



POKEGAMA GOLF COURSE BOARD MEETING AGENDA

**Tuesday, October 15, 2024
7:30 AM**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Pokegama Golf Course Board will be held on Tuesday, October 15, 2024 at 7:30 AM at Pokegama Golf Course, 3910 Golf Course Road, Grand Rapids, Minnesota.

ROLL CALL:

PUBLIC INPUT:

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Board members present.)

APPROVE MINUTES:

1. Approve the minutes of September 17, 2024 Golf Board Meeting.

CLAIMS AND FINANCIAL STATEMENTS:

2. Review and approve verified claims
3. Review Financials

VISITORS:

REPORTS:

BUSINESS:

CORRESPONDENCE AND OPEN DISCUSSION:

4. Junior Range Pass Discussion

ADJOURN:



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

**POKEGAMA GOLF COURSE BOARD
MEETING MINUTES**

**Tuesday, September 17, 2024
7:30 AM**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Pokegama Golf Course Board will be held on Tuesday, Sept. 17, 2024, at 7:30 AM at Pokegama Golf Course, 3910 Golf Course Road, Grand Rapids, Minnesota.

Meeting was called to order at 7:30 AM.

ROLL CALL:

PRESENT

Member Rick McDonald
Member John Bauer
Member John Ryan
Member Tom Lagergren
Member Deb Godfrey

STAFF

Director of Golf, Tom Beaudry
Superintendent Steve Ross

PUBLIC INPUT:

No one from the public was present.

SETTING THE AGENDA: (This is an opportunity to approve the regular agenda as presented or add/delete an Agenda item by a majority vote of the Board members present.)

Accepted as written.

APPROVE MINUTES:

1. Approve the minutes of the August 20, 2024 Golf Board Meeting

Motion made by Member Ryan, Seconded by Member Godfrey to approve the minutes for the August 20, 2024 Golf Board Meeting. Voting Yea: Member McDonald, Member Bauer, Member Ryan, Member Lagergren, Member Godfrey

CLAIMS AND FINANCIAL STATEMENTS:

2. Review and approve verified claims

Motion made by Member Lagergren, Seconded by Member Godfrey to approve the claims.
Voting Yea: Member McDonald, Member Bauer, Member Ryan, Member Lagergren, Member Godfrey

3. Review Financials

Director of Golf, Tom Beaudry, gave an overview of the financials. Next Monday the leaf rate goes into effect. Discussion was had about the change in how money is categorized in the budget.

VISITORS:

There were no visitors.

REPORTS:

Superintendent Steve Ross reported that they are in Fall mode, working on aerifying tees and fairways.

There has not been a lot of rain. Discussion was had about the current irrigation system and the cost of getting a new system. The current system is very old and inefficient. Discussion was had about getting the City's approval for this large purchase and if fixing up the current system is a practical solution. Doing a comparison of modifying the current system and a new system and bringing that to the City was brought up. Also brought up was that some like the dryer season and the challenge of playing a dry game. Discussion was had about restrictions on water taken from the lake and it was stated that it rarely happens, but they would get a letter from the Corps of Engineers if it did.

They are down to a smaller staff size.

The golf course has contracted to top dress the greens on Oct. 7th. They will be deep tined, which is done every 3 years.

Question was asked about the birch tree on the 13th hole and the Lombardy poplar on the 9th hole. The poplar is going to be cut down. The trees add to the course. Replanting was discussed.

BUSINESS:

4. 2025 Proposed Daily Fee and Multi Play Rates & Season Pass Rates

Director of Golf, Tom Beaudry, gave an overview of the Rates sheet. Discussion was had about Friday Couples and how it is not working in the current form and needs to be looked at by Tom B. Discussion was had about season passes, how that impacts the Friday Couples and other groups, especially the Ladies' Leagues. There was talk about finances and change and how it will affect certain leagues.

Motion made by Member Ryan, Seconded by Member Lagergren to recommend the budget, 2025 Proposed Fees and Rates, as is.

More discussion was had about finances and the cost of living increasing. Question about newsletter surveys was brought up.

Voting Yea: Member McDonald, Member Bauer, Member Ryan, Member Lagergren, Member Godfrey

CORRESPONDENCE AND OPEN DISCUSSION:

Open Discussion:

Discussion was had about the emailed newsletter survey. Tom Beaudry reads them and uses them as training tools. Tom noted, from a customer service standpoint, surveys are helpful. There have been a few challenges with the email system and Tom Beaudry hopes to refine it more next year. He will print the surveys out for the Board and have them at the next meeting.

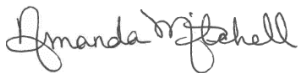
There was discussion about the cost effectiveness of events held at the golf course. Next year, letters will go out to the event holders, notifying them of changes.

ADJOURN:

Motion made by Member Lagergren, Seconded by Member Bauer to adjourn the September 17, 2024 Golf Board meeting. Voting Yea: Member McDonald, Member Bauer, Member Ryan, Member Lagergren, Member Godfrey

Meeting adjourned at 8:14 AM.

