



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY COUNCIL MEETING AGENDA

Monday, July 22, 2024

7:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids City Council will be held on Monday, July 22, 2024 at 7:00 PM in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

POSITIVE HAPPENINGS IN THE CITY:

PUBLIC FORUM:

COUNCIL REPORTS:

APPROVAL OF MINUTES:

1. Approve Council minutes for Monday, July 8, 2024 Worksession & Regular meetings and summary for Monday, July 8, 2024 Closed meeting.

VERIFIED CLAIMS:

2. Approve the verified claims for the period July 2, 2024 to July 15, 2024 in the total amount of \$1,666,592.45 including debt service payments of \$296,738.19.

CONSENT AGENDA:

3. Consider approving the School Resource Officer Agreement for the 2024-2025 school year with Independent School District #318
4. Consider approving Memorandum of Understanding with Itasca County Public Health.
5. Consider adopting a resolution authorizing the 2024 budgeted operating transfers.
6. Consider Voiding Lost Accounts Payable Check and Issue a Replacement Check
7. Consider approving the purchase of a tilt trailer for Public Works
8. Consider removal of Pam Dowell from the Police Community Advisory Board
9. Consider accepting quotation for installation of additional acoustical panels at Yanmar Arena.
10. Consider approving "amended" final payment in the amount of \$5,034.00 for Work Scope 5 on the Civic Center Project

- [11.](#) Consider approving agreements with Strange Daze and Twist of Fate for musical performances at 2024 Tall Timber Days event.
- [12.](#) Consider adopting a resolution approving LG230 Application for Off-Site Gambling for Confidence Learning Center
- [13.](#) Consider approving temporary liquor for Itasca Orchestra and Strings Program
- [14.](#) Consider approving renewal for Office 365 services through Zix.
- [15.](#) Consider approving change orders for Yanmar Arena Project

SET REGULAR AGENDA:

ADMINISTRATION:

- [16.](#) Consider recommended appointment to the position of Police Sergeant; and authorize Human Resources to post, interview and hire for an open position of Police Officer, if approved for the OTS grant for DWI Officer.

POLICE:

- [17.](#) Consider adopting a resolution accepting a \$50 donation to the GRPD Domestic Animal Control Facility from the Fredrickson / Johnson family.

CITY COUNCIL:

- [18.](#) Consider salary increases for Mayor and Council

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR AUGUST 12, 2024 AT 5:00 PM

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

MEETING PROTOCOL POLICY: Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct all City meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

ATTEST: Kimberly Gibeau, City Clerk



CITY OF
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CITY COUNCIL WORKSESSION MINUTES

Monday, July 08, 2024

4:30 PM

Mayor Connelly called the meeting to order at 4:30 PM.

PRESENT: Mayor Tasha Connelly, Councilor Dale Adams, Councilor Molly MacGregor, Councilor Tom Sutherland, Councilor Rick Blake

STAFF: Tom Pagel, Chad Sterle, Andy Morgan, Kevin Ott, Jeremy Nelson

BUSINESS:

1. Consider a request by the police department to apply for a DWI officer grant through the Office of Traffic Safety (OTS).

Captain Ott presented background information regarding the DWI Officer Grant including the due date of July 19, 2024, if awarded than service coverage beginning October 2024, \$150,000 per year to cover wages, benefits, events, etc. This grant is unique to the State of Minnesota, with interest in growing to a national level. Covered expenses and staffing.

REVIEW OF REGULAR AGENDA:

Upon review, no changes or additions are noted.

ADJOURN:

There being no further business, the meeting adjourned at 4:55 PM.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



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CITY COUNCIL CLOSED MEETING SUMMARY

Monday, July 08, 2024

5:15 PM

Mayor Connelly called the meeting to order at 5:38 PM.

PRESENT: Mayor Tasha Connelly, Councilor Dale Adams, Councilor Molly MacGregor, Councilor Tom Sutherland, Councilor Rick Blake

BUSINESS:

Mayor Connelly stated the purpose of the closed meeting and called for a motion to close.

Motion made by Councilor Adams, Second by Councilor MacGregor to close the meeting. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

1. Conduct a closed meeting to discuss performance review and labor negotiations related to labor agreement as per MN Statute 13D.03, Subd. 1.

Council conducted discussion regarding performance review of City Administrator Tom Pagel. Dr. Susan Herreid attended via conference call, providing information regarding staffing and workplace culture. Council discussed labor negotiations.

Discussions will continue at a closed meeting on August 12, 2024.

Motion made by Councilor MacGregor, Second by Councilor Blake to close the closed meeting. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

There being no further business, the meeting adjourned at 6:56 PM.

Respectfully submitted:

Kimberly Gibeau

Kimberly Gibeau, City Clerk



CITY OF
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CITY COUNCIL MEETING MINUTES

Monday, July 08, 2024

5:00 PM

Mayor Connelly called the meeting to order at 5:01 PM.

PRESENT: Mayor Tasha Connelly, Councilor Dale Adams, Councilor Molly MacGregor, Councilor Tom Sutherland, Councilor Rick Blake

STAFF: Tom Pagel, Chad Sterle, Andy Morgan, Kevin Ott, Jeremy Nelson, Barb Baird, Will Richter, Rob Mattei

POSITIVE HAPPENINGS IN THE CITY:

Councilor MacGregor: Attended the LMC Conference and met an attendee interested in duplicating our City Government Academy.

Councilor Adams, discussed revenue and usage of the Golf Course and positive comments received by users.

Mayor Connelly stated that the 4th of July Fireworks went well. She also went on a ride along with Police Officer Justin Edmundson and K9 Murphy. Received many comments from visitors about the cleanliness and beauty of the City.

PUBLIC FORUM:

No one from the public wished to speak.

COUNCIL REPORTS:

No other Council reports presented.

APPROVAL OF MINUTES:

1. Approve minutes for Monday, June 24, 2024 Worksession and Regular meetings.

Motion made by Councilor MacGregor, Second by Councilor Sutherland to approve Council minutes as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

VERIFIED CLAIMS:

2. Approve the verified claims for the period June 18, 2024 to July 1, 2024 in the total amount of \$1,293,434.31.

Motion made by Councilor Adams, Second by Councilor Blake to approve the verified claims as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

CONSENT AGENDA:

3. Consider accepting the resignation of Elias Blocker from the Grand Rapids Area Library Board
4. Consider approving an agreement with Jesse & Ryan Dermody for Tall Timber Days performance.
5. Consider accepting the Fire Relief Association Schedule Form for Lump-Sum Pension reporting Year 2024, 2023 Financial Statements and authorize the budgeted \$5,000 contribution to the Fire Relief Association.
6. Consider adopting a resolution to authorize an operating transfer from the Debt Service Fund-2019A GO & Abatement Bonds to the Capital Project Fund- Permanent Improvement Revolving Fund (PIR).

Adopted Resolution 24-56

7. Consider adopting a resolution to authorize an operating transfer from the Enterprise Fund- Storm Water Utility Fund to the Capital Project Fund-Municipal State Aid Maintenance Fund.

Adopted Resolution 24-57

8. Consider hiring staff for Public Works for the 2024 Spring/Summer Maintenance Season
9. Consider a request by the police department to apply for a DWI officer grant through the Office of Traffic Safety (OTS).
10. Consider approving updated Section 314- Pursuit Policy policies for the Grand Rapids Police Department to comply with MN POST Boards mandated polices
11. Consider approving the purchase Axon Respond.
12. Consider entering into Advertising Agreements with businesses at Yanmar Arena.

Motion made by Councilor Blake, Second by Councilor MacGregor to approve the Consent agenda as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

SET REGULAR AGENDA:

Motion made by Councilor Adams, Second by Councilor MacGregor to approve the Regular agenda as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

POLICE:

13. Consider adopting a resolution accepting a donation of one Fire Suppression Solution unit from the Itasca Mason Blue Lodge #208.

Motion made by Councilor Adams, Second by Councilor Blake to **adopt Resolution 24-58**, accepting donation from Itasca Mason Blue Lodge #208. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

PUBLIC HEARINGS: (scheduled to begin no earlier than 5:00 PM)

14. Conduct a Public Hearing relating to identify qualified users of the Yanmar Arena in the City of Grand Rapids.

Mayor Connelly noted the purpose of the public hearing, confirming all notices have been made and no correspondence was received by the City Clerk's office regarding this matter.

Motion made by Councilor Blake, Second by Councilor Sutherland to open the public hearing. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

No one wished to speak, therefore the following motion was made.

Motion made by Councilor MacGregor, Second by Councilor Blake to close the public hearing. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

FINANCE:

15. Consider adopting a resolution providing for issuance and sale of General Obligation Refunding Bonds, Series 2024A, in the proposed aggregate principal amount of \$8,380,000.

Motion made by Councilor Adams, Second by Councilor Sutherland to **adopt Resolution 24-59, providing issuance and sale of General Obligation Refunding Bonds, Series 2024A as presented**. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

16. Consider adopting a resolution providing for issuance and sale of General Obligation Equipment Certificates, Series 2024B, in the proposed aggregate principal amount of \$1,055,000.

Motion made by Councilor Sutherland, Second by Councilor MacGregor to **adopt Resolution 24-60, providing issuance ad sale of General Obligation Equipment Certificates, Series 2024B as presented**. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

There being no further business, the meeting adjourned at 5:24 PM.

Respectfully submitted:

Kimberly Gibeau

Kimberly Gibeau, City Clerk

DATE: 07/18/2024
 TIME: 13:42:05
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 07/22/2024

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
0126725	AZTECA SYSTEMS LLC	8,742.38
1405735	NETWRIX CORPORATION	1,614.12
1800115	RTVISION INC	1,680.00
	TOTAL	12,036.50
CITY WIDE		
0126725	AZTECA SYSTEMS LLC	13,113.54
0715808	GOVCONNECTION INC	3,286.55
1915248	SHI INTERNATIONAL CORP	16,998.00
	TOTAL CITY WIDE	33,398.09
ADMINISTRATION		
0900060	ICTV	5,000.00
1215630	LOREN SOLBERG CONSULTING, LLC	1,600.00
1301020	MADDEN GALANTER HANSEN, LLP	430.00
	TOTAL ADMINISTRATION	7,030.00
BUILDING SAFETY DIVISION		
0605652	FERGUSON WOLSELEY IND GROUP	703.14
0920060	ITASCA COUNTY TREASURER	147.48
1601753	PAULS LOCKS AND KEYS LLC	130.00
	TOTAL BUILDING SAFETY DIVISION	980.62
COMMUNITY DEVELOPMENT		
0920060	ITASCA COUNTY TREASURER	96.41
	TOTAL COMMUNITY DEVELOPMENT	96.41
FIRE		
0118100	VESTIS GROUP, INC	43.65
0121721	AUTO VALUE - GRAND RAPIDS	75.63
0315455	COLE HARDWARE INC	8.78
0401804	DAVIS OIL INC	60.32
0920060	ITASCA COUNTY TREASURER	47.40
1200500	L&M SUPPLY	159.25
	TOTAL FIRE	395.03

