



GRAND RAPIDS PUBLIC UTILITIES COMMISSION

MEETING MINUTES

Wednesday, May 22, 2024

4:00 PM

President Stanley called the meeting to order at 4:01 pm.

PRESENT: President Tom Stanley, Secretary Luke Francisco, Commissioner Nancy Saxhaug, Commissioner Rick Smith, Commissioner Dale Adams

STAFF: Julie Kennedy, Jean Lane, Chad Troumbly, Mike LeClaire, Steve Mattson

PUBLIC FORUM:

No one from the public was present.

APPROVAL OF MINUTES:

1. Consider a motion to approve the April 10, 2024 Work Session Minutes, the April 24, 2024 Work Session Minutes, and the April 24, 2024 Regular Meeting Minutes.

Motion made by Commissioner Adams, Seconded by Commissioner Saxhaug to approve the April 10, 2024 Work Session Minutes, the April 24, 2024 Work Session Minutes, and the April 24, 2024 Regular Meeting Minutes.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

VERIFIED CLAIMS:

2. Consider a motion to approve \$1,573,467.90 of verified claims for April and May 2024.

Motion made by Commissioner Smith, Seconded by Secretary Francisco to approve \$1,573,467.90 of verified claims for April and May 2024.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

COMMISSION REPORTS:

None.

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

Motion made by Commissioner Adams, Seconded by Commissioner Saxhaug to approve the consent agenda as presented.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

3. Consider a motion to confirm the hiring of Mr. Glen Hodgson as a temporary, part-time Special Project Coordinator for the WTP renovation project.

Approved on consent agenda.

4. Consider a motion to ratify the procurement contract with CliftonLarsonAllen (CLA) for professional consulting services for the ERP implementation not to exceed \$6,500.

Approved on consent agenda.

5. Consider a motion to ratify the procurement contract with Lake Country Lawn and Snow for lawn mowing services for W-WW and Electric departments for \$11,500.

Approved on consent agenda.

6. Consider a motion to ratify the procurement contract with Bolton & Menk Inc for engineering and bidding services for repairing the south roof at the combined service center building for \$14,500.

Approved on consent agenda.

7. Consider a motion to approve the procurement contract with Quality Flow Systems Inc. for one leachate pump and rebuilding another for the leachate system of the landfill for \$17,690.00.

Approved on consent agenda.

8. Consider a motion to ratify the procurement contract with Electric Pump Inc. for one pump for the filtrate station at the primary plant of the wastewater treatment plant for \$16,901.00.

Approved on consent agenda.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

Motion made by Commissioner Saxhaug, Seconded by Secretary Francisco to approve the regular agenda as presented.

Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

SAFETY REPORT:

9. Review Safety Monthly Report

Reviewed Safety Monthly Report.

BUSINESS SERVICES DEPARTMENT:

10. Review Business Services Monthly Report

Reviewed Business Services Monthly Report.

ELECTRIC DEPARTMENT:

11. Review Electric Utility Monthly Report

Review Electric Utility Monthly Report.

WATER AND WASTEWATER DEPARTMENT:

12. Review Water Utility Monthly Report

Reviewed Water Utility Monthly Report.

13. Review Wastewater Utility Monthly Report

Reviewed Wastewater Utility Monthly Report.

14. Legionella and Drinking Water Update

Legionella and Drinking Water Update Presented.

DEPARTMENT HEAD REPORT:

15. Information Systems Department Head Presentation

Mike LeClaire presented the Information Systems Department Presentation.

ADJOURNMENT:

There being no further business, President Stanley adjourned the meeting at 4:50 pm.

Respectfully submitted,

Julie Kennedy