Respectfully submitted:



Amanda Mitchell, Recorder

DATE: 10/10/2024
 TIME: 08:28:40
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 10/15/2024

VENDOR #	NAME	AMOUNT DUE

POKEGAMA GOLF COURSE		
0100010	5 STAR PEST CONTROL &	176.34
0118100	VESTIS GROUP, INC	160.70
0205125	THOMAS BEAUDRY	15,142.45
0221650	BURGGRAF'S ACE HARDWARE	364.19
0312705	CLUB PROPHET SYSTEMS	594.70
0315455	COLE HARDWARE INC	84.61
0401804	DAVIS OIL INC	1,809.04
0718010	CITY OF GRAND RAPIDS	395.00
1200500	L&M SUPPLY	144.17
1309039	MIDWAY REPAIR	422.42
1309355	MINNESOTA TORO	2,164.13
1315625	MOR GOLF AND UTILITY	92.45
1401650	NARDINI FIRE EQUIPMENT CO INC	663.69
1415487	NORTHERN LAKES WINDOW CLEANING	160.31
1601750	PAUL BUNYAN COMMUNICATIONS	400.90
1612050	PLAISTED COMPANIES INC	3,040.47
1721105	QUALITY REFRIGERATION & HTG	461.10
1801530	NORTHERN MN WATER COND DBA	43.68
1815711	ROSS GOLF COURSE	5,063.50
1920555	STOKES PRINTING & OFFICE	257.10
2005700	THE TESSMAN COMPANY	12,378.81
2023351	TWINCITIESGOLF.COM INC	459.00

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$44,478.76

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100053	AT&T MOBILITY	44.72
0113105	AMAZON CAPITAL SERVICES	237.80
0301530	CANON FINANCIAL SERVICES, INC	45.48
0315329	CITY OF COHASSET	80.91
0718015	GRAND RAPIDS CITY PAYROLL	39,980.86
1301145	MARCO TECHNOLOGIES, LLC	16.35
1305725	METROPOLITAN LIFE INSURANCE CO	66.37
1309335	MINNESOTA REVENUE	11,852.11
1516220	OPERATING ENGINEERS LOCAL #49	3,364.00
1601750	PAUL BUNYAN COMMUNICATIONS	173.56
1621130	P.U.C.	3,320.13
2301700	WM CORPORATE SERVICES, INC	1,137.22

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$60,319.51

TOTAL ALL DEPARTMENTS \$104,798.27

CITY OF GRAND RAPIDS - POKEGAMA GOLF COURSE
Statement of Income and Expenses
SEPTEMBER 30, 2024 TO SEPTEMBER 30, 2020

	YTD THROUGH 9/30/2024	YTD THROUGH 9/30/2023	YTD THROUGH 9/30/2022	YTD THROUGH 9/30/2021	YTD THROUGH 9/30/2020
Operating Revenues:					
Season Passes	\$ 256,709	\$ 243,628	\$ 227,810	\$ 209,023	\$ 181,891
Green Fees	355,635	413,429	356,227	300,772	260,823
Ancillaries	340,024	236,583	203,696	210,923	175,401
Total Operating Revenues	<u>952,369</u>	<u>893,640</u>	<u>787,732</u>	<u>720,718</u>	<u>618,115</u>
Operating Expenses:					
Personnel	375,446	313,814	285,349	221,994	213,803
Materials and Supplies	61,459	90,166	75,453	68,434	35,123
Other Services & Charges	273,276	247,874	214,113	191,809	186,789
Total Operating Expenses	<u>710,180</u>	<u>651,854</u>	<u>574,915</u>	<u>482,236</u>	<u>435,715</u>
OPERATING INCOME (LOSS)	<u>242,189</u>	<u>241,786</u>	<u>212,818</u>	<u>238,482</u>	<u>182,400</u>
Nonoperating Revenues	61,953	27,503	25,753	11,499	6,580
Concessionaire Lease	12,000	12,000	12,000	13,750	-
Contributions	-	7,500	-	115,400	-
Debt Principal Payment	(28,061)	(27,461)	(26,877)	(26,310)	(26,378)
Depreciation	(117,269)	(95,339)	(87,820)	(82,547)	(77,085)
NET INCOME (LOSS)	<u>\$ 170,811</u>	<u>\$ 165,989</u>	<u>\$ 135,873</u>	<u>\$ 270,274</u>	<u>\$ 85,517</u>