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VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
INFORMATION TECHNOLOGY		
1405735	NETWRIX CORPORATION	567.13
	TOTAL INFORMATION TECHNOLOGY	567.13
PUBLIC WORKS		
0103325	ACHESON TIRE INC	140.00
0118100	VESTIS GROUP, INC	64.86
0212554	BLOOMERS GARDEN & LANDSCAPING	9,035.03
0221650	BURGGRAF'S ACE HARDWARE	15.96
0301685	CARQUEST AUTO PARTS	142.34
0315455	COLE HARDWARE INC	35.96
0401804	DAVIS OIL INC	1,926.36
0601690	FASTENAL COMPANY	1,499.79
0705530	GENERAL WASTE & RECYCLING LLC	4.83
0801825	HAWKINSON CONSTRUCTION CO INC	5,205.48
0801836	HAWKINSON SAND & GRAVEL	74.81
0920060	ITASCA COUNTY TREASURER	2,260.91
1105444	KELLER FENCE COMPANY	850.00
1200500	L&M SUPPLY	558.08
1415536	NORTHLAND HYDRAULICS SERVICE	1,724.25
1415544	NORTHLAND PORTABLES	2,095.00
1415545	NORTHLAND LAWN & SPORT, LLC	184.67
1800115	RTVISION INC	840.00
1801232	RADKO IRON & SUPPLY INC	701.67
1801899	RAYS SPORT & CYCLE	246.49
1911545	SKOGLUND ELECTRIC LLC	4,246.00
2018560	TROUT ENTERPRISES INC	525.00
	TOTAL PUBLIC WORKS	32,377.49
FLEET MAINTENANCE		
0301685	CARQUEST AUTO PARTS	165.85
0920060	ITASCA COUNTY TREASURER	85.65
	TOTAL FLEET MAINTENANCE	251.50
POLICE		
0118625	ARROW EMBROIDERY/PHOTO EXPRESS	75.00
0121721	AUTO VALUE - GRAND RAPIDS	-18.00
0218118	STEVEN ELDOR BREITBARTH	160.00
0218350	BRIER CLOTHING	28.00
0301685	CARQUEST AUTO PARTS	74.62
0920060	ITASCA COUNTY TREASURER	3,383.20

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VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
POLICE		
1615424	POKEGAMA GRILL	121.39
1920233	STREICHER'S INC	1,348.75
1920555	STOKES PRINTING & OFFICE	31.30
2018225	TREASURE BAY PRINTING	183.00
	TOTAL POLICE	5,387.26
PUBLIC LIBRARY		
0715808	GOVCONNECTION INC	455.80
	TOTAL	455.80
CENTRAL SCHOOL		
0718010	CITY OF GRAND RAPIDS	4,625.01
1801555	RAPID PEST CONTROL INC	70.00
	TOTAL	4,695.01
AIRPORT		
0112100	ALAMO GROUP COMPANY	870.51
0221650	BURGGRAF'S ACE HARDWARE	83.97
0920060	ITASCA COUNTY TREASURER	101.90
1301213	MARTIN'S SNOWPLOW & EQUIP	908.05
	TOTAL	1,964.43
CIVIC CENTER		
GENERAL ADMINISTRATION		
0205153	BECKER ARENA PRODUCTS INC	692.88
1911545	SKOGLUND ELECTRIC LLC	1,276.78
	TOTAL GENERAL ADMINISTRATION	1,969.66
STATE HAZ-MAT RESPONSE TEAM		
0312110	CLAREY'S SAFETY EQUIPMENT INC	1,217.84
0920060	ITASCA COUNTY TREASURER	75.11
	TOTAL	1,292.95

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INVOICES DUE ON/BEFORE 07/22/2024

VENDOR #	NAME	AMOUNT DUE

CEMETERY		
0221650	BURGGRAF'S ACE HARDWARE	12.99
0920060	ITASCA COUNTY TREASURER	48.09
1200500	L&M SUPPLY	24.99
	TOTAL	86.07
DOMESTIC ANIMAL CONTROL FAC		
0920060	ITASCA COUNTY TREASURER	302.27
	TOTAL	302.27
GO RFDG BONDS 2017B		
2100265	U.S. BANK	7,137.50
	TOTAL	7,137.50
GO ST RECON & CIP 2018A		
2100265	U.S. BANK	21,568.75
	TOTAL	21,568.75
GO & ABATEMENT BOND 2019A		
2100265	U.S. BANK	14,840.00
	TOTAL	14,840.00
GO STREET RECONST BONDS 2020A		
2100265	U.S. BANK	15,931.25
	TOTAL	15,931.25
GO & ABATEMENT BOND 2021B		
2100265	U.S. BANK	63,775.00
	TOTAL	63,775.00

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VENDOR #	NAME	AMOUNT DUE

GO STREET RECONST BONDS 2023A		
2100265	U.S. BANK	72,886.94
	TOTAL	72,886.94
GO IMP BONDS 2009C		
0315515	COMPUTERSHARE TRUST CO, NA	9,672.50
	TOTAL	9,672.50
GO IMP, CIP & REFUNDING 2010A		
0315515	COMPUTERSHARE TRUST CO, NA	2,356.25
	TOTAL	2,356.25
GO IMP & RFNDING BONDS 2011B		
0315515	COMPUTERSHARE TRUST CO, NA	3,566.25
	TOTAL	3,566.25
GO IMPROVEMENT BONDS 2012A		
0315515	COMPUTERSHARE TRUST CO, NA	10,562.50
	TOTAL	10,562.50
GO IMPRV RECONST BONDS 2013B		
2100265	U.S. BANK	25,643.75
	TOTAL	25,643.75
GO IMP BONDS 2014A		
2100265	U.S. BANK	13,405.00
	TOTAL	13,405.00

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INVOICES DUE ON/BEFORE 07/22/2024

VENDOR #	NAME	AMOUNT DUE

GO IMPRV RECONST BONDS 2016A		
2100265	U.S. BANK	12,780.00
	TOTAL	12,780.00
GO IMPRV RECONST BONDS 2017A		
1920240	CHAD B STERLE	241.00
2100265	U.S. BANK	22,612.50
	TOTAL	22,853.50
1ST AVE CONDO ABATEMENT		
0100000	1ST AVE CONDOMINIUMS LLC	11,980.09
	TOTAL	11,980.09
TIF 1-8 LAKEWOOD APTS		
1201450	LAKEWOOD HEIGHTS APTS LLC	21,666.82
	TOTAL	21,666.82
TIF 1-7 BLK 37 REDEVELOPMENT		
0718070	GRAND RAPIDS STATE BANK	7,193.66
	TOTAL	7,193.66
TIF 1-6 OLD HOSP HSING PAYGO		
0508450	EHLERS AND ASSOCIATES INC	285.00
0717989	GRAND PLAZA HOUSING	24,745.72
	TOTAL	25,030.72
TIF 1-10 RIVER HILLS APT		
1809793	RIVER HILLS OF GR, LLC	35,938.44
	TOTAL	35,938.44

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VENDOR #	NAME	AMOUNT DUE

TIF 1-11	SAWMILL INN REDEVELOP	
0718068	GRAND RAPIDS SAWMILL	72,608.09
	TOTAL	72,608.09
TIF 1-12	PILLARS/KTJ338, LLC	
1120300	KTJ 338, LLC	93,936.85
	TOTAL	93,936.85
TIF 1-13	UNIQUE OPPORTUNITIES	
2114354	UNIQUE OPPORTUNITIES	23,498.37
	TOTAL	23,498.37
GENERAL CAPITAL IMPRV PROJECTS		
MAY MOBILITY		
1612745	PLUM CATALYST LLC, THE	40,000.00
	TOTAL MAY MOBILITY	40,000.00
CAPITAL EQPT REPLACEMENT FUND		
CAPITAL OUTLAY-POLICE		
0218118	STEVEN ELDOR BREITBARTH	160.00
0421480	DTM FLEET SERVICE LLC	13,054.98
1001530	JANSSEN FABRICATING ENTRP LLC	175.00
1920150	STATT LLC	975.00
	TOTAL CAPITAL OUTLAY-POLICE	14,364.98
AIRPORT CAPITAL IMPRV PROJECTS		
TAXIWAY A RECONSTRUCTION		
T001195	BECHER HOPPE ASSOCIATES INC	3,900.00
	TOTAL TAXIWAY A RECONSTRUCTION	3,900.00
CIVIC CENTER CAPITAL IMP PJT		
IRA CIVIC CENTER RENOVATION		
0315495	COMMERCIAL REFRIGERATION	5,034.00

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VENDOR #	NAME	AMOUNT DUE

CIVIC CENTER CAPITAL IMP PJT		
IRA CIVIC CENTER RENOVATION		
1900225 SEH		825.00
2000522 TNT CONSTRUCTION GROUP, LLC		62,042.45
TOTAL IRA CIVIC CENTER RENOVATION		67,901.45
2023 INFRASTRUCTURE BONDS		
CP2015-1 SYLVAN BAY OVR/UTIL		
1900225 SEH		33,734.65
TOTAL CP2015-1 SYLVAN BAY OVR/UTIL		33,734.65
2024 INFRASTRUCTURE BONDS		
CP2010-1 3RD AVE NE RECON		
1900225 SEH		35,100.00
2000522 TNT CONSTRUCTION GROUP, LLC		191,399.53
TOTAL CP2010-1 3RD AVE NE RECON		226,499.53
STORM WATER UTILITY		
0301685	CARQUEST AUTO PARTS	19.79
0301705	CASPER CONSTRUCTION INC	297.00
0401425	DAKOTA SUPPLY GROUP	1,627.50
0401804	DAVIS OIL INC	181.14
0801825	HAWKINSON CONSTRUCTION CO INC	3,928.68
0920060	ITASCA COUNTY TREASURER	295.62
1200500	L&M SUPPLY	149.49
1621125	PUBLIC UTILITIES COMMISSION	2,200.00
2000522	TNT CONSTRUCTION GROUP, LLC	10,867.75
2018560	TROUT ENTERPRISES INC	150.00
2505725	YETI EARTHWORKS LLC	150.00
TOTAL		19,866.97
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$1,098,386.03
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0100053	AT&T MOBILITY	4,446.99
0104095	DALE ADAMS	158.12
0113105	AMAZON CAPITAL SERVICES	840.96
0124550	AXON ENTERPRISE INC	990.00
0305530	CENTURYLINK QC	259.00
0315543	CONSTELLATION NEWENERGY -GAS	518.71

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INVOICES DUE ON/BEFORE 07/22/2024

