



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY COUNCIL MEETING AGENDA
Monday, October 11, 2021
5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids City Council will be held on Monday, October 11, 2021 at 5:00 PM in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

PRESENTATIONS/PROCLAMATIONS:

1. Conduct Oath of Office for Sergeant Jeremy Nelson, Sergeant Matt O'Rourke and Police Officer Janell Hecimovich.
2. Annual Indigenous People's Day Resolution

PUBLIC FORUM:

COUNCIL REPORTS:

APPROVAL OF MINUTES:

3. Review and approve minutes for September 27, 2021 Worksession and Regular meetings.

VERIFIED CLAIMS:

4. Approve the verified claims for the period September 21, 2021 to October 4, 2021 in the total amount of \$703,274.65.

CONSENT AGENDA:

5. Approve Cassidy Alleman as seasonal employee at the Golf Course.
6. Void Lost Payroll Check and Issue a Replacement Check
7. Consider approving a resolution accepting a grant from the State of Minnesota for the GPZ Apron Lighting project
8. Consider approval of Pierringer Release with Carol Kolu
9. Consider hiring two part-time Hospital Security Officers.
10. Consider approving a quote from Casper Construction for storm basin cleaning
11. Consider approving a temporary and permanent easement from James and Cheryl Stawnychy related to CP 2003-18, 21st Street SW Extension project and authorize payment.

- [12.](#) Adopt a resolution approving LG214 Premises Permit Application for VFW Post 1720
- [13.](#) Consider Hiring Part-Time employees at the IRA Civic Center
- [14.](#) Consider a letter of support for Visit Grand Rapids
- [15.](#) Consider accepting proposal for Agent of Record
- [16.](#) Consider approving a resolution accepting cash the donation of four 24” Bikes for a total donation of \$541.20 from ICS, for the Fire Department Open House on October 5, 2021.

- [17.](#) Approve amended guidelines for Mayor’s Arts Award
- [18.](#) Consider Purchase of Body/Car Cameras and Tasers

SET REGULAR AGENDA:

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR OCTOBER 25, 2021 AT 5:00 PM

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

MEETING PROTOCOL POLICY: Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council’s desire to conduct all City meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

ATTEST: Kimberly Gibeau, City Clerk

Councilor Sanderson introduced the following resolution and moved for its adoption:

RESOLUTION NO. 14-126

**The City of Grand Rapids A Resolution of the Mayor and City Council
Recognizing the Second Monday of October as Indigenous Peoples Day**

WHEREAS, Grand Rapids recognizes Indigenous nations have lived upon this land since time in memorial and values the progress our society has accomplished through American Indian technology, thought and culture; and

WHEREAS, Grand Rapids understands that in order to celebrate the strengths and recognize the challenges of Indigenous people that government entities, organizations and other public institutions should change their policies and practices to better reflect the experiences of the American Indian people and uplift our country's Indigenous roots, history and contributions; and

WHEREAS, the idea of Indigenous People's Day was first proposed in 1977 by a delegation of Native nations to the United Nations – sponsored International Conference on Discrimination Against Indigenous Populations in the Americas; and

WHEREAS, in 1990 representatives from 120 Indigenous nations at the First Continental Conference on 500 years of Indian Resistance unanimously passed a resolution to transform Columbus Day into an occasion to strengthen the process of continental unity and struggle towards liberation, and thereby use the occasion to reveal a more accurate historical record; and

WHEREAS, the City of Grand Rapids embraces the indigenous history and culture that imbues this place and seeks to foster the accurate depiction of history, celebrate the strengths and recognize the challenges of American Indian peoples of the area, and honor their perspectives and presence in the share community life of the Grand Rapids area today; and

WHEREAS, the United States federal government and the State of Minnesota and Grand Rapids recognize Columbus Day on the second Monday of October, in accordance with the federal holiday established in 1937.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL THAT THE CITY OF GRAND RAPIDS RECOGNIZES INDIGENOUS PEOPLES DAY ON THE SECOND MONDAY IN OCTOBER, AS A DAY TO REFLECT ON OUR HISTORY AND TO CELEBRATE THE THRIVING CULTURE AND VALUE THAT THE ANISHINAABE (CHIPPEWA AND OJIBWE), THE DAKOTA (SIOUX) AND OTHER INDIGENOUS NATIONS ADD TO OUR CITY.

BE IT FURTHER RESOLVED that the City of Grand Rapids shall continue its efforts to promote the well-being and growth of the Native American and Indigenous community; and

BE IT FURTHER RESOLVED the City of Grand Rapids encourages other businesses, organizations and public entities to recognize **Indigenous People's Day**.

Adopted this 15th day of December 2014.



Dale Adams, Mayor

Attest:



Kimberly Johnson-Gibeau, City Clerk

Councilor Chandler seconded the forgoing resolution and the following voted in favor thereof: Chandler, Zabinski, Christy, Sanderson, Adams; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF
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CITY COUNCIL WORKSESSION MINUTES
Monday, September 27, 2021
4:00 PM

Mayor Christy called the meeting to order at 4:00 pm.

Upon roll call, the following members were present: Mayor Dale Christy, Councilor Dale Adams, Councilor Michelle Toven, Councilor Rick Blake, Councilor Tasha Connelly. Absent: None.

Staff: Tom Pagel, Chad Sterle, Will Richter, Julie Kennedy, Erik Scott, Mark Greiner, Jeff Carlson, Matt O'Rourke, Steve Schaar, Travis Cole, Barb Baird

BUSINESS:

1. Itasca Trails Study & Strategic Planning for Future Trail Development and Marketing presentation - Megan Christianson

Megan Christianson, Visit Grand Rapids and Sarah Carling, Community and Economic Development Associates, presented request for support for trail development and tourism grant.

2. Fire Relief Proposal

Mark Greiner and Travis Cole discuss fire relief proposal and request for \$1500 increase.

3. Consider Purchase of Body/Car Cameras and Tasers

Steve Schaar, Matt O'Rourke and Jeff Carlson review information for proposal of body and car cameras as well as tasers. Sergeant Carlson provides history of cameras used by the PD. This request will be brought to the next regular meeting on Monday, October 11, 2021 for consideration.

DEPARTMENT HEAD REPORT:

4. Public Utilities Commission - Julie Kennedy, General Manager

Julie Kennedy, General Manager, provided overview of PUC operations including staff changes, system updates, recent storm damage and clean up as well as plans for future projects. A full report is on file in the Administration office for review upon request.

REVIEW OF REGULAR AGENDA:

Upon review, item #24a is added to the Consent agenda. No other changes or additions are noted.

There being no further business, the meeting adjourned 5:14 PM.

Respectfully submitted:

Kim Gibeau

Kimberly Gibeau, City Clerk



CITY OF
GRAND RAPIDS
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CITY COUNCIL MEETING MINUTES
Monday, September 27, 2021
5:00 PM

Mayor Christy called the meeting to order at 5:20 pm.

Upon a call roll, the following members were present: Mayor Dale Christy, Councilor Dale Adams, Councilor Michelle Toven, Councilor Rick Blake, Councilor Tasha Connelly. Absent: None.

Staff: Tom, Chad, Kevin Ott, Andy Morgan, Travis Cole, Jeremy Nelson, Lynn DeGrio, Will Richter, Barb Baird, Lasha Karels, Erik Scott, Steve Schaar

PRESENTATIONS/PROCLAMATION:

1. Police Sergeants Andy Morgan and Kevin Ott are sworn in as Police Captains.
2. Lea Friesen, Chair for Human Rights Commission, presents resolution in support of Asian-Americans and Pacific Islanders.

PUBLIC FORUM:

Police Chief Schaar updated the Council on training plans for local law enforcement in regard to epilepsy awareness.

COUNCIL REPORTS:

Councilor Connelly provided update on EDA activities including application received in reference to property located between the Home Depot and Walmart. Advised public of Indigenous People's Day event scheduled for October 11, 2021 on the grounds of Central School.

Councilor Blake noted upgrading water systems at PUC.

APPROVAL OF MINUTES:

3. Review and approve Council minutes for Monday, September 13, 2021 Worksession and Regular meetings and Monday, September 20, 2021 Special Worksession.

Motion made by Councilor Connelly, Second by Councilor Toven to approve Council minutes as presented. Voting Yea: Mayor Christy, Councilor Adams, Councilor Toven, Councilor Blake, Councilor Connelly. Passed by unanimous vote.

VERIFIED CLAIMS:

4. Approve the verified claims for the period September 7, 2021 to September 20, 2021 in the total amount of \$807,483.76, of which \$21,766.25 are debt service payments.

Motion made by Councilor Toven, Second by Councilor Adams to approve the verified claims as presented. Voting Yea: Mayor Christy, Councilor Adams, Councilor Toven, Councilor Blake, Councilor Connelly. Passed by roll call vote.

ACKNOWLEDGE MINUTES FOR BOARDS AND COMMISSIONS:

5. Mayor Christy acknowledge approved minutes for boards and commissions.

CONSENT AGENDA:

6. Consider approving an easement at GPZ Airport with Minnesota Power.
7. Consider approving final payment in the amount of \$15,495.32 and balancing change order #1 for CP 2021-2, 5th Street SW Reconstruction.
8. Consider adopting a resolution accepting a grant from the Minnesota Department of Iron Range Resources and Rehabilitation (IRRR) for CP 2003-18, 21st Street SW Extension and authorize execution.

Adopted Resolution 21-81

9. Considering authorizing staff to apply for a HMEP grant from the Minnesota Department of Public Safety.
10. Consider adopting a resolution accepting a bench donation from the Aultman family in honor of Lonny Deen Aultman.

Adopted Resolution 21-83

11. Consider accepting an updated Contract for Fire Fighting Services for Arbo, Harris, and Blackberry Townships.
12. Consider the sale at auction or disposal of surplus items from old Fire Hall.
13. Consider approving a resolution adopting the 2021 proposed levy/collectable 2022.

Adopted Resolution 21-84

14. Approve temporary liquor license for IEDC event on December 3, 2021.
15. Approve the dedication of \$20 per Administrative Fine to a dedicated Police Equipment Fund.
16. Consider approval of a Pierringer Release agreement with Carol Olson.

17. Consider approval of a Subordination Agreement in favor of Embrace Home Loans, Inc. for a SCDP mortgage on property owned by Daniel W. Thompson and Peggy A. Thompson.
18. Consider approval of a Subordination Agreement in favor of Affinity Plus Credit Union for a SCDP mortgage on property owned by Christopher Feist.
19. Consider amendment to Hospital Security Services Agreement
20. Consider approving a resolution supporting a driveway application to the State of Minnesota.

Adopted Resolution 21-85

21. Consider the appointment of Rebecca Sutherland to the full-time Administrative Assistant position in the Grand Rapids Police Department and adopt changes to job description.
22. Consider adopting a resolution accepting \$26,950.00 for a 2021 – 2022 Toward Zero Deaths Grant.

Adopted Resolution 21-86

23. Consider adopting a resolution accepting a donation of \$40.00 from Frank Thomas to the Police K-9 program

Adopted Resolution 21-87

24. Consider adopting a Resolution Supporting Asian-American or Pacific Islander Communities

Adopted Resolution 21-88

- 24a. Consider approving Cassidy Alleman as seasonal golf employee.

Motion made by Councilor Adams, Second by Councilor Connelly to approve the Consent agenda as amended. Voting Yea: Mayor Christy, Councilor Adams, Councilor Toven, Councilor Blake, Councilor Connelly. Passed by roll call vote.

SET REGULAR AGENDA:

Motion made by Councilor Toven, Second by Councilor Connelly to approve the Regular agenda as presented. Voting Yea: Mayor Christy, Councilor Adams, Councilor Toven, Councilor Blake, Councilor Connelly. Passed by unanimous vote.

