

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, November 08, 2023

5:00 PM

CALL TO ORDER: NOTICE IS HEREBY GIVEN, that a regular meeting of the Grand Rapids Area Library Board will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Wednesday, November 8, 2023 at 5:00 PM.

Chair Martin called the meeting to order at 5:00 PM.

CALL OF ROLL:

All board members present.

APPROVAL OF AGENDA:

Motion to: approve agenda with the addition of item 4A: Consider appointing Christa Roerick to the position of Reference Librarian on an interim basis for up to 12 hours per week – effective 10-30-2023.

Mover: Richards

Seconder: Blocker

Result: Passed 9-0

PUBLIC COMMENT (if anyone wishes to address the Board):

None

APPROVAL OF MINUTES:

1. Consider approval of Library Board Meeting Minutes from 10-11-2023.

Motion to: approve minutes as presented.

Mover: Kee

Seconder: Teigland

Result: Passed 9-0

COMMUNICATIONS:

None

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review financial reports and consider approval of Bill List as presented.

Motion to: approve payment of Bill List as presented.

Mover: Richards

Secunder: Dobbs

Result: Passed 9-0 via roll-call vote

CONSENT AGENDA (Roll Call Vote Required):

3. Consider accepting donations as listed on Donation Resolution 2023-13.

Motion to: approve consent agenda as presented

Mover: Richards

Secunder: Dobbs

Result: Passed 9-0 via roll-call vote

REGULAR AGENDA:

4. Consider resolution setting 2024 Library calendar (revised)

Motion to: approve 2024 Library calendar as revised

Mover: Blocker

Secunder: Barr

Result: Passed 9-0

4A. Consider appointing Christa Roerick to the position of Reference Librarian on an interim basis for up to 12 hours per week – effective 10-30-2023.

Motion to: appoint Christa Roerick to the position of Reference Librarian on an interim basis for up to 12 hours per week at a rate of \$26.54 / hour – effective 10-30-2023.

UPDATES:

Friends

By Teigland – pause in accepting donations; next sale is 11-20-2023.

Foundation

By Barr – next meeting to be determined

STAFF REPORTS:

Carried over until the December meeting.

ADJOURNMENT:

Chair Martin adjourned the meeting at 5:25 PM.

NEXT REGULAR MEETING IS SCHEDULED FOR DECEMBER 13, 2023, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - NOVEMBER 8, 2023

DATE: 11/01/2023
 TIME: 12:38:01
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 11/08/2023

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0118100	ARAMARK UNIFORM SERVICES	112.48
0118660	ARROWHEAD LIBRARY SYSTEM	25.20
0201428	BAKER & TAYLOR LLC	3,016.95
0201651	BARKING DOG EXHIBITS	368.00
0212124	BLACKSTONE PUBLISHING	352.87
0305485	CENGAGE LEARNING INC	942.05
0718010	CITY OF GRAND RAPIDS	1,700.00
0914325	INGRAM ENTERTAINMENT INC.	137.92
0914540	INNOVATIVE OFFICE SOLUTIONS LL	95.48
1205850	LEXIS NEXIS	382.31
1605665	PERSONNEL DYNAMICS LLC	688.50
1901535	SANDSTROM'S INC	210.01
2018680	TRU NORTH ELECTRIC LLC	643.28
2114356	UNIQUE MANAGEMENT SERVICES	198.05
T001426	SUSAN HAWKINSON	11.95
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$8,885.05
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0100053	AT&T MOBILITY	54.32
0113105	AMAZON CAPITAL SERVICES	62.02
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	42,686.25
1301146	MARCO TECHNOLOGIES, LLC	119.08
1305725	METROPOLITAN LIFE INSURANCE CO	76.14
1309199	MINNESOTA ENERGY RESOURCES	59.77
1309335	MINNESOTA REVENUE	67.40
1516220	OPERATING ENGINEERS LOCAL #49	9,612.00
1601750	PAUL BUNYAN COMMUNICATIONS	323.02
1618119	ISABELLA A PRATTO	50.00
1618120	MADELYN R PRATTO	50.00
1621130	P.U.C.	2,573.43
2209665	VISA	1,033.38
2301700	WM CORPORATE SERVICES, INC	141.62
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$56,915.33
TOTAL ALL DEPARTMENTS		\$65,800.38

RESOLUTION NO. 2023-13
A RESOLUTION ACCEPTING DONATIONS

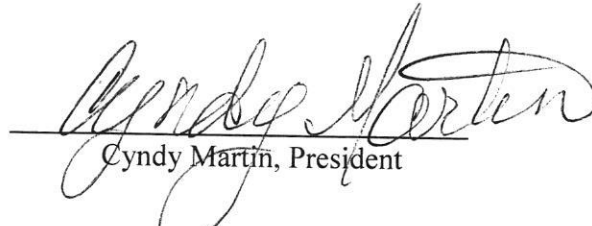
WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,


NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Library Foundation – \$1,453.51 (\$368.00 Story Walk supplies; \$1,085.51 Large Print Collection Enhancement)

Adopted this 8th day of November 2023



Cyndy Martin, President



Deb Kee, Secretary

Board member
adoption:

introduced the following resolution and moved for its

RESOLUTION NO. 2023-12 revised
SETTING 2024 LIBRARY CALENDAR

WHEREAS, THE Library Board is responsible for establishing the library calendar of dates open and closed and the time and location of its regular meetings,

NOW THEREFORE BE IT RESOLVED that the following calendar is established for 2024:

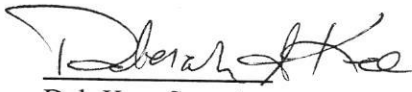
H	January 1	New Year's Holiday	Closed
H	January 15	Martin Luther King Day	Closed
H	February 19	President's Day	Closed
H	May 27	Memorial Day	Closed
H	June 19	Juneteenth	Closed
H	July 4	Independence Day	Closed
H	September 2	Labor Day	Closed
H	November 11	Veteran's Day	Closed
H	November 28	Thanksgiving	Closed
H	November 29	Day after thanksgiving	Closed
H	December 24	Christmas Holiday	Closed
H	December 25	Christmas Holiday	Closed

The Library Board will meet the in City Council Chambers the second Wednesday of the month at 5 p.m.

Adopted this 8th day of November 2023.


Cyndy Martin, President

Attest:


Deb Kee, Secretary

Board member
voted in favor thereof:

seconded the foregoing resolution and the following

And the following voted against same:

And the following abstained:

Whereby the resolution was declared duly passed and adopted.