VENDOR #	NAME	AMOUNT DUE

CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0514730	ENTERPRISE FM TRUST	16,475.27
0605191	FIDELITY SECURITY LIFE	99.64
0718015	GRAND RAPIDS CITY PAYROLL	337,836.63
0718070	GRAND RAPIDS STATE BANK	65.00
0815440	HOLIDAY STATIONSTORES LLC	291.50
1301100	MOLLY MACGREGOR	544.77
1301145	MARCO TECHNOLOGIES, LLC	105.61
1301146	MARCO TECHNOLOGIES, LLC	324.13
1305046	MEDIACOM LLC	176.90
1305065	MEDTOX LABORATORIES INC	26.38
1309098	MINNESOTA MN IT SERVICES	460.71
1309199	MINNESOTA ENERGY RESOURCES	11.36
1309265	MN DEPT OF LABOR & INDUSTRY	20.00
1309332	MN STATE RETIREMENT SYSTEM	2,070.00
1309375	MINNESOTA UNEMPLOYMENT COMP FD	106.72
1516220	OPERATING ENGINEERS LOCAL #49	127,444.00
1601750	PAUL BUNYAN COMMUNICATIONS	1,659.37
1609230	CHERY PIERZINA	264.00
1621125	PUBLIC UTILITIES COMMISSION	1,318.31
1621130	P.U.C.	30,253.77
1903555	ERIK SCOTT	64.32
1913344	HEATH SMITH	120.00
2209665	VISA	8,530.11
2209705	VISIT GRAND RAPIDS INC	29,874.37
2301700	WM CORPORATE SERVICES, INC	2,849.77
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$568,206.42
TOTAL ALL DEPARTMENTS		\$1,666,592.45



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: July 22, 2024

AGENDA ITEM: Consider approving the School Resource Officer Agreement for the 2024-2025 school year with Independent School District #318

PREPARED BY: Chief Andy Morgan

BACKGROUND:

Since 1999, the City of Grand Rapids and School District #318 have had an annual agreement for a School Resource Officer (SRO) at the Grand Rapids Senior High School. In 2006, the District requested an additional SRO for Robert J. Elkington Middle School. Although stationed at the above schools, SRO personnel are responsible for providing police services to all ISD #318 school facilities within the City of Grand Rapids.

Due to financial hardships, ISD #318 has decided to reduce SRO coverage to one licensed police officer. Considerable conversations have taken place in preparation for this transition.

At this time Officer Troy Scott will continue as School Resource Officers satisfying the 2024-2025 agreement. The total fees for the 2024-2025 school year is \$94,602.46 for the one SRO position. Attached for your review is the 2024-2025 SRO agreement, which will be reviewed by ISD #318 at a school board meeting on July 22, 2024.

Although we oppose the school district's decision to reduce police presence in our schools, GRPD is extremely pleased with the opportunity to continue to assist ISD #318 in creating safe environment for our children to learn, grow and excel.

REQUESTED COUNCIL ACTION:

Make a motion authorizing the Mayor and City Administrator to sign the School Resource Officer Agreement with ISD #318 for the 2024-2025 school year.

**SCHOOL RESOURCE OFFICER
AGREEMENT
For the School Year 2024 - 2025**

This AGREEMENT is made pursuant to Minnesota Statutes section 471.59, by and between the City of Grand Rapids (“City”) and Independent School District 318 (“School District”).

1. PURPOSE

The City and School District wish to participate in a School Resource Officer Program. The purpose of this agreement is to set forth the terms and conditions to create, fund and implement the position of Police School Resource Officer.

2. SERVICES

The City shall provide the services of one full-time Minnesota P.O.S.T Board licensed peace officers, and related support services and supplies, to assist the School District in establishing and maintaining a School Resource Officer Program for the School District. The officer will have primary responsibility in serving as a resource to faculty, classroom members and school administrators in the prevention and diversion of juvenile problem behavior. The City agrees to provide an emergency vehicle, fuel, maintenance and other equipment deemed necessary by the Chief of Police. The School District agrees to provide adequate office space that will allow for cellular connectivity to the countywide law enforcement records system and a telephone at the site of majority assignment.

While present at schools/facilities outside their law enforcement jurisdiction, i.e. Outside Grand Rapids, and not responding to a mutual aid request from another law enforcement agency, if confronted with a criminal or delinquency matter, School Resource Officer will take necessary steps, in accordance with State law and department policy, to contain the situation and turn the matter over to the law enforcement agency having jurisdiction.

Primary responsibility for the resolution of any incident shall remain with the law enforcement agency having jurisdiction unless otherwise requested by that agency. In accordance with the Itasca County Mutual Aid Agreement, School Resource Officer may assist other law enforcement agencies having jurisdiction at any time they are requested to do so. School Resource Officer will not conduct routine patrol outside their jurisdiction in relation to the School Resource Officer program without a request from the law enforcement agency having jurisdiction.

3. TERM

This Agreement shall commence on the first day of the teacher workshop on August 27, 2024 and shall end on the last staff day on May 30, 2025. This Agreement may be renewed on an annual basis, as agreed by both parties.

Either party may terminate this agreement for cause on 90 days written notice to the other party. If this agreement is terminated by the School District, the City shall receive from the School District the funds allocated for the program based on services provided through the date of termination.

If School is conducted through distance learning at any point during the 2024/2025 school year, due to COVID-19, ISD 318 payment shall be reduced by fifty percent (50%) during the distance-learning period.

4. PAYMENT

The School District shall pay to the City \$83,954.32 pursuant to Minnesota Statutes Section 126C.44 to partially reimburse the City for the costs incurred by the City for salary, benefits and transportation costs of the Police School Resource Officer in the School District's senior high, middle and secondary schools.

The School District shall pay an additional the City \$8,700.00 pursuant to Minnesota Statutes Section 126C.44 to partially reimburse the City for the overtime costs incurred by the City.

One-half of the sum owing under this contract shall be payable upon the execution of this Agreement. The remaining half of the sum owing under this contract should be payable on the last staff day on May 30, 2025.

5. GENERAL PROVISIONS

The Police School Resource Officer are City employees and shall not be considered employees of the School District for any purpose, including but not limited to salaries, wages, other compensations or fringe benefits, worker's compensation, unemployment compensation, P.E.R.A, Social Security, liability insurance, keeping of personnel records, termination of employment or other contract rights. The officer will report to and be directed by the Chief of Police. Resolution of unforeseen problems arising in this program shall be negotiated by representatives of the School District and the Chief of Police.

6. SCHEDULING

The Chief of Police shall determine the duty hours of the School Resource Officer on school days with input by the School District. The duty hours of the School Resource Officer on school

days are flexible and will be primarily coordinated with the school day, and/or activities, but will be consistent with the City’s labor contract with the Police Union. During non-school periods, the Chief of Police will determine the officer’s duties and schedule.

7. HOLD HARMLESS AND INDEMNIFICATION

The City of Grand Rapids agrees to and shall defend, indemnify and hold harmless the School District, its officials, officers, agents and employees from and against any and all claims, losses, damages, judgements or liabilities of whatever nature, including any portion thereof, arising from or related to the indemnifying party’s acts, omissions or performance under this agreement. It is the intent of the parties that each party be responsible for its own actions occurring under this agreement.

Dated: _____

GRAND RAPIDS SCHOOL DISTRICT #318

ISD 318 Board Chair

Dated: _____

CITY OF GRAND RAPIDS

Mayor

City Administrator

Types of Calls	GRHS 22-23 School Year	GRHS 23-24 School Year	Middle/Elementary 22-23 School Year	Middle/Elementary 23-24 School Year
Crash	12	15	3	2
Drug Complaints	15	12	2	6
Juvenile Disturbance	5	14	6	21
Assault	1	7	4	4
Harassment	2	1	6	4
Driving Complaints		7	1	7
Tobacco	1	6	2	12
Weapons	1	2	1	3
Property Damage/Theft	5	5		2
Other	19	20	19	24
Sexual	4	1	4	6
Threats	3	1	4	5
Runaway		4		1
Totals	68	95	52	97



ISD 318

Superintendent Matt Grose

Dear Matt,

Enclosed is the 2024/2025 School Resource Officer agreement that reflects a reduction of one SRO.

While none of the partners believe a reduction in school safety is wise, I do recognize the financial predicament that school districts currently find themselves in and the tough decisions that must follow.

The City of Grand Rapids and the Police Department are certainly committed to enhancing school safety but also must remain fiscally responsible. The cost of maintaining two SROs without the School District's continued financial contribution would disproportionately fall exclusively on citizens of Grand Rapids rather than the wider tax base that rely on Grand Rapids Schools. There are additional costs to the city associated with an SRO that ISD 318 should cover but currently is not. Details follow.

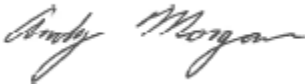
1. Hours of Work- ISD 318 has committed to eighty (80) hour SRO pay periods while employee contact guarantees eighty-four (84). All additional SRO hours have always been dedicated exclusively to school police coverage. This equates to an additional cost of \$2,900.16 per SRO.
2. Benefits associated to 9.5 contractually recognized holidays during a school year in which the employer incurs all cost. Holidays falling within the school year are Indigenous Peoples Day, Veterans Day, Thanksgiving Day (x2), Christmas Eve / Day (1.5), New Years Day, MLK, Presidents Day and Memorial Day. This equates to an additional cost of \$2,900.16 per SRO.
3. An SRO earns a total of 228 hours of FTO while providing a SRO service throughout the school year. This equates to an additional cost of \$8,700 per SRO.

In our previous conversations, you had recognized the importance of always having a licensed police officer covering a SRO's absence due to vacation or training requirements. With these demanding times within this profession, GRPD cannot afford to not respect an employee's need for vacation time nor the absolute need to promote professional advancement through formal training. If this remains an expectation, an additional \$8,700 is necessary to keep this coverage. This amount is below the previously observed two year average that SRO Scott has dedicated to vacation / training time. This new contract language can be found within section 4. Payment of the agreement.

When the district is successful with an operating referendum, the City will require items 1 and 2 above be covered by all tax payers of the school district. This will ensure that this service is being paid for equitably by all taxpayers of the district.

Please see the attached set of documents.

Respectfully,



Andy Morgan
Grand Rapids Police Chief



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: July 22, 2024

AGENDA ITEM: Consider approving Memorandum of Understanding with Itasca County Public Health.

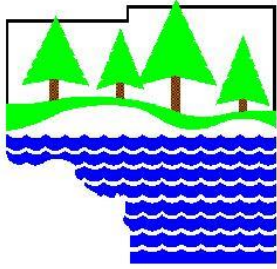
PREPARED BY: Kimberly Gibeau

BACKGROUND:

Itasca County Public Health has submitted an MOU relative to the Itasca County Toward Zero Deaths Coalition, clarifying expectations and level of support the City of Grand Rapids will provide.

REQUESTED COUNCIL ACTION:

Make a motion to approve Memorandum of Understanding with Itasca County Public Health.



ITASCA COUNTY HEALTH AND HUMAN SERVICES

ITASCA RESOURCE CENTER

1209 S.E.2nd Ave., Grand Rapids, Minnesota 55744-3983

Hearing Impaired Number TDD: 218-327-5549

218-327-2941

Visit us at: www.co.itasca.mn.us

Memorandum of Understanding

The purpose of this understanding is to clarify the expectations and level of support that **the City of Grand Rapids** will provide on behalf of the **Itasca County Toward Zero Deaths Coalition** TZD Safe Roads Coalition during the period beginning **October 1, 2024**, and ending **September 30, 2025**.

