ballots, or election equipment.
 - Take accountability and note any missing people.
 - If the building is struck by a tornado, remain in your location until it is safe to evacuate.
 - Stay away from sources of power, power lines, phone lines, gas lines, and windows.
 - Once you are clear of the area, do not re-enter the building until/unless authorized by emergency personnel.
 - Report missing people to emergency personnel.

When regular business resumes, the Head Judge shall note the time from beginning to end that voting was suspended in the incident log.

G. ELECTRICAL OUTAGE

Turn off the voting equipment and have voters deposit their ballots into the equipment's auxiliary compartment. Note the time of the power outage in the incident log and contact the clerk immediately. If flashlights and/or emergency lighting are not already available at the polling location, clerks should reach out to the (department of public works and/or emergency management services) to deliver flashlights and any other necessary supplies.

When power is restored, turn the voting equipment back on and process any voted ballots located in the auxiliary compartment through the equipment. If power is not restored before the end of Election Day, secure all voted ballots in a ballot bag and bring them, along with all of the election supplies, to the clerk. Ballots will be processed at the alternate location as specified by the clerk.

In the event of a long-term power outage, a change of venue may be required (see Change of Polling Location, page 9). If there is a wide spread power outage, ballots should be secured with the Election Judges at the polling location until 8:00 p.m. In addition to the instructions listed above:

- Stay calm.
- Provide assistance to visitors and staff in the immediate area.
- If emergency lighting is available, proceed with caution to the area with lighting (perhaps this may be natural light from windows).
- Turn off the voting equipment. The tabulator memory device will retain all data in its memory and can be restarted after a power outage.

H. MEDICAL EMERGENCIES

If you observe a staff member or visitor who appears to be seriously ill or injured:

- Stay calm and dial 9-1-1.
 - Provide your location and the nature of the emergency.
 - Answer all questions asked by the 9-1-1 operator.
 - Listen to and follow all instructions provided by the 9-1-1 operator.
- Do not move a person who has fallen.
- Unless it is a life-threatening emergency, do not render first aid until a qualified individual arrives or you are instructed to do so by the 9-1-1 operator.
- If possible, try to obtain from the injured person his/her name and what happened.
- Report any injury to the City Clerk (after the injured person is safe).
- Avoid unnecessary conversation about the ill or injured person.
- Do not speak to the media – refer them to the City Clerk or emergency personnel.

CHANGE OF VENUE (POLLING PLACE)

When it has been determined by the the City Clerk, that a polling location needs to be moved to effectively respond to a disaster/emergency, follow these guidelines:

- The Election Judges will assist in packing up all voting equipment, ballots, poll lists, registration materials, and all election forms and information that needs to be relocated (e.g., signs, notices, etc.).
- The City Clerk will organize transport vehicles and report to the polling location to help facilitate the move.
- All Election Judges will assist the City Clerk in moving the election materials/equipment to the transport vehicles.
- The voting equipment/ballot box(es) will remain locked at all times.
- The voting equipment/ballot box(es) will be escorted to a municipal vehicle or police vehicle, if available. A police officer will remain in view of the voting equipment/ballot box(es) at all times and take them to the Alternate Location. At this location, the polling place will be set up as normal.
- All unvoted ballots should remain in the presence of the Head Judge and at least one other Election Judge during the change of location.
- A sign should be posted on the front entry doors of the original polling location designating the new polling place (if the building is safe), or at a place as close to the entry doors as possible.
- Notify the County Auditor and Secretary of State immediately upon making the determination to relocate a polling place.
- Notice must be provided/posted to the municipal website, local Public Access Channel, local radio, social media, etc. to direct voters to the new location.
- Election Judges should document the change of venue and what time voting resumed in the incident log.
- Pursuant to MN Statute 204C.05, Paragraph (b): Hours of Voting: Polling place hours may be extended at the new polling place for one hour. The City Clerk will immediately provide notice to County Auditor, Secretary of State, Election Judges and voters of the extension of polling place hours. Election officials will request local media outlets publicly announce the extended polling place hours. Voters in the polling place or waiting in line at the door to register or to vote at the end of the extended polling place hours shall be allowed to vote pursuant to paragraph (a). Polling place hours will only be extended for the specific polling place(s) affected by the emergency and not for all four precincts within the City of Grand Rapids.
- In addition to the emergency polling locations identified on page 4, available space if sufficient in size, at current polling locations in adjacent precincts may be utilized to serve multiple polling places in the event of an emergency relocation.

EMERGENCY CONTACTS

Listed below are potential Election Day emergency contacts.

Municipal Contacts

City Clerk	Name: Kimberly Gibeau
	Daytime Phone Number: 218-326-7611
	After Hours Phone Number: 218-259-4415
	Email: kgibeau@grandrapidsmn.gov
City Administrator	Name: Tom Pagel
	Daytime Phone Number: 218-326-7626
	After Hours Phone Number: 218-398-0584
	Email: tpagel@grandrapidsmn.gov
Public Works Department	Name: Everette Baumgarner
	Daytime Phone Number: 218-326-7656
	After Hours Phone Number: 218-259-5132
	Name: Mike Randall
	Daytime Phone Number: 218-326-7628
	After Hours Phone Number: 218-259-5019
City Attorney	Name: Chad Sterle
	Daytime Phone Number: 218-326-9646
	After Hours Phone Number: 218-244-1696
Fire/Police/EMS	9-1-1
Fire/Police (non-emergency)	Fire: 218-326-7639 Police: 218-326-3464

County Contacts

Itasca County Auditor	Name: Austin Rohling
	Daytime Phone Number: 218-327-2860
	Email: austin.rohling@co.itasca.mn.us
Election Specialist	Name: Katherine Johnson
	Daytime Phone Number: 218-327-2849
	Email: katherine.johnson@co.itasca.mn.us
Fire/Police/EMS	9-1-1
Police/Fire (non-emergency)	218-326-3477

State Contacts

Minnesota Secretary of State	Elections: 651-215-1440 or 877-600-8683
	Email: secretary.state@state.mn.us



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 4/13/2026

AGENDA ITEM: Consider adopting a resolution accepting a 50/50 matching grant from the MN DNR.

PREPARED BY: Travis Cole-Fire Chief

BACKGROUND:

At the November 11, 2025, City Council meeting, staff received approval to apply for a grant through the Minnesota Department of Natural Resources (DNR). The Fire Department has since been awarded a 50/50 matching grant in the amount of \$5,000 through the Rural Fire Department Volunteer Fire Assistance Matching Grant Program. This is a recurring grant opportunity the department has successfully utilized in prior years.

Grant funds are designated for the purchase of equipment that supports wildland fire suppression efforts. The Grand Rapids Fire Department has identified a need for wildland firefighter boots, which will complement and enhance the effectiveness of the TEC Gen wildland gear purchased last year.

The City's required 50% match of \$5,000 will be funded through the Fire Department's operating budget.

REQUESTED COUNCIL ACTION:

Make a motion approving a resolution to accept a \$5,000 grant award from the Minnesota DNR with the fire departments contribution of \$5,000 to come out of the Fire Departments operating budget and authorize the necessary signatures to execute the grant.

Travis Cole

From: MN_VFA_Grant Program (DNR) <VFAGrants.dnr@state.mn.us>
Sent: Tuesday, March 24, 2026 11:17 AM
To: Travis Cole
Subject: 2026 VFA Grant Status

Follow Up Flag: Flag for follow up
Flag Status: Flagged



Minnesota Department of Natural Resources
402 SE 11th Street - Grand Rapids, MN 55744

March 24, 2026

Re: 2026 VOLUNTEER FIRE ASSISTANCE MATCHING GRANT (VFA)

Grand Rapids Fire Dept

Dear Travis Cole:

Congratulations you have been awarded the 2026 Volunteer Fire Assistance Grant in the amount of **\$5,000.00** from the Minnesota Department of Natural Resources, Division of Forestry.

All contracts will be processed via DocuSign, please let me know if any contact information has changed since applying for the grant back in December.

Fire Chief

Name:
Email:

City Signing Representative

Name:
Title:
Email:

If nothing has changed you will receive an email and directions on how to sign through DocuSign in the next few weeks.

Please do not make any purchases until all signatures have been processed on your fully executed contract.

If you have any questions regarding the processing of this grant contract, please let me know.

Respectfully,

Shelly Greniger

Shelly Greniger

Rural Fire Programs Asst.

Shelly.Greniger@state.mn.us

www.mndnr.gov/grants/ruralfire

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 26-

A RESOLUTION ACCEPTING A \$5,000.00 MATCHING GRANT FROM THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES (DNR) FOR THE GRAND RAPIDS FIRE DEPARTMENT TO BE USED TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT OR WATER MOVEMENT APPARATUS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The Minnesota DNR has granted the City of Grand Rapids Fire Department a \$5,000.00 matching grant, with the remaining matching proceeds to come from the fire department operating budget, to purchase personal protective equipment or water movement apparatus.

Adopted this 13th day of April, 2026.

Tasha Connelly, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: April 13, 2026

AGENDA ITEM: Consider adopting a resolution approving LG214 Premises Permit Application for Heroes Helping Heroes

PREPARED BY: Kimberly Gibeau

BACKGROUND:

Heroes Helping Heroes has submitted an application for LG214 Premises Permit to conduct lawful gambling at Thunder Alley XL, 1401 W Highway 169, Grand Rapids. This permit requires Council to adopt a resolution. The resolution is attached.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution approving LG214 Premises Permit for Heroes Helping Heroes.

Councilor introduced the following resolution and moved for its adoption:

RESOLUTION NO. 26-

RESOLUTION APPROVING HEROES HELPING HEROES
LG214 PREMISES PERMIT

WHEREAS, Heroes Helping Heroes has presented the City Council of Grand Rapids a LG214 Premises Permit application to conduct gambling at Thunder Alley XL, 1401 W Highway 169, Grand Rapids, Minnesota; and

WHEREAS, the Gambling Control board may not issue a Premises Permit without City Council approval.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Grand Rapids approves the LG214 Premises Permit Application for Heroes Helping Heroes to conduct gambling Thunder Alley XL, 1401 W Highway 169, Grand Rapids, Minnesota.

Adopted by the City Council this 13th day of April, 2026.

Tasha Connelly, Mayor

ATTEST:

Kimberly Gibeau, City Clerk

Councilor seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against the same: None, whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: April 13, 2026

AGENDA ITEM: Consider entering into an Elevator Inspection Agreement with Larson Elevator at Yanmar Arena.

PREPARED BY: Dale Anderson, Director of Parks & Recreation

BACKGROUND:

Per state code, we are required to have an annual elevator inspection. By entering into this agreement, we will accomplish that and receive three additional examinations throughout the year. The cost of an annual inspection is about \$800, the proposed agreement is \$1200/year. The agreement is attached for your review.

REQUESTED COUNCIL ACTION:

Make a motion to into an Elevator Inspection Agreement with Larson Elevator at Yanmar Arena.