DATE: 10/10/2024
 TIME: 08:45:44
 GL470005.WOW

CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/ EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
REVENUES						
CHARGES FOR SERVICES						
613-00-34-00-1000	FAMILY PASS	0.00	71,571.64	68,343.00	104.7	68,343.00
613-00-34-00-1050	FAMILY PLUS ONE CHILD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1055	FAMILY + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1075	PIGGY BACK PASS	0.00	4,369.00	4,566.00	95.6	5,008.00
613-00-34-00-1100	SINGLE PASS	0.00	95,766.21	95,060.00	100.7	94,161.26
613-00-34-00-1110	SINGLE PLUS ONE CHILD	0.00	11,017.64	0.00	100.0	898.99
613-00-34-00-1115	SINGLE + 2 OR MORE CHILDREN	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1150	YOUNG ADULT PASS	0.00	16,971.50	18,672.00	90.8	18,672.00
613-00-34-00-1200	JUNIOR PASS	0.00	14,296.31	15,015.00	95.2	15,015.08
613-00-34-00-1225	PATRON CARDS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1230	MULTI-PLAY PASS	665.83	10,448.83	14,883.00	70.2	15,795.63
613-00-34-00-1250	PCC GOLF FEES	1,213.74	7,343.67	2,513.00	292.2	2,995.91
613-00-34-00-1600	WD 18 HOLE	11,198.81	90,420.69	77,547.00	116.6	84,022.00
613-00-34-00-1610	WD/WE 18 HOLE SPECIAL	220.00	10,366.61	0.00	100.0	11,026.00
613-00-34-00-1620	WD/WE SPRING/FALL GREEN FEES	0.00	0.00	222,000.00	0.0	99,757.03
613-00-34-00-1625	WD/WE FALL SPECIALS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1650	WD 18 HOLE EAGLE SUGR WEND MBR	0.00	159.96	0.00	100.0	0.00
613-00-34-00-1700	WD 9 HOLE	5,852.18	32,389.18	15,213.00	212.9	16,666.00
613-00-34-00-1710	WD/WE 9 HOLE SPECIAL	558.34	11,403.49	0.00	100.0	73,977.54
613-00-34-00-1750	WD 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-1800	SPECIAL PLAY	0.00	46.14	0.00	100.0	46,178.18
613-00-34-00-1850	WD HALF PRICE 18 DISCOUNT CARD	0.00	0.00	0.00	0.0	1,327.00
613-00-34-00-1875	WD HALF PRICE 9 DISCOUNT CARD	0.00	0.00	0.00	0.0	90.00
613-00-34-00-1900	WD LEAGUE FEE 18 HOLES	540.00	2,640.00	18,144.00	14.5	3,060.20
613-00-34-00-1950	WD LEAGUE FEE 9 HOLES	1,620.00	13,241.00	0.00	100.0	16,470.00
613-00-34-00-1975	SENIOR GREEN FEES	5,684.00	31,512.29	0.00	100.0	35,344.81
613-00-34-00-2000	WD 2ND NINE	285.00	608.00	0.00	100.0	1,024.00
613-00-34-00-2100	WD TWILIGHT	677.79	9,184.71	19,261.00	47.6	8,632.80
613-00-34-00-2105	WD TOURNAMENT GREEN FEE	0.00	0.00	120.00	0.0	120.00
613-00-34-00-2110	WE 18 HOLE	12,843.68	90,968.39	29,344.00	310.0	0.00
613-00-34-00-2111	WE 18 HOLE EAGLE SUGR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2112	WE 9 HOLE EAGLE SUGAR WEND MBR	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2113	WE HALF PRICE 18 DISCOUNT CARD	0.00	0.00	0.00	0.0	645.00
613-00-34-00-2114	WE HALF PRICE 9 DISCOUNT CARD	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2115	WE 2ND NINE GREEN FEE	95.00	627.00	0.00	100.0	0.00
613-00-34-00-2120	WE 9 HOLE	3,869.30	25,658.17	67,609.00	37.9	0.00
613-00-34-00-2121	WE OUTING GREEN FEE	7,554.19	30,735.44	0.00	100.0	0.00
613-00-34-00-2122	WE COUPLES GOLF	47.98	1,583.34	0.00	100.0	1,672.00
613-00-34-00-2123	WE TOURNAMENT GREEN FEE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2124	WE TWILIGHT	442.03	4,090.98	0.00	100.0	13,416.00
613-00-34-00-2125	WD LODGING 18 HOLE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2130	WD LODGING 9 HOLE	0.00	0.00	0.00	0.0	0.00