The goal of this collaboration is to work together toward the goal of zero traffic deaths and serious injuries on our roads and highways.

Agreement:

CITY OF GRAND RAPIDS hereby agrees to:

1. Regularly attend TZD Safe Roads Coalition meetings.
2. Regularly attend Fatal Review Committee meetings.
3. Actively participate in TZD Safe Roads Coalition activities.
4. Report outcomes of activities to the TZD Safe Roads Coalition Coordinator.
5. Assist in obtaining crash information for Fatal and Serious Injury Committee meetings (Enforcement agencies only).

The **Itasca County Toward Zero Deaths Coalition** hereby agrees to:

1. Provide adequate notice of scheduled TZD Safe Roads Coalition meetings.
2. Provide TZD Safe Roads Coalition meeting minutes.
3. Provide adequate notice of scheduled Fatal Review Committee meetings.
4. Provide Fatal Review Committee meeting minutes.
5. Actively participate in TZD Safe Roads Coalition activities.

To accomplish these objectives, TZD Safe Roads Coalition meetings will be held at least six times a year. Fatal and Serious Injury Review Committee meetings will be held at least four times a year (if needed).

This memorandum may be terminated by either party giving the other party one month notice in writing.

Nothing in this MOU shall be deemed to be a commitment or obligation of funds from either party.

This MOU is at-will and may be modified with the mutual consent of the authorized individuals of both parties.

Signed,

Signature: _____

Name: **Tasha Connelly** _____

Organization: **City of Grand Rapids, MN** _____

Title: **Mayor** _____

Date: _____

Signature: _____

Name: **Shane Troumbly** _____

Organization: **Itasca County Public Health** _____

Title: **Public Health TZD Coordinator** _____

Date: _____



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: July 22, 2024

AGENDA ITEM: Consider adopting a resolution authorizing the 2024 budgeted operating transfers.

PREPARED BY: Barb Baird

BACKGROUND:

The City Council adopted the 2024 budget on December 18, 2023. That budget included several operating transfers and funding sources for various projects. We are requesting City Council approval for operating transfers. They are as follows:

- *\$192,167 from the General Fund to the Capital Equipment Fund,
- *\$150,000 from the General Fund to the 2013B St. Reconstruction Debt Service Fund,
- *\$ 20,000 from the General Fund to the Airport Operations Fund,
- *\$125,000 from the General Fund to the Capital Equipment Fund for the Fire Department Depreciation.

REQUESTED COUNCIL ACTION:

Make a motion adopting a resolution authorizing the 2024 transfers from the General Fund to the following: \$192,167 to the Capital Equipment Fund, \$150,000 to the 2013B St. Reconstruction Debt Service Fund, \$20,000 to the Airport Operations Fund, and \$125,000 to the Capital Equipment Fund for the Fire Department depreciation.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 24-

A RESOLUTION TO AUTHORIZE THE FOLLOWING BUDGETED OPERATING TRANSFERS FROM THE GENERAL FUND: \$192,167 TO THE CAPITAL EQUIPMENT FUND, \$150,000 TO THE 2013B STREET RECONSTRUCTION DEBT SERVICE FUND, \$20,000 TO THE AIRPORT OPERATIONS FUND, \$125,000 TO THE CAPITAL EQUIPMENT FUND FOR FIRE DEPARTMENT DEPRECIATION

WHEREAS, on December 18, 2023, the Grand Rapids City Council approved the 2024 General Fund Expenditure Budget, which included the following transfers,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, authorize the following budgeted transfers for 2024:

- \$192,167 from the General Fund to the Capital Equipment Fund,
- \$150,000 from the General Fund to the 2013B Street Reconstruction Debt Service Fund,
- \$ 20,000 from the General Fund to the Airport Operations Fund,
- \$125,000 from the General Fund to the Capital Equipment Fund for Fire Department depreciation.

Adopted this 22nd day of July 2024.

Tosha Connelly, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: July 22, 2024

AGENDA ITEM: Consider Voiding Lost Accounts Payable Check and Issue a Replacement Check

PREPARED BY: Laura Pfeifer

BACKGROUND:

Accounts payable check #156691 issued to Flagship Recreation on May 14, 2024 for \$1,874.00 is lost. An authorized representative of Flagship Recreation has completed the required Affidavit of Lost Check.

REQUESTED COUNCIL ACTION:

Make a motion to void lost accounts payable check #156691, issue a new check and waive bond requirements for the check issued to Flagship Recreation in the amount of \$1,874.00.

STATE OF) Minnesota

) SS

COUNTY OF) Itasca

Flagship Recreation, being first duly sworn on oath, states that he/she resides at 11123 Upper 33rd Street North, Lake Elmo, MN, 55042 and that he/she is the payee named in a check number 156691, issued to Flagship Recreation, drawn by City of Grand Rapids dated May 14, 2024, for the sum of \$1874.00; that to my knowledge this check was never endorsed by me, that I did not authorize anyone to endorse it for me, and that the circumstances of the loss or destruction of the check are as follows:

Accounts Payable lost check

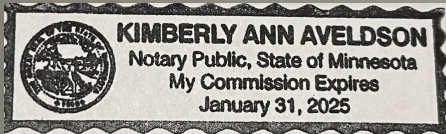
I am making this Affidavit in conjunction with my request that the City of Grand Rapids issue a duplicate check. I understand that I make this Affidavit under oath and that I may be subject to criminal penalty if my statements in this Affidavit are false.

SIGNED Shawn McCusker
Shawn McCusker Office Manager

Subscribed and sworn to before me

This 15 day of July, 2024

Kimberly Ann Avelsdon
Notary Public





CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: July 22nd, 2024

AGENDA ITEM: Consider approving the purchase of a tilt trailer for Public Works

PREPARED BY: Matt Wegwerth

BACKGROUND:

The public works department needs to purchase a replacement tandem axle trailer for hauling the track skid loader (ASV)

3 quotes were received:

Northland Lawn and Sport - \$9,564.60

McCoy Construction - \$19,207.40

B-B Enterprises - \$14,600.00

Purchase will be funded with the PIR account.

REQUESTED COUNCIL ACTION:

Make a motion approving the purchase and payment of a 22 foot PJ Tilt Trailer from Northland Lawn & Sport in the amount of \$9,564.60.



Section 6

Tube Frame Partial-tilt Equipment Trailer 14,000 lb. GVW with Electric Brakes (2) 7,000 lb. Axles

Model #	Tilt Length	Stationary Length	Width Between Fenders	Contract
TBCT2014ET	16'	4'	83"	\$ 14,200.00
TBCT2214ET	16'	6'	83"	\$ 14,600.00
TBCT2414ET	16'	8'	83"	\$ 15,100.00
**XL models have same features as standard tilts, but with 18' tilt deck.				
TBCT2014ET-XL	18'	2'	83"	\$ 14,500.00
TBCT2214ET-XL	18'	4'	83"	\$ 15,100.00
TBCT2414ET-XL	18'	6'	83"	\$ 15,500.00

Standard Equipment

Upper Frame	5" x 3" x 1/4" Angle Iron
Lower Frame	8" x 2" x 3/16" Tube Frame
Front Rail	5" Tall Solid Front Rail Flush Floor (no lip around edge)
Cylinder	(1) 14" Cushion Cylinder--Gravity up & down w/ dampening cylinder & side mounted hydraulic flow valve (uses Auto Transmission Fluid) Tilt Latch Mechanism, Painted Red For Easy Visibility (Easily removes for repair)
Axles	(2) 7,000 lb. Torflex Dexter E-Z Lube Axles
Brakes	Electric and Forward Self-Adjusting Brakes, Both Axles
Tire	(4) ST235-80R-16E (10-Ply) Radial Tires with 16" 8-hole wheel Pallet Fork Holders, (accessible from both sides) 3" Channel Crossmembers every 12"
Coupler	2 5/16" Adjustable Coupler or Pintle Hitch
Fenders	(2) Heavy Duty 1/8" Formed Fenders
Jack	(1) 12,000 lb. Jost Spring Loaded Dropleg Jack
Lights	Rubber Mounted LED Lights
Tie Downs	Stake Pockets
Tie Downs	(4) D-rings; at Rear of Stationary & Rear of Tilt (at corners on outside of frame)
Floor	2 x 8 Treated Wood Floor (2) 3/8 Safety Chains Light Plug Holder • Modular Wire Harness • Reflector Tape 12-Volt Breakaway Kit with Full Charge Indicator, Switch and Battery
Finish	Zinc Rich Primed and Powder Coated—Standard: Black, Red, Blue, Gray & Yellowstone

**Trailers with surge brakes available for additional \$950.00. *Please check state laws on surge brakes!



NORTHLAND LAWN & SPORT

Item 7.

Company Info:
63750 US HWY 63
MASON, WI 54856, USA

Sales Info:
Daniel Gorath
Phone : (715) 746-2323

Customer Info:
City of Grand Rapids

6" Channel Equipment Tilt

Quote #227556

- 22 feet
- BP 2 5/16" Adjustable- Demco EZ-Latch
- (2) 7,000# Electric / Torsion
- 16' Tilt Deck
- Primer + Black Powder Coat



Options:

Spare Tire (Default Tire)

* actual product may vary from image shown

Notes:

Standard Features

- 14,000 lb. G.V.W.R.
- 7,000 lb. x 2 G.A.W.R.
- Demco EZ Latch Adj. 2 5/16" Ball Coupler
- Safety Chains
- 1 - Drop Leg Jack (10,000 lb.)
- 2 - E- Z lube Brake Axles (7,000 lb.)
- Torsion Suspension
- 4 - 16" Black Mod Wheels
- 4 - 235/80R16 Radial Tires (3,520 lb)
- Stake Pockets & Rubrail
- Electric Breakaway Kit w/ Charger
- 9" x 72" Treadplate Removable Steel Fenders
- Tool Tray In Tongue
- 11 Degree Tilt Pitch
- 3" x 16" Cylinder
- 6" Channel Frame & Tongue
- 3" Channel Crossmembers 16" on Center
- 2" Treated Pine Lumber Deck
- 74" Wide Tilttable Deck
- 82" Between Fenders
- DOT Approved Flushmount Lifetime LED Lights
- All-Weather Wiring Harness (7-way RV)
- Sand Blasted, Acid Washed, Powder Coated
- GN Option Equipped with 2 Jacks
- GN Equipped w/Lockable Front Toolbox
- 10 year Torflex Axle Warranty
- 6 - D-Rings (Welded)
- Spare Tire Mount

Trailer Price:	\$9,089.60
Taxes:	\$0.00
Fees:	\$400.00
Registration:	\$75.00
Other:	\$0.00

Total Price: \$9,564.60

Quote Id: 31230254

Prepared For:
CITY OF GRAND RAPIDS



Prepared By: **BECKFELD BRETT**

McCoy Construction Forestry
34316 Us Hwy 2 West
Grand Rapids, MN 55744

Tel: 218-326-9427

Fax: 218-327-1248

Email: brettbeckfeld@mccoycf.com

Quote Summary

Prepared For:
 CITY OF GRAND RAPIDS
 MN

Prepared By:
 BECKFELD BRETT
 McCoy Construction Forestry
 34316 Us Hwy 2 West
 Grand Rapids, MN 55744
 Phone: 218-326-9427
 brettbeckfeld@mccoycf.com

Kevin- this does not include licensing fees for the trailer.

