



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

**CIVIC CENTER ADVISORY BOARD-
SPECIAL MEETING MINUTES**
Monday, May 08, 2023
6:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, the Civic Center Advisory Board will hold a regular meeting on Monday, May 8, 2023 at 6:00pm at the IRA Civic Center-East Lobby at 1401 NW 3rd Ave, Grand Rapids, Minnesota.

ROLL CALL:

PRESENT:

Council Representative Tom Sutherland
GRAHA Representative Andrew Haarklau
Star of the North Representative Shannon Wourms
At Large Jeremy Carlson
ISD 318 Mark Schroeder

City Staff Present: City Administrator Tom Pagel and Director of Parks and Recreation, Dale Anderson

PUBLIC FORUM: (if anyone wishes to address the Board): None.

SETTING THE AGENDA: This is the time for a Board Member to request an addition or removal of an item to the agenda.

CORRESPONDENCE: None.

APPROVE MINUTES: Approve March 22, 2023 Minutes

Motion made by Board Member Sutherland, Second by Board Member Wourms to approve the March 22, 2023 Minutes. All in favor, Motion Passed.

REVIEW FINANCIALS: At this time, there is no financial report.

BUSINESS:

2. Bylaw Approval

Motion made by Boardmember Haarklau, Second by Boardmember Carlson to approve the changes to the Civic Center Advisory Board Bylaws. All in favor, Motion Passed.

3. Meeting Schedule Approval

May 3, June 7, July 5, Aug 2, Sept 6, Oct 4, Dec 6 and Mar 6

Discussion on upcoming meeting dates, Director of Parks & Receptions, Dale Anderson mentioned that he will more than likely be absent for the June 7th meeting. The rest of the scheduled meetings will be okay for now.

4. Review Budgets

The Board reviewed the budget. Dale Anderson said that there will be some remodeling done, the downstairs lobby will be freshened up and there is a possibility of reimbursement for the materials spent already.

5. Construction Schedule

The Construction Schedule was discussed. The upper lobby and elevator demo are ahead of schedule and half of the trusses are here. Doing approximately two a week would put it in about June. One truss takes less than a day to put in and TNT is two to three weeks ahead of schedule. The decking has to wait until the trusses and gable walls are up.

6. Revenue/Advertising/Naming

Discussion regarding revenue, advertising and the Naming of the venue. The Board should compile a list and the City Administrator, Tom Pagel will assemble the list. The naming rights usually sell during the final month of the construction.

7. Other

Discussion on the flooring and the use of the tunnel. A large number of mites and mini-mites use that area, benches may make it too tight. Maybe there would be a possibility of a bench in that area along with some heat source such as propane, electric or infrared.

UPDATES:

SET AGENDA FOR NEXT MEETING:

BUSINESS:

- 2) Discuss Meeting Room Rates and Policies
- 3) Review Budget
- 3) Construction Schedule
- 4) Revenue/Advertising/Naming Lists
- 5) Other

UPDATES:

ADJOURN:

ATTEST: