



GRAND RAPIDS PUBLIC UTILITIES COMMISSION

MEETING MINUTES

Wednesday, December 17, 2025

4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, December 17, 2025 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

President Stanley called the meeting to order at 4:00 PM

CALL OF ROLL:

PRESENT: President Tom Stanley, Secretary Luke Francisco, Commissioner Nancy Saxhaug, Commissioner Rick Smith, Council Representative Rick Blake

OTHERS: Julie Kennedy, Steve Mattson, Mike LeClaire, Taylor Bird, Chad Troumbly, Megan Sjostrand

PUBLIC FORUM:

No one from the public was present.

APPROVAL OF MINUTES:

1. Consider a motion to approve the November 12, 2025 Work Session Minutes and November 26, 2025 Regular Meeting Minutes.

Motion made by Commissioner Smith, Seconded by Secretary Francisco to approve the November 12, 2025 Work Session Minutes and November 26, 2025 Regular Meeting Minutes.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Smith, Council Representative Blake

COMMISSION REPORTS:

Council Representative Rick Blake reported that Highway 35 had their first harvest.

VERIFIED CLAIMS:

2. Consider a motion to approve \$1,801,872.81 in verified claims for November and December 2025.

Motion made by Commissioner Saxhaug, Seconded by Council Representative Blake to approve \$1,801,872.81 in verified claims for November and December 2025.

Voting Yea: Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

Voting Abstaining: President Stanley, Secretary Francisco

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

Motion made by Council Representative Blake, Seconded by Secretary Francisco to approve the consent agenda as presented.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

3. Consider a motion to approve the third amendment to the antenna lease agreement with T-Mobile for the north water tower and allow the General Manager to sign the contract.

Approved on consent agenda.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

Motion made by Council Representative Blake, Seconded by Commissioner Saxhaug to approve the regular agenda as presented.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

OPERATIONS & CAPITAL BUSINESS:

4. Operations & Capital Updates

GRPU staff presented the Operations & Capital Updates.

5. Consider a motion to approve the 2026 GRPUC Regular Work Session and Regular Meeting dates and times.

Motion made by Secretary Francisco, Seconded by Commissioner Saxhaug to approve the 2026 GRPUC Regular Work Session and Regular Meeting dates and times.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

6. Consider a motion to approve the Minnesota Paid Leave Policy.

Motion made by Secretary Francisco, Seconded by Council Representative Blake to approve the Minnesota Paid Leave Policy.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

7. Consider a motion to ratify the 2026 electric, water, and wastewater rates per the 2022 adopted cost of service rate studies.

Motion made by Council Representative Blake, Seconded by Commissioner Saxhaug to ratify the 2026 electric, water, and wastewater rates per the 2022 adopted cost of service rate studies.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

CONTRACTS:

8. Consider a motion to award the contract for 2026 Sludge Placement to JRadtke Trucking in the amount of \$74,250 and authorize the General Manager to sign the contract.

Motion made by Commissioner Smith, Seconded by Commissioner Saxhaug to award the contract for 2026 Sludge Placement to JRadtke Trucking in the amount of \$74,250 and authorize the General Manager to sign the contract.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Council Representative Blake

REPORTS:

9. Monthly Reports

Reviewed GRPU Monthly Reports

ADJOURNMENT:

There being no further business, the meeting adjourned at 5:02 PM.

Respectfully submitted,

Megan Sjostrand

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