ADMINISTRATION:

25. Consider promoting two Police Officers to Police Sergeant

Ms. DeGrio, Director of Human Resources, reviews process for selection of new Sergeants and recommends Jeremy Nelson for full time permanent Sergeant and Matt O'Rourke for full time temporary Sergeant.

Motion made by Councilor Blake, Second by Councilor Connelly approving appointments to Sergeant for the Police Department as recommended. Voting Yea: Mayor Christy, Councilor Adams, Councilor Toven, Councilor Blake, Councilor Connelly. Passed by unanimous vote.

26. Consider the appointment of Jesse Hidde to the position of Public Works Maintenance I.

Motion made by Councilor Toven, Second by Councilor Blake to appoint Jesse Hidde to the open position in public works as recommended. Voting Yea: Mayor Christy, Councilor Adams, Councilor Toven, Councilor Blake, Councilor Connelly. Passed by unanimous vote.

27. Consider the appointment of Matthew Bush to the position of Public Works Mechanic.

Motion made by Councilor Blake, Second by Councilor Connelly to appoint Matthew Bush to Mechanic Position as recommended. Voting Yea: Mayor Christy, Councilor Adams, Councilor Toven, Councilor Blake, Councilor Connelly. Passed by unanimous vote.

28. Consider approving Website Redesign, Hosting and Support Agreement with Municode.

City Administrator Pagel presents background information for proposed Website contract, noting that changing to this platform will offer a more seamless process between software used by staff, more user friendly and consistent content as well as cost effective.

Motion made by Councilor Connelly, Second by Councilor Blake to approve contract with Municode for Website design, hosting and support and approve payment. Voting Yea: Mayor Christy, Councilor Adams, Councilor Toven, Councilor Blake, Councilor Connelly. Passed by roll call vote.

There being no further business, the meeting adjourned at 5:47 PM.

Respectfully submitted:

Kim Gibeau
Kimberly Gibeau, City Clerk

DATE: 10/06/2021
 TIME: 11:49:20
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 10/11/2021

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
CITY WIDE		
1205250	LEFTYS TENT & PARTY RENTAL	920.09
1915248	SHI INTERNATIONAL CORP	1,195.88
T001385	NATIVE PRIDE PRODUCTIONS, INC	500.00
TOTAL CITY WIDE		2,615.97
ADMINISTRATION		
1415377	NORTHERN BUSINESS PRODUCTS INC	839.66
1915248	SHI INTERNATIONAL CORP	1,080.00
TOTAL ADMINISTRATION		1,919.66
BUILDING SAFETY DIVISION		
0118100	ARAMARK UNIFORM SERVICES	52.89
0221650	BURGGRAF'S ACE HARDWARE	17.98
1415377	NORTHERN BUSINESS PRODUCTS INC	69.99
1901535	SANDSTROM'S INC	220.91
1909510	SIM SUPPLY INC	277.44
2018680	TRU NORTH ELECTRIC LLC	745.61
TOTAL BUILDING SAFETY DIVISION		1,384.82
COMMUNITY DEVELOPMENT		
0718060	GRAND RAPIDS HERALD REVIEW	80.50
TOTAL COMMUNITY DEVELOPMENT		80.50
FINANCE		
1309332	MN STATE RETIREMENT SYSTEM	1,275.76
1415377	NORTHERN BUSINESS PRODUCTS INC	12.24
TOTAL FINANCE		1,288.00
FIRE		
0104797	ADVANCED GRAPHIX INC	106.55
0112220	ALERT ALL CORPORATION	3,158.00
0221650	BURGGRAF'S ACE HARDWARE	29.99
0315455	COLE HARDWARE INC	76.56
0513231	EMERGENCY APPARATUS	3,573.33
0601346	FAIRVIEW HEALTH SERVICES	175.00
0601690	FASTENAL COMPANY	34.54

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INVOICES DUE ON/BEFORE 10/11/2021

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
FIRE		
0609696	FIRST STRIKE SFTY SOLUTION INC	1,500.00
1200500	L&M SUPPLY	21.11
1415030	NAPA SUPPLY OF GRAND RAPIDS	79.28
1801615	RAPIDS WELDING SUPPLY INC	31.46
TOTAL FIRE		8,785.82
INFORMATION TECHNOLOGY		
1615440	POLICYPAK SOFTWARE	2,180.21
TOTAL INFORMATION TECHNOLOGY		2,180.21
PUBLIC WORKS		
0100046	ASV HOLDINGS INC	71.60
0103325	ACHESON TIRE INC	220.00
0104799	ADVANCED SERVICES INC	250.00
0121721	AUTO VALUE - GRAND RAPIDS	79.62
0215625	BORDER STATES ELECTRIC	11,395.00
0221650	BURGGRAF'S ACE HARDWARE	116.95
0301685	CARQUEST AUTO PARTS	366.20
0315455	COLE HARDWARE INC	254.16
0400028	DP STUMP GRINDING LLC	1,299.50
0400720	D&S STUMP GRINDING LLC	125.00
0518366	ERICKSON'S ITASCA LUMBER INC	188.25
0718010	CITY OF GRAND RAPIDS	140.43
0801825	HAWKINSON CONSTRUCTION CO INC	462.96
1200500	L&M SUPPLY	82.99
1201730	LATVALA LUMBER COMPANY INC.	1,917.85
1301026	MAIN STREET DESIGN INC	4,329.06
1303039	MCCOY CONSTRUCTION & FORESTRY	445.63
1415484	NORTHERN LIGHTS TRUCK	362.53
1415522	NORTHLAND CONSULTING ENGINEERS	640.00
1415545	NORTHLAND LAWN & SPORT, LLC	140.11
1621125	PUBLIC UTILITIES COMMISSION	5,761.35
1801899	RAYS SPORT & CYCLE	42.49
1920555	STOKES PRINTING & OFFICE	259.66
2000522	TNT CONSTRUCTION GROUP, LLC	14,768.00
2209421	VIKING ELECTRIC SUPPLY INC	18.63
2300763	WW THOMPSON CONCRETE PRODUCTS	174.00
2305453	WESCO RECEIVABLES CORP	3,096.00
TOTAL PUBLIC WORKS		47,007.97

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 10/11/2021

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
FLEET MAINTENANCE		
0301685	CARQUEST AUTO PARTS	33.10
0315455	COLE HARDWARE INC	39.96
TOTAL FLEET MAINTENANCE		73.06
POLICE		
0221650	BURGGRAF'S ACE HARDWARE	138.94
0301685	CARQUEST AUTO PARTS	132.23
0409501	JOHN P. DIMICH	4,583.33
0421470	DSC COMMUNICATIONS	319.00
0513233	EMERGENCY AUTOMOTIVE TECH INC	3,121.12
0718195	GREAT ENGRAVINGS	48.00
1618125	PRAXAIR DISTRIBUTION INC	82.71
1920233	STREICHER'S INC	1,721.59
2000400	T J TOWING	500.00
2015555	TOONSTRA PSYCHOLOGICAL SERVICE	350.00
TOTAL POLICE		10,996.92
RECREATION		
1309296	MINNESOTA/WISCONSIN PLAYGROUND	20.00
TOTAL RECREATION		20.00
CENTRAL SCHOOL		
0118100	ARAMARK UNIFORM SERVICES	55.73
1901535	SANDSTROM'S INC	77.29
TOTAL		133.02
AIRPORT		
0103325	ACHESON TIRE INC	35.00
0504825	EDWARDS OIL INC	643.80
1105444	KELLER FENCE COMPANY	60.00
1621125	PUBLIC UTILITIES COMMISSION	22.90
1801610	RAPIDS PLUMBING & HEATING INC	8,630.00
2018680	TRU NORTH ELECTRIC LLC	1,121.77
TOTAL		10,513.47

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 10/11/2021

VENDOR #	NAME	AMOUNT DUE
CIVIC CENTER		
GENERAL ADMINISTRATION		
0205153	BECKER ARENA PRODUCTS INC	982.68
0221650	BURGGRAF'S ACE HARDWARE	235.76
1801613	RAPIDS PRINTING	192.00
1901535	SANDSTROM'S INC	501.09
TOTAL GENERAL ADMINISTRATION		1,911.53
STATE HAZ-MAT RESPONSE TEAM		
0601690	FASTENAL COMPANY	2,016.40
2018225	TREASURE BAY PRINTING	26.00
TOTAL		2,042.40
CEMETERY		
0221650	BURGGRAF'S ACE HARDWARE	18.25
1301213	MARTIN'S SNOWPLOW & EQUIP	61.92
TOTAL		80.17
DOMESTIC ANIMAL CONTROL FAC		
0118100	ARAMARK UNIFORM SERVICES	30.00
TOTAL		30.00
GENERAL CAPITAL IMPRV PROJECTS		
MAY MOBILITY		
1612745	PLUM CATALYST LLC, THE	12,250.00
TOTAL MAY MOBILITY		12,250.00
CAPITAL EQPT REPLACEMENT FUND		
CAPITAL OUTLAY-PUBLIC WORKS		
1415545	NORTHLAND LAWN & SPORT, LLC	1,597.80
TOTAL CAPITAL OUTLAY-PUBLIC WORKS		1,597.80
2021 INFRASTRUCTURE BONDS		

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 10/11/2021

VENDOR #	NAME	AMOUNT DUE

2021	INFRASTRUCTURE BONDS	
	CP2020/FD-1 NEW FIRE HALL	
0102697	ABSOLUTE FIRE PROTECTION INC	13,300.00
	TOTAL CP2020/FD-1 NEW FIRE HALL	13,300.00
2015-3	HIGHWAY 2 WEST TRAIL	
2000522	TNT CONSTRUCTION GROUP, LLC	52,004.19
	TOTAL 2015-3 HIGHWAY 2 WEST TRAIL	52,004.19
	DACF/PD EXPANSION	
0701650	GARTNER REFRIGERATION CO	3,977.00
	TOTAL DACF/PD EXPANSION	3,977.00
2022	INFRASTRUCTURE/ARPA	
	ARPA ECONOMIC IMPACT ASST	
1805346	REIF ARTS COUNCIL	20,690.00
	TOTAL ARPA ECONOMIC IMPACT ASST	20,690.00
STORM WATER UTILITY		
0301685	CARQUEST AUTO PARTS	183.51
0301705	CASPER CONSTRUCTION INC	58,636.00
0401425	DAKOTA SUPPLY GROUP	2,512.81
1621125	PUBLIC UTILITIES COMMISSION	2,200.00
1903341	SCHWARTZ REDI-MIX INC	425.00
2018560	TROUT ENTERPRISES INC	75.00
2300763	WW THOMPSON CONCRETE PRODUCTS	87.00
	TOTAL	64,119.32
	TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	\$ 259,001.83
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0113105	AMAZON CAPITAL SERVICES	27.70
0201354	B. BAIRD-PETTY CASH FUND	9.65
0205640	LEAGUE OF MN CITIES INS TRUST	2,768.00
0300225	CEF SAFETY SERVICES	5,403.90
0305530	CENTURYLINK QC	59.55
0315105	COALITION OF GREATER MN CITIES	170.00
0405305	LYNN DEGRIO	38.81

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 10/11/2021

VENDOR #	NAME	AMOUNT DUE
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0609685	FIREMEN'S RELIEF ASSOCIATION	143,391.02
0718015	GRAND RAPIDS CITY PAYROLL	268,910.47
0805150	JANELL HECIMOVICH	9,523.68
0920055	ITASCA COUNTY RECORDER	161.00
1201402	LAKE COUNTRY POWER	44.40
1300030	MCFOA REGION II	20.00
1301145	MARCO TECHNOLOGIES, LLC	62.72
1301146	MARCO TECHNOLOGIES, LLC	100.65
1309199	MINNESOTA ENERGY RESOURCES	559.27
1309335	MINNESOTA REVENUE	9,377.00
1309343	STATE OF MINNESOTA	120.00
1415479	NORTHERN DRUG SCREENING INC	50.00
1601305	THOMAS J. PAGEL	1,023.09
1601750	PAUL BUNYAN COMMUNICATIONS	76.30
1621130	P.U.C.	2,186.09
2114360	UNITED PARCEL SERVICE	14.52
T001382	GARY BALES	175.00
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$		444,272.82
TOTAL ALL DEPARTMENTS		703,274.65



CITY OF
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REQUEST FOR COUNCIL ACTION

AGENDA DATE: September 27, 2021

AGENDA ITEM: Approve Cassidy Alleman as seasonal employee at the Golf Course.

PREPARED BY: Kim Gibeau

BACKGROUND:

The Golf Course would like to hire Cassidy Alleman for maintenance work, beginning September 28, 2021 and ending no later than November 14, 2021. Rate of pay will be \$11.50.

REQUESTED COUNCIL ACTION:

Make a motion to hire Cassidy Alleman as seasonal maintenance worker as of September 28, 2021, ending November 14, 2021 at the rate of \$11.50 per hour.



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REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 11, 2021

AGENDA ITEM: Void Lost Payroll Check and Issue a Replacement Check

PREPARED BY: Laura Pfeifer

BACKGROUND:

Payroll check #82862 issued to Garritt F. Swanson on January 17, 2020 for \$163.92 is lost. Garritt F. Swanson has completed an Affidavit of Lost Check.

REQUESTED COUNCIL ACTION:

Make a motion to void lost payroll check #82862, issue a new check and waiving bond requirements for the check issued to Garritt F. Swanson in the amount of \$163.92.

AFFIDAVIT

STATE OF) Minnesota

) SS

COUNTY OF) Itasca

GARRITT F SWANSON, being first duly sworn on oath, states that he/she resides at **214 SW 3RD AVE, GRAND RAPIDS, MN, 55744** and that he/she is the payee named in a check number **82862**, issued to **GARRITT F SWANSON**, drawn by **CITY OF GRAND RAPIDS** dated **01/17/2020**, for the sum of **\$163.92**; that to my knowledge this check was never endorsed by me, that I did not authorize anyone to endorse it for me, and that the circumstances of the loss or destruction of the check are as follows:

LOST PAYROLL CHECK

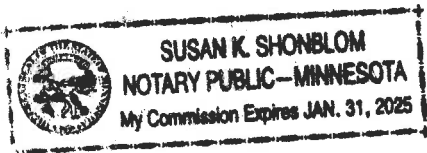
I am making this Affidavit in conjunction with my request that the **CITY OF GRAND RAPIDS** issue a duplicate check. I understand that I make this Affidavit under oath and that I may be subject to criminal penalty if my statements in this Affidavit are false.

SIGNED *Garriff Swanson*
Garriff Swanson

Subscribed and sworn to before me

This 21 day of Aug., 2021.
3 Sept. 2021

Susan K. Shonblom
Notary Public



Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 21-

A RESOLUTION ACCEPTING A \$14,925.40 GRANT FROM THE STATE OF MINNESOTA FOR THE APRON LIGHTING PROJECT AT THE GRAND RAPIDS/ITASCA COUNTY AIRPORT

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the \$14,925.40 grant from the State of Minnesota for the Apron Lighting Project at the Grand Rapids/Itasca County Aiport and furthermore authorizes the Mayor to execute the associated grant agreement.

Adopted this 11th day of October, 2021.

Dale Christy, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

ITEM # _____



REQUEST FOR CITY COUNCIL CONSIDERATION

AGENDA DATE: October 11, 2021
AGENDA ITEM: Consider approving a resolution accepting a grant from the State of Minnesota for the GPZ Apron Lighting project
PREPARED BY: Matt Wegwerth

BACKGROUND:

At the May 24, 2021 council meeting, bids were awarded for the GPZ apron lighting project contingent upon receiving a grant from the State of Minnesota. Attached is said grant. Total project cost is \$21,322, of which \$6,396.60 is the local share. The City's obligation is 50% of the local share, which is \$3,198.50. This was budgeted for 2021

ATTACHMENTS:

Resolution

REQUESTED COUNCIL ACTION:

Make a motion approving a resolution accepting a grant from the State of Minnesota for the GPZ Apron Lighting project



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 11, 2021

AGENDA ITEM: Consider approval of Pierringer Release with Carol Kolu

PREPARED BY: Lynn DeGrio

BACKGROUND:

Carol Kolu fell on a City sidewalk on May 6, 2021. The incident resulted in severe contusions and abrasions to her face, and abrasion to her finger, and very swollen gums. She also broke one of the lenses in her new eye glasses, which she had to replace. The City of Grand Rapids does not carry medical payments coverage for city sidewalks, however we were aware of the need for repair and believe it is the best interest of both parties to execute a Pierringer Release.

REQUESTED COUNCIL ACTION:

Make a motion to approve a Pierringer Release agreement with Carol Kolu.

PIERRINGER RELEASE

NOW, THEREFORE, for the sole consideration of the sum of \$140.94, Carol Kolu, as the Releasing Parties and the City of Grand Rapids, Minnesota as the Released Party in regard to the costs incurred by the releasing parties relating to injuries sustained when she fell onto the cement by Wings and Willows store, agree as follows:

The Releasing Parties hereby fully and forever release and discharge the City of Grand Rapids, its heirs, administrators, agents, assigns and successors of and from any and all claims, damages, demands, actions and rights of action of whatever nature (including any and all consequences thereof, including unforeseen consequences of known or unknown conditions, and all contractual claims, including attorney's fees, expenses, interest and costs and disbursements) which they may have.

In accepting the amount of this Release, the Releasing Parties credit and satisfy any damages which may have been caused by the fault, if any, of the City of Grand Rapids as may be determined in any future legal action or proceeding.

This payment is a compromise of a disputed claim and payment is not to be construed as an admission of liability on the part of the City of Grand Rapids, and the City of Grand Rapids denies liability therefor and intends merely to avoid litigation and resolve this dispute.

Dated: _____, 2021

Carol Kolu

Dated: _____, 2021

CITY OF GRAND RAPIDS, MN

By: _____

By: _____



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 11, 2021

AGENDA ITEM: Consider hiring two part-time Hospital Security Officers.

PREPARED BY: Lynn DeGrio

BACKGROUND:

We would like to add two more part-time Hospital Security Officers to our roster to fill in when the full-time Hospital Security Officers have days off.

Christina Davis graduated from Duluth Central High School and has a CNA certification from Lake Superior Community College. She is currently employed at Grand Itasca Clinic and Hospital as an ER Receptionist. She has recently participated in training for de-escalation and self-defense.

John Strey graduated from Greenway High School and obtained his CNA certification at Itasca Community College. He is also an EMT with Meds 1 Ambulance Service and Nashwauk Ambulance.

These hires are subject to background checks, drug screening, pre-employment medical exams, and psychological exams.

REQUESTED COUNCIL ACTION:

Make a motion to hire Christina Davis and John Strey to the positions of part-time Hospital Security Officer effective October 12, 2021 subject to the conditions mentioned above. The starting rate of pay is \$15.88 per hour.

QUOTATION FORM

Grand Rapids, MN
15th St. SW & Fraser Drive

Submit quotation form to Dominic DeGuisseppi, City of Grand Rapids, 500 SE 4th St, Grand Rapids, MN by 12:00 pm on Friday October 1st, 2021. Quotes can be mailed, emailed or hand delivered:

Quote package shall include the following:

1. Quotation Form
2. Scope/Plan specifications
3. Location map

All spaces of the quotation form shall be filled in. The quote must be in a sealed envelope labeled "Quote for Grand Rapids – 15th St. SW & Fraser Drive.

Project Description: The project includes the revitalization of a City owned pond. The quote includes all of the labor, materials and all associated work activities. Additional details are provided in the special provisions.

Project will be estimated on a sum per pond basis, based on the following estimated quantities:

15th St. SW & Fraser Drive Quote Total 82500.00

We, the undersigned, doing business as TNT Construction Group have carefully examined the Quotation Documents and the site of the proposed work, and are familiar with all of the conditions, laws and regulations surrounding the construction of the proposed project including the availability of materials and labor. We hereby propose to the City of Grand Rapids to furnish all labor, materials, equipment, skills and facilities for the complete construction of the BMP Revitalization as described herein. The prices shown include sales tax and all other applicable taxes, permits and fees.

Dated this 1 day of October, 2021
 Name of Company TNT Construction Group
 Signature of Authorized Representative [Signature]
 Printed Name of Authorized Representative Dominic DeGuisseppi
 Title of Authorized Representative PM
 Legal Address 40 County Rd 63 Grand Rapids MN 55744
 Business Phone 28-326-4184

ITEM # _____



REQUEST FOR CITY COUNCIL CONSIDERATION

AGENDA DATE: October 11, 2021
AGENDA ITEM: Consider approving a quote from Casper Construction for storm basin cleaning
PREPARED BY: Matt Wegwerth

BACKGROUND:

As part of our annual maintenance program, the City cleans stormwater treatment basins. The proposed project includes the basin at the intersection of 15th Street SW and Fraser Drive. The project is budgeted for 2021 and will be funded with the stormwater utility account. Below is a summary of the quotes received:

Casper Construction - \$47,000
TNT Construction Group - \$82,500

ATTACHMENTS:

Quotes

REQUESTED COUNCIL ACTION:

Make a motion approving a quote from Casper Construction in the amount of \$47,000 for storm basin cleaning and authorize payment.



