



POKEGAMA GOLF COURSE BOARD MEETING AGENDA

**Tuesday, April 21, 2026
7:30 AM**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Pokegama Golf Course Board will be held on Tuesday, April 21, 2026 at 7:30 AM at Pokegama Golf Course, 3910 Golf Course Road, Grand Rapids, Minnesota.

ROLL CALL:

PUBLIC INPUT:

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Board members present.)

APPROVE MINUTES:

1. Approve minutes for Tuesday, March 17, 2026

CLAIMS AND FINANCIAL STATEMENTS:

2. Approve financials and verified claims.

VISITORS:

REPORTS:

BUSINESS:

CORRESPONDENCE AND OPEN DISCUSSION:

ADJOURN:



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

**POKEGAMA GOLF COURSE BOARD
MEETING MINUTES**

**Tuesday, March 17, 2026
7:30 AM**

Meeting called to order at 7:30 AM.

PRESENT: Board Member John Ryan, Board Member Tom Lagergren, Board Member Gabrielle Jerulle

ABSENT: Board Member Deb Godfrey, Board Member Anea Hedin

STAFF: Tom Beaudry, Cody Alleman, Kimberly Gibeau

Election of Officers:

Motion made by Board Member Lagergren, Seconded by Board Member Jerulle to nominate Board Member John Ryan as Chair of the Board. Voting Yea: Board Member Ryan, Board Member Lagergren, Board Member Jerulle

PUBLIC INPUT:

No one from the public was present.

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Board members present.)

Upon review, no additions or changes are noted.

APPROVE MINUTES:

1. Approve minutes for Friday, February 20, 2026 Special Golf Board meeting.

Motion made by Board Member Lagergren, Seconded by Board Member Ryan to approve minutes for February 20, 2026 as presented. Voting Yea: Board Member Ryan, Board Member Lagergren, Board Member Jerulle

CLAIMS AND FINANCIAL STATEMENTS:

2. Consider approving verified claims in the amount of \$76,837.45.

Motion made by Board Member Jerulle, Seconded by Board Member Lagergren to approve the verified claims as presented. Voting Yea: Board Member Ryan, Board Member Lagergren, Board Member Jerulle

VISITORS:

No visitors present.

REPORTS:

Maintenance Report - Cody Alleman

Update on preparations for the upcoming season, noting that there is not much activity yet as they finish organizing equipment and prepare to begin work once the snow melts. New assistant, Josh Saunders, began work the previous day and has already started learning the operations. Chemicals have been organized, and the turf management program has been planned based on soil samples collected last fall, so everything is ready once conditions allow work to begin. Staffing is nearly complete, with about 90% of positions filled and one final interview scheduled. Regarding bunker work, five bunkers have been filled in along with two or three partial reductions that reshaped larger bunkers into smaller ones. The next steps include seeding and establishing soil caps to grow grass around the filled areas, along with sod where necessary. Two bunkers have already been excavated and only need drainage installed before liners can be added, and a possible third bunker may still be dug out. Once grass is established and excavation is complete, the team plans to proceed with installing liners as materials become available.

Management Report - Tom Beaudry

Main discussion focused on current status of fundraiser and annual financials. Tom noted that the Assistant Golf Pro position remains unfilled. Board Member Jerulle will assist with advertising and media updates. Hoping for a break in the weather to allow for an early season.

BUSINESS:

3. Consider payment of Junior High Golf Coach wages

Tom Beaudry provided background, stating that Dale Christy, Athletic Director for ISD318 advised that the school district would no longer fund the Junior High Golf Coach wage and inquired if the Golf Board would be willing to assume the expense.

Motion made by Board Member Lagergren, Seconded by Board Member Ryan to pay the fee for Junior High Golf Coach wages as presented. Voting Yea: Board Member Ryan, Board Member Lagergren, Board Member Jerulle

CORRESPONDENCE AND OPEN DISCUSSION:

No correspondence was received.

Motion made by Board Member Lagergren, Seconded by Board Member Jerulle to adjourn the meeting at 7:48 AM. Voting Yea: Board Member Ryan, Board Member Lagergren, Board Member Jerulle

Respectfully submitted:

Kimberly Gibeau

Kimberly Gibeau, City Clerk

**POKEGAMA GOLF COURSE BILL LIST - APRIL 21, 2026
DEPARTMENT SUMMARY REPORT**

VENDOR NAME	AMOUNT
214 PROPERTIES LLC	\$ 2,350.00
ANY WAY YOU WANT IT MOVING &	\$ 64.13
BURGGRAF'S ACE HARDWARE	\$ 366.93
CITY OF GRAND RAPIDS	\$ 10,475.00
CLUB PROPHET SYSTEMS	\$ 993.70
GOLF GENIUS SOFTWARE, INC.	\$ 4,275.00
ITASCA COUNTY TREASURER	\$ 2,962.00
L&M SUPPLY	\$ 34.18
MARTIN'S SNOWPLOW & EQUIP	\$ 381.16
MINNESOTA TORO	\$ 3,535.03
MINUTEMAN PRESS	\$ 1,362.78
MOR GOLF AND UTILITY	\$ 177.83
NAPA SUPPLY OF GRAND RAPIDS	\$ 304.38
NORTHERN MN WATER COND DBA	\$ 100.00
POKEGAMA GRILL	\$ 9,389.54
R & R PRODUCTS INC	\$ 668.07
SAIGER'S STEAM CLEAN LLC	\$ 1,598.00
THOMAS BEAUDRY	\$ 28,543.01
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	\$ 67,580.74

CHECKS ISSUED-PRIOR APPROVAL

AT&T	1/8/2026	\$ 47.74
AT&T	2/8/2026	\$ 47.73
AT&T	3/8/2026	\$ 47.73
CANON	03/31/26-42822845-G	\$ 45.48
CITY OF COHASSET	March, 2026	\$ 224.20
GRAND RAPIDS PAYROLL	3/6/2026	\$ 9,543.48
GRAND RAPIDS PAYROLL	3/20/2026	\$ 9,516.20
GRAND RAPIDS PAYROLL	4/3/2026	\$ 9,675.75
HUNTINGTON NATIONAL BANK	4/1/2026	\$ 5,725.99
METROPOLITAN LIFE	February, 2026	\$ 5.52
METROPOLITAN LIFE	March, 2026	\$ 105.75
METROPOLITAN LIFE	April, 2026	\$ 111.27
MN REVENUE	January, 2026	\$ 134.00
OPERATING ENGINEERS LOCAL #49	May, 2026	\$ 5,721.00
PAUL BUNYAN COMMUNICATIONS	January, 2026	\$ 16.19
PAUL BUNYAN COMMUNICATIONS	February, 2026	\$ 16.19

POKEGAMA GOLF COURSE BILL LIST - APRIL 21, 2026
DEPARTMENT SUMMARY REPORT

PAUL BUNYAN COMMUNICATIONS	March, 2026	\$	16.19
PAUL BUNYAN COMMUNICATIONS	April, 2026	\$	173.85
PUBLIC UTILITIES COMMISSION	February, 2026	\$	2,663.33
VISA	Aug-Dec, 2025	\$	4,698.80
VISA	January, 2026	\$	1,977.97
WASTE MANAGEMENT	February, 2026	\$	341.64
WASTE MANAGEMENT	March, 2026	\$	545.64

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 51,212.96

TOTAL ALL DEPARTMENTS: \$ 118,793.70

**City of Grand Rapids
City of Grand Rapids
Custom Balance Sheet
End of Mar 2026**

Financial Row	Amount
ASSETS	
Current Assets	
Bank	
001010 - 001010 - Cash	\$171,947.87
Total Bank	\$171,947.87
Accounts Receivable	
001150 - 001150 - Accounts Receivable	\$40,592.09
Total Accounts Receivable	\$40,592.09
Other Current Asset	
001151 - 001151 - Golf Member Charge	\$4,825.00
001400 - 001400 - P Value - Lease Receivable	\$102,089.00
001550 - 001550 - Prepaid Items	\$6,099.01
001551 - 001551 - Prepaid Insurance	\$24,069.69
001557 - 001557 - Deferred Outflows-Pensions	\$14,029.00
Total Other Current Asset	\$151,111.70
Total Current Assets	\$363,651.66
Fixed Assets	
001610 - 001610 - Land/Land Improvements	\$871,480.72
001620 - 001620 - Buildings/Bldg Improvements	\$1,622,947.55
001621 - 001621 - Accumulated Depreciation	(\$2,155,251.46)
001630 - 001630 - Improvements	\$981,201.45
001640 - 001640 - Eqpt/Mach/Furn/Fix	\$1,363,831.42
001645 - 001645 - Leased Asset-Vehicle	\$23,334.00
001646 - 001646 - Accum Amortization	(\$3,889.00)
Total Fixed Assets	\$2,703,654.68
Other Assets	
000001 - 000001 - Claim on Cash Account	\$69,506.09
Total Other Assets	\$69,506.09
Total ASSETS	\$3,136,812.43
Liabilities & Equity	
Current Liabilities	
Accounts Payable	
002020 - 002020 - Accounts Payable	\$41,129.37
Total Accounts Payable	\$41,129.37
Other Current Liability	
002021 - 002021 - Due to Men's Club	\$365.00
002022 - 002022 - Gift Cert Outstanding	\$5,128.63
002023 - 002023 - Rain Checks Outstanding	\$2,848.04
002028 - 002028 - Deferred Revenue-Prepaid Member Acct	\$4,599.96
002030 - 002030 - Sales Tax Payable	\$4,123.87
002125 - 002125 - Advance From Other Fund	\$155,475.93
002140 - 002140 - Compensated Absences Payable	\$14,766.00
002150 - 002150 - Accrued Interest Payable	\$4,076.00
002168 - 002168 - P Value - Dfd Inflows - Lease	\$100,779.00
002169 - 002169 - Net Pension Liability	\$72,488.00
002220 - 002220 - Deferred Revenues	(\$495.76)
002290 - 002290 - Lease Payable	\$15,388.00
002536 - 002536 - Deferred Inflows-Pensions	\$52,049.00
Total Other Current Liability	\$431,591.67
Total Current Liabilities	\$472,721.04
Equity	
002506 - 002506 - Cash-Capital Designated - Desig	(\$4,024.98)
002530 - 002530 - Fund Balance-Unres & Undesig	\$4,024.98

003010 - 003010 - Net Assets	\$2,684,792.44
Retained Earnings	\$32,037.99
Net Income	(\$63,734.04)
Total Equity	\$2,653,096.39
Total Liabilities & Equity	\$3,125,817.43

**City of Grand Rapids
City of Grand Rapids
Custom Income Statement
Jan 2026, Q1 2026, Feb 2026, Mar 2026**

Financial Row	Amount
Ordinary Income/Expense	
Income	
381000 - 381000 - Family Pass	\$6,551.35
381100 - 381100 - Single Pass	\$12,918.08
381150 - 381150 - Young Adult Pass	\$433.68
381200 - 381200 - Junior Pass	\$793.56
381250 - 381250 - PCC Golf Fees	\$639.57
382000 - 382000 - Wd 2Nd Nine	\$19.00
382200 - 382200 - Simulator Fees	\$21,011.16
382400 - 382400 - Small Bucket	\$167.94
382450 - 382450 - Medium Bucket	\$147.64
382800 - 382800 - Miscel Cart Rental	\$9.23
382900 - 382900 - Private Cart Trail Fee Pass	\$1,845.45
383200 - 383200 - Cart Season Rental 2 People	\$1,051.90
383400 - 383400 - Cart Season Rental 1 Person	\$2,694.36
385390 - 385390 - Locker Rental	\$150.00
385800 - 385800 - Cam Rent	\$664.12
385900 - 385900 - Miscel Revenue	\$14.40
Total - Income	\$49,111.44
Gross Profit	\$49,111.44
Expense	
003058 - 003058 - Long Term Disability Ins	\$98.40
101010 - 101010 - Salary-Fulltime	\$38,689.06
101210 - 101210 - Pera	\$2,901.68
101220 - 101220 - Fica	\$2,335.62
101250 - 101250 - Medicare	\$546.23
101310 - 101310 - Health Insurance	\$10,902.00
101330 - 101330 - Life Insurance	\$22.07
101420 - 101420 - Unemployment	\$340.44
202010 - 202010 - Office Supplies	\$43.57
202030 - 202030 - Printing & Binding	\$1,135.77
202060 - 202060 - Computer Supplies	\$533.37
202100 - 202100 - Operating Supplies	\$1,190.77
202130 - 202130 - Lubricants	\$237.08
202150 - 202150 - Maintenance Tools/Supplies	\$233.31
202190 - 202190 - Other Supplies/Materials	\$69.33
202210 - 202210 - Equipment Parts	\$4,737.55
403210 - 403210 - Telephone	\$673.69
403230 - 403230 - Seminars/Meetings/Schools	\$1,797.97
403340 - 403340 - Licenses	\$21.25
403810 - 403810 - Electricity	\$5,873.16
403840 - 403840 - Garbage Removal	\$887.28
403860 - 403860 - Heat	\$976.20
404000 - 404000 - Maintenance Contracts	\$136.44
404010 - 404010 - Building Maint/Repairs	\$372.93
404025 - 404025 - Golf Simulator Expenses	\$13,020.39
404070 - 404070 - General Equipment Maint/Repairs	\$740.00
404100 - 404100 - Equipment Rental	\$17,177.97
404155 - 404155 - Winter Storage	\$2,350.00
404325 - 404325 - Cash Short And Over	(\$6.79)
404330 - 404330 - Dues & Subscriptions	\$4,808.74
Total - Expense	\$112,845.48
Net Ordinary Income	(\$63,734.04)

Net Income **(\$63,734.04)**