DATE: 10/10/2024
TIME: 08:45:44
GL470005.WOW

CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
REVENUES						
CHARGES FOR SERVICES						
613-00-34-00-2132	WD/WE COUPON GOLF ENTER PRICE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2135	LODGE 18 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2140	LODGE 9 WEEKEND	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2142	LODGING REC ON ACCOUNT	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2145	MISCELLANEOUS GREEN FEES	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2146	PULL CART RENTAL	15.00	180.00	510.00	35.2	550.00
613-00-34-00-2200	SIMULATOR FEES	0.00	27,662.39	34,388.00	80.4	34,388.14
613-00-34-00-2250	GUEST PASS	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2300	SINGLE ADULT DRVG RANGE PASS	0.00	11,965.03	18,884.00	63.3	12,366.00
613-00-34-00-2350	FAMILY DRIVING RANGE PASS	0.00	12,537.62	7,416.00	169.0	7,416.00
613-00-34-00-2352	YG ADULT RANGE PASS (19-29)	0.00	1,522.51	0.00	100.0	2,175.94
613-00-34-00-2354	JUNIOR DRVG RANGE PASS (10-18)	0.00	6,243.12	0.00	100.0	3,776.00
613-00-34-00-2400	SMALL BUCKET	387.24	4,434.75	4,560.00	97.2	5,145.08
613-00-34-00-2450	MEDIUM BUCKET	555.34	4,632.79	4,531.00	102.2	5,070.09
613-00-34-00-2500	LARGE BUCKET	5,484.02	24,329.20	13,262.00	183.4	14,424.62
613-00-34-00-2600	CART 9 HOLE	8,240.22	58,158.63	36,779.00	158.1	40,986.69
613-00-34-00-2625	CART HALF 9 HOLE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2650	CART TRAIL FEE 9 HOLES	7.38	412.91	0.00	100.0	20.00
613-00-34-00-2700	CART 18 HOLE	20,151.66	126,768.83	60,952.00	207.9	74,858.15
613-00-34-00-2725	CART HALF 18 HOLE	0.00	0.00	0.00	0.0	0.00
613-00-34-00-2750	CART TRAIL FEE 18 HOLES	0.00	114.20	0.00	100.0	60.00
613-00-34-00-2775	SENIOR LEAGUE CART	0.00	772.45	0.00	100.0	4,664.11
613-00-34-00-2800	MISCEL CART RENTAL	4,134.00	29,863.67	0.00	100.0	261.00
613-00-34-00-2900	PRIVATE CART TRAIL FEE PASS	0.00	5,474.40	6,580.00	83.1	6,580.00
613-00-34-00-3200	CART SEASON RENTAL 2 PEOPLE	0.00	14,360.42	0.00	100.0	12,857.13
613-00-34-00-3350	EMPLOYEE CART FEE	46.13	945.62	0.00	100.0	1,129.65
613-00-34-00-3400	CART SEASON RENTAL 1 PERSON	0.00	31,807.18	54,379.00	58.4	29,347.00
613-00-34-00-3500	PRO SHOP CREDIT CARD CHARGES	246.02	2,762.96	2,966.00	93.1	3,245.83
613-00-34-00-3900	MISC REVENUE-DAILY SALES	0.00	0.00	0.00	0.0	0.00
TOTAL		92,634.88	952,368.87	913,497.00	104.2	893,639.86
TOTAL CHARGES FOR SERVICES		92,634.88	952,368.87	913,497.00	104.2	893,639.86
MISCELLANEOUS REVENUE						
613-00-37-00-2250	ADVERTISING	0.00	0.00	2,000.00	0.0	2,000.00
613-00-37-00-2270	PRO SHOP RENT	0.00	0.00	6,000.00	0.0	5,784.48
613-00-37-00-2370	WEBSITE ADVERTISING	0.00	0.00	0.00	0.0	0.00
613-00-37-00-2390	LOCKER RENTAL	100.00	750.00	600.00	125.0	600.00
613-00-37-00-2420	BLANDIN GRANTS	0.00	0.00	0.00	0.0	0.00
613-00-37-00-3600	CONCESSIONAIRE LEASE	2,000.00	12,000.00	18,000.00	66.6	12,000.00
613-00-37-00-3700	GC CLUBHOUSE FACILITY FEE	0.00	0.00	1,000.00	0.0	1,000.00

DATE: 10/10/2024
 TIME: 08:45:44
 GL470005.WOW

CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
REVENUES						
MISCELLANEOUS REVENUE						
613-00-37-00-3800	CAM RENT	0.00	3,517.91	5,000.00	70.3	5,621.58
613-00-37-00-3900	MISCEL REVENUE	0.00	430.00	0.00	100.0	0.00
613-00-37-00-3910	CITY PERSONNEL REIMBURSEMENT	0.00	6,684.39	19,519.00	34.2	11,851.24
613-00-37-00-4400	CONTRIBUTIONS	0.00	0.00	0.00	0.0	100.00
613-00-37-00-4410	CONTRIBUTION-IN-KIND SERVICE	0.00	0.00	0.00	0.0	0.00
613-00-37-00-4700	INVESTMENT INCOME	0.00	920.66	550.00	167.3	545.41
613-00-37-00-5105	NET +/- FAIR VALUE-INVSTMT	0.00	0.00	0.00	0.0	0.00
613-00-37-00-5200	LEASE INTEREST REVENUE	0.00	0.00	0.00	0.0	0.00
TOTAL		2,100.00	24,302.96	52,669.00	46.1	39,502.71
TOTAL MISCELLANEOUS REVENUE		2,100.00	24,302.96	52,669.00	46.1	39,502.71
OTHER FINANCING SOURCES						
613-00-39-00-2420	CAPITAL BLANDIN GRANT	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4250	EXTRA ORDINARY ITEM	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4600	SALE OF CAPITAL ASSET	0.00	49,650.00	0.00	100.0	0.00
613-00-39-00-4620	INSURANCE RECOVERY	0.00	0.00	0.00	0.0	0.00
613-00-39-00-4700	CAPITAL CONTRIBUTIONS	0.00	0.00	0.00	0.0	7,500.00
613-00-39-00-4800	CAPITAL CONTRIB-FUNDRAISER	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5030	OPERATING TRANSFER IN	0.00	0.00	0.00	0.0	0.00
613-00-39-00-5500	USAGE OF NET ASSETS	0.00	0.00	0.00	0.0	0.00
TOTAL		0.00	49,650.00	0.00	100.0	7,500.00
TOTAL OTHER FINANCING SOURCES		0.00	49,650.00	0.00	100.0	7,500.00
TOTAL REVENUES:		94,734.88	1,026,321.83	966,166.00	106.2	940,642.57

EXPENSES						
GENERAL ADMINISTRATION						
PERSONNEL						
613-00-50-10-1010	SALARY-FULLTIME	11,224.30	133,654.32	137,170.00	97.4	101,330.68
613-00-50-10-1020	SALARY-FULLTIME/OVERTIME	279.31	2,122.46	3,000.00	70.7	1,041.61
613-00-50-10-1030	SALARY-PARTTIME	24,754.07	166,423.91	150,010.00	110.9	145,861.12
613-00-50-10-1040	SALARY-PARTTIME/OVERTIME	91.20	498.75	2,000.00	24.9	217.50
613-00-50-10-1050	CONTRACTED SERVICE	0.00	0.00	1,800.00	0.0	0.00
613-00-50-10-1210	PERA	862.78	9,103.16	11,523.00	78.9	9,232.91
613-00-50-10-1220	FICA	2,244.32	17,778.42	18,115.00	98.1	15,292.44
613-00-50-10-1250	MEDICARE	524.88	4,157.86	4,237.00	98.1	3,576.58
613-00-50-10-1310	HEALTH INSURANCE	3,364.00	36,638.00	45,755.00	80.0	33,000.00

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
EXPENSES						
GENERAL ADMINISTRATION						
PERSONNEL						
613-00-50-10-1330	LIFE INSURANCE	10.05	50.99	52.00	98.0	37.08
613-00-50-10-1335	DENTAL INSURANCE	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1345	OPEB	0.00	0.00	0.00	0.0	0.00
613-00-50-10-1420	UNEMPLOYMENT	0.00	1,475.65	1,000.00	147.5	58.86
613-00-50-10-1510	WORKERS COMPENSATION	398.11	3,541.99	4,776.00	74.1	3,628.91
TOTAL PERSONNEL		43,753.02	375,445.51	379,438.00	98.9	313,813.69
SUPPLIES & MATERIALS						
613-00-50-20-2010	OFFICE SUPPLIES	64.02	1,896.99	2,000.00	94.8	1,328.80
613-00-50-20-2020	COPY SUPPLIES	39.15	116.38	0.00	(100.0)	0.00
613-00-50-20-2030	PRINTING & BINDING	0.00	686.78	600.00	114.4	510.98
613-00-50-20-2060	COMPUTER SUPPLIES	0.00	0.00	400.00	0.0	395.00
613-00-50-20-2075	ASSETS BETWEEN \$700-2,499	0.00	4,084.30	1,200.00	340.3	1,203.04
613-00-50-20-2090	INVENTORIAL SUPPLIES	0.00	499.46	4,200.00	11.8	686.88
613-00-50-20-2100	OPERATING SUPPLIES	205.34	9,515.06	8,500.00	111.9	8,539.27
613-00-50-20-2120	MOTOR FUELS	1,809.04	13,031.83	20,000.00	65.1	14,497.54
613-00-50-20-2130	LUBRICANTS	0.00	797.67	550.00	145.0	285.24
613-00-50-20-2150	MAINT/EQUIPMENT SUPPLIES	18.16	3,944.71	12,000.00	32.8	10,185.29
613-00-50-20-2180	UNIFORM/CLOTHING/SAFETY	0.00	2,975.03	0.00	(100.0)	0.00
613-00-50-20-2190	OTHER SUPPLIES/MATERIALS	0.00	678.51	800.00	84.8	706.13
613-00-50-20-2210	EQUIPMENT PARTS	961.92	12,586.11	45,000.00	27.9	40,872.45
613-00-50-20-2285	TURF MAINTENANCE	0.00	5,587.99	7,500.00	74.5	5,095.90
613-00-50-20-2290	FLOWERS	0.00	4,069.71	6,000.00	67.8	5,859.07
613-00-50-20-2400	SMALL TOOLS	352.68	988.12	0.00	(100.0)	0.00
TOTAL SUPPLIES & MATERIALS		3,450.31	61,458.65	108,750.00	56.5	90,165.59
OTHER SERVICES & CHARGES						
613-00-50-30-3000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3010	AUDITING/ACCOUNTING SERVICES	0.00	2,350.60	9,500.00	24.7	5,213.70
613-00-50-30-3040	LEGAL SERVICES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3060	EXTERMINATOR SERVICE	176.34	1,015.30	500.00	203.0	0.00
613-00-50-30-3070	LAUNDRY/SOIL MATS	160.70	914.93	1,000.00	91.4	1,052.91
613-00-50-30-3090	JANITORIAL SERVICE	160.31	801.55	1,100.00	72.8	2,017.40
613-00-50-30-3100	OTHER CONTRACTED SERVICE	5,063.50	47,762.00	58,000.00	82.3	46,522.20
613-00-50-30-3210	TELEPHONE	218.01	2,160.43	2,800.00	77.1	2,331.35
613-00-50-30-3220	POSTAGE	0.00	0.00	0.00	0.0	35.57
613-00-50-30-3230	SEMINAR/MEETINGS/SCHOOL	50.00	3,326.36	500.00	665.2	165.00
613-00-50-30-3260	PROMOTIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3265	SNAG EXPENSES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3340	AUTO LICENSES	0.00	21.25	0.00	(100.0)	0.00

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CITY OF GRAND RAPIDS
DETAILED REVENUE & EXPENSE REPORT
MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
EXPENSES						
GENERAL ADMINISTRATION						
OTHER SERVICES & CHARGES						
613-00-50-30-3510	PUBLISHING & ADVERTISING	0.00	1,944.00	3,000.00	64.8	3,056.56
613-00-50-30-3610	GENERAL INSURANCE	1,057.00	9,513.00	9,000.00	105.7	8,829.00
613-00-50-30-3810	ELECTRICITY	0.00	18,905.93	28,000.00	67.5	23,238.73
613-00-50-30-3840	GARBAGE REMOVAL	487.05	4,285.16	3,200.00	133.9	3,387.52
613-00-50-30-3845	CABLE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-3850	SEPTIC/SEWER	0.00	1,250.00	5,000.00	25.0	3,777.88
613-00-50-30-3860	HEAT-NATURAL GAS	80.91	1,507.81	3,000.00	50.2	1,614.07
613-00-50-30-4000	MAINTENANCE CONTRACTS	807.81	10,798.40	10,000.00	107.9	4,843.35
613-00-50-30-4010	BUILDING MAINT/REPAIR	290.84	31,565.55	7,000.00	450.9	8,038.11
613-00-50-30-4020	COMPUTER MAINTENANCE	395.00	580.96	1,000.00	58.0	142.62
613-00-50-30-4025	GOLF SIMULATOR EXPENSES	0.00	25,684.97	34,000.00	75.5	30,860.70
613-00-50-30-4050	IRRIGATION MAINT/REPAIRS	0.00	3,437.38	5,000.00	68.7	4,003.26
613-00-50-30-4070	GEN'L EQUIP MAINT/REPAIR	0.00	3,953.09	12,000.00	32.9	11,105.36
613-00-50-30-4075	FIXTURE/FURNITURE MAINT/REPAIR	0.00	4,130.12	1,500.00	275.3	816.30
613-00-50-30-4080	FERTILIZER/CHEMICALS	0.00	35,973.91	40,000.00	89.9	46,466.13
613-00-50-30-4085	TREE MAINTENANCE	0.00	0.00	5,000.00	0.0	943.68
613-00-50-30-4090	COURSE IMPROVEMENTS	3,040.47	5,231.04	5,000.00	104.6	1,018.99
613-00-50-30-4150	EQUIPMENT RENTALS	45.48	8,402.34	0.00	(100.0)	6,144.04
613-00-50-30-4155	WINTER STORAGE	0.00	2,100.00	2,000.00	105.0	1,890.00
613-00-50-30-4320	MC/VISA BANK CHARGES	3,710.35	20,344.54	20,000.00	101.7	19,112.80
613-00-50-30-4323	MISCELLANEOUS	0.00	5,000.00	0.00	(100.0)	0.00
613-00-50-30-4325	CASH SHORT AND OVER	0.95	(3.14)	0.00	(100.0)	(9.91)
613-00-50-30-4326	CASH-SHORT/OVER-CONCESSIONS	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4327	PERMITS & DUES	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4330	DUES & SUBSCRIPTIONS	594.70	12,139.06	6,000.00	202.3	6,575.15
613-00-50-30-4335	GOLF-SUGARBROOK-POK GC BAD GRN	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4340	PROPERTY TAX	0.00	2,847.00	4,000.00	71.1	2,881.00
613-00-50-30-4350	4TH OF JULY EXPENSES	0.00	0.00	500.00	0.0	435.32
613-00-50-30-4380	CLUBHOUSE LOAN REPAYMENT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-4390	GOLF CART MAINTENANCE/REPAIR	92.45	4,567.27	3,000.00	152.2	0.00
613-00-50-30-4400	GOLF CART LOAN PAYMENT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5000	INTEREST EXPENSE	0.00	765.04	2,000.00	38.2	1,365.59
613-00-50-30-5010	INTEREST EXP-EQPT	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5500	BAD DEBT EXPENSE	0.00	0.00	0.00	0.0	0.00
613-00-50-30-5600	DEPRECIATION EXPENSE	13,202.69	117,269.39	117,000.00	100.2	95,339.13
613-00-50-30-5700	LOSS ON RETIREMENT-FIXED ASSET	0.00	0.00	0.00	0.0	0.00
613-00-50-30-7200	TRANSFER OUT	0.00	0.00	0.00	0.0	0.00
TOTAL OTHER SERVICES & CHARGES		29,634.56	390,545.24	399,600.00	97.7	343,213.51
TOTAL GENERAL ADMINISTRATION		76,837.89	827,449.40	887,788.00	93.2	747,192.79
TOTAL EXPENSES:		76,837.89	827,449.40	887,788.00	93.2	747,192.79

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CITY OF GRAND RAPIDS
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACT. WITH FYTD AND FY BUDGET WITH PYTD ACTUAL
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

FUND: POKEGAMA GOLF COURSE

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	% COLLECTED/ EXPENDED	PRIOR YEAR-TO-DATE ACTUAL
<hr style="border-top: 1px dashed black;"/>						
TOTAL FUND REVENUES		94,734.88	1,026,321.83	966,166.00	106.2	940,642.57
TOTAL FUND EXPENSES		76,837.89	827,449.40	887,788.00	93.2	747,192.79
FUND SURPLUS (DEFICIT)		17,896.99	198,872.43	78,378.00	253.7	193,449.78

**CITY OF GRAND RAPIDS
POKEGAMA GOLF COURSE**

SCHEDULE OF BUDGET VS ACTUAL REVENUE AND EXPENSES

For the Period Ended September 30, 2024

With Comparative Actual Amounts for the Period Ended September 30, 2023

	2024 BUDGET	2024		% OF BUDGET	2023 ACTUAL
		ACTUAL	OVER (UNDER) BUDGET		
Operating Revenues					
Season Passes	\$ 242,839	\$ 256,709	\$ 13,870	106%	\$ 243,628
Green Fees	449,238	355,635	(93,603)	79%	413,429
Ancillary	221,420	340,024	118,604	154%	236,583
Total Revenues	913,497	952,369	38,872	104%	893,640
Operating Expenses					
Personnel	379,438	375,446	(3,992)	99%	313,814
Materials and Supplies	108,750	61,459	(47,291)	57%	90,166
Other Services & Charges	282,600	273,276	(9,324)	97%	247,874
Total Expenses	770,788	710,180	(60,608)	92%	651,854
OPERATING INCOME (LOSS)	142,709	242,189	99,480		241,786
Nonoperating Revenues	34,669	61,953	27,284	179%	27,503
Concessionaire Lease	18,000	12,000	(6,000)	67%	12,000
Contributions	-	-	-	0%	7,500
Operating Transfer In	-	-	-	0%	-
Debt Principal Payment	(28,061)	(28,061)	-	100%	(27,461)
Depreciation	(117,000)	(117,269)	(269)	100%	(95,339)
NET INCOME	\$ 50,317	\$ 170,811	\$ 120,494		\$ 165,989

