

# GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, July 12, 2023

5:00 PM

CALL TO ORDER: NOTICE IS HEREBY GIVEN, that a regular meeting of the Grand Rapids Area Library Board will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Wednesday, July 12, 2023 at 5:00 PM.

Meeting called to order at 5:00 PM by Chair Martin

## CALL OF ROLL:

Present: Barr, Blocker, Dobbs, Kee, Lassen, Martin, Squadroni, Teigland

Absent: Richards

## APPROVAL OF AGENDA:

Motion to: approve agenda as presented

Mover: Blocker

Second: Kee

Result: passed unanimously

## PUBLIC COMMENT (if anyone wishes to address the Board):

None

## APPROVAL OF MINUTES:

1. Consider approval of Library Board Meeting Minutes from 06-14-2023.

Motion to: approve minutes as presented

Mover: Teigland

Second: Blocker

Result: passed unanimously

## COMMUNICATIONS:

None

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review financial reports and consider approval of Bill List as presented.

Motion to: approve payment of Bill List as presented

Mover: Dobbs

Seconder: Blocker

Result: Passed 8-0 (roll-call)

CONSENT AGENDA (Roll Call Vote Required):

3. Consider accepting donations as listed.

Motion to: approve consent agenda as presented

Mover: Kee

Seconder: Teigland

Result: Passed 8-0 (roll-call)

REGULAR AGENDA:

4. 2024 Budget Update

Informational

5. Location change for 08-09-2023 Library Board Meeting. Moved to City Hall Room 2B due to the 2024 Budget Meeting in Council Chambers.

08-09-2023 Budget Meeting has been cancelled. The Library Board Meeting will be in Council Chambers.

UPDATES:

Friends

By Teigland: book sale was a big success with over \$1,700 in profits!

Foundation

By Barr: River Fest tickets are going fast – over 2,700 sold.

STAFF REPORTS:

6. Library Reports and Statistics

Informational

ADJOURNMENT:

Meeting adjourned at 5:25 PM by Chair Martin

NEXT REGULAR MEETING IS SCHEDULED FOR AUGUST 9, 2023, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JULY 12, 2023

Item 1.

DATE: 07/06/2023  
 TIME: 14:26:27  
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 07/12/2023

VENDOR #	NAME	AMOUNT DUE
PUBLIC LIBRARY		
0100010	5 STAR PEST CONTROL &	525.00
0118100	ARAMARK UNIFORM SERVICES	56.24
0201428	BAKER & TAYLOR LLC	2,976.98
0212124	BLACKSTONE PUBLISHING	279.24
0305485	CENGAGE LEARNING INC	129.70
0315455	COLE HARDWARE INC	34.74
0718010	CITY OF GRAND RAPIDS	5,200.00
0914325	INGRAM ENTERTAINMENT INC.	114.28
0914540	INNOVATIVE OFFICE SOLUTIONS LL	916.02
0914800	INVEST EARLY PROJECT	400.00
1205850	LEXIS NEXIS	382.31
1305203	APG MEDIA OF MINNESOTA, LLC	227.55
1309525	UNIVERSITY OF MN (MINITEX)	1,849.00
1601655	PARACLETE PRESS INC	152.53
1612225	PLAYAWAY PRODUCTS LLC	352.70
1813123	RMC IMAGING, INC	8,322.00
1901535	SANDSTROM'S INC	216.22
1903340	SVL SERVICE CORPORATION	2,954.00
2018680	TRU NORTH ELECTRIC LLC	1,032.48

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$26,120.99

CHECKS ISSUED-PRIOR APPROVAL  
 PRIOR APPROVAL

0100053	AT&T MOBILITY	-21.32
0113105	AMAZON CAPITAL SERVICES	546.27
0113231	AMERICAN LIBRARY ASSOCIATION	249.00
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	63,907.43
1209520	EMILY LINDNER	150.00
1301146	MARCO TECHNOLOGIES, LLC	120.43
1305725	METROPOLITAN LIFE INSURANCE CO	75.72
1309199	MINNESOTA ENERGY RESOURCES	59.77
1309335	MINNESOTA REVENUE	31.36
1516220	OPERATING ENGINEERS LOCAL #49	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS	319.95
1618119	ISABELLA A PRATTO	200.00
1618120	MADELYN R PRATTO	200.00
2301700	WM CORPORATE SERVICES, INC	141.62

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$75,149.13

TOTAL ALL DEPARTMENTS \$101,270.12

RESOLUTION NO. 2023-8  
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

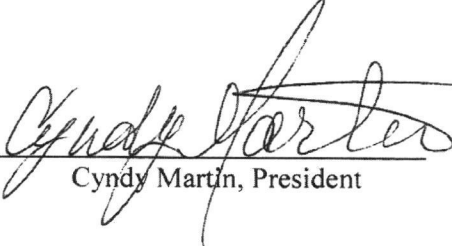
**Grand Rapids Area Library Foundation**

**\$6704.66:**

- 1. \$360.84 – Summer Reading Program Children Supplies**
- 2. \$400.00 – May Story Time**
- 3. \$1943.82 – Wheelchair Accessible Picnic Table for down by the river next to McCarty Music Park**
- 4. \$3500.00 – Cement for New Picnic Table**
- 5. \$500.00 – Foundation Match for the MN Historical Society Grant (new Microfilm Reader)**

**Grand Rapids Area Library Friends**  
**\$595.29 Yard Games**

Adopted this 12th day of July 2023

  
Cyndy Martin, President

  
Deb Kee, Secretary