Quote Id: 31230254
Created On: 25 June 2024
Last Modified On: 25 June 2024
Expiration Date: 28 June 2024

Equipment Summary	Selling Price	Qty	Extended
TOWMASTER T-16DT	\$ 19,207.40 X	1 =	\$ 19,207.40
Equipment Total			\$ 19,207.40

Quote Summary

Equipment Total	\$ 19,207.40
SubTotal	\$ 19,207.40
Est. Service Agreement Tax	\$ 0.00
Total	\$ 19,207.40
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 19,207.40

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Item 7.

Quote Id: 31230254

TOWMASTER T-16DT

Hours: 0

Stock Number:

Code	Description	Qty
T-16DT	2024 TOWMASTER TRAILER	1



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 7-22-24

AGENDA ITEM: Consider removal of Pam Dowell from the Police Community Advisory Board

PREPARED BY: Tom Pagel, City Administrator

BACKGROUND:

The Bylaws of the Grand Rapids Police Community Advisory Board state: *“Board members shall be appointed by the mayor, with the approval of the city council and may be removed at the direction of the mayor and council”*.

REQUESTED COUNCIL ACTION:

Make a motion to remove Pam Dowell from the Police Community Advisory Board.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: July 22, 2024

AGENDA ITEM: Consider accepting quotation for installation of additional acoustical panels at Yanmar Arena.

PREPARED BY: Glen Hodgson

BACKGROUND:

At the June 10, 2024, meeting the Council accepted a quotation in the amount of \$140,460.00 from St. Cloud Acoustics, Inc. (SCA) to furnish and install acoustical panels at Yanmar Arena.

That original quote was less than our initial estimate for the work, so ICS and City Staff examined options for additional acoustical work. The most cost-effective option was presented to SCA with a request to quote the additional work. Details of that option and their pricing are shown on the attached proposal from SCA.

The proposed cost is \$17,850.00. This represents an increase in cost of approximately 13%. We are confident that the acoustical improvement will be greater than that percentage.

REQUESTED COUNCIL ACTION:

Make a motion approving the quotation from St. Cloud Acoustics in the amount of \$17,850.00 for additional acoustical panels at Yanmar Arena.

Proposal

Item 9.



St. Cloud Acoustics, Inc.
30762 Pearl Drive, P.O. Box 758
St. Joseph, MN. 56374
phone: 320-363-8585 fax: 320-363-8586

Page 1 of 1

No. **024517**

Date 7/17/2024

PROPOSAL SUBMITTED TO Glen Hodgson		PHONE	OTHER PHONE
ADDRESS		E-MAIL ADDRESS	FAX NUMBER
CITY, STATE AND ZIP CODE		JOB NAME Yanmar Arena	
ARCHITECT	DATE OF PLANS	JOB LOCATION Grand Rapids, MN.	

We hereby submit specifications and estimates for:

Request for Additional Pricing:

- 10 sign replacements on the north wall. Add \$18,250.
- An additional 100 sf of panels to bring the total area on the north wall to 420 sf. Add \$1200.
- Change acoustical product on the NE stairwell. Deduct \$1600.


Total increase would then be \$17,850.

17,850.00

We Propose hereby to furnish material and labor complete in accordance with the above specifications, for the sum of:
 SEVENTEEN THOUSAND EIGHT HUNDRED FIFTY DOLLARS dollars (\$ 17,850.00)

Payment to be made as follows:

Terms and Conditions:
 All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

Authorized Signature: 
 Brian J. Kalla

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ Signature: _____

Signature: _____



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: July 22, 2024

AGENDA ITEM: Consider approving “amended” final payment in the amount of \$5,034.00 for Work Scope 5 on the Civic Center Project

PREPARED BY: Glen Hodgson

BACKGROUND:

On March 25, 2024, the Council approved a final payment for Work Scope 5 (Ice Plant System) with Commercial Refrigeration Systems. The final payment amount was based on the application of the Contractor, on the recommendation of ICS, and on my concurrence.

Unfortunately, we were all wrong. Fortunately, the Finance Department unearthed our collective error. The payment in March did not take into consideration a late change order in this contract. Therefore, I submit this RCA to account for the change order. (The change order provided for an enhanced ice plant phone dialer in the case of an outage. The change order was approved by the Council on 1/8/2024.)

The amount of this amended final payment is \$5,034.00.

Original Contract Amount = \$2,270,571.00

Final Contract Amount = \$2,280,198.00

REQUESTED COUNCIL ACTION:

Make a motion approving an amended final payment in the amount of \$5,034.00 for Work Scope 5 on the Civic Center Project.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: July 22, 2024

AGENDA ITEM: Consider approving agreements with Strange Daze and Twist of Fate for musical performances at 2024 Tall Timber Days event.

PREPARED BY: Kimberly Gibeau

BACKGROUND:

The City's agreement with Tall Timber Days is to contract with the bands so that they fall under the City's insurance. Tall Timber Days then reimburses the City for the cost of the bands. Attached are contracts for Strange Daze and Twist of Fate for performances at Tall Timber Days.

REQUESTED COUNCIL ACTION:

Make a motion to enter into agreements with Strange Daze and Twist of Fate for performances at 2024 Tall Timber Days event and authorize payment.

STRANGE DAZE

682 Independence DR NW Big Lake, MN 55309 Cell: (763) 203-2599
strangedazemail@yahoo.com

CONTRACT

ANY AND ALL RIDERS ATTACHED HERETO ARE MADE A PART HEREOF

This Employment Agreement is being entered into on **3-6-24** by and between the purchaser and the Artist. Whereas the purchaser of Artist (herein called "Purchaser") is a business or organization desiring to hire entertainment, and whereas the Artist (Herein called "Artist") are desiring to furnish the Purchaser their services. Therefore in consideration of the promises of the parties and for other good and valuable consideration as set forth below, the Purchaser agrees to hire the Artist and the Artist agrees to perform for the Purchaser upon the terms and conditions as set forth in this agreement. The agent (herein called "Agency") is Strange Daze.

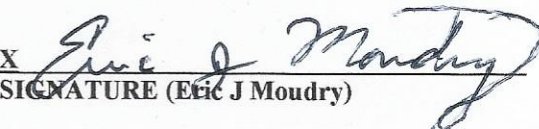
1. **Artist:** Strange Daze
2. **Purchaser:** City Of Grand Rapids, MN (Tall Timber Days)
3. **Date(s) of Engagement:** Sat. Aug. 3rd, 2024
4. **Performance Time(s)** Starting / Finishing Times: TBD? 9pm – 1am
5. **Type of Engagement:** Band Concert
6. **Compensation Agreed Upon:** \$4000+ w/ \$2000 Deposit
7. **Payment:** Purchaser agrees to make payment to Artist immediately following performance. PLEASE make check payable to ERIC MOUDRY
8. **Production:** Artist
9. **Special Provisions:** None
10. **Accommodations:** Bottled Water
11. **Additional Comments:**
12. **Cancellation:** In the event of inclement weather, or unsafe conditions, the purchaser agrees to pay artist the compensation agreed upon as noted on line 6 above.

The Purchaser agrees to be liable for payment of said compensation. Commencement of engagement together with physical delivery of this contract is deemed to be a verification of an oral agreement and acceptance of all terms by the Artist and Purchaser. Both parties have read, understood, and agree to the conditions and terms of this contract and any riders attached to this agreement.

City Of Grand Rapids, MN
 Tall Timber Days
 Tasha Connely

Strange Daze
 682 Independence DR. NW
 Big Lake, MN 55309
 Tax ID#: 40-0002944

X _____
 SIGNATURE (Purchaser)

X 
 SIGNATURE (Eric J Moudry)

Twist Of Fate

Contract for performance

Twist Of Fate has agreed to perform for the City of Grand Rapids MN. on Saturday, August 3rd 2024, for the Tall Timber Days event, from no earlier than, 7:30pm to no later than, 11:30pm.

The total amount of compensation agreed upon for this performance will be in the sum of, ONE THOUSAND THREE HUNDRED DOLLARS AND ZERO CENTS. (\$1300.00)

If payment is in the form of a check, the check must be made out to Mike Mastracchio, and presented no later than the same day of performance, and at end of performance. (Unless prior arrangements for payment have been agreed upon)

Twist Of Fate requires that adequate power, a stage, and shelter over the stage must be provided by the venue.

Twist Of Fate reserves the right to cancel performance if these items are not provided, and will expect a payment of seven

hundred dollars (\$700.00) to be provided for securing the date and inconvenience.

Twist Of Fate will provide all sound and lighting for performance, and assumes all responsibility for the sound and lighting items Twist Of Fate has provided.

Twist Of Fate, or the venue, reserves the right to cancel performance due to any unforeseen event, and does not expect any payment in the case of such an event. A delay or reschedule of performance due

to such an event can be agreed Item 11.
upon, and will be determined on
or before the date of
performance, and only if Twist
Of Fate has no prior obligations
with reschedule dates or times
discussed.

Twist Of Fate reserves the right
to ask for more compensation in
the event of being asked by the
venue to perform longer than the
agreed amount of time
previously stated in this
contract. Added payment for
longer performance is subject to
the same terms of initial

payment. Twist Of Fate reserves the right to not perform longer if asked to.

Twist Of Fate agrees to conduct themselves in a professional manner the entire time they are present for setup, teardown, and performance.

The members of Twist Of Fate Item 11.
would like to thank you for
choosing us for your event. We
are looking forward to
performing for you, and we will
be **READY TO ROCK!!**

Signed

Title

Date



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: July 22, 2024

AGENDA ITEM: Consider adopting a resolution approving LG230 Application for Off-Site Gambling for Confidence Learning Center

PREPARED BY: Kimberly Gibeau

BACKGROUND:

Confidence Learning Center has submitted an application to conduct off-site gambling at the Grand Rapids Eagles club, located at 1776 South Pokegama Avenue. Minnesota State Gambling Board requires adoption of a Resolution by the City Council prior to issuing permit. Confidence Learning Center meets all required conditions for requested permit.

REQUESTED COUNCIL ACTION:

Make a motion to adopt a resolution approving LG230 Application for Off-Site Gambling for Confidence Learning Center.

Councilor _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 24-_____

RESOLUTION APPROVING CONFIDENCE LEARNING CENTER OF MINNESOTA
LG230 APPLICATION FOR OFF-SITE GAMBLING

WHEREAS, Confidence Learning Center has presented the City Council of Grand Rapids a LG230 Application to Conduct Off-Site Gambling application to conduct gambling at the Eagles Aerie 2469, 1776 Pokegama Avenue South, Grand Rapids, Minnesota; and

WHEREAS, the Gambling Control board may not issue a Off-Site Gambling without City Council approval.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Grand Rapids approves the LG230 Application to Conduct Off-Site Gambling for Confidence Learning Center to conduct gambling at the Eagles Aerie 2469, 1776 Pokegama Avenue South, Grand Rapids, Minnesota.