Larson Elevator Company
PO Box 676
Grand Rapids, MN 55744
218-256-9030



Elevator Inspection Agreement

Date: March 23, 2026

To:

Yanmar Arena
1401 NW 3rd Ave
Grand Rapids, MN 55744

Equipment Location:

Yanmar Arena
1401 NW 3rd Ave
Grand Rapids, MN 55744

From:

Larson Elevator Company
19932 Cardinal Drive
Grand Rapids, MN 55744

Proposal: 32326A

Tony Larson
Phone: 218-256-9030
Email: tony@larsonlevator.com

Elevator ID:	Customer Designation:	Elevator Manufacturer	Equipment Description:
ELV-397603	1	Larson	Hydraulic Passenger

We will:

- Routinely examination, lubricate, clean, and adjust the following parts, components, and/or subsystems:
 - Controller parts, selectors and dispatching equipment, relays, solid-state components, transducers, resistors, condensers, power amplifiers, transformers, contacts, leads, dashpots, timing devices, computer and microcomputer devices, steel tapes, mechanical and electrical driving equipment.
 - Machines, worms, gears, thrust bearings, drive sheaves, drive sheave shaft bearings, brake pulleys, brake coils, contacts, linings, and component parts.
 - Motors, brushes, brush holders, and bearings.
 - Governor components, governor sheaves and shaft assemblies, bearings, contacts, governor jaws.
 - Pumps, pump motors, operating valves, leveling valves, and hydraulic fluid tanks.
 - Door operators, car door hangers, car door contacts, door protective devices, load weighting equipment, car frames, car safety mechanisms, platforms, car and counterweight guide shoes including rollers and gibs, and emergency car lighting.
 - Hoistway door interlocks and hangers, bottom door guides, and auxiliary door closing devices.
 - Piston packing, exposed piping, above ground pistons and cylinders.
 - Deflector or secondary sheaves, car and counterweight buffers, car and counterweight guide rails, car and counterweight sheave assemblies, top and bottom limits switches, governor tension sheave assemblies, and compensating sheave assemblies.
 - Buttons, position and direction indicators, and lamps.
- Notify you of any necessary repairs identified by us and when requested, provide a proposal for the repair.
- Perform annual no-load safety test.

Safety Testing

These tests impose greater than normal stresses on the elevator equipment and Larson Elevator Company does not assume any responsibility for any damage to the building structure or any equipment. If any safety tests are overdue on the commencement date of this agreement, Larson Elevator Company assumes no responsibility for the day-to-day operation of the governor or safety

on traction elevators or the hydraulic system on hydraulic elevators until the test has been completed and the equipment passed. Should any of these tests fail, it shall be your sole responsibility to make necessary repairs needed to bring the elevator into acceptable condition as deemed by Larson Elevator Company. Testing of individual smoke heads is not included. Any CAT 1 test that requires a second technician will involve extra charges for the second technician billed at our standard rates.

Testing fees, costs, or changes imposed by local authorities for witnessing, inspecting, assisting inspection authorities, licensing, or testing the Equipment including observation of testing by 3rd parties; changes in the testing requirements after the initial start date of this Agreement, or any other testing obligations other than as specifically set forth above are not included.

Repairs, Callbacks and Service Requests

When requested, repairs, callbacks, and service requests, including travel time and mileage, will be billed at our standard hourly rates. Service requests are defined as any request for dispatch of our technician to your elevator(s) from one or more of the following: you or your representative, the building or building’s representative, emergency personnel, and/or passengers through the elevator’s communication device.

Visit Frequency

Maintenance visits shall be made on the following basis: Four (4) visits per year.

Elevator Phone Monitoring

If requested, we will monitor the elevator phone for an additional charge of five (\$5.00) dollars per month, per elevator.

Hours of Service

All maintenance, repairs, and tests shall be completed during regular working hours of our regular working days for the examiners performing work excluding elevator trade holidays. Work requested outside of regular working hours will be billed at our standard overtime rates including travel time, travel expenses, time spent on the job, plus materials not covered under the agreement.

Contract Price

One Hundred Dollars (\$100.00) per month, payable annually in advance.

- Check box for semi-annual payments in lieu of annual. Add 1% to the price above. Initial choice: _____
- Check box for quarterly payments in lieu of annual. Add 3% to the price above. Initial choice: _____
- Check box for monthly payments in lieu of annual. Add 5% to the price above. Initial choice: _____

Price Adjustment

The contract Price and labor rates for extra work will be adjusted annually in January. This adjustment will be based upon the local labor rate adjustment for the year in which it is adjusted and will be increased or decreased based on changes to the local straight time hourly rate for mechanics. If there is a delay in determining a new labor rate, or an interim determination of a new labor rate, we will notify you and adjust the price at the time of such determination, and we will retroactively bill or issue credit, as appropriate, for the period of such delay. We also reserve the right to adjust the contract price quarterly / annually based on changes in other expenses such as fuel, waste disposal, government regulations or administrative costs. Should you elect to take the annual pre-payment option, the price adjustment date will default to coincide with the invoice date.

Term

The commencement date will be: _____.

If no date is identified above, the Commencement Date shall be the date signed by the Larson Elevator Company authorized representative.

The term of this contract will be for three (3) years beginning on the commencement date and is non-cancelable, except with thirty (30) days written notice for reasons of non-performance. “Non-performance” is defined as our inability to remedy any deficiencies within thirty (30) days after receiving written notification from you. To ensure continuous service, the contract will be automatically renewed on the third anniversary for an additional three (3) years unless terminated by either party by giving written notice to the other party at least ninety (90) days prior to the end of the current three (3) year term. Thereafter, the contract will automatically be renewed on each anniversary for an additional three (3) year term unless terminated by either party by giving written notice to the other party at least ninety (90) days prior to the end of the then current three (3) year term.

Payments

Beginning on the effective date, payments will be due and payable on or before the first day of the contract year in which services are rendered beginning on the commencement date.

The method of payment will be by check.

The work shall be performed for the agreed price plus any applicable sales, excise or similar taxes as required by law. In addition to the agreed price, you shall pay to us any future applicable tax imposed on us or our suppliers in connection with the performance of the work described. This agreement does not include any taxes on services or labor.

Invoice Delivery

The standard method of invoice delivery is via email. Please provide the accounts payable email address(es) below the signature line of this document. You agree to immediately update us with any changes to the invoice delivery email address(es). If you wish to receive your invoices via Mail, an additional fee of \$5.00 per month will be added to your monthly contract price.

If you wish to receive your invoices via mail for an additional cost as described above – Initial to accept: _____

Acceptance

This proposal, when accepted by you below and approved by us, will constitute the entire and exclusive contract between us for the service to be provided and your authorization to perform as outlined herein. This contract may not be changed, modified, revised or amended unless in writing signed by you and an authorized representative of Larson Elevator Company. Further, any manual changes to this form will not be effective as to Larson Elevator Company unless initialed in the margin by an authorized representative of Larson Elevator Company.

Customer

Approved by authorized representative

Date: _____

Signed: _____

Printed Name: _____

Title: _____

Company: _____

Accounts payable email: _____

Larson Elevator Company

Approved by authorized representative

Date: _____

Signed: _____

Printed Name: Anthony Larson

Title: President

Terms and Conditions

Owner to provide safe access to the elevator equipment room and/or space.

We will not be required to make any replacements with parts of a different design or type; to make any changes in the existing design of the units; to alter, update, modernize or install new attachments to any units, whether recommended or directed by governmental authorities or by any third party; to make repairs or replacements necessitated by failures detected during or due to testing of the units or buried piping or unexposed hydraulic cylinders or piping or repairs necessitated by reason of any cause beyond our control included, but not limited to, fire, explosion, theft, floods, water, weather, earthquake, vandalism, misuse, abuse, mischief, or repairs, by others. Other items not covered include: cosmetic or ancillary components of the elevator system, including the finishing, repairing or replacement of the cab enclosure, ceiling frames, panels, and/or fixtures, hoistway door panels, door frames, sills, car flooring, floor covering, lighting fixtures, ceiling light bulbs and tubes, mainline power switches, breakers, feeders to controller, alignment of guide rails, smoke fire sensors, fire service reports.

Should conditions arise requiring use of the OEM diagnostic tool, we will promptly notify you. You agree, in such event, to promptly contact the OEM for diagnostic service and repair. You will be responsible for all costs related to such service and repair. You further agree that we shall not be responsible for any delays, damage, costs or claims associated with you or OEM's failure to timely provide a diagnostic tool, and you will indemnify, defend and hold us harmless from any such delays, damage, cost or claim.

Neither party shall be liable for any loss, damage, or delay due to any cause beyond our reasonable control including, but limited to, acts of government, strikes, lockouts, other labor disputes, fire, explosion, theft, floods, water, weather, earthquake, riot, civil commotion, war, vandalism, misuse, abuse, mischief, or acts of God.

Under no circumstances will either party be liable for any indirect, special, or consequential damages of any kind, including, but not limited to, fines or penalties, loss of profits, loss of rents, loss of good will, loss of business opportunity, additional financial costs, or loss of use of any equipment or property, whether in contract, tort, warranty or otherwise.

Extra charges shall apply where and when elevator pits are classified as confined spaces.

The wiring diagrams remain your property and you agree to provide us with a current copy of the wiring diagrams.

You agree to pay a late charge from the date such sums become due of one and one-half percent (1.5%) per month, or the highest legally permitted rate, whichever is less, on any balance past due for more than thirty (30) days, together with all costs (including, but not limited to, attorney's fees) incurred by us to collect overdue amounts.

Failure to pay any sum due by you within sixty (60) days will be a material breach. We may at our option declare all sums due or to become due for the unexpired term immediately due and payable as liquidated damages, and until the same are paid be discharged from further obligations under the contract.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: April 13, 2026

AGENDA ITEM: Consider adopting a resolution requesting changes to portions of the MSAS street system

PREPARED BY: Matt Wegwerth

BACKGROUND:

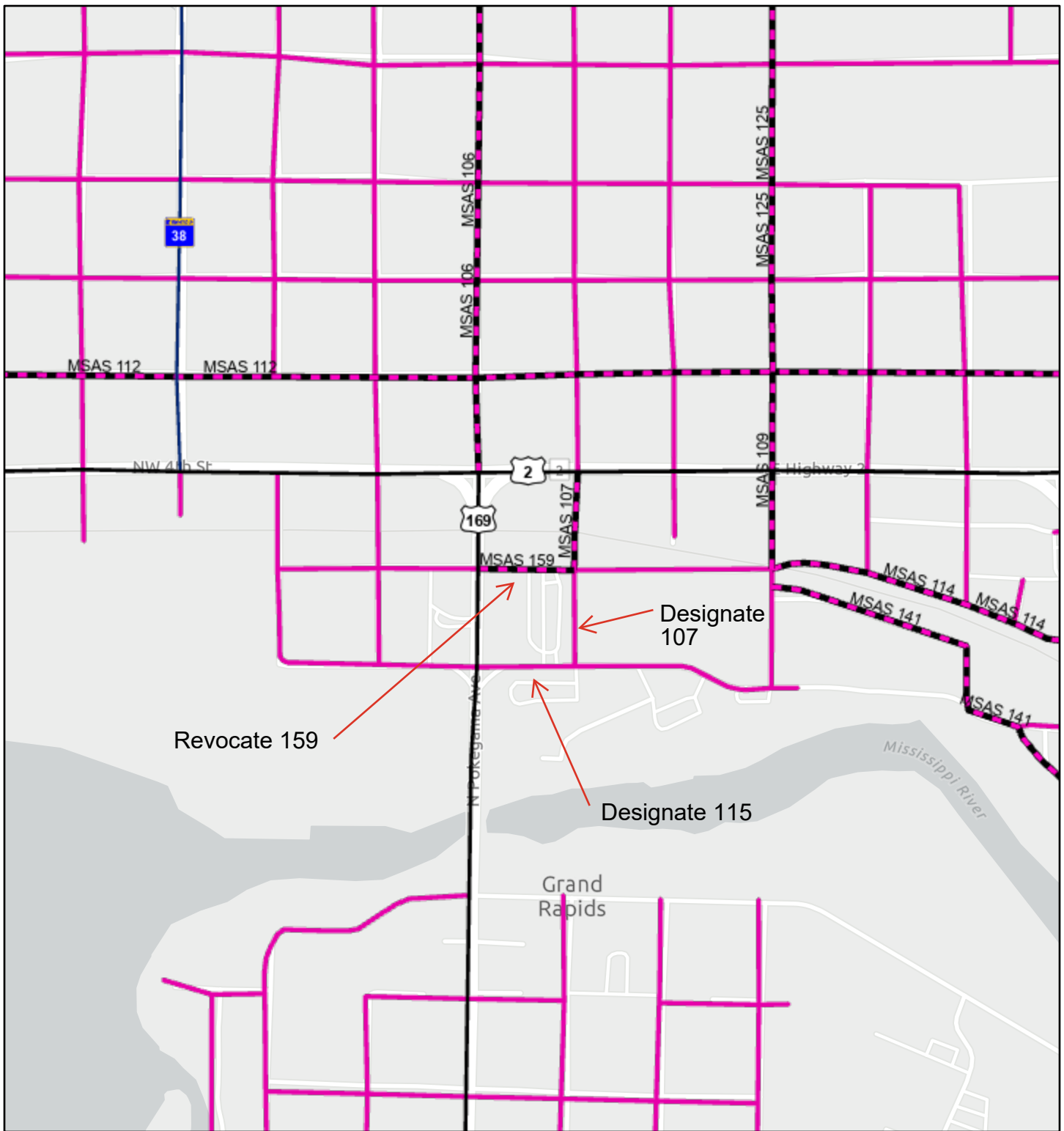
The City of Grand Rapids designates certain streets within its jurisdiction as Municipal State Aid Streets. These routes are reviewed and approved by the Commissioner of Transportation of the State of Minnesota. To make changes to these designations, an official request needs to be submitted to the Commissioner. Attached is a resolution and map that outline the changes that will be submitted to the State.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution requesting changes to portions of the MSAS street system to the Commissioner of Transportation.

City of Grand Rapids - MSA Changes

Item 9.

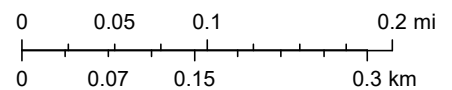


4/2/2026, 10:53:26 AM

Trunk Highway Route System

- U.S. Highway
- MN Highway
- Municipal State Aid Street
- Municipal Street

1:9,659



For metadata about the data in this service, see <https://www.dot.state.mn.us/tda/emma.html>. Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

Council member _____introduced the following resolution and moved for its adoption:

RESOLUTION NO. 26-

A RESOLUTION REQUESTING THE REVOCATION OF PORTIONS OF THS MSA STREET SYSTEM AND THE DESIGNATION OF NEW MSAS ROUTES

WHEREAS, the City of Grand Rapids is recommending to the Commissioner of Transportation that all or a portion of MSAS route 159 be revoked as indicated on the attached drawing and described as follows, to-wit:

MSAS 159: 3rd Street NE – 0.07 miles, from Pokegama Avenue to 1st Avenue NE

WHEREAS, the City of Grand Rapids has determined that the current non-existent MSAS is more efficiently utilized in the proposed locations as shown on the attached drawing and described as follows, to-wit:

Extension of MSAS 107: 1st Avenue NE – 0.07 miles, from 3rd St NE to 2nd St NE
MSAS 115: 2nd Street NE – 0.07 miles, from Pokegama Ave to 1st Ave NE

be, and hereby are established, located and designated as Municipal State Aid Streets of said City, subject to the approval of the Commissioner of Transportation of the State of Minnesota.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

The City of Grand Rapids confirms its desire to revoke all or a portion of MSAS route 159 and designate two routes as Municipal State Aid Streets of the City of Grand Rapids, County of Itasca;

BE IT FURTHER RESOLVED, that the City Engineer is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for consideration, and that upon his/her approval of the designation of said road(s) or portion thereof, that same be constructed, improved and maintained as a Municipal State Aid Street of the City of Grand Rapids, to be numbered and known as a Municipal State Aid Street.

Adopted by the Council this 13th day of April, 2026.

Tasha Connelly, Mayor

Attest:

Kim Gibeau, City Clerk

Councilmember _____ seconded the foregoing resolution and the following voted in favor thereof; and the following voted against same: ; whereby the resolution was declared duly passed and adopted.



State Aid for Local Transportation
395 John Ireland Blvd., MS 500
St. Paul, MN 55155

TO: Matt Wegwerth
Grand Rapids City Engineer

FROM: Bill Lanoux
Manager, Municipal State Aid Needs Unit

DATE: April 7, 2026

SUBJECT: Municipal State Aid Revocation and Designations (no payback on revocation)

The following **Municipal State Aid Street revocation** will be approved when the City Council resolution has been received.

MSAS 159: 3rd Street NE – Pokegama Avenue (TH 169) to 1st Avenue NE (0.07 Miles)

The following **Municipal State Aid Street designations** will be approved when the city council resolution has been received.

Extension of MSAS 107: 1st Avenue NE – from 2nd Street NE to 3rd Street NE (0.07 Miles)

MSAS 164: 2nd Street NE – Pokegama Avenue (TH 169) to 1st Avenue NE (0.07 Miles)

A Commissioner's Order will follow.

Needs Update Comments: Include these revisions with your 2026 spring Needs updates.

Certification of Mileage Update Comments:

You can include these revisions on the *2026 Annual Certification of Mileage* that is due in January 2027.

	Available Mileage	0.12	2025 Certified Mileage
+	Revoked Mileage	0.07	
-	<u>Designated Mileage</u>	<u>0.14</u>	
	Remaining Available Mileage	0.05	

If you have any questions, contact your DSAE or Bill Lanoux at (651) 366-3817 for instructions.

An equal opportunity employer



CITY OF
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REQUEST FOR COUNCIL ACTION

AGENDA DATE: April 13, 2026

AGENDA ITEM: Consider accepting the resignation of Stephanie Meittunen from the Human Rights Commission

PREPARED BY: Kimberly Gibeau

BACKGROUND:

Stephanie Meittunen has submitted her resignation from the Human Rights Commission, effective immediately. This resignation leaves a vacancy with an unexpired term through March 1, 2028. The official resignation is attached for your review.

REQUESTED COUNCIL ACTION:

Make a motion to accept the resignation of Stephanie Meittunen from the Human Rights Commission and authorize staff to begin the process of filling the vacancy.

April 1, 2026

Dear Members of the Grand Rapids Human Rights Commission,

I am writing to formally resign from my position on the Grand Rapids Human Rights Commission, effective March 26, 2026.

Serving on the Commission has been a truly meaningful and educational experience. I am deeply grateful for the opportunity to be part of such important work and to collaborate with individuals who are so committed to equity, advocacy, and community engagement. The knowledge and perspective I have gained during my time with the Commission have had a lasting impact on me both professionally and personally.

At this time, due to increasing responsibilities in my professional role, I am unable to continue participating in a way that reflects the level of commitment this work deserves. Out of respect for the Commission and its mission, I believe it is best to step aside and allow space for someone who can fully engage in this important work.

I sincerely hope that in the future, when my availability allows, I may be considered again for involvement with the Commission. It would be an honor to return and contribute when I am able to do so more fully.

Thank you again for the opportunity to serve alongside you all.

Sincerely,

Stephanie Meittunen



CITY OF
GRAND RAPIDS
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REQUEST FOR COUNCIL ACTION

AGENDA DATE: April 13, 2026
AGENDA ITEM: Consider rehiring and hiring of seasonal golf staff.
PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

Pokegama Golf Course has several seasonal positions open. We are recommending **rehiring** the following seasonal golf staff as follows:

SEASONAL OUTSIDE SERVICES

Jace Christy at \$15.50 per hour starting on or around June 1, 2026, with an end date of no later than October 31, 2026.

SEASONAL SHOP ASSISTANT

DiMarco Rolle at \$15.50 per hour starting on or around April 14, 2026, with an end date of no later than September 30, 2026.

Kent Baril at \$15.00 per hour starting on or around April 14, 2026, with an end date of no later than September 30, 2026.

We are also recommending **hiring** the following seasonal golf staff:

SEASONAL SHOP ASSISTANT

Brianna Dekich at \$15.00 per hour starting on or around April 14, 2026, with an end date of no later than September 30, 2026.

SEASONAL OUTSIDE SERVICES

Benjamin Peterson at \$15.00 per hour starting on or around April 14, 2026, with an end date of no later than September 30, 2026.

Erin Yeager at \$15.00 per hour starting on or around April 14, 2026, with an end date of no later than September 30, 2026.

Alex Wegwerth at \$15.00 per hour starting on or around April 14, 2026, with an end date of no later than September 30, 2026.

These positions are budgeted for 2026.

REQUESTED COUNCIL ACTION:

Make a motion to approve rehiring and hiring seasonal employees mentioned above with the respective hourly rate of pay and timeframe of seasonal of employment.



CITY OF
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REQUEST FOR COUNCIL ACTION

AGENDA DATE: April 13, 2026

AGENDA ITEM: Consider approving the disposal of 3 retired squad vehicles, 1 Grand Rapids FD retired pickup, and 2 forfeited vehicles at auction.

PREPARED BY: Captain Jeremy Nelson

BACKGROUND:

With the transition to Enterprise Leases for city owned vehicles, the Grand Rapids Police Department will be replacing 3 city owned squad cars in the coming months. The three retired squad cars will be sold through Enterprise auctions.

The Grand Rapids Fire Department also replaced its utility pickup, Unit 117, this year, through Enterprise. With that, GRFD would like to dispose of the retired pickup through Enterprise Auctions.

GRPD also has 2 forfeited vehicles that have completed the court process. We are requesting that the following vehicles be disposed of through Mid-State Auto Auction.

