

# GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

**Wednesday, September 13, 2023**

**5:00 PM**

NOTICE IS HEREBY GIVEN, that a regular meeting of the Grand Rapids Area Library Board will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Wednesday, September 13th, 2023 at 5:00 PM.

## CALL TO ORDER:

Chair Martin called the meeting to order at 5:00 PM

## CALL OF ROLL:

Present: Barr, Dobbs, Kee, Lassen, Martin, Richards, Squadroni, Teigland

Absent: Blocker

## APPROVAL OF AGENDA:

Motion to approve agenda as presented

Mover: Richards

Second: Kee

Result: Approved 8-0

## PUBLIC COMMENT (if anyone wishes to address the Board):

None

## APPROVAL OF MINUTES:

1. Consider approval of Library Board Meeting Minutes from 08-09-2023.

Motion to approve Library Board Meeting Minutes from 08-09-2023

Mover: Kee

Second: Teigland

## COMMUNICATIONS:

None

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review financial reports and consider payment of Bill List as presented.

Motion to approve financial reports and payment of Bill List as presented

Mover: Richards

Seconder: Dobbs

Result: Passed 8-0 (roll-call vote)

CONSENT AGENDA (Roll Call Vote Required):

3. Consider accepting donations as listed on Donation Resolution 2023-10.

Motion to approve consent agenda

Mover: Teigland

Seconder: Kee

Result: Passed 8-0 (roll-call vote)

REGULAR AGENDA:

4. Review Certification of Minimum Local Support Requirement(s) for 2024  
Informational
5. Library Board membership  
Informational
6. Review Preliminary 2024 Budget  
Informational

UPDATES:

Friends

By Teigland: update on the Mystery Monday pop-up book sales

Foundation

By Barr: next meeting is 09-21-2023, 5 PM at CPC. A big thank you for supporting RiverFest!

STAFF REPORTS:

7. Review Library Reports and Statistics

Informational

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR OCTOBER 11th, 2023, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - SEPTEMBER 13, 2023

DATE: 09/06/2023  
 TIME: 15:33:02  
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 09/13/2023

VENDOR #	NAME	AMOUNT DUE
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PUBLIC LIBRARY		
0118100	ARAMARK UNIFORM SERVICES	199.46
0118660	ARROWHEAD LIBRARY SYSTEM	21.70
0201428	BAKER & TAYLOR LLC	4,573.03
0212124	BLACKSTONE PUBLISHING	141.00
0221650	BURGGRAF'S ACE HARDWARE	89.01
0305485	CENGAGE LEARNING INC	421.60
0405500	DEMCO INC	151.15
0701650	GARTNER REFRIGERATION CO	4,213.11
0718010	CITY OF GRAND RAPIDS	3,400.00
0914325	INGRAM ENTERTAINMENT INC.	116.29
0914540	INNOVATIVE OFFICE SOLUTIONS LL	348.07
1015325	JOHNSON CONTROLS FIRE	825.57
1115500	NORTHERN LIGHTS ICE LLC	2,124.00
1605527	THE PENWORTHY COMPANY LLC	262.77
1809158	WILLIAM RICHTER	5,000.47
1901535	SANDSTROM'S INC	133.54
1915248	SHI INTERNATIONAL CORP	1,511.00
1920555	STOKES PRINTING & OFFICE	509.70

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$24,041.47

CHECKS ISSUED-PRIOR APPROVAL  
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.32
0113105	AMAZON CAPITAL SERVICES	1,513.10
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	42,750.67
1209520	EMILY LINDNER	150.00
1301146	MARCO TECHNOLOGIES, LLC	192.73
1305725	METROPOLITAN LIFE INSURANCE CO	76.14
1309199	MINNESOTA ENERGY RESOURCES	59.77
1309335	MINNESOTA REVENUE	48.46
1516220	OPERATING ENGINEERS LOCAL #49	9,612.00
1601750	PAUL BUNYAN COMMUNICATIONS	319.94
1621130	P.U.C.	6,029.13
2209665	VISA	510.55
2301700	WM CORPORATE SERVICES, INC	141.62

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$61,465.33

TOTAL ALL DEPARTMENTS \$85,506.80

RESOLUTION NO. 2023-10  
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

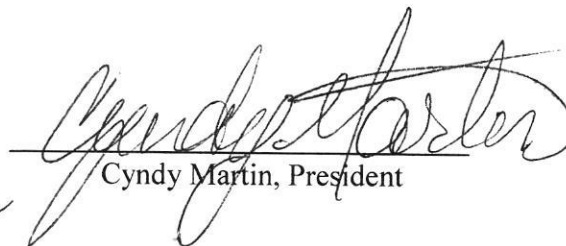

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

**Library Foundation - \$3,794.01 for:**

**Kona Ice – Summer Celebration \$2,124.00**  
**Non-fiction collection enhancement \$500.65**  
**Children's Program Supplies \$1,169.36**

Adopted this 13th day of September 2023

  
Cyndy Martin, President  
Deb Kee, Secretary