

# GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, March 09, 2022

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, March 9, 2022 at 5:00 PM in the City Council Chambers, 420 N Pokegama Ave, Grand Rapids, Minnesota.

Meeting called to order at 5:00 pm by Vice-Chair Martin

## CALL OF ROLL:

Present: Kee, Lassen, Martin, Richards, Squadroni, Tabbert, Teigland

Absent: Blocker, MacDonell

## APPROVAL OF AGENDA:

Motion to approve the Agenda with the addition of item 7A – Watkins resignation

Mover: Richards

Seconder: Teigland

Result: Passed

## PUBLIC COMMENT (if anyone wishes to address the Board):

None

## APPROVAL OF MINUTES:

1. Library Board Meeting Minutes 2-9-2022

Motion to approve February minutes as presented

Mover: Kee

Secunder: Richards

Result: Passed

#### COMMUNICATIONS:

None

#### FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

##### 2. Library Financials

Motion to approve financial reports and payment of bills as listed in the Board packet.

Mover: Teigland

Secunder: Squadroni

Result: Passed on unanimous roll-call vote.

#### CONSENT AGENDA (Roll Call Vote Required):

##### 3. Resolution 2022-02 Accepting Donations

Motion to approve consent agenda accepting donations.

Mover: Richards

Secunder: Kee

Result: Passed on unanimous roll-call vote.

#### REGULAR AGENDA:

##### 4. Consider approval of 2021 Minnesota Public Library Annual Report

Motion to approve 2021 Minnesota Public Library Annual Report

Mover: Richards

Secunder: Teigland

Result: Passed

5. 2021 Circulation by Library & Audience

Informational

6. Arrowhead Library System Invoice for Automation Costs

Informational

7. 2022 Legislative Priorities - Minnesota Library Association (MLA)

Informational

7A. Amanda Watkins Resignation

Motion to: Accept the resignation of Amanda Watkins (effective immediately) with gratitude and authorize City staff to begin the process of filling the vacancy.

Mover: Kee

Secunder: Richards

Result: Passed on a unanimous roll-call vote.

UPDATES:

FRIENDS OF THE LIBRARY

Friends update by Teigland

LIBRARY FOUNDATION

Foundation update by Tabbert

STAFF REPORTS:

8. Staff Reports & Statistics

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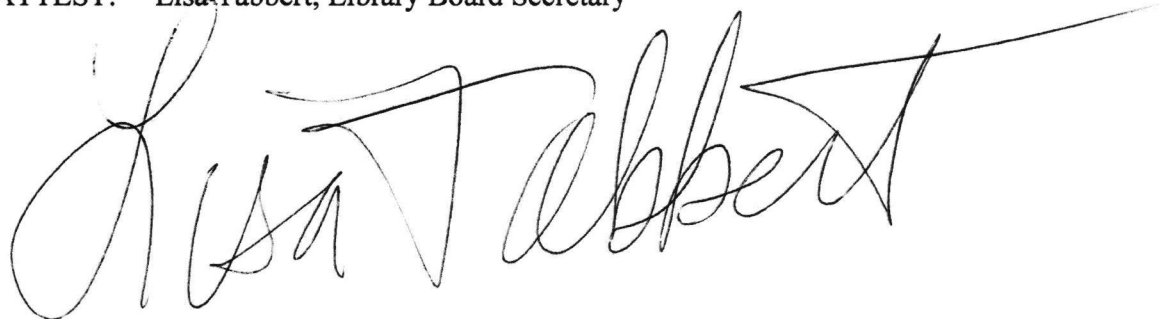
ADJOURNMENT:

Meeting adjourned at 5:47 pm

NEXT REGULAR MEETING IS SCHEDULED FOR APRIL 13, 2022, AT 5:00 PM

LOCATION: GRAND RAPIDS CITY HALL, COUNCIL CHAMBERS

ATTEST: Lisa Tabbert, Library Board Secretary

A handwritten signature in black ink, appearing to read "Lisa Tabbert". The signature is written in a cursive style with a long horizontal stroke extending to the right.

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MARCH 9, 2022

DATE: 03/02/2022  
 TIME: 14:55:52  
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/09/2022

VENDOR #	NAME	AMOUNT DUE
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PUBLIC LIBRARY		
0113100	AMAZON.COM	1,543.84
0118100	ARAMARK UNIFORM SERVICES	67.70
0118660	ARROWHEAD LIBRARY SYSTEM	29.90
0201428	BAKER & TAYLOR LLC	2,890.19
0212124	BLACKSTONE PUBLISHING	41.60
0718010	CITY OF GRAND RAPIDS	1,275.00
0914325	INGRAM ENTERTAINMENT INC.	110.95
1201445	LAKESHORE LEARNING MATERIALS	848.99
1605665	PERSONNEL DYNAMICS LLC	476.29
1915248	SHI INTERNATIONAL CORP	5,574.37
2005150	TECH LOGIC CORPORATION	2,884.00
2114356	UNIQUE MANAGEMENT SERVICES	170.05

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$15,912.88

CHECKS ISSUED-PRIOR APPROVAL  
 PRIOR APPROVAL

0100053	AT&T MOBILITY	54.27
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	41,060.66
1209516	LINCOLN NATIONAL LIFE	78.00
1301146	MARCO TECHNOLOGIES, LLC	120.43
1309199	MINNESOTA ENERGY RESOURCES	858.49
1309335	MINNESOTA REVENUE	26.11
1516220	OPERATING ENGINEERS LOCAL #49	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS	318.15
1621130	P.U.C.	2,602.37
2114750	UNUM LIFE INSURANCE CO OF AMER	19.35
2301700	WM CORPORATE SERVICES, INC	137.47

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$54,444.20

TOTAL ALL DEPARTMENTS \$70,357.08

RESOLUTION NO. 2022-02  
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

**Stephen Mehlberg \$10.00 (undesignated)**  
**Suzanne Spicer in memory of Asa Spicer Sr \$200.00 (Large Print fiction)**  
**Grand Rapids Area Library Friends \$626.14 (Lego Wall – Teen Area)**  
**Grand Rapids Area Library Foundation \$1,627.06 (Discovery Kits)**  
**Marge Pucci \$50.00 (undesignated)**

Adopted this 9th day of March, 2022

  
Lisa Tabbert, Secretary

  
Jean MacDonell, President