



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CIVIC CENTER ADVISORY BOARD
MINUTES
Wednesday, June 07, 2023
6:00 PM

The meeting was called to order by the Civic Center Advisory Board Chair Jeremy Carlson at 6:05pm.

PUBLIC FORUM: (if anyone wishes to address the Board):

No one from the public wished to speak.

ROLL CALL:

PRESENT: Council Representative Tom Sutherland, Star of the North Representative Shannon Wourms, At Large Jeremy Carlson, ISD 318 Mark Schroeder. **ABSENT:** GRAHA Representative Andrew Haarklau

CITY STAFF PRESENT: Dale Anderson

SETTING THE AGENDA: This is the time for a Board Member to request an addition or removal of an item to the agenda.

CORRESPONDENCE:

None.

APPROVE MINUTES:

1. Approve Minutes for May 8, 2023

Motion made by At Large Carlson, Second by Council Representative Sutherland. Voting Yea: Council Representative Sutherland, Star of the North Representative Wourms, At Large Carlson, ISD 318 Schroeder

REVIEW FINANCIALS:

No change to financials.

BUSINESS:

2. Discuss Meeting Room Rates and Policies

Discussion lead by Dale Anderson, the City's Director of Parks and Recreation, regarding the room rates. He suggested that they need to come up with some kind of policy as room rental would take priority. Elections however would overrule anything else. A couple of the meeting rooms upstairs have partitions. Also - it would be interesting to check other prices for room rental in town. Small weddings and banquets can be set up to host approximately 200 people. Once people see the new space, they will want to use it, especially since it has year round availability.

3. Review Budget

No discussion.

4. Construction Schedule

The construction schedule is still on track. They are waiting for an answer on the electrical components. TNT is ahead of schedule. The refrigeration portion will go in as soon as they wrap up. HVAC has been run into the locker rooms.

5. Revenue/Advertising/Naming Lists

The board is still waiting on the revenue/advertising and naming until a little closer to the completion.

6. Other

None.

UPDATES:

None.

SET AGENDA FOR NEXT MEETING:

1. Discuss meeting room rates and policies.
2. Review budget.
3. Construction schedule.
4. Revenue/Advertising/Naming Lists

ADJOURN:

Motion made by Council Representative Sutherland, Second by At Large Carlson to adjourn. Voting Yea: Council Representative Sutherland, Star of the North Representative Wourms, At Large Carlson, ISD 318 Schroeder.

The Civic Center Advisory Board adjourned to tour the facility's progress.

Respectfully submitted by Cynthia Lyman.