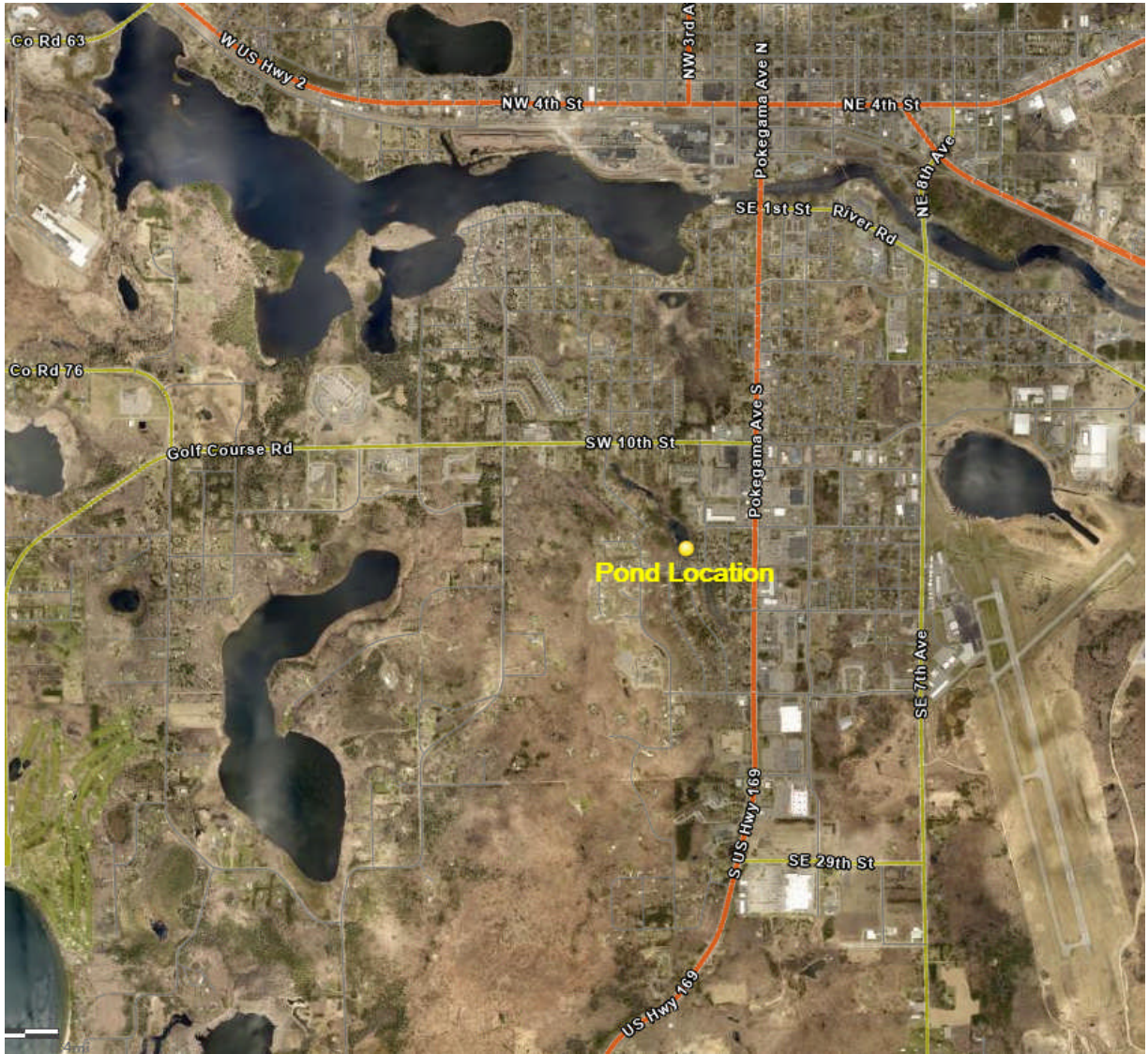
BMP Revitalization Scope/Plan

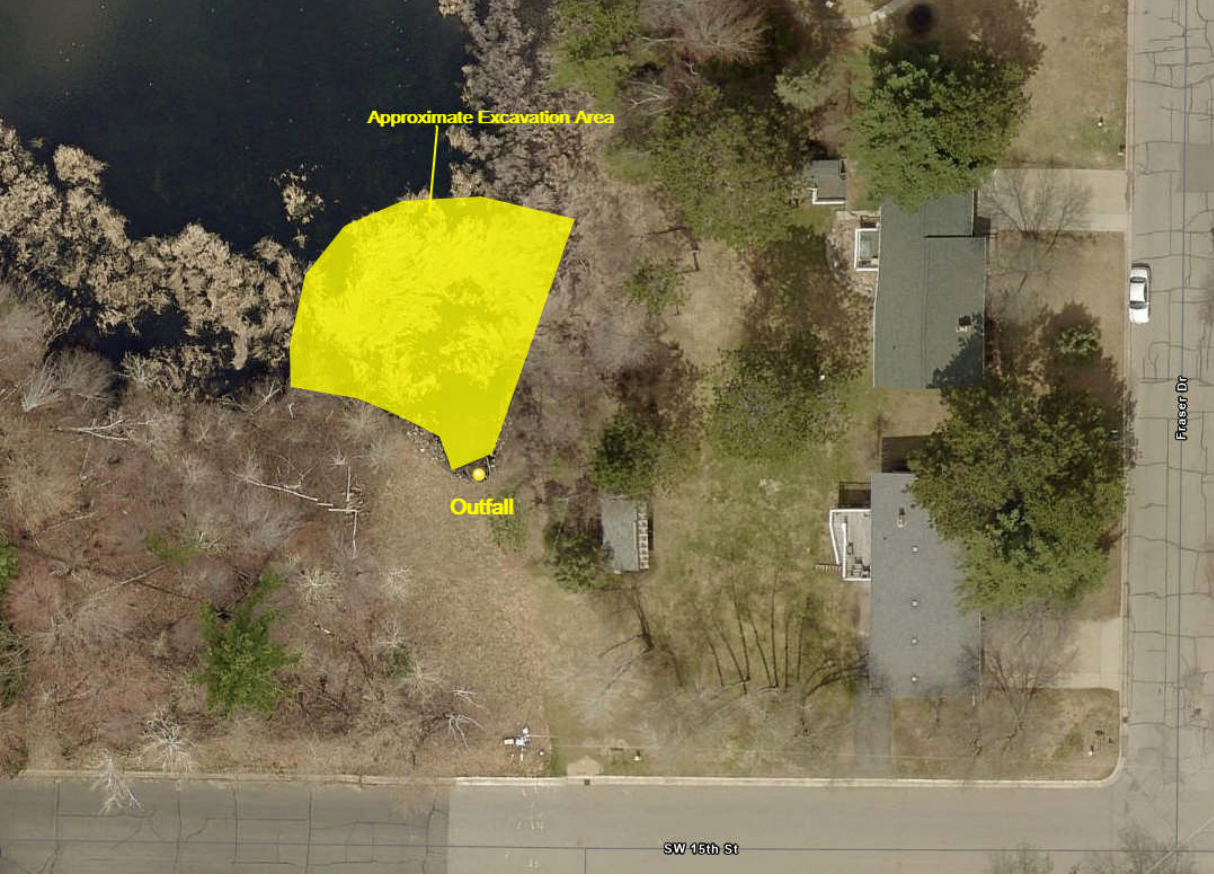
Excavate detention/retention ponds to original elevation by removal of collected sediment and unwanted vegetation maximizing pond capacity and efficiency.

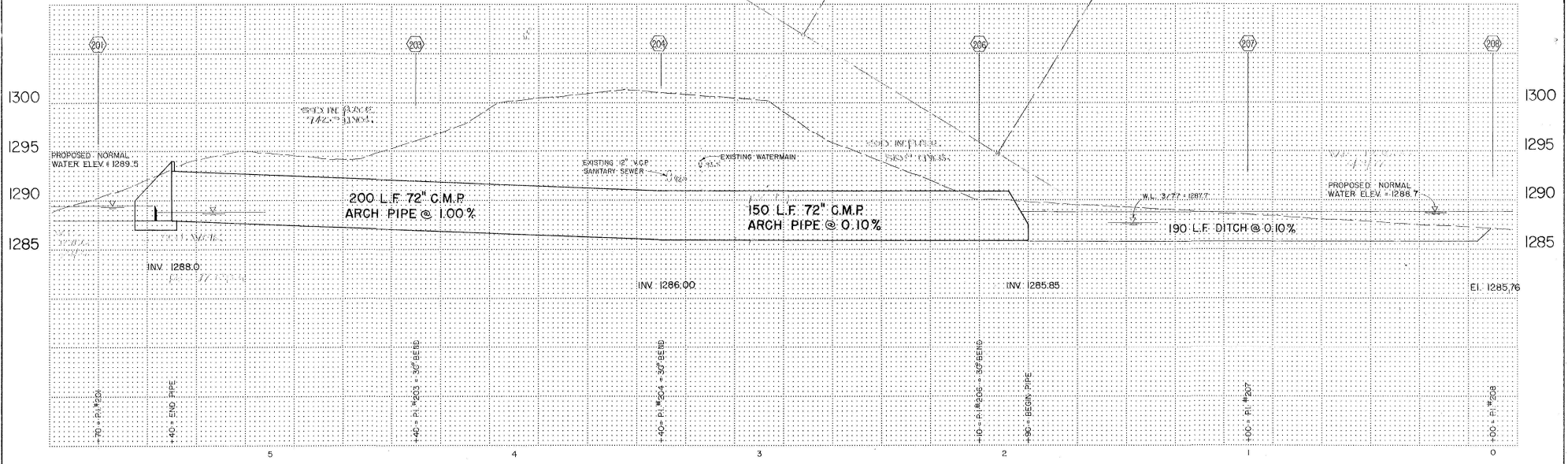
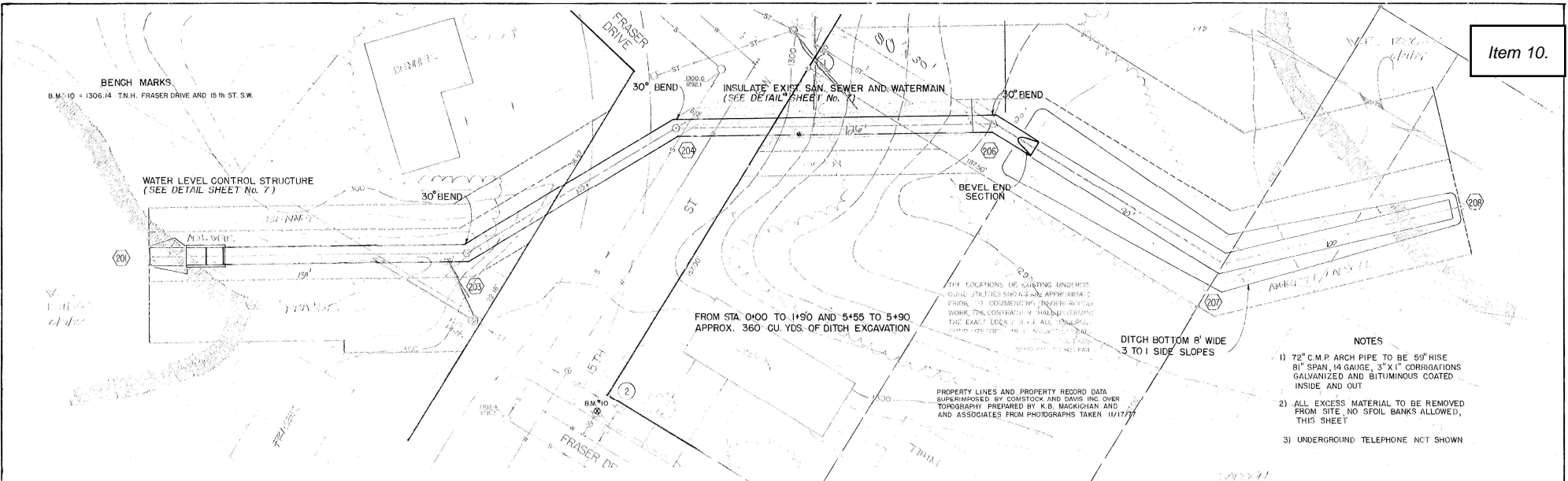
15th St. SW & Fraser Drive

- De-water all loads on site prior to transportation. Excavation area is approximately .21 acres and an approximate volume of 500 cubic yards of material.
- Excavate to original elevation. Sediment has been tested and deemed Level 3 Dredged Material and disposed at a landfill permitted to accept such waste by the contractor and provide proper documentation to the City of said disposal.
- Remove unwanted vegetation. (Cattails at inlets/outlets and around perimeter of pond)
- Clean/jet inlets and outlet pipes back to nearest manhole or catch basin.
- Maintain perimeter and outlet control throughout duration of project.
- Do not disturb trees surrounding perimeter of pond.
- At completion of project, stabilize disturbed banks using erosion control matting with the purpose of turf establishment. All construction debris shall be cleaned up and staging areas leveled, seeded and matted to prevent erosion.
- In case of a rain event, take measures to protect city streets and/or private property from flooding and contain contaminated runoff so that it is not discharged from the pond.

Pond Location







AREA AT 15th ST. S.W.