3 - GRPD Squad Cars:

Unit 2101 – 2021 Jeep Grand Cherokee – VIN # 1C4RJFAG8MC706575
 Unit 2102 – 2021 Ford Interceptor SUV – VIN # 1FM5K8AB0MGB53663
 Unit 2104 – 2021 Ford Interceptor SUV – VIN # 1FM5K8AB3MGA64492

1 - GRFD Pickup:

Unit 117 – 2019 Ram 3500 – VIN # 3C63R3CJ7KG641550

2 - GRPD Forfeited Vehicles:

ICR GR2015 Chevy Equinox Ford SUV – VIN # 2GNALAEK8F6435111
 ICR GR25008889 - 2016 Chevy Sonic Car – VIN # 1G1JC5SHXG4138247

REQUESTED COUNCIL ACTION:

Consider approving the disposal of 3 retired squad vehicles, 1 Grand Rapids FD retired pickup, and 2 forfeited vehicles at auction.



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: April 13th, 2026

AGENDA ITEM: Consider approving the purchase of radio equipment for public works

PREPARED BY: Matt Wegwerth

BACKGROUND:

Public works utilizes mobile radios in trucks and equipment to communicate. The existing radios are outdated, and the technology is no longer supported. The new radio system is managed/supported by Itasca County and will be purchased through their supplier. Due to the high cost of replacement, staff have scheduled the purchase of the equipment over several years.

The attached quote replaces 5 mobile radios, 2 desktop units and the base station for a total price of \$26,024.50

Equipment will be purchased 50/50 with MSA Maintenance and Stormwater Utility Funds.

MSA Maintenance - \$13,012.25

SWU - \$13,012.25

REQUESTED COUNCIL ACTION:

Make a motion approving the purchase of 5 mobile radios, 2 desktop units and a base station from DSC Communications (Motorola Solutions) for \$26,024.50 and authorize payment



Please review the following quote

APX1500 Base Station

Quote # EH010920
Version 1

Prepared for:

City of Grand Rapids

Kevin Koetz
kkoetz@grandrapidsmn.gov



MCD5000 Deskset Configuration

Description	Price	Qty	Ext. Price
Tone Remote Control TTC-1	\$765.00	1	\$765.00
Filter Notch Tuned to 2175Hz	\$520.00	1	\$520.00
DSC Promo Valid Until March 31st 2026	(\$235.00)	1	(\$235.00)

Subtotal: \$1,050.00

Services

Description	Price	Qty	Ext. Price
Code Plug Creation, Programming, & Activation on ARMER, WISCOM	\$350.00	1	\$350.00
Cloning of Each Additional Subscriber & Activation on ARMER, WISCOM	\$50.00	5	\$250.00
Services Scope of project as follows: Travel to customer location, removal of existing XTL1500, PA system, power supply, installation of new APX1500 base station, 1 external speaker, two MCD5000 Desksets and a radio gateway solution. Testing of system to factory specifications and end user training on operation. DSC reserves the right to bill time and material for any changes to the scope of the project.	\$2,560.00	1	\$2,560.00
Round Trip Travel and Vehicle Mobilization	\$345.00	1	\$345.00
Truck Charge	\$46.50	1	\$46.50
Misc Hardware Fittings & Consumables	\$350.00	1	\$350.00

Subtotal: \$3,901.50



APX1500 Base Station



Prepared by:

1 - Superior

Erik Humphrey
 (715) 947-2027
 Fax 7153922995
 ehumphrey@dsccommunications.com

Prepared for:

City of Grand Rapids

420 N Pokegama Ave
 Grand Rapids, MN 55744
 Kevin Koetz
 (218) 326-7659
 kkoetz@grandrapidsmn.gov

Quote Information:

Quote #: EH010920

Version: 1
 Delivery Date: 04/08/2026
 Expiration Date: 04/30/2026

Quote Summary

Description	Amount
MCD5000 Deskset Configuration	\$1,050.00
Services	\$3,901.50
Subtotal:	\$4,951.50
Shipping:	\$100.00
Total:	\$5,051.50

Taxes, shipping, handling and other fees may apply. 3% Processing Fee will be assessed on all credit card transactions. Any price quoted for a product is subject to market change, supply disruption, adjustments to foreign exchange rates, and tax reforms, among other causes. We reserve the right to cancel orders arising from pricing or other errors.

RETURN POLICY. Any Motorola Sale Equipment returned is subject to a 20% restocking fee. Return requests for Motorola Sale Equipment must be made within 30 days of invoice date for radio equipment, parts and accessories. Non-Motorola Sale Equipment may be subject to a 20% restocking fee or may not be returnable. If any Equipment is inoperable upon delivery, Customer must notify DSC Communications within 14 days of delivery to be eligible for credit or exchange; inoperable Equipment returned after 14 days will be processed as warranty repairs. Only equipment purchased from DSC Communications is accepted for return and must be in new condition. Customized or custom-made equipment, including by way of illustration, custom cabinets, tuned duplexers, computer equipment, software, BDAs and built-to-order repeaters, are not eligible for return. Materials that have been determined to be outside the return policy requirements will be returned to the Customer or disposed of at Customer's expense. Cellular products, including boosters and cellular accessories are subject to the manufacturer's terms.



Clarifications & Exclusions - Quotes

General Work Terms:

1. All work will be performed during normal business hours - *Monday through Friday, 8:00am to 5:00pm* - unless otherwise agreed upon by both parties.
2. Customer will maintain a clean, safe, and efficient work environment.
3. Permits and associated fees are not included in DSC Communications' proposal pricing. (if applicable)
4. Customer will provide a secured area to store/stage project-related materials.
5. Customer acknowledges that supply-chain and shipping difficulties may result in unavoidable delays/cost increases. Customer agrees to provide DSC with reasonable extensions of time and DSC agrees to make efforts to avoid or minimize delays.
6. Changes to scope of work, or departures from initial planning that arise during or after deployment, will be discussed with customer as a change-order and invoiced appropriately.
7. Returns may be subject to a restocking fee.

Customer Responsibilities: (If applicable)


1. Customer will provide current blueprints/floor plans for identification of cabling routes.
2. Where installations use customer-premise wiring or the wiring/cabling is installed by others, all wiring shall be properly installed, free from defects, and capable of supporting the new equipment. Time and materials used to troubleshoot and repair wiring issues may be considered beyond scope and subject to invoicing.
3. Project Manager(s): Customer shall assign project manager(s) to make decisions for equipment installation and placement.
4. Network/Technology Manager: Due to the complexity of network integration practices and security policies, someone empowered to make customer-premise network decisions and verifications must be assigned, and available to the technicians on-site.

Exclusions (unless otherwise specifically stated in proposal):

- Electrical work to panels, breakers, or electrical outlets.
- Installation conduit or cable raceway.
- Rental/provision of aerial lifts or scaffolding.
- Interconnections to other devices (such as burglar alarm or fire annunciator panels).
- Vertical or horizontal core drilling holes exceeding 3/4" in diameter or 12" in depth.
- Removal of old wiring or devices.
- Application Programming Interface (API) integration to other network devices.
- Customer-premise network reconfigurations to routers, switches, firewalls, etc.
- Replacement of ceiling tiles, millwork, paint, or other finishing/fine detail that may be disturbed during the normal course of work.

1 - Superior

City of Grand Rapids

Signature: 
Name: Erik Humphrey
Title: Client Strategy Lead
Date: 04/08/2026

Signature: _____
Name: _____
Date: _____



Billing Address:
GRAND RAPIDS, CITY OF
420 POKEGAMA AVENUE N
GRAND RAPIDS, MN 55744
US

Quote Date:02/25/2026
Expiration Date:04/26/2026
Quote Created By:
Erik Humphrey
Client Strategy Lead
ehumphrey@
dsccommunications.com
715-947-2027

End Customer:
GRAND RAPIDS, CITY OF
Kevin Koetz
kkoetz@grandrapidsmn.gov
(218) 326-7659

Contract: 20927 - MN DOT 209493

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 1500 Enhanced					
1	M36URS9PW1BN	MOBILE RADIO APX1500 ENHANCED 7/800 MHZ	1	\$2,151.00	\$1,290.60	\$1,290.60
1a	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	1	\$6.42	\$3.85	\$3.85
1b	HA00692AA	ADD: 7Y ESSENTIAL SERVICE LTM	1	\$454.00	\$454.00	\$454.00
1c	W665BF	ADD: BASE STATION OP APX	1	\$82.00	\$49.20	\$49.20
1d	G91AF	ADD: CNTRL STATION PWR SUPPLY	1	\$317.00	\$190.20	\$190.20
1e	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	1	\$0.00	\$0.00	\$0.00
1f	G66BF	ADD: DASH MOUNT O2 APXM	1	\$148.00	\$88.80	\$88.80
1g	G142AD	ADD: NO SPEAKER APX	1	\$0.00	\$0.00	\$0.00
1h	QA02756AD	ADD: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	1	\$1,848.00	\$1,108.80	\$1,108.80
1i	GA00804AA	ADD: APX O2 CH (GREY)	1	\$579.00	\$347.40	\$347.40
1j	G89AC	ADD: NO RF ANTENNA NEEDED	1	\$0.00	\$0.00	\$0.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1k	G444AH	ADD: APX CONTROL HEAD SOFTWARE	1	\$0.00	\$0.00	\$0.00
1l	QA09113AB	ADD: BASELINE RELEASE SW	1	\$0.00	\$0.00	\$0.00
1m	G193AK	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	1	\$0.00	\$0.00	\$0.00
1n	W382AM	ADD: CONTROL STATION DESK GCAI MIC	1	\$199.00	\$119.40	\$119.40
APX™ 1500 Enhanced						
2	M36URS9PW1BN	MOBILE RADIO APX1500 ENHANCED 7/800 MHZ	5	\$2,151.00	\$1,290.60	\$6,453.00
2a	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	5	\$6.42	\$3.85	\$19.25
2b	HA00692AA	ADD: 7Y ESSENTIAL SERVICE LTM	5	\$454.00	\$454.00	\$2,270.00
2c	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	5	\$0.00	\$0.00	\$0.00
2d	G66BF	ADD: DASH MOUNT O2 APXM	5	\$148.00	\$88.80	\$444.00
2e	QA02756AD	ADD: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	5	\$1,848.00	\$1,108.80	\$5,544.00
2f	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	5	\$71.00	\$39.60	\$198.00
2g	GA00804AA	ADD: APX O2 CH (GREY)	5	\$579.00	\$347.40	\$1,737.00
2h	G444AH	ADD: APX CONTROL HEAD SOFTWARE	5	\$0.00	\$0.00	\$0.00
2i	W22BA	ADD: STD PALM MICROPHONE APX	5	\$85.00	\$47.40	\$237.00
2j	QA09113AB	ADD: BASELINE RELEASE SW	5	\$0.00	\$0.00	\$0.00
2k	G193AK	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	5	\$0.00	\$0.00	\$0.00
2l	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	5	\$50.00	\$30.00	\$150.00
MCD 5000 Deskset System						
3	HKVN4865A	SOFTWARE LICENSE MCD5000 AND DOCUMENTATION	1	\$0.00	\$0.00	\$0.00
4	F2380A	MCD5000 DESKSET	2	\$2,548.00	\$2,548.00	\$5,096.00
5	FHN7469A	MCD5000 DESKSET/RGU POWER SUPPLY W/ USAPOWER CORD	2	\$112.00	\$112.00	\$224.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



Grand Total

\$26,024.50(USD)

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Line #	Item Number	Parametric Data
1a	QA01648AA	ASKHOMID = 040F
2a	QA01648AA	ASKHOMID = 040F
3	HKVN4865A	SW-Email = sales@dsccommunications.com



Purchase Order Checklist NA OM

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this)
PO Number/ Contract Number
PO Date
Vendor = Motorola Solutions, Inc.
Payment (Billing) Terms/ State Contract Number
Bill-To Name on PO must be equal to the <i>Legal</i> Bill-To Name
Bill-To Address
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)
PO Amount must be equal to or greater than Order Total
Non-Editable Format (Word/ Excel templates cannot be accepted)
Tax Exemption Status
Signatures (As required)

NOTE: When an email order is submitted a confirmation is sent from Motorola AutoNotify referencing a **case number**.