FUND: POKEGAMA GOLF COURSE
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

ACCOUNT #	DESCRIPTION	BALANCE 01/01/24	NET DEBITS	NET CREDITS	BALANCE 09/30/24
ASSETS					
613-00-00-00-0100	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-0110	DUE TO OTHER FUNDS	0.00	322,278.15	322,278.15	0.00
613-00-00-00-1010	CASH	285,344.06	1,432,496.45	1,268,492.44	449,348.07
613-00-00-00-1013	CASH-CAPITAL PROJECTS	452.04	0.00	0.00	452.04
613-00-00-00-1015	CASH-DESIGNATED CAP-GREEN FEES	3,572.94	0.00	0.00	3,572.94
613-00-00-00-1041	UNREALIZED FAIR VALUE-INVSTMT	(7,672.98)	0.00	0.00	(7,672.98)
613-00-00-00-1150	ACCOUNTS RECEIVABLE	776.37	93,187.54	77,155.10	16,808.81
613-00-00-00-1310	DUE FROM OTHER FUNDS	0.00	0.00	0.00	0.00
613-00-00-00-1315	DUE FROM PRO SHOP	0.00	0.00	0.00	0.00
613-00-00-00-1320	DUE FROM OTHER GOV'T	0.00	0.00	0.00	0.00
613-00-00-00-1400	P VALUE - LEASE RECEIVABLE	18,898.00	0.00	0.00	18,898.00
613-00-00-00-1410	INVENTORY	0.00	0.00	0.00	0.00
613-00-00-00-1550	PREPAID EXPENSES	11,964.90	432.36	11,209.66	1,187.60
613-00-00-00-1551	PREPAID INSURANCE	3,204.00	30,135.29	28,978.99	4,360.30
613-00-00-00-1610	LAND/LAND IMPROVEMENTS	871,480.72	0.00	0.00	871,480.72
613-00-00-00-1620	EQPT/MACHINERY/FURN/FIX	1,114,325.92	338,838.62	118,692.42	1,334,472.12
613-00-00-00-1621	ACCUMULATED DEPR	(2,063,576.00)	117,100.92	117,269.39	(2,063,744.47)
613-00-00-00-1630	BUILDING/BLDG IMPROVEMENTS	1,622,947.55	0.00	0.00	1,622,947.55
613-00-00-00-1640	OTHER IMPROVEMENTS	981,201.45	0.00	0.00	981,201.45
613-00-00-00-1650	CONSTRUCTION IN PROGRESS-BLDGS	0.00	1,288.00	1,288.00	0.00
613-00-00-00-1660	CONSTRUCTION IN PROGRESS-INFRA	0.00	0.00	0.00	0.00
613-00-00-00-1800	ENCUMBRANCE	0.00	58,976.24	46,787.90	12,188.34
TOTAL		2,842,918.97	2,394,733.57	1,992,152.05	3,245,500.49
TOTAL ASSETS		2,842,918.97	2,394,733.57	1,992,152.05	3,245,500.49

LIABILITIES AND FUND EQUITY
LIABILITIES

613-00-00-00-2020	ACCOUNTS PAYABLE	13,944.25	1,264,299.22	1,266,598.78	16,243.81
613-00-00-00-2022	GIFT CARDS OUTSTANDING	0.00	14,358.75	28,092.68	13,733.93
613-00-00-00-2023	RAIN CHECKS OUTSTANDING	0.00	805.49	1,774.03	968.54
613-00-00-00-2025	DUE TO MEN'S CLUB	0.00	16,324.00	16,619.00	295.00
613-00-00-00-2060	CONTRACTS PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2080	DUE TO OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
613-00-00-00-2120	DUE TO COMPONENT UNIT-PUC	0.00	0.00	0.00	0.00
613-00-00-00-2125	ADVANCE FROM OTHER FUND	42,776.01	28,061.43	190,000.00	204,714.58
613-00-00-00-2140	COMPENSATED ABSENCES PAYABLE	27,726.00	0.00	0.00	27,726.00
613-00-00-00-2150	ACCRUED INTEREST	383.00	0.00	0.00	383.00
613-00-00-00-2160	ACCRUED WAGES PAYABLE	2,941.97	2,941.97	0.00	0.00

FUND: POKEGAMA GOLF COURSE
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

ACCOUNT #	DESCRIPTION	BALANCE 01/01/24	NET DEBITS	NET CREDITS	BALANCE 09/30/24
LIABILITIES					
613-00-00-00-2166	OPEB LIABILITY	0.00	0.00	0.00	0.00
613-00-00-00-2168	P VALUE - DFD INFLOWS - LEASE	18,898.00	0.00	0.00	18,898.00
613-00-00-00-2215	DEFERRED REV-PREPD MEMBER ACCT	0.00	3,057.04	18,369.81	15,312.77
613-00-00-00-2220	DEFERRED REVENUE	7,831.62	7,831.62	0.00	0.00
613-00-00-00-2281	DUE TO PRO SHOP	0.00	123,407.82	123,407.82	0.00
613-00-00-00-2290	LEASE PAYABLE	0.00	0.00	0.00	0.00
613-00-00-00-2510	SALES TAX PAYABLE	0.00	71,363.74	79,109.71	7,745.97
613-00-00-00-2520	USE TAX PAYABLE	0.00	0.00	0.00	0.00
TOTAL		114,500.85	1,532,451.08	1,723,971.83	306,021.60
TOTAL LIABILITIES		114,500.85	1,532,451.08	1,723,971.83	306,021.60
FUND EQUITY					
613-00-00-00-2950	RESERVE FOR ENCUMBRANCES	0.00	46,787.90	58,976.24	12,188.34
613-00-00-00-3010	NET ASSETS	2,728,418.12	0.00	0.00	2,728,418.12
TOTAL		2,728,418.12	46,787.90	58,976.24	2,740,606.46
FUND SURPLUS (DEFICIT)		0.00	0.00	198,872.43	198,872.43
TOTAL FUND EQUITY		2,728,418.12	46,787.90	257,848.67	2,939,478.89
TOTAL LIABILITIES AND FUND EQUITY		2,842,918.97	1,579,238.98	1,981,820.50	3,245,500.49