PLAN AND PROFILE

STORM SEWER IMPROVEMENT

PROJECT 1977-8

CITY OF GRAND RAPIDS, MINNESOTA

FIELD BOOK	PAGE	PROJECT	DESCRIPTION	FILE NO.	DATE	DESCRIPTION	BY
REFERENCE							
REVISIONS							

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

DATE: 5/17/77 REG. NO. 1156

COMSTOCK & DAVIS, INC.

CONSULTING ENGINEERS & LAND SURVEYORS

1446 COUNTY ROAD J
MINNEAPOLIS,
MINNESOTA, 55432
PHONE: 612-784-9346

DESIGN BY: J.E.B. G.E.C.
APPROVED BY: J.E.P.

DRAWN BY: G.E.C.
CHECKED BY:

SCALE: HOR. 1" = 20' VER. 1" = 5'

INSPECTOR:

DATE: APRIL 1977

JOB NUMBER: 7553 C

SHEET 4 OF 13

FILE:

QUOTATION FORM

Grand Rapids, MN
15th St. SW & Fraser Drive

Submit quotation form to Dominic DeGuseppi, City of Grand Rapids, 500 SE 4th St, Grand Rapids, MN by 12:00 pm on Friday October 1st, 2021. Quotes can be mailed, emailed or hand delivered:

Quote package shall include the following:

1. Quotation Form
2. Scope/Plan specifications
3. Location map

All spaces of the quotation form shall be filled in. The quote must be in a sealed envelope labeled "Quote for Grand Rapids – 15th St. SW & Fraser Drive.

Project Description: The project includes the revitalization of a City owned pond. The quote includes all of the labor, materials and all associated work activities. Additional details are provided in the special provisions.

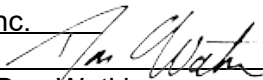
Project will be estimated on a sum per pond basis, based on the following estimated quantities:

15th St. SW & Fraser Drive Quote Total \$47,000.00

We, the undersigned, doing business as Casper Construction, Inc. have carefully examined the Quotation Documents and the site of the proposed work, and are familiar with all of the conditions, laws and regulations surrounding the construction of the proposed project including the availability of materials and labor. We hereby propose to the City of Grand Rapids to furnish all labor, materials, equipment, skills and facilities for the complete construction of the BMP Revitalization as described herein. The prices shown include sales tax and all other applicable taxes, permits and fees.

Dated this 1 day of October, 2021

Name of Company Casper Construction, Inc.

Signature of Authorized Representative 

Printed Name of Authorized Representative Dan Watkins

Title of Authorized Representative Estimator/Project Manager

Legal Address 212 SE 10th St, Grand Rapids, MN 55744

Business Phone 218-326-9637

SPECIAL PROVISIONS

General:

1. EJCDC Standard General Conditions of the Construction Contract shall apply to the project.
2. All material shall be in accordance with applicable building codes and local specifications.
3. Prevailing wage requirements for the State of Minnesota, Itasca County, apply to the project. Contractor shall adhere to Minn. Stat. Chap. 177.41-44 regarding prevailing wage rates and contracts and corresponding Rules 5200.1000 to 5200.1120.
4. Final completion shall be November 1st, 2021
5. Liquidated damages shall be set at \$250 per day for every day after the completion dates that the project is not complete.
6. Contractor shall provide proof of insurance meeting the City's requirements. No bonds will be required.
7. Construction staking/layout will not be provided by the owner. Refer to original design plans provided in packet.
8. Project should be completed within a 14 day time period.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 11, 2021

AGENDA ITEM: Consider approving a temporary and permanent easement from James and Cheryl Stawnychy related to CP 2003-18, 21st Street SW Extension project and authorize payment.

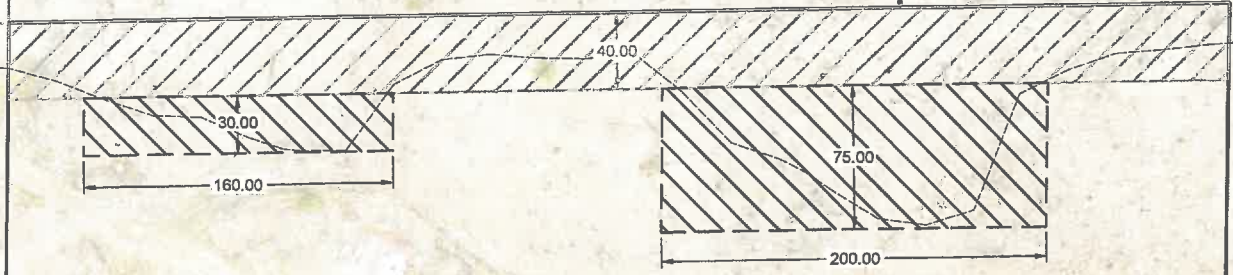
PREPARED BY: Matt Wegwerth

BACKGROUND:

CP 2003-18, 21st Street SW Extension project includes the construction of new roadway and a multi-use trail connecting Forest Hills Avenue to Horseshoe Lake Road. The property owner has executed the necessary documents which are attached. The total cost for the easement is \$15,087.10 plus recording fees.

REQUESTED COUNCIL ACTION:

Make a motion to approve a public service and infrastructure temporary and permanent easement from James and Cheryl Stawnychy related to CP 2003-18, 21st Street SW Extension project and authorize payment in the amount of \$15,087.10.



STAWNYCHY, JAMES E. & CHERYL
91-029-4309

44001
12'12.92"
MON

915 167

A temporary easement for public infrastructure purposes over, under, and across that part of the described Parcel. The duration of the occupancy will be temporary in nature and there will be no change in ownership of the land. Temporary Easement shall terminate September 30, 2022 or at the end of the project, whichever is later.

The undersigned hereby give The City of Grand Rapids a Temporary Easement for construction as of the date indicated here in.

Jim Stawnychy
Signature

9-28-21
Date

LEGEND



PARCEL NUMBER	91-029-4309
OWNER	JAMES E. & CHERYL STAWNYCHY
AREA OF PARCEL	210257 SF
ZONING	RR
AREA OF PROPOSED TEMPORARY EASEMENT	19806 SF



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FILE NO.
GRANR 161381

DATE:
9/21/2021

**STAWNYCHY EASEMENT EXHIBIT
21ST STREET SW
GRAND RAPIDS, MINNESOTA**

**EXHIBIT
NO. 2**



Building a Better World
for All of Us®

OWNER: James and Cheryl Stawnychy
PARCEL(s): 91-029-4309

LEGAL LAND DESCRIPTION OF BURDENED PARCEL – DOC. NO. 396076

South Half of the Southeast Quarter of the Southwest Quarter of the Southeast Quarter (S1/2 SE1/4 SW1/4 SE1/4), Section Twenty-nine (29), Township Fifty-five (55) North, Range Twenty-five (25) West of the Fourth Principal Meridian, LESS the West Thirty-three Feet (W. 33') thereof.

PROPOSED PERMANENT INFRASTRUCTURE EASEMENT

An easement for infrastructure purposes over, under, across and through the North 40.00 feet of the South Half of the Southeast Quarter of the Southwest Quarter of the Southeast Quarter Section 29, Township 55 North, Range 25 West, of the Fourth Principal Meridian, LESS the West 33.00 feet thereof.

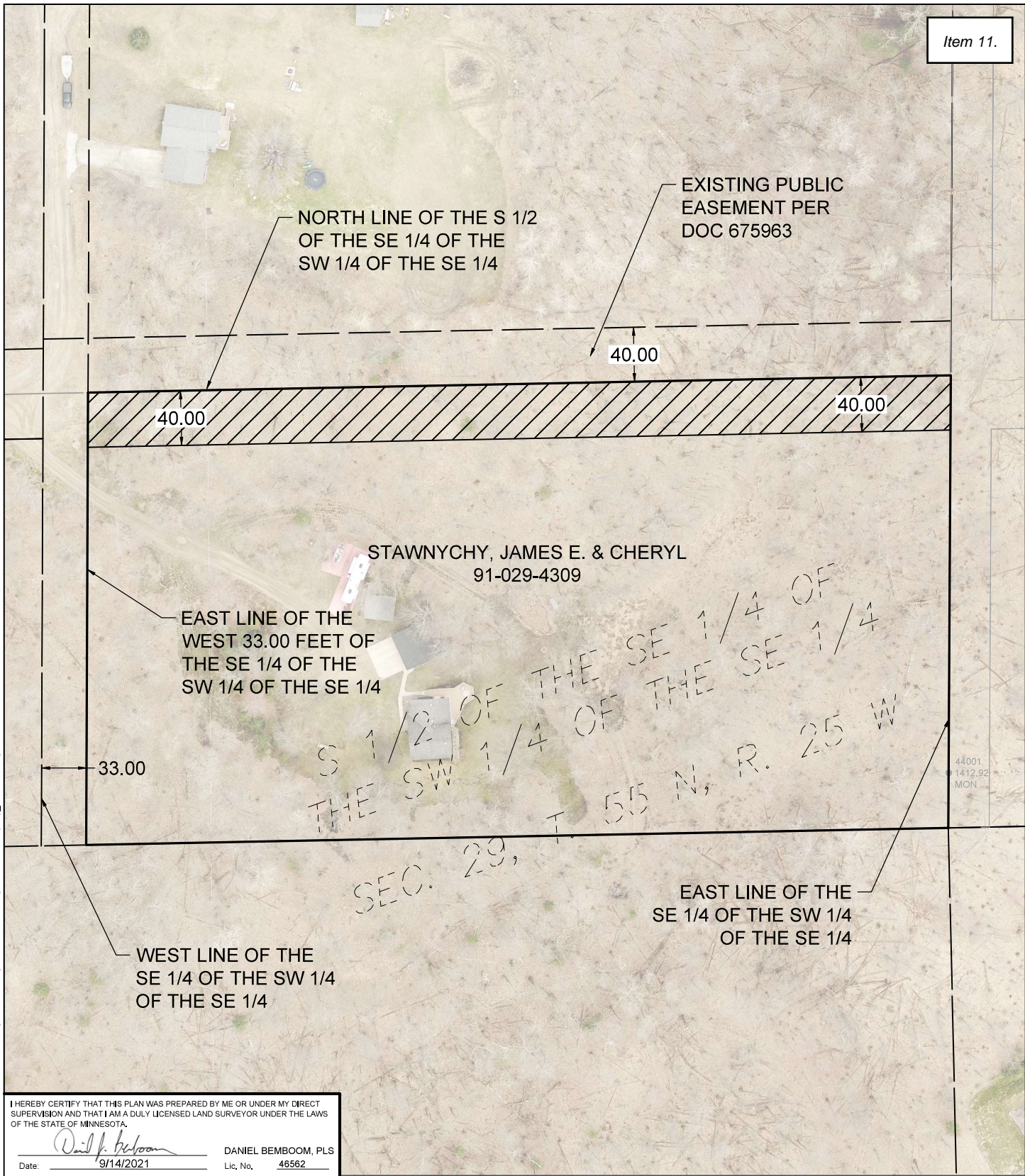
CERTIFICATION

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Daniel J. Bemboom, PLS
Minnesota License No. 46562

September 13, 2021
Date

City of Grand Rapids
GRANR 161381



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I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

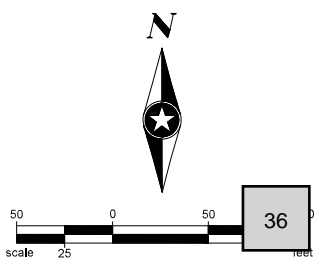
Daniel Bemboom
 Date: 9/14/2021 DANIEL BEMBOOM, PLS
 Lic. No. 46562

LEGEND

	PERMANENT EASEMENT
	PROPERTY BOUNDARY

PARCEL NUMBER	91-029-4309
OWNER	JAMES E. & CHERYL STAWNYCHY
AREA OF PARCEL	210257 SF
ZONING	RR
AREA OF PROPOSED PERMANENT EASEMENT	25339 SF

	FILE NO. GRANR 161381	STAWNYCHY PERMANENT EASEMENT 21ST STREET SW GRAND RAPIDS, MINNESOTA	EXHIBIT NO. 1
	DATE: 9/15/2021		



PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT

THIS INDENTURE is made and entered into this _____ day of _____, 2021, **James E. and Cheryl Stawnychy, a married couple**, of Grand Rapids, Minnesota, hereinafter referred to as "Grantor," and the CITY OF GRAND RAPIDS, Minnesota, Municipal Corporation, and road authority, hereinafter referred to as "Grantee."

