

CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, December 08, 2021

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, December 8, 2021 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL:

Present: Kee, Lassen, MacDonell, Martin, Richards, Tabbert

Absent: Blocker, Teigland, Thouin

Staff present: Will Richter, Director

APPROVAL OF AGENDA:

Mover: Martin

Seconder: Richards

Result: Approved 6-0 via roll call vote.

PUBLIC COMMENT (if anyone wishes to address the Board):

None.

APPROVAL OF MINUTES:

1. 11-10-2021 Library Board Minutes

Mover: Richards

Seconder: Martin

Result: Approved 6-0 via roll call vote.

COMMUNICATIONS:

None.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Summary Bill List
3. Detailed Bill List
4. Schedule of Changes in Revenue, Expenditures, and Fund Balance
5. Revenue and Expenditures YTD
6. Detailed Revenue and Expense Report
7. Library Balance Sheet

Mover: Kee

Richards: Richards

Results: Approved 6-0 via roll call vote.

CONSENT AGENDA (Roll Call Vote Required):

8. Donation Resolution 2021-08
9. Late Bill - Aramark
10. Late Bill - Northern Business Products
11. Personnel Dynamics Late Bill

Mover: Tabbert

Seconder: Martin

Result: Approved 6-0 via roll call vote.

REGULAR AGENDA:

12. Review Strategic Plan 2017-2020

Motion: Adopt 2017-2020 strategic plan as a working document for the Library.

Mover: Tabbert

Seconder: Richards

Result: Approved 6-0 via roll call vote.

13. Library Open Hours

Motion: Set Library open hours as M-Th 10:00-6:00; F 10:00-2:00 final adoption of the 2022 Library budget as approved in the preliminary levy.

Mover: Richards

Secunder: Kee

Result: Approved 6-0 via roll call vote.

14. Farewell: Richard Thouin (2 terms)

15. New Library Substitute

Motion: Approve David Olmscheid as a Library substitute through Personnel Dynamics.

Mover: Richards

Secunder: Kee

Result: Approved 6-0 via roll call vote.

UPDATES:

Friends

Friends update by Teigland (via text message) that the November 6 book sale made \$950.

Foundation

Foundation update by Tabbert announcing the next Foundation meeting December 16 (5 pm) at Community Presbyterian.

STAFF REPORTS:

16. Staff Reports

17. Library Statistics

Informational no action taken.

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR January 12, 2022, AT 5:00 PM.

VENUE: City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, MN 55744

ATTEST: Lisa Tabbert, Library Board Secretary

A handwritten signature in black ink that reads "Lisa Tabbert". The signature is written in a cursive style with a long horizontal stroke at the end.

Board member

introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2021-08
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

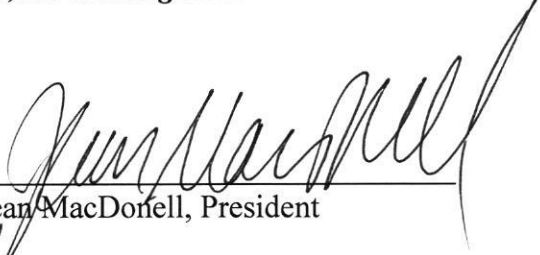
NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Jude Christenson (in memory of Neil Hoshal) - \$30.00 undesignated

Bob and Ginny Wickman - \$100.00 undesignated

John and Gina Hawkinson Advised Fund - \$1,000 undesignated

Adopted this 8th day of December, 2021



Jean MacDonell, President



Lisa Tabbert, Secretary

Board member
in favor thereof:

seconded the foregoing resolution and the following voted

And the following voted against same:

And the following abstained:

Whereby the resolution was declared duly passed and adopted.