Once checklist is complete, order still must go through **Order Validation/Credit Approval**

04/08/2026

To: Motorola Solutions Inc.
1309 E. Algonquin Rd.
Schaumburg, IL 60196

Re: Purchase of Motorola radio communications equipment

The City of Grand Rapids does not have a formal purchase order system. This letter serves as authorization for Motorola Solutions to place an order for the communications equipment on the attached sheet for a purchase price of \$26,024.50. City of Grand Rapids agrees to pay Motorola Solutions for the equipment "Net 30 days upon shipment" to:

City of Grand Rapids
420 Pokegama Ave N
Grand Rapids, MN 55744

When Motorola Solutions invoices City of Grand Rapids, the invoice should reference "APX1500 Base Station" and be sent to Matt Wegwerth at the following address:

City of Grand Rapids
420 Pokegama Ave N
Grand Rapids, MN 55744

For taxation purposes, even if tax-exempt, the equipment sold to City of Grand Rapids will ultimately reside at the following address:

City of Grand Rapids
420 Pokegama Ave N
Grand Rapids, MN 55744

Payments can be authorized solely on this document. I submit that I am a duly authorized official of our entity and that my signature makes this a legal and binding document and that funding has been encumbered for this order.

If you have any questions regarding this order, please feel free to contact Matt Wegwerth at (218) 326-7625 or mwegwerth@grandrapidsmn.gov

Sincerely yours,

By: _____
Matt Wegwerth
Public Works Director

cc: Erik Humphrey



Ask us about our **MANAGED SERVICE AGREEMENTS**

WHAT IS INCLUDED:

- Support & Telemetry Services
- Knowledge Management
- Consulting and Planning

ADVANTAGES of a SERVICE AGREEMENT:

- Priority Services
- Less Down Time
- Fixed Repair Budget
- Preventative Maintenance
- Extended Life of Equipment

*Providing
Communication and Video Solutions
for a Safer and More Efficient
Environment.*



DSCcommunications.com



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: April 13, 2026

AGENDA ITEM: Consider approving a Lease Agreement with ISD 318 for use of the City's athletic fields.

PREPARED BY: Dale Anderson, Director of Parks & Recreation

BACKGROUND:

This is the annual Lease Agreement for ISD 318's use of softball fields and soccer fields at the Grand Rapids Sports Complex and Streetar Baseball Field. The Lease reflects a 3% increase in fees over 2025 - 26.

REQUESTED COUNCIL ACTION:

Make a motion to approve a Lease Agreement with ISD 318 for use of the City's athletic fields.

LEASE AGREEMENT

Item 14.

This lease, made this _____ day of _____, 2026, between the City of Grand Rapids, a Municipal Corporation, hereafter called the "Lessor", and the Independent School District #318, Grand Rapids, MN, hereafter called the "Lessee".

Whereas, Lessor owns and operates the Bob Streetar Baseball Field and the Grand Rapids Sports Complex (which includes two official size Soccer Fields and four official Softball Fields); and

Whereas, Lessee has determined that the Bob Streetar Baseball Field and the Grand Rapids Sports Complex are suitable facilities for conducting their athletic programs; and

Whereas, Lessor and Lessee wish to enter into this Lease Agreement for the purpose of establishing the terms and conditions pursuant to which the Lessee shall lease the above-named facilities; and

NOW THEREFORE, for good and valuable mutual consideration, Lessor and Lessee mutually agree as follows:

ARTICLE I

1. Lease Agreement: In consideration of and subject to the mutual conditions and obligations of this Lease Agreement to be kept and performed, including the obligation to lease, Lessor does hereby lease to Lessee the Bob Streetar Baseball Field and the Grand Rapids Sports Complex Softball Fields and Soccer Fields solely to the extent of this Lease Agreement.

2. Lessee's Right of Possession and Use: Lessee shall have the right to possess and use the Bob Streetar Baseball Field and the Grand Rapids Sports Complex Softball Fields and Soccer Fields for the purposes, to the extent and at the times set forth in Exhibit A attached hereto and incorporated by reference. Lessee's right to possess and use the aforementioned facilities shall be intermittent and confined to those portions of the facilities specifically identified in Exhibit A. Lessor and its licensees shall have the right to enter upon and use the aforementioned facilities at all times not consistent with Exhibit A. Lessee shall at all times comply with all statutes, ordinances, codes and regulations of any governmental authority concerning the use of the premises. Lessee shall not permit any hazardous or dangerous activity to be conducted at the aforementioned facilities or allow any activity which will increase insurance risks or premiums on the premises.

3. Schedule of Use: Lessee shall submit to Lessor annually before January 1 for Baseball and Softball and March 1 for Soccer schedules of all purposed uses for the upcoming seasons, which schedules shall be subject to Lessor's approval.

4. Supervision: Safety: Lessee agrees to assume full responsibility for the supervision of all persons entering the aforementioned facilities in conjunction with the Lessee's activities or events, including participants, coaches and other staff and spectators. Lessee shall require that all such persons conduct themselves in an orderly and safe manner consistent with the policies for use of the aforementioned facilities.

5. Concessions: Lessor retains the exclusive right to operate all concessions at the aforementioned facilities either through representatives of Lessor or Lessor's assignees. This Lease Agreement does not confer upon the Lessee the right to operate concessions.

6. Gate Receipts and Admission Charges: The Lessee shall, with prior approval by the Lessor and at their own expense, have the right to charge admission fees for their events. Provisions for simultaneous events held at the Grand Rapids Sports Complex must be made for participants, coaches, and spectators for those events.

ARTICLE II

1. Lease: Lessee shall pay to Lessor according to the following schedule:

August 1, 2026, \$16,000.00 for the Soccer Fields at the Grand Rapids Sports Complex

March 1, 2027, \$32,000.00 (\$16,000.00 each) for Bob Streetar Baseball Field and the Grand Rapids Sports Complex Softball Fields (4).

If a sports season is cancelled due to pandemic, the lease amount above shall be reduced by twenty-five percent (25%).

Lease payments shall be payable to the City of Grand Rapids and mailed or delivered to City Hall. The parties shall conduct a lease rate review in February 2027. If the parties are unable to reach an agreement on the lease rate, then this lease agreement shall terminate as of June 30, 2027.

ARTICLE III

1. Maintenance and Repair: Lessor shall at all times during the term of this Lease Agreement, at Lessor's own cost and expense, repair and maintain the aforementioned facilities and any improvement or alterations except as otherwise provided in this Article.

2. Damages: Lessee shall reimburse Lessor for the reasonable cost to repair and restore the aforementioned facilities in the event of damage to the premises caused by participants, coaches or other staff, or spectators who are in or upon the aforementioned facilities in conjunction with any of the Lessee's activities or events.

3. Cleanup: Although Lessor retains ultimate responsibility for maintenance, Lessee shall perform routine cleanup after its use of the premises, including proper storage of equipment, pick up and proper disposal of litter.

4. Alterations, Improvements: Lessee shall not make alterations or improvements to the premises without the advanced written consent of Lessor.

5. Facility Preparation: The Lessor shall prepare the aforementioned facilities including mowing, infield dragging, field painting, and disposal of garbage and rest room maintenance. An outfield fence shall be placed on one field at the beginning of the season for varsity game use and will be removed the third week of May. Outfield fences to be installed for invitational tournament and section games only.

ARTICLE IV

Item 14.

- 1. Term:** The term of this Lease Agreement shall be from July 1, 2026 - June 30, 2027.

ARTICLE V

1. Lessor's Access: The Lessor shall have the right to enter the leased premises for the purpose of inspecting, repairing, altering, or improving the leased facilities or for any other purpose not inconsistent with Exhibit A.

ARTICLE VI

1. Indemnity: Lessee shall protect, defend, hold harmless and indemnify Lessor against any and all claims, actions, losses, costs, expenses and liabilities, including reasonable attorneys fees for defense, arising out of or in any way related to Lessee's use of the premises or any of Lessee's activities or events, save when said claim, action, loss, cost, expense or liability is proximately caused solely and exclusively by the negligence or breach of this Lease Agreement by Lessor. In case of any action or proceeding brought against Lessor by reason of a claim covered by this Paragraph 11.1, upon notice from Lessor, Lessee covenants to defend such action or proceeding by counsel reasonable satisfactory to Lessor.

2. Insurance: Lessee shall maintain throughout the term of this Lease Agreement policy of comprehensive general liability insurance with limits of at least \$330,000 per person and \$750,000.00 per occurrence in 2026 through 2027, naming Lessor as an additional insured. The limit of such insurance policy shall not be less than the City's maximum limits of liability as set forth in Minn. Stat. Sec. 466.04. Said policy of insurance shall be evidenced by a certificate of insurance which shall be placed on file with Lessor by Lessee prior to commencement of occupancy of the premises by Lessee. Each such policy or certificate shall contain a valid provision or endorsement that the policy may not be canceled, terminated, changed or modified without giving Lessor thirty (30) days advance written notice of such change. The policy shall also contain a contractual liability endorsement evidencing insurance coverage for Lessee's indemnification obligation to Lessor under this Lease Agreement.

3. Liability to Lessee: Lessor shall not be liable to Lessee or to any employee, student or invitee of Lessee for any claim or cause of action arising out of death, injury, damage to property occurring in, on or about the leased premises except for damages, attributable exclusively to the negligence or breach of this Lease Agreement by Lessor, its employees or agents, by a court of competent jurisdiction.

4. Liability Limits Not Waived: Nothing in this Article VI shall cause either Lessor or Lessee to be subject to liability in excess of any statutory limits of liability applicable to Lessor or Lessee.

ARTICLE VII

1. No Partnership: Nothing contained in this Lease Agreement shall be deemed or construed to create a partnership or joint venture of or between Lessor and Lessee or to create any other relationship between the parties hereto other than that of Lessor and Lessee.

IN WITNESS WHEREOF, the parties have hereto set their hands on the day and year first above written.

Lessor: CITY OF GRAND RAPIDS

BY: _____ BY: _____
Its City Clerk Its Mayor

Date: _____

Lessee: Independent School District 318

BY: _____ BY: _____

Date: _____

Streetar Field Uses:

- Boys Varsity and JV Baseball games and practices

Grand Rapids Sports Complex Uses:

- Girls Varsity, JV, and Middle School Fastpitch Softball games and practices
- Boys and Girls Varsity and JV Soccer games and practices

All game and practice schedules will be provided by ISD 318 Activities Director.

Tournaments not including Grand Rapids teams:

- Fastpitch Softball tournaments will be invoiced separately at \$100 per game
- Baseball tournaments will be invoiced separately at \$200 per game



CITY OF GRAND RAPIDS IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: April 13, 2026
AGENDA ITEM: Consider hiring staff for Public Works for the 2026 Spring/Summer Maintenance Season.
PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

The Public Works Department hires seasonal workers for the Spring/Summer Maintenance Season to work on all city owned property. The following have expressed interest in working seasonally at Public Works for the 2026 Spring/Summer Maintenance Season:

Table with 5 columns: Returning employees, Position, Start Date, End Date, Wage. Lists names of employees and their respective roles and wages for the 2026 Spring/Summer Maintenance Season.

Reid Johnson	Maintenance I	April 14th	October 9th	\$16.00
Jack Sterle	Maintenance I	May 20th	October 23rd	\$16.00
Griffin Raitanen	Maintenance I	May 20th	October 23rd	\$16.00

These salaries are supported in the 2026 Public Works operating budget.

REQUESTED COUNCIL ACTION:

Make a motion to approve rehiring and hiring the above-mentioned list of 2026 seasonal employees for Public Works as listed above.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: April 13, 2026

AGENDA ITEM: Consider extending the employment for seasonal Civic Center employee, Aidric Adam and accept resignation of PT Civic Center employee, John Arnold.

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

Aidric Adam was hired in November to work seasonally at the Civic Center from November 2025 through March 31, 2026. We are requesting to extend his employment from March 31, 2026, to June 5, 2026.

Also, John Arnold has been working as a permanent PT Civic Center Maintenance Shift Lead. He stopped working at the Civic Center in December 2025. We are requesting acceptance of his resignation effective December 31, 2025.

REQUESTED COUNCIL ACTION:

Make a motion to extend the seasonal employment of Aidric Adam from March 31, 2026 to June 5, 2026 and accept the resignation of John Arnold effective December 31, 2025.



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: April 13, 2026

AGENDA ITEM: Consider allowing the police department to enter a contract with Rampart Audit LLC for the purposes of fulfilling Minnesota statute 13.824 requirement.

PREPARED BY: Chief Andy Morgan

BACKGROUND:

All Minnesota Law Enforcement Agencies that utilize the below technology are mandated to participate in independent, biennial audit to ensure compliance with MN 13.824.

- Body Worn Cameras (BWC)
- Automatic License Plate Readers (ALPR)

GRPD utilizes such technology.

Rampart Audit LLC is one of the few audit companies in the state that conduct these audits for police departments.

We already utilize Rampart Audit LLC for mandated Body Worn Camera (BWC) biennial audits. Merging these two audits to the same schedule makes sense and is a cost savings.

The proposed contract for this required audit is \$6,000. This cost will be satisfied by GRPD's budgeted AXON line.

Participating in such audit ensures that our use remains compliant with MN 13.824.

Attached contract has been reviewed by the City Attorney.

REQUESTED COUNCIL ACTION:

Make a motion to approve allowing the police department to enter a contract with Rampart Audit LLC for the purposes of fulfilling Minnesota statute 13.824 requirement.



Rampart Audit LLC

DATE 03/17/26

Dear Captain Ott,

Thank you for contacting Rampart Audit LLC regarding our (Automated) License Plate Reader (ALPR/LPR) auditing service. This letter serves to provide written documentation of our proposal.

We will audit the ALPR program of [Grand Rapids Police Department] for the one-year period from **08/14/2025 - 8/13/2026**. The purpose of this audit is to meet the requirements outlined in Minnesota Statute §13.824, as well as Minnesota Statute §626.8472, including but not limited to the following:

1. Whether ALPR data are properly classified under §13.824;
2. How ALPR data are collected, stored, and used Subd. 2
3. Whether ALPR data are destroyed in compliance with Subd. 3;
4. Whether the public log of use is maintained as described in Subd. 5;
5. Whether records are maintained as described in Subd. 6;
6. Whether access to ALPR data is limited and logged in accordance with Subd. 7;
7. Whether shared access, if any, is handled in accordance with Subd. 7;
8. Compliance with §626.8472, which governs written policies and procedures for ALPR systems, including documentation, oversight, training requirements and consequences as outlined in §13.09

We request a copy of their the agency's ALPR policy in electronic format.

Rampart's ability to perform the audit is contingent upon the agency being able to supply the requested reports (most can be produced on site). Those reports include:

- A list of any requests received from the public or other LE agencies for ALPR data during the audit period.
- A list ("audit trail") of any exported ALPR data during the audit period.
- The agency's public log of use, including information about how long they maintain the log.
- Either a list of all disclosable (there are exceptions for things like active investigations) stationary ALPR locations during the audit period, or a written statement from the CLEO or designee that the agency doesn't use stationary ALPRs.

- A list of the authorized users of ALPR data, along with their job title.
- An explanation of the process the agency follows to give an employee access to ALPR data.
- An audit report covering the entire two-year audit period that shows every instance when ALPR data was searched or otherwise accessed – not including the initial processing at the time of capture.
- A report showing all of the retained, non-exported ALPR data as of the date of the audit, so we can verify that data is being deleted as required.
- A report of any license plates searched (not just read by an ALPR but actually searched by a user) multiple times.
- During the audit, we'll review a random sample of LPR "reads" to verify that the system is only collecting the data it's supposed to.
- During the audit, we'll review a random sample of LPR "hits" to review the processing and any action taken.
- During the audit, we'll review a random sample of exported LPR data to review the circumstances of the export and the reason(s) for the extended retention.

The objective of our engagement is the completion of the audit and, upon its completion and subject to its findings, the rendering of our report. As you know, the implementation and operation of the ALPR system, including compliance with relevant Minnesota statutes, is the responsibility of your agency. Accordingly, our procedures will include obtaining written confirmation from the [Grand Rapids Police Department] concerning key representations upon which we will rely.

We will plan and perform our audit to obtain reasonable, but not absolute, assurance that [Grand Rapids Police Department]'s ALPR policy and practices are substantially compliant with §13.824, §626.8472 and §13.09. Accordingly, there is a risk that errors, irregularities, or legal noncompliance, if present, might not be detected. If such matters come to our attention during the audit, we will inform you. Should you wish to expand the scope of our procedures, we would be happy to discuss a separate engagement for that purpose.

Please Note: Minnesota Rules require a department to submit the report to the all the mandated legislature personnel within 30 (thirty) days of the audit's completion. For statutory and timeline purposes, the audit is not complete until we have finished our final written report after the in-person portion of the audit. You will receive a copy of our final report when all audit findings and any reconciliations are complete. Payment must be remitted prior to delivery of the final report. You will receive an invoice upon the completion of the in-person portion of the audit. Please note that completion of the formal report may exceed four (4) weeks.

Our billings for the services described in this letter total **\$6,000** as itemized in the attached quote. Any out-of-pocket expenses will be discussed in advance (although they are rare and not anticipated). This engagement includes only those services specifically described herein. Payment is DUE IN FULL within 15 days of the in-person audit. Any requested appearances before boards, agencies, or judicial proceedings arising from this engagement will be billed separately.

We appreciate the opportunity to serve your department. If you agree with the terms of this

letter, please return a signed copy for our files, after which we will coordinate to schedule a mutually agreeable audit date.

BODY WORN CAMERA AUDIT

We will audit the body worn camera program of **Grand Rapids Police Department** for the two-year period of 04/01/2024 ended 03/31/2026 or the date the program started plus two years. The purpose of this audit will be to meet the requirements enumerated in Minnesota Statute §13.825 Subd. 9(a), as well as 626.8473 which include the following:

- 1) Whether data are properly classified according to §13.825;
- 2) How the data are used;
- 3) Whether data are destroyed as required by §13.825;
- 4) To verify compliance with §13.825 Subd. 7, which governs access to data;
- 5) And to verify compliance with §13.825 Subd. 8, which governs sharing among agencies.
- 6) 626.8473 sub 3(b)(1-12) Policies and Procedures

The objective of our engagement is the completion of the foregoing audit and, upon its completion and subject to its findings, the rendering of our report. As you know, the implementation and operation of its body worn camera system, to include compliance with relevant Minnesota statute, is the responsibility of your agency. Accordingly, our procedures will include obtaining written confirmation from the **Grand Rapids Police Department** concerning important representations on which we will rely.

We will plan and perform our audit to obtain reasonable, but not absolute, assurance about whether **Grand Rapids Police Department's** body worn camera policy is substantially compliant with the requirements of §13.825 and 626.8473. Accordingly, there is a risk that errors and irregularities (or illegal acts), if they exist, might not be detected. If we become aware of any such matters during the course of our audit, we will bring them to your attention. Should you then wish us to expand our normal auditing procedures, we would be pleased to work with you to develop a separate engagement for that purpose.

Attention: MN Rules require us (Rampart Audit) to submit our report to the office/department contracted within 60 (Sixty) days of the completion of our audit/report. **Grand Rapids Police Department** will receive a copy of our report to submit to your governing body within the 60 day period. However, payment must be remitted prior to the submission of the report and you will be so invoiced upon completion of the in-person portion of the audit. It should be noted that formal report does take 4-8 weeks at times to complete.

Our billings for the services set forth in this letter at the amount of **\$6,000.00** as line-itemed in **the attached quote (and as noted above, \$6,000.00 total for both ALPR and BWC audits)**. Any additional out-of-pocket expenses will be discussed with you prior to incurring them (though additional expenses are rare and we do not expect to incur any). This engagement includes only those services specifically described in this letter. The bill is **DUE IN FULL, 15 DAYS FROM completion of the in-person audit**. Appearances before



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: April 9, 2026
AGENDA ITEM: Consider approving seasonal golf contractors
PREPARED BY: Tom Beaudry

BACKGROUND: SEE ATTACHED.

The golf course will be opening soon. Below are the list of 2026 seasonal contractors for Pokegama Golf Course.

REQUESTED COUNCIL ACTION:

Make a motion to approve the attached list of 2025 seasonal contractors at Pokegama Golf Course.

Bob Cahill
Jerrod Stark
Jeff Fraizer
Adam Sadlemeyer
James Cambell
Roger Anderson
Judy Taylor
Corey Gice
Joe Pollard
Blake Thompson
Steve Forneries
John Bauer
Jim Haroldson
Chuck Roskoski
Todd Webb
Lloyd Retzlaff



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: April 13, 2026

AGENDA ITEM: Consider approving Peace Labor Agreements with the Local 49ers related to a cannabis dispensary license.

PREPARED BY: Tom Pagel

BACKGROUND:

The City is exploring the potential of opening a municipal cannabis dispensary. Part of the process requires the city to apply to the Office of Cannabis Management to get tentative approval. To obtain this approval, by State law, the city must enter into Peace Labor Agreement with a union. These agreements do not establish a union for the potential dispensary. The future employees would determine if they wanted to be represented by a union. Agreements with the Local 49ers are attached for review.