WITNESSETH:

WHEREAS, said Grantor is the owner of real property situated in Itasca County, Minnesota, described as follows, to-wit:

Parcel 91-029-4309
Existing Legal Description (Doc. No. 396076)

SOUTH HALF OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (S1/2 SE1/4 SW1/4 SE1/4), SECTION TWENTY-NINE (29), TOWNSHIP FIFTY-FIVE (55) NORTH, RANGE TWENTY-FIVE (25) WEST OF THE FOURTH PRINCIPAL MERIDIAN, LESS THE WEST THIRTY-THREE FEET (W. 33') THEREOF.

WHEREAS, Grantor has agreed to grant Grantee an easement for public service and infrastructure purposes across said property.

NOW, THEREFORE, said Grantor, for other valuable considerations, the receipt and sufficiency of which are hereby acknowledged, does hereby grant and convey an easement unto the CITY OF GRAND RAPIDS, MN, as Grantee, for public service and infrastructure purposes, free and clear of all encumbrances, the below described real estate in the County of Itasca, State of Minnesota, and the said grantor for (himself) (his) (themselves) (their) heirs executors and assigns, does release the City of Grand Rapids, State of Minnesota, its successors and assigns, from all claims for any and all damages resulting to the lands contained within the permanent easement area as hereinafter described by reason of the location, grading, construction, maintenance, and use of public service and infrastructure and upon and the removal of materials from the premises hereby conveyed and from the uses incident thereto, and the City of Grand Rapids, State of Minnesota, shall have the right to use and remove all earth and materials contained within the permanent easement area as hereinafter described and the



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

ENGINEERING DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

OFFER LETTER

September 21, 2021

James E. and Cheryl Stawnychy
 1725 Oakdale Dr
 Grand Rapids, MN 55744

RE: Purchasing Public Service and Infrastructure Easement

Dear Mr. and Mrs. Stawnychy,

The City of Grand Rapids hereby submits to you an offer of **\$15,087.10**, which is the amount of the minimum easement value of the above referenced property and/or certain rights therein, as contained in "PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT EXHIBIT" attached hereto, disregarding any change in the before value of the property caused by **21st Street SW Extension** project.

The City's appraisal of market value is based on information compiled from the Itasca County Assessors Office and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

Minnesota Law also provides that the owner and/or occupants of the property being acquired will be reimbursed for the actual cost of moving personal property. Certain incidental costs incurred in transferring the title will be paid by the City.

If you decide to accept the City's offer, you will be paid upon your providing the City with an executed Public Service and Infrastructure Easement. If the City cannot be vested with good title to the property, or if the offer is unacceptable, the City may acquire said easement in eminent domain proceedings.

Also the City is required to obtain a completed W-9 when it compensates any individual or company more than \$600 in a calendar year. At the end of the year, you will then receive a 1099-S reporting the

proceeds you received from the City. You may need to report some of the proceeds on your tax return. Your tax preparer will know what tax consequences you may have as a result of this income. If you or your accountant would like to further discuss this information, you should contact Barb Baird, Finance Director, at 218.326.7615

Also this is not a purchase of this property, only an easement on the land, you still own the land, but the county will reduce the land value to reflect the easement.

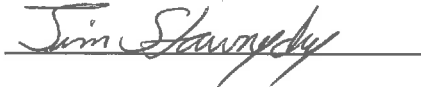
This letter is furnished to inform you of procedures and your rights in this acquisition. It is respectfully requested that you acknowledge its receipt by signing the attached copy in the space provided. Signing this acknowledgment does not in any way commit you to an acceptance of the offer.

Sincerely,



By: Matt Wegwerth, PE
Director of Public Works/City Engineer

Receipt is acknowledged of original of this letter, enclosures and attachments mentioned herein.



James E. Stawnychy



Cheryl Stawnychy

*Easement amount will not be desubstituted till after
January 1, 2022.*

*Patricia
9/28/21*

Councilor _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 20-_____

RESOLUTION APPROVING VFW POST 1720 PONTI-PETERSON PREMISES PERMIT

WHEREAS, the VFW Post 1720 Ponti-Peterson has presented the City Council of Grand Rapids a LG214 Premises Permit application to conduct gambling at the Boulder Tap House, 1001 Pokegama Avenue South, Grand Rapids, Minnesota; and

WHEREAS, the Gambling Control board may not issue a Premises Permit without City Council approval.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Grand Rapids approves the LG214 Premises Permit Application for the VFW Post 1720 Ponti-Peterson to conduct gambling at the Boulder Tap House, 1001 Pokegama Avenue South, Grand Rapids, Minnesota.

Adopted by the City Council this 11th day of October, 2021.

Dale Christy, Mayor

ATTEST:

Kimberly Gibeau, City Clerk

Councilor _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against the same: _____, whereby the resolution was declared duly passed and adopted.

MINNESOTA LAWFUL GAMBLING
LG214 Premises Permit Application

Annual Fee \$150 (NON-REFUNDABLE)

REQUIRED ATTACHMENTS TO LG214

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to **"State of Minnesota."**

Mail the application and required attachments to:
 Minnesota Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.

ORGANIZATION INFORMATION

Organization Name: VFW POST 1720 PONTI-PETERSON License Number: 00356

Chief Executive Officer (CEO) MICHAEL RANDALL Daytime Phone: 2183269937

Gambling Manager: STEVAN HEIM Daytime Phone: 2183269937

GAMBLING PREMISES INFORMATION

Current name of site where gambling will be conducted: BOULDER TAP HOUSE

List any previous names for this location:

Street address where premises is located: 1001 SOUTH POKEGAMA AVE
(Do not use a P.O. box number or mailing address.)

City: OR Township:	County:	Zip Code:
GRAND RAPIDS	ITASCA	55744

Does your organization own the building where the gambling will be conducted?
 Yes No **If no, attach LG215 Lease for Lawful Gambling Activity.**

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site? Yes No Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site? Yes No Don't know

GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA

Bank Name: WOODLAND BANK Bank Account Number: 520213

Bank Street Address: 2610 SOUTH HWY 169 City: GRAND RAPIDS State: **MN** Zip Code: 55744

ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES

Address (Do not use a P.O. box number):	City:	State:	Zip Code:
_____	_____	MN	_____
_____	_____	MN	_____
_____	_____	MN	_____

ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION

<p>CITY APPROVAL for a gambling premises located within city limits</p> <p>City Name: _____</p> <p>Date Approved by City Council: _____</p> <p>Resolution Number: _____ (If none, attach meeting minutes.)</p> <p>Signature of City Personnel: _____</p> <p>_____</p> <p>Title: _____ Date Signed: _____</p> <div style="border: 1px solid black; padding: 10px; text-align: center; margin: 20px auto; width: 80%;"> <p>Local unit of government must sign.</p> </div>	<p>COUNTY APPROVAL for a gambling premises located in a township</p> <p>County Name: _____</p> <p>Date Approved by County Board: _____</p> <p>Resolution Number: _____ (If none, attach meeting minutes.)</p> <p>Signature of County Personnel: _____</p> <p>_____</p> <p>Title: _____ Date Signed: _____</p> <p>TOWNSHIP NAME: _____</p> <p>Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>_____</p> <p>Title: _____ Date Signed: _____</p>
---	---

ACKNOWLEDGMENT AND OATH

<ol style="list-style-type: none"> 1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises. 2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law. 3. I have read this application and all information submitted to the Board is true, accurate, and complete. 4. All required information has been fully disclosed. 5. I am the chief executive officer of the organization. 	<ol style="list-style-type: none"> 6. I assume full responsibility for the fair and lawful operation of all activities to be conducted. 7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them. 8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect. 9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license. 10. I understand the fee is non-refundable regardless of license approval/denial.
<p>_____ Signature of Chief Executive Officer (designee may not sign)</p>	<p>10-1-21 Date</p>

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public</p>	<p>information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;</p>	<p>Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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This form will be made available in alternative format, i.e. large print, braille, upon request.

LG215 Lease for Lawful Gambling Activity

LEASE INFORMATION		
Organization:	License/Site Number:	Daytime Phone:
VFW PONT-PETERSON	00356	2183269937
Address:	City:	State: Zip:
1212 NW 4TH ST	GRAND RAPIDS	MN 55744
Name of Leased Premises:	Street Address:	
BOULDER TAP HOUSE	1001 SOUTH POKEGAMA AVE	
City:	State: Zip:	Daytime Phone:
GRAND RAPIDS	MN 55744	2189990211
Name of Legal Owner:	Business/Street Address:	
SUPERIOR ALES, LLC	1001 SOUTH POKEGAMA AVE	
City:	State: Zip:	Daytime Phone:
GRRAND RAPIDS	MN 55744	2189990211
Name of Lessor (if same as legal owner, write "SAME"):	Address:	
RICK LAMPTON	1001 SOUTH POKEGAMA AVE	
City:	State: Zip:	Daytime Phone:
GRAND RAPIDS	MN 55744	2189990211
Check applicable item:		
<input checked="" type="checkbox"/> New or amended lease. Effective date: <u>11/01/2021</u> . Submit changes at least ten days before the effective date of the change.		
<input type="checkbox"/> New owner. Effective date: _____. Submit new lease within ten days after new lessor assumes ownership.		
CHECK ALL ACTIVITY THAT WILL BE CONDUCTED (no lease required for raffles)		
<input checked="" type="checkbox"/> Pull-Tabs (paper)	<input checked="" type="checkbox"/> Electronic Pull-Tabs	
<input checked="" type="checkbox"/> Pull-Tabs (paper) with dispensing device	<input checked="" type="checkbox"/> Electronic Linked Bingo	
<input checked="" type="checkbox"/> Bar Bingo <input type="checkbox"/> Bingo	Electronic games may only be conducted:	
<input checked="" type="checkbox"/> Tipboards	1. at a premises licensed for the on-sale of intoxicating liquor or the on-sale of 3.2% malt beverages; or	
<input checked="" type="checkbox"/> Paddlewheel <input type="checkbox"/> Paddlewheel with table	2. at a premises where bingo is conducted as the primary business and has a seating capacity of at least 100.	
PULL-TAB, TIPBOARD, AND PADDLEWHEEL RENT (separate rent for booth and bar ops)		
BOOTH OPERATION: Some or all sales of gambling equipment are conducted by an employee/volunteer of a licensed organization at the leased premises.		
ALL GAMES, including electronic games: Monthly rent to be paid: _____%, not to exceed 10% of gross profits for that month.		
• Total rent paid from all organizations for only booth operations at the leased premises may not exceed \$1,750.		
• The rent cap does not include BAR OPERATION rent for electronic games conducted by the lessor.		
BAR OPERATION: All sales of gambling equipment conducted by the lessor or lessor's employee.		
ELECTRONIC GAMES: Monthly rent to be paid: <u>15</u> %, not to exceed 15% of the gross profits for that month from electronic pull-tab games and electronic linked bingo games.		
ALL OTHER GAMES: Monthly rent to be paid: <u>20</u> %, not to exceed 20% of gross profits from all other forms of lawful gambling.		
• If any booth sales conducted by a licensed organization at the premises, rent may not exceed 10% of gross profits for that month and is subject to booth operation \$1,750 cap.		
BINGO RENT (for leased premises where bingo is the primary business conducted, such as bingo hall)		
Bingo rent is limited to one of the following:		
• Rent to be paid: _____%, not to exceed 10% of the monthly gross profit from all lawful gambling activities held during bingo occasions, excluding bar bingo.		
- OR -		
• Rate to be paid: \$ _____ per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor.		
⇒ Rent may not be paid for bar bingo.		
⇒ Bar bingo does not include bingo games linked to other permitted premises.		
LEASE TERMINATION CLAUSE (must be completed)		
The lease may be terminated by either party with a written <u>30</u> day notice. Other terms:		

LG215 Lease for Lawful Gambling Activity

Lease Term: The term of this agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

Management: The owner of the premises or the lessor will not manage the conduct of lawful gambling at the premises. The organization may not conduct any activity on behalf of the lessor on the leased premises.