Adopted by the City Council this 22nd day of July, 2024.

Tasha Connelly, Mayor

ATTEST:

Kimberly Gibeau, City Clerk

Councilor _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against the same: , whereby the resolution was declared duly passed and adopted.

LG230 Application to Conduct Off-Site Gambling

No Fee

ORGANIZATION INFORMATION

Organization Name: Confidence Learning Center License Number: _____

Address: 1620 Mary Fawcett Memorial Drive City: East Gull Lake, MN Zip: 00691

Chief Executive Officer (CEO) Name: Jeffrey Olson Daytime Phone: 218-828-2344

Gambling Manager Name: Travis Grossman Daytime Phone: 218-828-2344

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 8 / 29 / 22 to 8 / 29 / 22

Check the type of games that will be conducted:

- Raffle
- Pull-Tabs
- Bingo
- Tipboards
- Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: Eagles Aerie 2469

Street address and City (or township): 1776 Pokegama Ave S, Grand Rapids Zip: 55744 County: Itasca

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

- Yes** If yes, a lease is not required.
- No** If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$ _____ (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: _____ Date: _____

Print Lessor's Name: _____

CONTINUE TO PAGE 2


Acknowledgment by Local Unit of Government: Approval by Resolution


CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: <u>City Of Grand Rapids</u> Date Approved by City Council: _____ Resolution Number: _____ (If none, attach meeting minutes.) Signature of City Personnel: _____ Title: _____ Date Signed: _____	County Name: _____ Date Approved by County Board: _____ Resolution Number: _____ (If none, attach meeting minutes.) Signature of County Personnel: _____ Title: _____ Date Signed: _____ TOWNSHIP NAME: _____ <p>Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)</p> Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date Signed: _____
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;"> <p>Local unit of government must sign.</p> </div>	

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.




 Date

Signature of CEO (must be CEO's signature; designee may not sign)

<p>Mail or fax to:</p> <p>Minnesota Gambling Control Board Suite 300 South 1711 West County Road B Roseville, MN 55113 Fax: 651-639-4032</p>	<p>No attachments required.</p> <p>Questions? Contact a Licensing Specialist at 651-539-1900.</p>
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This publication will be made available in alternative format (i.e. large print, braille) upon request.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.</p> <p>Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.</p>	<p>If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.</p> <p>Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: July 22, 2024

AGENDA ITEM: Consider approving temporary liquor for Itasca Orchestra and Strings Program

PREPARED BY: Kimberly Gibeau

BACKGROUND:

As a non-profit organization, Itasca Orchestra and Strings Program can obtain a temporary liquor license to serve alcohol at local events. They have submitted an application for an event on August 17, 2024 at the MacRostie Art Center. Fees and insurance information have been received.

REQUESTED COUNCIL ACTION:

Make a motion to approve temporary liquor license for Itasca Orchestra and Strings Program.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: 07/22/2024

AGENDA ITEM: Consider approving renewal for Office 365 services through Zix.

PREPARED BY: Erik Scott

BACKGROUND:

We have come up on our annual renewal for Microsoft 365 services and need to sign a one-year services agreement with Zix. This renewal is a budgeted item. We are waiting for the quote from Zix. We will provide the agreement document prior to the meeting.

REQUESTED COUNCIL ACTION:

Make a motion to approve the renewal of the one-year service agreement and authorize the Mayor to sign necessary documents.

Phone:

Bill to:
City of Grand Rapids
420 N Pokegama Ave
Grand Rapids, MN 55744-2658
US

Ship to:
City of Grand Rapids
420 N Pokegama Ave
Grand Rapids, MN 55744-2658
US

Billing Contact Information
Name: Erik Scott
Phone: (218) 326-7618
Email: escott@ci.grand-rapids.mn.us

Technical Contact Information
Name: Erik Scott
Phone: (218) 326-7618
Email: escott@ci.grand-rapids.mn.us

- Issue Invoice
- Initiate Credit Card Payment

Purchase Order No.:

(If P.O. No. provided, please attach copy of P.O.)

Date: July 18, 2024
Expires On: July 31, 2024
Payment Terms: Net 30
Email Domains: ci.grand-rapids.mn.us

Acct Exec.: Jason Haydel
Order Type: Renewal

Product	Qty / No. of Users	Term (mos.)	Extended Price
Essentials Email Security & Compliance Suite, Annual	137	12	\$8,889.93
Email Continuity, Annual	137	12	\$493.20
Secure Large File Add-on, Annual	137	12	\$976.13
Microsoft 365 Backup Bundle, Annual	137	12	\$3,514.05
Microsoft 365 G3 GCC, Annual	95	12	\$23,598.00
Office 365 G1 GCC, Annual	42	12	\$4,536.00
Total:			\$42,007.31

Total: \$42,007.31

*****Do not pay, this is not an invoice*****

1 Payment Schedule:

First Year Total	\$42,007.31
Grand Total	\$42,007.31

2 Special Terms:

All amounts are invoiced upon execution of this Services Agreement as described in Item 3, 'Invoicing and Payment'. For clarity, the term of this agreement is 8/1/2024 through 7/31/2025.

3 Invoicing & Payment:

This Services Agreement is entered into between ZixCorp Systems, Inc. for and on behalf of itself and its affiliates, which may provide Services hereunder ("Zix"), and the legal entity set out below. You represent and warrant that you have the authority to bind that entity (henceforth the terms "You" and "Your" throughout shall refer to such entity) to the subscriptions for Zix and third party services set herein (the "Services"). By signing below, acceptance of these terms by email, issuance of a non—cancellable purchase order for the amounts set forth herein, or by your use of the Services, you are entering into a subscription for the Services (including licenses related thereto) indicated on the face of this Services Agreement for the committed term ("Term"). Zix may issue invoices or initiate credit card payments, if applicable, upon the execution of this Services Agreement, and you agree to pay all invoices in U.S. dollars (or other currency specified herein) within the number of days specified under 'Payment Terms' on page 1 of this Services Agreement, or if nothing is specified, thirty (30) days from your receipt of a Zix invoice. Fees for the Services ("Fees") are due for payment at the beginning of each Term, unless otherwise stated on the Services Agreement, with the Term beginning on the thirtieth (30th) day following the date of this Services Agreement or, if earlier on the date the installation is completed and/or the services are initiated and made available to you. Installation and availability will occur and may be billed, on a service-by-service basis.

Zix provides bundled services, and it may reallocate pricing among Services for tax purposes. This means that line items on your invoice may not match this Services Agreement or your purchase order, although the total Fees for the Services will remain the same.

Secure Cloud terms: If you purchase and/or manage Services through the Zix Secure Cloud Portal ("Portal"), any changes to your Services you make are subject to the options and applicable terms and conditions provided in the Portal at such time, including applicable subscription term options (as such may be amended by Zix from time to time). If your Services include any services which are provisioned or managed through the Portal on a monthly subscription, or you subscribe to a Microsoft service in-conjunction with any other Services, you expressly acknowledge and agree that all such Services (including, without limitation, Microsoft Cloud Services) will be subject to automatic renewal at the end of the selected Term without the requirement for any further notice or action. Each such subscription will automatically extend (as binding fixed-term commitments) for subsequent fixed periods matching the Term selected by you for those Services (each, a "renewal period") and no cancellation or refund will be available unless written notice of non-renewal is provided no less than thirty (30) days prior to the end of the current Term. Such notice of non-renewal must be provided to Zix at Zix-customersuccess@opentext.com.

4 Taxes; F.O.B. Upon presentation of invoices by Zix, the Customer agrees to pay any tariffs, duties, or taxes imposed or levied by any government or governmental agency, including without limitation, federal, state, and local sales, imposed use, value-added, and personal property taxes (other than franchise and income taxes imposed on Zix's net income). Products are sent F.O.B. shipping location.

5 SALES AND USE TAX - MARK (X) ONE OF THE FOLLOWING: If no box is checked, sales and use tax will be charged. You will be charged sales and use tax upon invoicing. For tax purposes only, the pricing and discounts outlined on the first page of this Services Agreement may be allocated to the various components of the Zix solution on the invoice. This is done for tax purposes only and does not change the pricing or payment terms of the Agreement.

A. Invoice sales tax to Customer.

B. The customer is a tax-exempt organization (please attach a state tax exemption certificate to the contract). The customer name on the certificate and the services agreement should be the same. No sales and use tax will be included on the invoice.

6 Other than as expressly set out in this Services Agreement, this Services Agreement and your use of the Services are governed by the applicable terms and conditions (for the service(s) you subscribe for) as set forth at <https://www.carbonite.com/legal/products-and-services-terms> (as such may be amended from time to time). In addition, if you subscribe for any Microsoft services you agree and acknowledge that your use thereof is strictly subject to your acceptance of the Microsoft service terms and operating guide which may be found here <https://www.microsoft.com/licensing/docs/customeragreement>. Any different or additional terms on your purchase orders or other documents are expressly rejected and shall not apply to this Services Agreement, or the Services purchased hereunder.

ZixCorp Systems, Inc.	City of Grand Rapids
By:	By:
Printed:	Printed:
Title:	Title:
Date:	Date:



REQUEST FOR COUNCIL ACTION

AGENDA DATE: July 22, 2024

AGENDA ITEM: Consider approving change orders for Yanmar Arena Project

PREPARED BY: Glen Hodgson

BACKGROUND:

Three change orders related to the Yanmar Arena project are presented for Council approval.

Change Order 18 for Work Scope 8 (Electrical) with Hart Electric:

- Provides for labor and materials necessary to install 5 exterior flood lights on the east wall of the east venue.
- This work is proposed based on a facility user request last winter. The user suggested that the east parking lot needs additional lighting for safety and security reasons. Staff agreed with that suggestion and began looking at options for improved lighting. The option of exterior flood lights is the most direct approach. Now that bonding amounts have been finalized, we can state that this cost can be included within the budget authorized by final bonding.
- Increases the Hart contract by \$8,228.52.

Change Order 30 for Work Scope 3 (General Construction) with TNT Construction Group:

- Provides for the replacement of slightly under 3500 square feet of concrete sidewalk at the east entrance to the arena.
- The work addresses safety concerns such as “trip hazards.”
- Future improvements to the east parking lot were taken into consideration in deciding where to stop the sidewalk replacement.
- The cost of the work is within the budget authorized under final bonding.
- Increases the TNT contract by \$37,881.00.

Change Order 31 for Work Scope 3 (General Construction) with TNT Construction Group:

- Provides for additional metal trim to be added to the Plam wall treatment used for the remodeling of the east lobby.
- Will provide a more finished look to the remodeling.
- The cost of this work is within the budget authorized under final bonding.
- Increases the TNT contract by \$3,228.00.
- Hand edits on the change order form will be made on the official document before the parties sign the change order.

Total increase to the project cost is \$49,337.52

REQUESTED COUNCIL ACTION:

Make a motion approving these 3 change orders.



ICS
104 Park Ave N, Suite 201
Park Rapids, Minnesota 56470
Phone: (763) 354-2670

Project: S19041C - IRA Civic Center- Grand Rapids
1401 NW 3rd Ave
Grand Rapids, Minnesota 55744

Contract Change Order #018: CE #117 - Hart CO - Exterior Flood Lights

CONTRACT COMPANY:	Hart Electric 1959 Highway 37 Hibbing, Minnesota 55746	CONTRACT FOR:	SC-S19041C-008:WS 08 Electrical - Hart Electric
DATE CREATED:	7/11/2024	CREATED BY:	Austin May (ICS - Park Rapids, MN)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Client Request
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	
FIELD CHANGE:	No	TOTAL AMOUNT:	\$8,228.52

DESCRIPTION:
CE #117 - Hart CO - Exterior Flood Lights
This CO is for the additional flood lights, on the East side, that were requested by the City.

ATTACHMENTS:
[Estimate 1614.pdf](#)

CHANGE ORDER LINE ITEMS:
CCO #018

#	Cost Code	Description	Type	Amount
1	5--5.08 - Work Scope 08	Hart CO - Exterior Flood Lights	Other	\$ 8,228.52
Subtotal:				\$8,228.52
Grand Total:				\$8,228.52

The original (Contract Sum)	\$ 917,315.00
Net change by previously authorized Change Orders	\$ 60,762.16
The contract sum prior to this Change Order was	\$ 978,077.16
The contract sum would be changed by this Change Order in the amount of	\$ 8,228.52
The new contract sum including this Change Order will be	\$ 986,305.68
The contract time will not be changed by this Change Order by	

ICS
104 Park Ave N, Suite 201
Park Rapids, Minnesota 56470

Hart Electric
1959 Highway 37
Hibbing Minnesota 55746

City of Grand Rapids
420 North Pokegama Ave
Grand Rapids Minnesota
55744

City of Grand Rapids
420 North Pokegama Ave
Grand Rapids Minnesota
55744

SIGNATURE _____ DATE _____ SIGNATURE _____ DATE _____ SIGNATURE _____ DATE _____ SIGNATURE _____ DATE _____

Hart Electric

10963 Meadowlark Lane
Hibbing, MN 55746

Item 15.

Estimate

Date	Estimate #
6/3/2024	1614

Name / Address
City of Grand Rapids 420 North Pokegama Avenue Grand Rapids MN 55744

Project

Description	Qty	Cost	Total
RE: Install 5 wall pack flood lights along the east side of Yanmar Arena with timeclock and photo cell control.			
mechanical time clock	1	141.82	141.82
photo cell and enclosure	1	57.00	57.00
1/2 emt	390	0.79	308.10
1/2 emt straps	44	0.55	24.20
1/2 emt fittings	44	0.85	37.40
12 thhn wire	1,200	0.26	312.00
4 sq x 1.5 boxes	6	2.55	15.30
4 sq blanks	6	1.45	8.70
12/2 cable	20	1.10	22.00
mc connectors	10	2.45	24.50
100 watt LED wall pack light fixtures	5	204.50	1,022.50
labor	48	120.00	5,760.00
lift rental	1	495.00	495.00
Estimator: Jeff Hart 218 966-6402	Total		\$8,228.52

E-mail
hartelect@hotmail.com



ICS
104 Park Ave N, Suite 201
Park Rapids, Minnesota 56470
Phone: (763) 354-2670

Project: S19041C - IRA Civic Center- Grand Rapids
1401 NW 3rd Ave
Grand Rapids, Minnesota 55744

Contract Change Order #030: CE #118 - TNT CO - Replace Sidewalk at East Entrance

CONTRACT COMPANY:	TNT Construction Group, LLC 40 County Road 63 Grand Rapids, Minnesota 55744	CONTRACT FOR:	SC-S19041C-003:Work Scope 03 - General Construction - TNT
DATE CREATED:	7/11/2024	CREATED BY:	Austin May (ICS - Park Rapids, MN)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Client Request
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	
FIELD CHANGE:	No	TOTAL AMOUNT:	\$37,881.00

DESCRIPTION:
CE #118 - TNT CO - Replace Sidewalk at East Entrance
Tis CO is for the concrete sidewalk work, on the East side, that was requested to be completed by the City.

ATTACHMENTS:
[Concrete.pdf](#) [Demo.pdf](#) [blackdirt seed mulch.pdf](#)

CHANGE ORDER LINE ITEMS:
CCO #030

#	Cost Code	Description	Type	Amount
1	5--5.03 - Work Scope 03	TNT CO - Replace Sidewalk at East Entrance	Other	\$ 37,881.00
Subtotal:				\$37,881.00
Grand Total:				\$37,881.00

The original (Contract Sum)	\$ 2,370,100.00
Net change by previously authorized Change Orders	\$ 595,358.36
The contract sum prior to this Change Order was	\$ 2,965,458.36
The contract sum would be changed by this Change Order in the amount of	\$ 37,881.00
The new contract sum including this Change Order will be	\$ 3,003,339.36
The contract time will not be changed by this Change Order by	

ICS
104 Park Ave N, Suite 201
Park Rapids, Minnesota 56470

TNT Construction Group,
LLC
40 County Road 63
Grand
Rapids Minnesota 55744

City of Grand Rapids
420 North Pokegama Ave
Grand Rapids Minnesota
55744

City of Grand Rapids
420 North Pokegama Ave
Grand Rapids Minnesota
55744

SIGNATURE	DATE	SIGNATURE	DATE	SIGNATURE	DATE	SIGNATURE	DATE
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TNT

CONSTRUCTION GROUP LLC

Item 15.

Grand Rapids, MN (218) 326 • 4184



SERVICE ORDER NO: 2

TO:
City of Grand Rapids

PHONE: _____ **DATE OF ORDER:** 6/27/2024
ORDER TAKEN BY: _____ **CUSTOMER ORDER #:** _____
 DAY WORK: **CONTRACT:** **EXTRA:** _____
JOB NAME / NUMBER: Yanmar Arena
JOB LOCATION: Grand Rapids MN
JOB PHONE: _____ **STARTING DATE:** 6/24/2024

TERMS:
T & M

QTY	MATERIAL	PRICE	AMOUNT	DESCRIPTION OF WORK			
10	CY Topsoil	\$25.00	\$250.00	Clean up front entry, blackdirt, seed & mulch.			
1	Seed & Fertilizer	\$75.00	\$75.00				
5	CY Subcut Dump Fee	\$3.00	\$15.00				
2	Biorolls	\$50.00	\$100.00				
TOTAL MATERIAL		\$153.00	\$440.00				
QTY	EQUIPMENT	HR RATE	AMOUNT	LABOR	HR	HR RATE	AMOUNT
6	Skidsteer	\$75.00	\$450.00	Cadro	6	\$148.00	\$888.00
6	Dump Truck	\$50.00	\$300.00	Jack	6	\$102.00	\$612.00
6	Tool Trailer	\$30.00	\$180.00	Scrappy	6	\$102.00	\$612.00
					TOTAL LABOR		\$2,112.00
DATE COMPLETED		TOTAL EQUIPMENT				TOTAL MATERIALS	\$440.00
WORK ORDERED BY						TOTAL EQUIP	\$930.00
SIGNATURE				THANK YOU!		TAX	\$0.00
						TOTAL	\$3,482.00

I HEREBY ACKNOWLEDGE THE SATISFACTORY OF THE ABOVE DESCRIBED WORK

TNT

CONSTRUCTION GROUP LLC

Item 15.

Grand Rapids, MN (218) 326-4184



SERVICE ORDER NO: 1

TO:
City of Grand Rapids

PHONE: _____ **DATE OF ORDER:** 6/24/2024
ORDER TAKEN BY: _____ **CUSTOMER ORDER #:** _____
 DAY WORK: CONTRACT: EXTRA:
JOB NAME / NUMBER: Yanmar Arena
JOB LOCATION: Grand Rapids MN
JOB PHONE: _____ **STARTING DATE:** 6/24/2024

TERMS:
T & M

QTY	MATERIAL	PRICE	AMOUNT	DESCRIPTION OF WORK			
1	Load Dump Fee (Trouts)	\$350.00	\$350.00	Sawcut and remove concrete sidewalk			
8	Load Dump Fee (Harris Pit)	\$100.00	\$800.00	at the front entrance of the arena.			
32	CY Subcut Dump Fee	\$3.00	\$96.00	Subcut 2" of existing sand grade to fit the new 6" concrete sidewalk.			
TOTAL MATERIAL		\$453.00	\$1,246.00				
QTY	EQUIPMENT	HR RATE	AMOUNT	LABOR	HR	HR RATE	AMOUNT
8	Skidsteer	\$75.00	\$600.00	Sonny	8	\$148.00	\$1,184.00
7	Dump Truck	\$140.00	\$980.00	Jake	8	\$102.00	\$816.00
8	Loader	\$110.00	\$880.00	Dominic P	8	\$110.00	\$880.00
6	Sidedump	\$150.00	\$900.00				
8	Tool Trailer	\$30.00	\$240.00				
				TOTAL LABOR		\$2,880.00	
DATE COMPLETED		TOTAL EQUIPMENT		TOTAL MATERIALS		\$1,246.00	
WORK ORDERED BY		\$3,600.00		TOTAL EQUIP		\$3,600.00	
SIGNATURE				THANK YOU!		TAX \$0.00	
I HEREBY ACKNOWLEDGE THE SATISFACTORY OF THE ABOVE DESCRIBED WORK				TOTAL		\$7,726.00	

SERVICE ORDER
 EQUAL OPPORTUNITY EMPLOYER No 15989

TO: _____

PHONE _____ DATE OF ORDER _____
 ORDER TAKEN BY _____ CUSTOMER ORDER NUMBER _____
 DAY WORK CONTRACT EXTRA
 JOB NAME/NUMBER _____
 JOB LOCATION: HOCKEY ARENA
 JOB PHONE _____ STARTING DATE: 6-25-24

TERMS:

QTY.	MATERIAL	PRICE	AMOUNT	DESCRIPTION OF WORK
65	Yards Concrete		14,155.00	POUR SIDE WALK
30	FEET EXPANSION	18	00	
30	FEET CAP	19	00	
	Sucker	800	00	
TOTAL MATERIAL			14,991.00	

HR.	EQUIPMENT	RATE	AMOUNT	HRS.	LABOR	RATE	AMOUNT
				18	TONY OAK	125	2250.00
				14	COBY OAK	125	1750.00
				13	HUNTER OAK	90	1620.00
				14	ETHAN YANG	83	1162.00
				14	DERIK S	90	1260.00
				6	LOGAN S	83	498.00
				14	LEVI T	83	1162.00
				14	LUCAS D	90	1260.00
				8	ZACH T	90	720.00
TOTAL LABOR						11,682	00

DATE COMPLETED _____ TOTAL EQUIPMENT _____

WORK ORDERED BY: _____ SIGNATURE: [Signature]

I hereby acknowledge the satisfactory completion of the work.

THANK YOU!

TOTAL LABOR: 11,682.00
 TOTAL MATERIALS: 14,991.00
 TOTAL EQUIP.: _____
 TAX: _____
 TOTAL: 26,673.00



ICS
104 Park Ave N, Suite 201
Park Rapids, Minnesota 56470
Phone: (763) 354-2670

Project: S19041C - IRA Civic Center- Grand Rapids
1401 NW 3rd Ave
Grand Rapids, Minnesota 55744

Contract Change Order #031: CE #119 - TNT CO - Added Trim to PLam

CONTRACT COMPANY: TNT Construction Group, LLC
CONTRACT FOR: SC-S19041C-003:Work Scope 03 - General Construction - TNT
DATE CREATED: 7/17/2024
CREATED BY: Austin May (ICS - Park Rapids, MN)
CONTRACT STATUS: Pending - In Review
REVISION: 0
REQUEST RECEIVED FROM: LOCATION
DESIGNATED REVIEWER: REVIEWED BY:
DUE DATE: REVIEW DATE:
INVOICED DATE: PAID DATE:
REFERENCE: CHANGE REASON: Design Development
PAID IN FULL: No
EXECUTED: No
ACCOUNTING METHOD: Amount Based
SCHEDULE IMPACT: 0 days
FIELD CHANGE: No
TOTAL AMOUNT: \$3,228.00

DESCRIPTION: CE #119 - TNT CO - Added Trim to PLam
The CO is for the added trim needed to finish the Plam panel off near the ceiling. The PR/Approved shop drawings never called out a metal trim piece.
ATTACHMENTS: 48463 IRA Civic Center Renovation CO8.PDF TNT Proposal added trims.pdf

CHANGE ORDER LINE ITEMS: CCO #031

Table with 4 columns: #, Cost Code, Description, Type, Amount. Row 1: 1, 5-5.03 - Work Scope 03, TNT CO - Added Trim to PLam, Other, \$ 3,228.00. Subtotal: \$3,228.00. Grand Total: \$3,228.00.

The original (Contract Sum) \$ 2,370,100.00
Net change by previously authorized Change Orders \$ 595,358.36
The contract sum prior to this Change Order was \$ 2,965,458.36
The contract sum would be changed by this Change Order in the amount of 3,003,339.36
The new contract sum including this Change Order will be \$ 3,228.00
The contract time will not be changed by this Change Order by 0 days 3,006,567.36 \$ 2,968,686.36

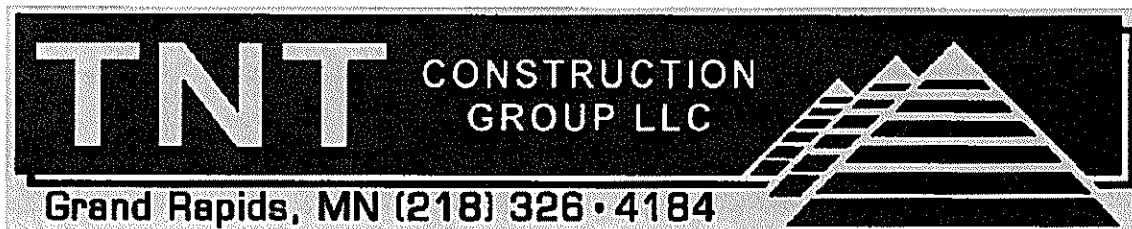
ICS
104 Park Ave N, Suite 201
Park Rapids, Minnesota 56470

TNT Construction Group, LLC
40 County Road 63
Grand Rapids Minnesota 55744

City of Grand Rapids
420 North Pokegama Ave
Grand Rapids Minnesota 55744

City of Grand Rapids
420 North Pokegama Ave
Grand Rapids Minnesota 55744

SIGNATURE DATE SIGNATURE DATE SIGNATURE DATE SIGNATURE DATE



TNT Construction Group

40 County Road 63, Grand Rapids, Minnesota 55744 Phone: 218-326-1881 Fax: 218-326-9296

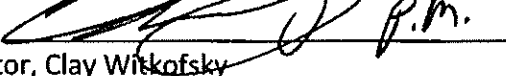
Proposal/Change order

- Today's Date 07-16-24
- Proposal submitted to: ICS
- Project name: IRA Civic Center Bid Pack 2
- Project Location: Grand Rapids MN
- Description of work: Added top trims
- Date of drawings: N/A
- Addendums

Proposal Includes,

St. Germain	2935.00
TNT O&P	293.00

We propose hereby to furnish equipment, material, and labor for the sum of:
Three Thousand Two Hundred Twenty Eight Dollars 00/100 (Bid Total:\$ 3,228.00)

Signed and prepared by:  P.M.
 Project Manager/Estimator, Clay Wiskofsky
clay@tnt-cg.com

218-398-2141 Mobile. 218-326-1881 Office. 218-326-9296 Fax.
 Hammerlund Inc. UNION CONTRACTOR
 40 County Road 63, Grand Rapids, MN 55744
 Web site: <http://hammerlundconstruction.com>

Note: Proposal may be withdrawn if not accepted within _____ days.

Acceptance of proposal: Signed _____ Date: _____



Change Order

Order#: 8

Order Date: 07/16/2024

To: TNT Construction Group, LLC
40 Co Rd 63
Grand Rapids MN 55744

Project: 48463
IRA Civic Center Renovation
1401 NW 3rd Ave
Grand Rapids MN 55744

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached

Ordered By: 189 Christian Heifner

Customer Order:

Specifications Attached

Description of Work	Amount
ADD Aluminum Top Finish Trim	1,125.00
Install	1,810.00

Notes

ADD Aluminum Top Finish Trim - powder coat: black

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Change **\$2,935.00**

The original Contract Sum was	\$74,765.00
Net change by previous Change Orders	\$94,960.00
The Contract Sum prior to this Change Order	\$169,725.00
The Contract Sum will be changed by this Change Order	\$2,935.00
The new Contract Sum including this Change Order will be	\$172,660.00
The Contract Time will be changed by	0 Days

Owner: _____ Date: _____

Contractor: _____ Date: _____



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: July 22, 2024

AGENDA ITEM: Consider recommended appointment to the position of Police Sergeant; and authorize Human Resources to post, interview and hire for an open position of Police Officer, if approved for the OTS grant for DWI Officer.

PREPARED BY: Chery Pierzina, Human Resources Officer

BACKGROUND:

In February, City Council authorized Human Resources to post, interview, and hire for the open position of Patrol Sergeant. Based on staffing needs, this position was posted in early July with a closing date of July 18, 2024.

The Police Department received several letters of interest for this position. Interviews for the position of Patrol Sergeant will be held on Monday, July 22, 2024. The Police Department has several employees that are away from the office for an extended period of time, two of these employees fill the role of Police Sergeant. One of the duties of a Police Sergeant is to approve cases to get to Itasca County, for processing, therefore, it is essential to fill this open position in a timely manner.

The interview committee will have a recommendation for appointment to the position of Police Sergeant at tonight's meeting.

In addition, if the City is awarded the Office of Traffic Safety (OTS) grant for a DWI Officer, we are requesting authorization for Human Resources to begin the process of posting, interviewing, and hiring for this position. All costs for this position, including wages, benefits, training, and traffic-related overtime will be 100% covered by the OTS grant for a DWI Officer.

REQUESTED COUNCIL ACTION:

Make a motion to (1) appoint the recommended applicant to the position of Police Sergeant, effective August 4, 2024, with an hourly salary to be set according to the Law Enforcement Labor Services, Inc. (Local No. 345) Police Sergeants CBA, and a six-month probationary

period; and (2) authorize Human Resources to begin the process of posting, interviewing, and hiring for an open position of Police Officer, if awarded the Office of Traffic Safety grant for a DWI Officer.



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: July 22, 2024

AGENDA ITEM: Consider adopting a resolution accepting a \$50 donation to the GRPD Domestic Animal Control Facility from the Fredrickson / Johnson family.

PREPARED BY: Chief Andy Morgan

BACKGROUND:

On May 11, 2024, Itasca County Sheriff Department responded to a one vehicle accident where one person tragically lost her life. The victim's dog "Louie" survived and was transported to Grand Rapids Domestic Animal Control Facility (DACF). Community Service Officer Carl Fischer and Louie quickly formed a bond. With limited local family, Carl was able to make arrangements that met Louie's unique needs.

It is not unusual for GRPD to receive thank you cards where folks express their gratitude for the great work our staff. This card unexpectedly contained a \$50 prepaid VISA card with a sincere personal note thanking Carl for his added attention and care of Louie. The card was signed by Stacey Johnson and Sherry Fredrickson of Florida (card can be found within the attachments).

We ask that the Council make a motion to adopt a resolution accepting a \$50 donation from the Fredrickson / Johnson Family. These funds will be utilized at DACF.

Requested council action:

Make a motion to adopt a resolution accepting a \$50 donation to the GRPD Domestic Animal Control Facility from the Fredrickson / Johnson family.

*Thanks for being
someone
we can depend on...*

*We hope you know
how important that is to us.*

Carl, Thank you for
everything you have
done for Julie & our
family! I'm sorry
this went to the
wrong address. hopefully
they send the other to
you also! Thank again!
Haley Johnson, Sherry
Fredrickson

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 24-

A RESOLUTION ACCEPTING A DONATION OF \$50 FROM FREDRICKSON / JOHNSON FAMILY TO THE GRAND RAPIDS’ POLICE DEPARTMENT’S DOMESTIC ANIMAL CONTROL FACILITY

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The Fredrickson / Johnson Family has donated a \$50 pre-paid VISA card to the Grand Rapids Police Department Domestic Animal Control Facility.

Adopted this 22ND day of July, 2024

Tasha Connelly, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

REQUEST FOR COUNCIL ACTION

AGENDA DATE: July 22, 2024
AGENDA ITEM: Consider salary increases for Mayor and Council
PREPARED BY: Tom Pagel, City Administrator

BACKGROUND:

City Council By-Laws state the following:

In an even calendar year, prior to the general election, the City Council shall establish the salary of the Mayor and Councilmembers to be effective January 1st of the following odd calendar year. The method to determine the salary will be to take the existing salaries and increase them based on the Consumer Price Index (CPI) as published on the Federal Reserve Band of Minneapolis website. Typically, this will require the CPI for the two previous years. If pay increases are missed, the salaries shall be increased according to the CPI index in all years of no increases.

The City Council has not approved an increase in salaries since 2016. The current monthly rate for Mayor and Council is \$880 and \$660 respectively. According to the By-Laws the monthly rate for Mayor and Council should be \$1,085 and \$814 respectively.

As a reference, the following cities are:

Brainerd	Mayor	\$650	Council	\$550
Bemidji	Mayor	\$1,166	Council	\$1,000
Hibbing	Mayor	\$xxxx	Council	\$yyyyy

REQUESTED COUNCIL ACTION:

Make a motion to approve a salaries of Mayor and Council Members, effective January 1, 2025.