REQUESTED COUNCIL ACTION:

Make a motion to approve the required Peace Labor Agreements with the Local 49ers.

LABOR PEACE AGREEMENT

This Labor Peace Agreement (“Agreement”) is made and entered into by and between _____ (hereinafter the “Employer”) and the International Union of Operating Engineers, Local 49 (hereinafter the “Union”). Employer and Union are referred to collectively as the “Parties”. This Agreement is entered into pursuant to Minn. Stat. 342 and applicable cannabis licensing ordinances and regulations. The Parties hereby establish the following procedure for the purpose of ensuring an orderly environment for the exercise by Employees of their rights under Section 7 of the National Labor Relations Act, (“NLRA”). The Parties mutually recognize that the NLRA guarantees employees the right to form or select any labor organization to act as their exclusive representative for the purpose of collective bargaining with their employer, or to refrain from such activity.

1. Scope and Bargaining Unit.

- A. This Agreement shall cover and apply to all employees employed by the Employer, including those classifications described in Exhibit A, or in classifications called by different names when performing same or similar duties, who work at any of the Employer’s current or future licensed cannabis businesses (referred to hereinafter as “Employees”) including associated operations on the property which during the term of this Agreement is owned by, operated by or substantially under the control of the Employer. The term “Employer” shall be deemed to include any person, firm, partnership, corporation, joint venture or other legal entity substantially under the control of: (a) the Employer covered by this Agreement; (b) one or more principal(s) of the Employer covered by this Agreement; (c) a subsidiary of the Employer covered by this Agreement; or (d) any person, firm, partnership, corporation, joint venture or other legal entity which substantially controls the Employer covered by this Agreement.

- B. This Agreement shall further apply to any businesses acquired by the Employer with respect to employees not already represented by a labor organization. In the event of sale of any cannabis business, operations or premises covered by this Agreement, and/or in the event of a merger, the Employer will require as a term of the sale or merger that the new owner must assume all the terms of the Employer herein and execute a copy of the instant Agreement with the Union. This Agreement will bind all successors to the Employer herein. This Agreement shall remain in full force notwithstanding changes in ownership, control or management of any facility. Within thirty (30) days of change of ownership or management of such facility(ies), the Employer shall notify the Union of such change. Changes in ownership, control or management do not relieve the owner or manager of their obligations under this Agreement.

- C. The Employer shall incorporate the terms of this Agreement in any contract, subcontract, lease, sublease, operating agreement, franchise agreement or any other agreement or instrument giving a right to any person to operate any enterprise in the facility(ies) employing Employees and shall obligate any person taking such interest,

and any and all successors and assigns of such person, to in turn incorporate said paragraphs in any further agreement or instrument giving a right as described above. The Employer shall enforce such provisions, or upon mutual agreement of the Parties, assign its rights to do so to the Union. The Employer shall give the Union written notice of the execution of such agreement or instrument and identify the other party(ies) to the transaction within fifteen (15) days after the agreement or instrument is signed. The term "Employer" shall be modified in such agreement or instrument to conform to the terminology in such agreement or instrument but retain the same meaning as in this Agreement, and the terms "Employer" and "Employees" as used herein shall be modified to refer, respectively, to the entity or entities receiving a right to operate an enterprise in the facility and the employees of such entity or entities.

- D. This Agreement shall be submitted with any application made by the Employer to obtain any license to engage in commercial cannabis activities pursuant to Minnesota state law or applicable local governmental ordinances, and with any application thereafter for re-licensure.

2. Neutrality.

- A. **Employer Neutrality.** The Employer shall take an approach of strict neutrality to the unionization of Employees. The Employer shall not take any action, nor make any statement that will directly or indirectly state or imply any opposition by the Employer to the selection by such Employees of a collective bargaining agent, or preference for or opposition to any particular union as a bargaining agent. The Employer shall make no written or oral statement or take any action opposing or advocating unionization, nor shall it provide support or assistance of any kind to any person, group, firm, or consultant opposing unionization. The Employer also shall not demean the Union as an organization or its representatives as individuals, nor portray the Union in a bad light. The Employer shall not threaten, intimidate, discriminate against, retaliate against, disparage, pressure, nor take any adverse action against any employee for voicing their support or opposition of the Union or union representation, and shall not conduct captive audience or one-on-one meetings. The Employer will not poll or question employees regarding their position with regard to the Union. The Employer will inform all managerial employees, supervisors, or other agents of the Employer of their obligations under this Agreement and will take prompt and appropriate action to stop and correct any violations of this Agreement. Upon request by the Union, the Employer shall issue a written statement jointly with the Union, to the employees acknowledging this Agreement and its terms.
- B. **Union Neutrality.** The Union will remain neutral with respect to the Employer. The Union and its representatives will not coerce or threaten any Employee in an effort to organize or obtain authorization cards. The Union will inform all representatives, organizers, or other agents of the Union of their obligations under this Agreement and

will take prompt and appropriate action to stop and correct any violations of this Agreement.

3. Organizing.

- A. **Union Access.** Union may provide written notice to the Employer of its intent to organize Employees covered by this Agreement. Upon receipt of such notice, the Employer shall provide access to its premises and to such Employees by the Union. The Union may engage in organizing efforts in non-public and non-operations areas of the Employer's facilities during Employees' non-working times (before work, after work, and during meals and breaks) and/or during such other periods as the Parties may mutually agree upon. Union representatives shall not be denied access to non-work break areas or similar spaces such as Employer parking lots. Union representatives shall be given reasonable access to workspace and sites during non-work time. The Employer shall not conduct surveillance of Union representatives. Union representatives shall not be denied access to exterior employee areas and parking lots. Union representatives shall be given access to all entrances to Employer facilities for the purpose of distributing literature to employees and communicating with them. Employees will be allowed to distribute literature and distribute and collect authorizations cards. Where an employee bulletin board exists, Employees shall have the right to post Union literature and notices. "Organizing" includes communicating with Employees before and after recognition of the Union.
- B. **Employee Lists.** Within ten (10) days following receipt of written notice of intent to organize Employees, the Employer shall furnish the Union with a complete list of Employees, including both full and part-time Employees. Such list shall include job classifications, departments, home addresses, email addresses, and telephone numbers. Thereafter, the Employer will provide updated complete lists on a monthly basis or upon request of the Union.
- C. **Voluntary Recognition and Card Check.** Union may request voluntary recognition as the exclusive collective bargaining agent for Employees. The Parties may agree to select a neutral party who may review the Employees' authorization cards submitted by the Union in support of its claim to represent a majority of such Employees. The Employer will provide the neutral with a list of all employees in the bargaining unit. The Union will thereafter present the authorization cards to the neutral for verification. Such card check review must be conducted within ten (10) days. If the neutral establishes that a majority of such Employees have designated the Union as their exclusive collective bargaining representative or joined the Union, the Employer will recognize the Union as the exclusive representative of such Employees.

If the Parties cannot agree to a neutral for this process, they hereby agree to contact the Federal Mediation and Conciliation Service (FMCS) to request card-check service. Once the Neutral has been selected, the Parties shall furnish the Neutral with:

(1) an agreed-upon list of eligible employees; and (2) a Card-Count Verification form. "Eligible" employees shall be those employees who were employed during the payroll period immediately prior to the Union's request for voluntary recognition. If necessary, the neutral may assist the Parties in determining the appropriateness of the employee list. If such review establishes that a majority of the Covered Employees have designated Union to be their exclusive collective bargaining representative, Employer will officially recognize Union as the Covered Employees' exclusive collective bargaining representative and the Card-Count Verification Form will be completed.

Upon verification that a majority of the employees in the bargaining unit have selected the Union to be their representative, the Employer agrees to immediately and officially recognize in writing the Union as the exclusive bargaining representative of the employees in that unit. The Employer expressly agrees to waive any right to condition recognition up on an election conducted by the NLRB or any other public or private entity. Bargaining shall commence within thirty (30) days of verification, unless the Parties mutually agree to a different time schedule.

D. Challenges to Recognition. The Union and the Employer agree that if any other person or entity petitions the National Labor Relations Board for any election as a result of, or despite, recognition of the Union pursuant to this Paragraph:

(i) the Employer and the Union will each request that the NLRB dismiss the petition on grounds of recognition bar or, if the Parties have agreed to a collective bargaining agreement covering Employees at the time the petition is filed, on grounds of contract bar;

(ii) if the petition is not dismissed, the Employer and the Union shall agree to a full consent election agreement under Section 102.62(c) of the NLRB's Rules and Regulations; and

(iii) the Employer and the Union shall at all times abide by the provisions of this Agreement. The Union and the Employer will not file any charges with the National Labor Relations Board (NLRB) in connection with any act or omission occurring within the context of this Agreement. Such dispute shall be governed under Paragraph 6 which shall be the exclusive remedy. Any party unsuccessfully challenging its duty to arbitrate or to comply with an arbitral award or challenging any provision of this Agreement, or aiding any other person in such challenge, may be liable for the prevailing party's legal fees and expenses and any other damages incurred. The arbitrator or court shall have the authority to order a party to comply with this Agreement.

4. Collective Bargaining.

A. Commencement and Scope of Bargaining. Upon voluntary recognition of the Union or NLRB certification, the Parties shall meet within thirty (30) days or as soon as mutually agreed upon, to negotiate in good faith a collective bargaining agreement with

respect to any mandatory subject of bargaining over which either Party desires to negotiate, and any permissive subjects over which the Parties mutually agree to bargain. The Parties shall meet thereafter no less often than weekly, or as otherwise agreed upon, until a collective bargaining agreement is reached. The Parties shall tentatively agree "TA" in writing to any proposals, or parts of proposals, on which they have reached a tentative agreement. If the parties are unable to reach agreement on a collective bargaining agreement, either party may request the assistance of a mediator appointed by the Regional Director of FMCS located in Minnesota.

- B. **Discipline for Just Cause.** Following voluntary recognition or certification, the Employer shall not discipline an employee represented by the Union without just cause. Disputes over just cause discipline shall be resolved in accordance with the procedure for resolution of disputes described herein.

5. **No Strike/No Lockout.**

During the life of this Agreement, the Employer agrees it shall not engage in a lockout of employees and the Union agrees it will not engage in picketing or other economic activity at any facility covered by this Agreement, provided that if the Employer recognizes any other union other than Union as the exclusive collective bargaining representative of Employees at a facility in the Unit described in Exhibit A, or any part thereof, this paragraph shall terminate immediately and without notice.

6. **Dispute Resolution.**

- A. **Arbitration.** It is the Parties' intention that all disputes under this Agreement will be resolved through good faith negotiation. Where such negotiations do not resolve the matter in dispute, the Parties agree that any disputes over the interpretation or application of this Agreement shall be submitted to expedited binding arbitration. In the event that the Parties are unable to agree on an arbitrator, the Employer and the Union shall join in a request to FMCS for a list of seven (7) qualified arbitrators, who are members of the National Academy of Arbitrators (NAA) and who are available to serve in Minnesota. The Parties shall then attempt to agree upon an arbitrator, and if they fail to agree, six (6) names from the list of seven (7) arbitrators shall be eliminated by the Union and Employer alternately striking one (1) name at a time with the Party bringing forth the dispute striking first. The remaining name shall be the arbitrator chosen, and their authority shall be limited to making a decision on the dispute in question in conformity with the terms of this Agreement. It is agreed that an arbitrator shall have no right to add to, take from, or modify any of the provisions of this Agreement. The cost of the arbitrator's services and a stenographic transcript shall be shared equally by the Employer and the Union. Any other expenses, such as wages, fees, living or traveling expenses of representatives or witnesses must be paid by the party incurring such expenses. Nothing in this provision shall limit or bar either Party from seeking other available state or federal remedies.

B. **Remedies for Willful Breach.** In the event an arbitrator finds a Party has willfully breached this Agreement, they shall impose the following remedies as appropriate to fully remedy the breach: Injunctive relief; award of attorney’s fees and arbitration costs; extension of the term of this Agreement; foreseeable, reliance, consequential, or actual damages; specific performance; and liquidated damages in an amount of no less than \$5,000. In the event a prevailing party must proceed to a court of law to confirm and/or enforce an award issued under this agreement, the losing party shall be liable for payment of reasonable attorneys’ fees and costs incurred to enforce and obtain compliance with the award.

7. Severability.

In the event that any provision of this Agreement should be rendered invalid by applicable legislation or be declared invalid by any court or regulatory agency of competent jurisdiction, such action shall not invalidate the entire Agreement, it being the express intention of the Parties hereto that all other provisions not rendered invalid shall remain in full force and effect. The Parties agree that the subject matter of any provision found to be invalid shall be renegotiated for the purpose of replacing the invalidated provision with a valid substitute which most nearly achieves the same objective. In the event the Parties are unable to agree on a substitute, the matter shall be submitted to arbitration as provided in Paragraph 6 [Dispute Resolution]; the arbitrator shall choose or formulate a substitute provision which accomplishes the purposes of the preceding sentence.

8. Term.

This Agreement shall be in full force and effect from the date it is fully executed on behalf of the Employer and the Union and shall be attached to, and be part of each collective bargaining agreement until, by mutual agreement, this Agreement is terminated.

EMPLOYER

INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 49

By: _____

By: _____

Name: _____

Name: Ryan Davies

Title: _____

Title: Business Manager – Financial Secretary

Exhibit A

All regular full-time and part-time employees of the Employer including, but not limited to: all persons engaged in supervising, controlling, operating or assisting in operating all heating equipment (irrespective of pressure), engines, turbines, motors, internal combustion engines, pumps, air compressors, generators, ice and refrigerating machines, air-conditioning units and plants, fans, siphons, bridges (including turntable, jackknife and span-fit type), also automatic and power-oiling pumps and any and all automatic and power-driven machines and engines (including all appurtenances) used on mechanically-operated steam boilers and in the handling, preparing and delivery of fuel from storage bins, yards, or reservoirs up to and into combustion chambers (irrespective of the motive power), and any and all operating repairs necessary for proper and continuous operation of all plants, machinery and engines: the supervision of all mechanical operation and any and all appurtenances connected with and used in power and plant operation in all commercial and industrial activity, including railroads, utilities, hydroelectric and municipal power plants, and any and all power-driven engines or units connected with and operating water, filtration and chlorine plants, garbage and sewage disposal plants, breweries, distilleries, canneries, reduction plants, legitimate and motion picture theatres, ice and cold storage plants, coal yards, dairies, creameries, and other dairy products plants, office and municipal buildings, schools, hotels, motels, apartment hotels and apartment houses, hospitals, department stores, laundries, metal and other junk yards and junk segregating plants, oil drilling, refining and producing plants, (including control of pressure and temperature of gases, liquids and otherwise) and pipe line pumping and boosting stations; the operation of valves, gates, locks and all machinery on dams or spillages; and bakeries, paper and pulp mills, newsprint plants, shipbuilding and ship repair yards, and any and all other industries and manufacturing plants, operating machines and engines and other appurtenances (irrespective of motive power); all persons engaged in supervising, controlling, operating or assisting in operating, maintaining and assisting in maintaining all facilities, including all instrumentation and appurtenances utilizing energy from nuclear fission or fusion, and its products, such as radioactive isotopes and cryogenic equipment, materials and processing; all persons engaged in other capacities other than operating capacities in the aforementioned plants, industries, services and/or institutions.



AGREEMENT

ADD NAME (“the Employer”) and International Union of Operating Engineers, Local No. 49 (“the Union”) hereby agree as follows:

1. *The bargaining unit.*

1.1 The bargaining unit as of the date of the execution of this Agreement is hereby defined as follows:

All full-time and regular part-time Brewery Assistants / Cellermen, Brewery Assistants, Brewery Technicians, Facilities Associates, Packaging Associates, Packaging Leads, Packaging Operators, Packaging Palletizers, Production Mechanics, Production S&R Clerks, Quality Lab Techs, Senior Brewers, Shift Brewers, Truck Drivers, and Warehouse Associates employed by the Employer at its facility located at **Add address/location here** ; *excluding* managerial employees, confidential employees, supervisors and guards as defined in the National Labor Relations Act, and all other employees.

1.2 It is understood that the classifications of employees and/or locations of employees in the bargaining unit might change during the term of this Agreement. The Union may at reasonable intervals contact the Employer and request whether paragraph #1.1 is still accurate and correct, or whether it needs to be updated. If paragraph #1.1 needs to be updated, the Employer shall, within seven (7) calendar days, provide an updated unit description to the Union.

2. The Union may file a petition for a representation election with the National Labor Relations Board (NLRB), seeking an election among the employees in the bargaining unit.

2.1 In response to such petition for a representation election, the Employer will submit a proposal for a Stipulated Election Agreement to the Union and the NLRB, and such proposal will call-for an election no later than the forty-second day after the filing of the petition. The election shall be held over a one-day period or two-day period, and the parties will request the NLRB to hold a polling session at each location.

3. Nothing in paragraph #2 shall be interpreted to preclude the Union from, after filing a petition for a representation election with the NLRB, requesting that the Employer grant voluntary recognition to the Union based upon support from a majority of the eligible employees in the bargaining unit. In the event that the Union makes such a request for voluntary recognition, the Employer shall respond to that request within seven (7) calendar days, unless the parties agree to an extension of time for the Employer to respond. If the Union makes a request for voluntary recognition, and the Employer denies that request, the Employer shall still comply with paragraph #2.1 above.
4. The Union agrees that the Union shall not engage in any picketing, work stoppages, or boycotts against the Employer. The Employer agrees that the Employer shall not engage in a lockout of employees.
5. *Labor Peace Agreement.*
 - 5.1 It is understood and agreed by the parties that this Agreement constitutes a “labor peace agreement” under the Minnesota cannabis laws, specifically Minnesota Statutes §342.01, subd. 47, and §342.14, subd. 1(d). (As part of this, the parties agree that the Union is a “bona fide labor organization” under Minnesota Statutes §342.01, subd. 9.)
 - 5.2 The Union hereby attests that, by executing this Agreement, the Employer has entered into such “labor peace agreement” with the Union, as defined in Minnesota Statutes §342.01, subd. 47, and §342.14, subd. 1(d).
 - 5.3 If and when requested by the Employer, the Union shall sign a separate attestation form, letter, or other written communication in which the Union states that the Employer and the Union are parties to a qualifying “labor peace agreement” under the Minnesota cannabis laws, as noted above.
6. For purposes of this agreement a “claim of breach” shall be defined as any dispute over the interpretation or application of the written provisions of this Agreement, and shall be resolved through the process set forth in this paragraph #6 of this Agreement. If one party contends that the other party breached this Agreement, the complaining party shall submit a written notice of the claim of breach to the other party within twenty-one (21) calendar days of the occurrence, and this notice shall include (1) an identification of the paragraphs of this Agreement allegedly breached, (2) a detailed account of the facts that the complaining party contends supports its claim of breach, and (3) a requested remedy. In the event that the parties are unable to resolve the claim of breach, the complaining party may demand to submit the dispute to final and binding arbitration, provided that the complaining party provided the required notice of claim of breach within twenty-one (21) calendar days of the occurrence and followed the process set forth in this paragraph #6. The parties shall first attempt to mutually agree on a different arbitrator. If the parties are unable to agree on the neutral arbitrator, then the parties shall request a metropolitan panel of seven arbitrators from the Federal Mediation and Conciliation Service (FMCS), and the parties shall alternately strike names off the panel, with the party claiming the breach of this Agreement striking first, and the last remaining arbitrator being the selected arbitrator. If the parties are unable to agree on the neutral arbitrator, and FMCS is not able to furnish a panel of arbitrators, then the parties shall request the panel of seven arbitrators from Minnesota Bureau of Mediation Services (BMS). The arbitrator shall have no authority to add to, subtract from, or modify in any manner the express terms and provisions of this

Agreement. The fees and expenses of the arbitrator shall be divided equally between the Union and the Employer.

- 7. As of the date of entering into this Agreement, Minnesota law provides that an applicant to obtain or renew a cannabis license shall include an attestation signed by a “bona fide labor organization,” stating that the applicant has entered into a “labor peace agreement” with the labor organization. In the event that the Minnesota cannabis laws are changed or revised to remove, delete, or no longer include the “labor peace agreement” requirement for a cannabis license – or in the event that a court of competent jurisdiction determines that the “labor peace agreement” requirement set forth in the Minnesota cannabis laws for a cannabis license is unenforceable, invalid, unlawful, unconstitutional, or preempted by federal law – this Agreement may be terminated by either party with written notice to the other party. Such notice shall operate to terminate this Agreement even if or though the expiration date set forth in paragraph #8 has not been reached.
- 8. This Agreement shall be effective from the date on which the second party executed this Agreement through March 31, 2030.
- 9. In the event that the Employer enters into an agreement with a buyer that is taking over the operations supported by employees in the bargaining unit identified in paragraph #1 above, the Employer shall provide a copy of this Agreement to the buyer, and shall provide the buyer with, to the extent available, the name and contact information for the Union’s Business Manager and General Counsel.

ADD NAME COMPANY

INTERNATIONAL UNION OF
OPERATING ENGINEERS, LOCAL NO. 49

_____ Date: _____ Date: _____



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: April 13, 2026

AGENDA ITEM: Consider appointing Matt Maves to the Arts & Culture Commission and Planning Commission

PREPARED BY: Kimberly Gibeau

BACKGROUND:

The Arts & Culture Commission currently has a vacancy, with a term expiration of December 31, 2026 and the Planning Commission a vacancy through March 1, 2027. Councilor MacGregor conducted an interview with applicant, Matthew Maves and recommends appointment to fill unexpired terms for both.

REQUESTED COUNCIL ACTION:

Make a motion to appoint Matt Maves to the Arts & Culture Commission to fill an unexpired term through December 31, 2026 and the Planning Commission to fill unexpired term through March 1, 2027.