Participation as Players Prohibited: The lessor will not participate directly or indirectly as a player in any lawful gambling conducted on the premises. The lessor's immediate family and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises, except as authorized by Minnesota Statutes, Section 349.181.

Illegal Gambling: The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises or that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes, Section 349.18, Subd. 1(a).

To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes, Section 609.75.

Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7861.0260, Subpart 1, item H, or Minnesota Statutes, Section 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.

The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or to the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

Other Prohibitions: The lessor will not impose restrictions on the organization with respect to providers (distributor or linked bingo game provider) of gambling-related equipment and services or in the use of net profits for lawful purposes.

The lessor, the lessor's immediate family, any person residing in the same residence as the lessor, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

Access to Permitted Premises: Consent is given to the Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel to enter and inspect the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the premises during any time reasonable and when necessary for the conduct of lawful gambling.

Lessor Records: The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

Rent All-Inclusive: Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to:

- trash removal
- electricity, heat
- snow removal
- storage
- janitorial and cleaning services
- other utilities or services
- lawn services
- security, security monitoring
- cost of any communication network or service required to conduct electronic pull-tabs games or electronic bingo
- in the case of bar operations, cash shortages.

Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Board. Rent payments may not be made to an individual.

ACKNOWLEDGMENT OF LEASE TERMS

I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are subject to the approval of the director of the Gambling Control Board.

Other terms of the lease:

Signature of Lessor: _____ Date: 9-24-21

Signature of Organization Official (Lessee): _____ Date: 9-30-21

Print Name and Title of Lessor: Rick Lampton - owner

Print Name and Title of Lessee: Mike Rendell - owner

Questions? Contact the Licensing Section, Gambling Control Board, at 651-539-1900. This publication will be made available in alternative format (i.e. large print, braille) upon request. **Data privacy notice:** The information requested on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

Mail or fax lease to:
 Minnesota Gambling Control Board
 1711 W. County Road B, Suite 300 South
 Roseville, MN 55113
 Fax: 651-639-4032



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 11, 2021

AGENDA ITEM: Approve LG214 Premises Permit Application for VFW Post 1720

PREPARED BY: Kim Gibeau

BACKGROUND:

The Grand Rapids VFW Post 1720 has submitted an application to conduct off-site gambling at Boulder Tap House. Minnesota State Gambling Board requires adoption of a Resolution by the City Council prior to issuing permit. VFW meets all required conditions for requested permit.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution approving LG214 Premises Permit for VFW Post 1720.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 10/11/2021

AGENDA ITEM: Consider Hiring Part-Time employees at the IRA Civic Center

PREPARED BY: Dale Anderson, Director of Parks & Recreation

BACKGROUND:

The following will be hired to perform maintenance duties at the IRA Civic Center:

Bryan Lundquist, Seasonal Part-Time Maintenance Shift Lead, 10/15/2021 – 4/15/2022, \$19.00/hr.

Owen Davis, Regular Part-Time Maintenance, Starting 10/12/2021, \$15.00/hr.

Jason Garner, Regular Part-Time Maintenance, Starting 10/12/2021, \$15.00/hr.

Dawson Stevens, Regular Part-Time Maintenance, Starting 10/12/2021, \$15.00/hr.

REQUESTED COUNCIL ACTION:

Make a motion to hire part-time employees at the IRA Civic Center.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 11, 2021

AGENDA ITEM: Consider a letter of support for Visit Grand Rapids

PREPARED BY: Tom Pagel

BACKGROUND:

Visit Grand Rapids (VGR) is submitting a grant to the ARPA Tourism NOFO grant program to conduct a year-long Itasca County trails study. This study will identify trail locations, demographic data of trail users and economic impact of trail use. Once information is gathered there will be a strategic planning process, that will create an Itasca County Outdoor Recreation Tourism Strategy. In addition, a multi-level interactive trail map, uniform signage/kiosks, and marketing/promotion campaign will be executed to attract new outdoor recreation visitors to Itasca County.

VGR is Requesting \$400,000 from the grant program which would require a \$100,000 local match. They are requesting a \$20,000 commitment from the City.

REQUESTED COUNCIL ACTION:

Make a motion to approve the attached letter of support for VGR and commit \$20,000 contingent upon securing the ARPA Tourism NOFO grant.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 11, 2021
AGENDA ITEM: Consider accepting proposal for Agent of Record
PREPARED BY: Lynn DeGrio

BACKGROUND:

At the August 23, 2021 City Council meeting, the City Council authorized city staff to advertise for RFPs for the Insurance Agent of Record to allow local businesses the opportunity to assist the City of Grand Rapids with general liability insurance renewals and claims.

We advertised during the month of September and received two proposals. The evaluation process has been completed and we are recommending that the City remain with Brian Polovina from Marsh McLennan Agency, LLC, as this agent has provided excellent service to the City of Grand Rapids for 25 years.

REQUESTED COUNCIL ACTION:

Make a motion to accept the proposal from Brian Polovina, Marsh McLennan Agency, LLC for Agent of Record.

Item 16.

1509 OP# 00005046 TR# 77 TR# 02068
 RKCBEK 002891454319S 128.00 AD
 RD SERIAL #
 RKCBEK 002891454309S 128.00 AD
 VOIDED SERIAL #
 24G RKCBEK 002891454319S 128.00 AD
 VOIDED SERIAL #
 24B GRUNERT 008787615447S 128.00 AD
 VOIDED SERIAL #
 SUBTOTAL 512.00

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 AID 20000000980840
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 AAC 782098DD2D1991
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UNIQUE NUM 4BRCA548536185999FE676AC7245709981151
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 10/05/21 13:13:01



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 10/11/2021

AGENDA ITEM: Consider approving a resolution accepting cash the donation of four 24” Bikes for a total donation of \$541.20 from ICS, for the Fire Department Open House on October 5, 2021.

PREPARED BY: Travis Cole

BACKGROUND:

The Grand Rapids Fire Department holds an annual Fire Department Open House during fire prevention week. This year’s event was at our new fire hall and was a huge success. During this event, the fire department had a drawing for some bikes that were donated by ICS. ICS donated four 24” bikes.

REQUESTED COUNCIL ACTION:

Make a motion approving a resolution accepting cash the donation of four 24” Bikes for a total donation of \$541.20 from ICS, for the Fire Department Open House on October 5, 2021.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 21-

A RESOLUTION ACCEPTING A DONATION OF FOUR CHILDREN’S BICYCLES VALUED AT \$541.20 FROM ICS TO THE CITY OF GRAND RAPIDS’ FIRE DEPARTMENT OPEN HOUSE

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The ICS donated four children’s bicycles at an approximate value of \$541.20 to the City of Grand Rapids’ Fire Department Open House held October 5, 2021

Adopted this 11th day of October, 2021

Dale Christy, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: October 11, 2021

AGENDA ITEM: Approve amended guidelines for Mayor's Arts Award

PREPARED BY: Kim Gibeau

BACKGROUND:

The Arts & Culture Commission has amended the Mayor's Arts Award and is recommending that the Council adopt the new guidelines as presented.

REQUESTED COUNCIL ACTION:

Make a motion to adopt amended guidelines for the Mayor's Arts Award.

The Mayor's Arts Award

The *Mayor's Arts Award* will be granted annually to a Grand Rapids area business, organization, or individual(s) that supports and promotes local arts organizations, programs or individual artists through funding and/or advocacy in the Grand Rapids area.

Eligibility Guidelines:

- Businesses, organizations, or individuals may be nominated or may nominate themselves by sending a letter of nomination to the Grand Rapids Arts and Culture Commission, 420 N. Pokegama Avenue, Grand Rapids MN55744 as described below.
- Businesses, organizations, or individuals must be located in, or a resident of, the City of Grand Rapids or adjacent townships.
- The Grand Rapids Arts and Culture Commission will identify a winning nomination, or more than one nomination if the Commission deems fit, and forward its recommendation(s) to the City Council for its consideration at a City Council Meeting.
- Winners will be personally notified prior to the award ceremony.
- Telephone nominations will not be accepted.
- Questions concerning this award may be directed to the City Clerk.

Timeline and Selection:

- A press release calling for nominations will be advertised by January 1st of every calendar year. Notice of the same will be advertised in the *Grand Rapids Herald Review*, or other designated legal publication, at least twice prior to the nominations deadline. The notice will also be posted on the City's website and physically placed upon the public notice board at City Hall during the same timeframe.
- Deadline for nominations is February 1st of every year.

- Letters of nomination will be provided to the Grand Rapids Arts and Culture Commission in February and selection made at a subsequent meeting.
- Letters of nomination will be carried forward for a period of one year.
- The Grand Rapids Arts and Culture Commission will identify a winning nomination, or more than one nomination if the Committee deems fit, and forward its recommendation to the City Council for its consideration.
- The award will be presented at an event selected by the Arts and Culture Commission.
- The award will consist of an item of art produced by an area artist that highlights the Mayor's appreciation of the efforts of a business, organization, or individual(s) to promote the arts in the City of Grand Rapids.

Adopted by the City Council of the City of Grand Rapids, Minnesota, this ___ day of _____, 2021.

Dale Christy, Mayor

Attest:

Kim Gibeau, City Clerk



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: September 27, 2021
AGENDA ITEM: Consider Purchase of Body/Car Cameras and Tasers
PREPARED BY: Steve Schaar, Chief of Police

BACKGROUND:

Attached is a feasibility report from the Patrol and Sergeant Unions regarding the acquisition of body/car cameras. This report and recommendation from the Unions is fully supported by City Administrator Pagel and me.

We are recommending the following funding recommendation for 2022 and 2023-Forward:

Year 2022

Total Annual Cost	\$65,734
Current Budget for Tasers	\$7,000
Police Forfeiture Fund	\$50,000
General Fund	\$8,734
Total Funding	\$65,734

Moving forward in 2023 and beyond we will utilize General Funding of \$65,734.

REQUESTED COUNCIL ACTION:

Consider forwarding to a future council meeting for action.



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

GRAND RAPIDS POLICE DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

To: Tom Pagel City Administrator and Grand Rapids City Council

From: Grand Rapids Police Department Patrol and Sergeants Union

Tom Pagel and Council Members,

Grand Rapids Police Patrol Union #239 along with Grand Rapids Police Sergeant Union #345 wish to formally express extreme interest in approaching City Leadership to consider a commitment to purchase and deploy body-worn cameras (BWC) to all full time police personnel. All members of such union groups recognize the numerous benefits associated with law enforcement's use of BWC. All members also recognize on how the general public has come to expect that law enforcement has appropriate technology and capacity to video capture events occurring within their community.

This professional proposal is intended on focusing on identifying GRPD's history with BWC, GRPD's current need for the technology, the general public's belief that this tool is standard equipment for police officers today. We will cite a 2017 Minnesota Chiefs of Police Association survey along with a follow up survey, also organized by Minnesota Chiefs of Police Association, conducted within the past six months to support our position. We will also provide committee research results for three different BWC systems that will support purchase and deployment of the most current Axon body-worn camera.

In July 2017 Minnesota Chiefs of Police Association conducted a survey exploring state-wide use of BWC by Minnesota police agencies. A total of 179 Minnesota Police Agencies participated in the survey. 22% (41 agencies) report current use of BWC, while the 78% remaining percent of agencies (138 agencies) identify as not having BWC. Of those agencies currently not using BWC, 65 agencies or 51% of agencies indicate that they plan on purchasing and deploying BWC within the coming three years.

The questions, results and report of the [2017 Minnesota Chiefs of Police Survey](#)

On July 8, 2021 Minnesota Chiefs of Police Association published the results of a six-week follow up survey that was conducted in the spring of this year. Again over 300 Minnesota police chiefs were contacted via email and questioned of their department's current use of and / or future intent concerning BWC. A total of 214 agencies responded by completing the on-line survey.

The survey details that 55% (117 agencies) of responding agencies indicate that they currently use BWC. Of those agencies currently not using BWC, 53 agencies or 55% of agencies indicate that they intend to purchase and deploy BWC within the coming three years. That supports that of the 214 responding Minnesota police agencies, 79% (171/214) will be utilizing BWC within the coming three years.

The questions, results and report of the [2021 Minnesota Chiefs of Police Survey](#)

Each of the surveys' results were consistent when focusing on overall level of value of BWC associated with "Evidence Collection," Transparency with the Public" and "Complaint Resolution." All "Valuable" or "Very Valuable" answers were found to consistently range from 79% to 99% effective.

In briefly comparing the 2017 and 2021 Minnesota Chiefs of Police BWC survey, it can be easily concluded that as this technology continues to advance, there is a greater interest of police agencies using and intending to use BWC. Use of this technology is becoming an industry standard.

History of video camera's use by police agencies began over 20 years ago and have continued to be implemented and developed as technological advances have occurred over the this time. The Grand Rapids Police Department implemented Mobile Vision patrol cameras in the early 2000's. These cameras were VHS tape based systems that were mounted in patrol vehicles that were accompanied by body worn microphones.

As the Grand Rapids Police Department entered into the late 2000's it began to implement and install digital cameras which were purchased with appropriation funds granted to the police department in 2009. These cameras were manufactured by Digital Ally and installed in all patrol vehicles at the time.

By the 2010's cameras in police vehicles were considered a necessity by the public, courts, and legislature in regards to ethical police, evidence gathering and identifying police misconduct.

In 2012 the Grand Rapids Police Department upgraded its camera's to the newest model offered by Digital Ally. Some of these were purchased and some were taken on over the next few years, gifted by the Itasca County Sheriff's Office. This was done as the sheriff's office was now moving on to another manufacturer as problems with hardware and software were a continued to plague these systems.

Added to this, the Grand Rapids Police Department also implemented 10 body camera's in 2012 as well which were also manufactured by Digital Ally. At the time of implementation, public data laws in the State of Minnesota were in conflict as far as redaction and public data release. This was also the beginning of public and political pressures on police departments to implement body worn cameras. Due to the issues with the MN Data Privacy Laws these cameras were only in service for approximately one and a half years. These cameras are no longer working nor a viable option in 2021.

Since 2013 the in car video systems used by the Grand Rapids Police Department have slowly stopped functioning. By 2018 none were left operable at the time. The police department budgeted money for implementation of new in car video cameras in the fiscal years 2019 and 2020. This money was not available in 2019 due to Covid-19 and again in 2020. Again, the police department planned to implement the systems in 2021 but it was not appropriated/

Currently, all the Grand Rapids Police Officers are working without the ability to video record incidents by departmental implemented video systems. Police officers are worry of the current political environment, judicial disapproval of lack of evidence and members of the public who expect our department to have this technology.

In early 2021 the patrol officers union along with the patrol sergeants union approached the Chief of Police and the Assistant Chief of Police in regards to securing funding for body worn cameras. This was a two factored reason. First, officers want the ability to protect themselves when members of the public

make false allegations of police misconduct. Secondly, they wish to have the ability to capture evidence relating to criminal behavior for the courts as judicial approval of our current non video practice is not supported. The unions were advised at the time by the chief of police, there was no money for cameras and probably would not be until the year 2025. Officers then advised the chief of police they wished to take the issue to the city administrator for review.

The City Administrator (Tom Pagel) was approached in late May 2021 and advised of our intent. He agreed to meet with the unions for a proposal to purchase and implement body worn cameras at that time.

It should also be noted, body worn cameras are cheaper to purchase and implement than in car video systems. They also have the ability to be brought away from patrol vehicles capturing video whether in a car, house, building, field, etc. The costs of the in car systems which were going to be purchased in 2019 were approximately \$130,000 for the upfront purchase of the equipment followed by a yearly cost of cloud storage for video content of approximately \$15000 yearly.

Quotes for the current body worn camera systems were researched by a committee of union members from three different manufacturers in attempts to find the best viable option. Two of these manufacturers were Axon and Watchguard. The committee looked at several factors when researching these systems to find a system that is not only fiscally viable but also meets the needs of data privacy laws, current technology, ease of usability, cloud video storage and longevity. Along with this the committee looked at the ease of redaction for public data requests and privacy, ongoing costs, security, policy implementation, other agencies with these systems, automatic downloading and interconnectivity with other devices currently in service.

The cost of each system is as follows:

Axon

Year 1 purchase of hardware, software, cloud storage, warranty and redaction	\$22756.00
Year 2 includes software, cloud storage, warranty	\$22756.00
Year 3 includes software, cloud storage, warranty, and new equipment	\$22756.00
Year 4 includes software, cloud storage, warranty	\$22756.00
Year 5 includes software, cloud storage, warranty, and new equipment	\$22756.00

This ongoing yearly cost will continue with new equipment being issued every two and a half years after the initial purchase in year one.

Watchguard

Year 1 includes purchase of hardware, software, warranty	\$54,835.00
Year 3 Warranty including new equipment	\$6750.00
Year 4 Warranty	\$2700.00
Year 5 Warranty including new equipment	\$3525.00
Yearly cost of cloud storage of fifteen cameras for five years	\$28,800.00

Additionally for consideration by the City Council:

In-car video systems are considered standard mandatory equipment in current policing and have been for the last decade. Courts, prosecutors and the public consider it a necessity for criminal prosecution and evidence gathering. Many other agencies such as ambulance services, school district buses, and common carriers use this technology to reduce liability costs and litigation costs.

As mentioned prior the Grand Rapids Police Department had every patrol vehicle outfitted with in car video systems, which have now failed. The benefits of these video systems have captured valuable evidence from suspects that were in custody and freely speaking in the car while officers were not present. This information has led to the convictions or assistance to the attorney's office during the prosecutions of these cases. Unfortunately, we have been unable to obtain this type of evidence without the aid of in car video systems. This places our department in a difficult situation with prosecutors, public members and other interested parties by not having this technology. These systems are commonplace and highly reduce the civil liability of departments and city governments as well.

It should also be noted the Grand Rapids Police Department annually spends approximately \$7000.00 on new Tasers to replace worn out equipment with a life expectancy of 5 years.

Attached is a second quote which would get the Grand Rapids Police Department back on track to be up to date technologically in regards to both **body camera's and in-car video systems**. This quote also includes a bundle package that would include new Tasers that are replaced every 5 years instead of budgeting 3 replacements each year. If the council accepted this quote, it will place the Grand Rapids Police Department on par with the Itasca County Sheriff's Office who have just instituted this technology for their department, just approved by the Itasca County Commissioners.

Quote for In-car, body camera, and Taser:

Axon Inc. provided a quote price of an annual fee of \$65,734.00 which includes In-Car Video, Body Camera, and Tasers. This quote would annually reduce the cost to the police department by approximately \$7,000 spent on replacement Taser units. This quote also includes complete installation of hardware, software, cloud storage, warranties, and associated user training. It also includes new equipment every two and a half years for the body cameras and every five years for the in-car video and Tasers.

Additional Research by Committee

The committee also spoke with the Minnesota State Patrol in regards to the Axon Body Cameras as they implemented the systems this year throughout the state. Captain Jason Engeldinger advised the MN State Patrol went with the Axon system over Watchguard for several reasons and will be moving from Watchguard in-car video system to Axon in-car video systems. He stated during the study of the systems they found Axon to have:

Positive features with Axon

- proven reliability
- interconnectivity with other systems including handguns and Taser for auto activation
- secure cloud storage
- cellular upload capability
- recommendation from the BCA
- future integration of new systems
-

Issues identified with Watchguard were:

- recent company take over by Motorola without positive change
- support is not good
- cloud storage is more expensive
- no future integration options
- no auto triggers
- it uses 3rd party software
- no mobile app
- no audit trail for data redaction
- lack of transparency by the company

The third and final option researched by the committee was Visual Lab currently used by Aitkin County Sheriff Department. Visual Lab body worn camera that is incorporated within their Android cell phones. This application is specific to Android platform and is unable to operate in an Apple device. The original start-up cost for 18 units was under \$15,000. This included subscriptions, training, accessories allowing the unit to attach to the uniform. Captured data is uploaded to the cloud via cellular connection creating a monthly cost of approximately \$50 per active unit. Department leadership is then able to access material as desired. Aitkin County spends approximately \$24,000 annually.

The Visual Lab system requires additional services, at additional administrative cost, to perform required redactions per public data request. Aitkin County reports very few public data requests and is limited on ability to provide cost associated with redactions to BWC footage.

Upon discussing the Visual Lab BWC system with Director of Information Technology Erik Scott, it was quickly decided that transitioning all GRPD Staff Members away from Apple devices to an Android device would have a sweeping effects on other applications heavily used by police staff. With the City of Grand Rapids already established reliance on Apple products, Visual Lab BWC does not seem to be a viable option.

This information was used in the decision to recommend the Grand Rapids Police Department purchase body cameras from Axon instead of Watchguard. The Grand Rapids Police Department Unions are requesting Tom Pagel and the Grand Rapids City Council move to approve this request as the equipment is a necessity for officers working within the City of Grand Rapids. It provides officers with the ability to enhance criminal convictions, inhibits false allegations of police misconduct, protects the city from wrongful lawsuits and enhances public trust.

Our committee also researched current events in the last few years that surely would have created lawsuits to cities in the millions of dollars without the implementation of body worn cameras. One

that stands out was the shooting incident in Brooklyn Center. If the officer would not have been wearing a body worn camera it would have been charged as a 1st Degree Murder with a much higher degree of civil liability. Additional examples of recent events can be located within the attachments of this document.

Sincerely,

Police & Sergeants Unions

Jeff Carlson		Heath Smith	
Robert Stein		Andy Morgan	
Kevin Ott		Brian Mattson	
Gary O'Brien		Jeff Roerick	
Michelle Norris		Justin Edmundson	
Tim Dirkes		Bill Saw	
Matt O'Rourke		Jeremy Nelson	
Ashley Moran		Troy Scott	
Shaun Pomplun		Gregg Lease	

Grant Opportunities

https://webportalapp.com/sp/login/srtbwc_microgrant_program

https://kustomsignals.com/news_and_events/article/bureau-of-justice-assistance-releases-7.65-million-grant-to-support-us-body