



CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

**CIVIC CENTER ADVISORY BOARD**  
**MINUTES**  
**Wednesday, July 10, 2024**  
**6:00 PM**

CALL TO ORDER:

The meeting was called to order by Board Chair Carlson at 6:09pm.

ROLL CALL:

PRESENT

GRAHA Representative Andrew Haarklau  
Star of the North Representative Shannon Wourms  
At Large Jeremy Carlson  
ISD 318 Mark Schroeder  
City Staff, Director of Parks & Recreation, Dale Anderson

ABSENT

Council Representative Tom Sutherland  
City Liaison, City Administrator, Tom Pagel

PUBLIC FORUM: (if anyone wishes to address the Board):

None.

SETTING THE AGENDA: This is the time for a Board Member to request an addition or removal of an item to the agenda.

**Motion made by ISD 318 Schroeder, Seconded by At Large Carlson to add agenda item 2A) Concessions. Voting Yea: GRAHA Representative Haarklau, Star of the North Representative Wourms, At Large Carlson and ISD 318 Schroeder.**

CORRESPONDENCE:

None.

APPROVE MINUTES:

1. Approve Minutes from April 3, 2024

**Motion made by ISD 318 Schroeder, Seconded by At Large Carlson to approve the April 3, 2024, Minutes. Voting Yea: Star of the North Representative Wourms, At Large Carlson, ISD 318 Schroeder. Voting Abstaining: GRAHA Representative Haarklau.**

**BUSINESS:**

2. Discuss Construction Budget & Contingency

The building will be painted before the new Yanmar Sign goes up.

2A) Concession Stand Discussion

The Board discussed products to sell and they would like to give the Concession Manager a plan, incentives and options of what to sell.

3. Main Lobby Renovation Update

The lobby renovation should be finished in about a week or two and has been on budget. Old photos will be up around October.

4. State Bonding Contracts

City Administrator Tom Pagel is working on financing and will update the Board in September.

5. Acoustical Improvement Project Update

The erection of the acoustical panels should be up in August/September.

6. Refrigerating the Pavilion Update

The bituminous should be out in mid-July and completion is set for October, or the end of September.

**SET AGENDA FOR NEXT MEETING:**

**BUSINESS:**

2. Discuss Construction Budget and Contingency
3. Main Lobby Update
4. Concession Stand Update
5. State Bonding Contracts
6. Acoustical Improvements Project Update
7. Update on Pavilion Refrigeration

**ADJOURN:**

The meeting was adjourned by Board Chair Carlson at 6:30pm.

**ATTEST:**

Cynthia Lyman