



CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

**POLICE COMMUNITY ADVISORY  
BOARD MEETING MINUTES**  
**Thursday, March 30, 2023**  
**4:00 PM**

---

The Purpose of the Grand Rapids Police Community Advisory Board (The Board) shall be to establish and enhance communication between Grand Rapids residents, Police Department and City Council. Together, the Advisory Board and Police Department will identify and focus on public safety issues and collaborate with community leaders, community organizations and stakeholders in developing solutions to multi-faceted community concerns. The Board provides recommendations to the Chief of Police and City Council as to how issues should be addressed.

---

**CALL TO ORDER:** Pursuant to due notice and call thereof, the Police Community Advisory Board will hold a regular meeting on Thursday, March 30th , 2023 at 4:00PM in City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids.

Chair Uzelac called the meeting to order at 4:00pm.

**ROLL CALL:**

**PRESENT**

Board Member Dan Butterfield  
Board Member Pam Dowell  
Board Member Stephen Connolly  
Board Member Tom Neustrom  
Board Chair Wendy Uzelac  
Board Member Dana Butler  
Board Member Richy Pederson

**ABSENT**

Board Member Jillian Buck  
Board Member Kerry Clausen

Staff Liaison Captain Morgan Present

**PUBLIC INPUT** (if anyone wishes to address the Board):

No one from the Public was present.

**SETTING THE AGENDA:**

This is the time for a Board Member to request addition or removal of a item to the agenda.

CORRESPONDENCE:

APPROVE MINUTES:

Motion was taken to accept the minutes from the January 19th Meeting. Motion made by Board Dowell, Seconded by Board Butterfield. All agreed

1. January 19th, 2023 Minutes

Motion made by Board Member Dowell second by Board Member Butterfield to approve the minutes for January 19th, 2023. Voting Yea Board Members-Connolly, Neustrom, Uzelac, Bulter, Pederson, Dowell and Butterfield. Opposed, None - Motion passed.

BUSINESS:

2. 2022 Department report

2022 Department Report - PDF copy will be sent out.

3. Example Of newsletter from Apple Valley Police Digest. Action our sub-committee discussed for support for our GRPD to consider.

Monthly News Letter was discussed 1 x per Month with the hopes to start the News Letter Next Month- putting it on Social Media and Municode.

4. Continued discussion on PCAB garments

Board Member Dowell spoke with Arrow Embroidery about getting garments with PCAB on them. The cost ranges from \$12 - \$40 dollars depending on what you like. Board Member Butterfield stated he would be ok with if there is no cost to the City. Board Member Butler stated clothes help to Advertise. Captain Morgan will be talking to Tom Pagel and HR Chery Peizina regarding the garments and when and where they can be worn. Captain Morgan will be bring the information back to the Board at the next meeting.

5. Print out with Current and Updated Emails and Phone Numbers

The current Emails and Phone were emailed and paper copy was provided

6. Discussing possible Advertising. Along with a photo of PCAB members

UPDATES:

Agenda Items before the next meeting

Ride -Along

Student Resources Officers - guest speakers

Dana Butler wanted to welcome anyone in the Police Department and invitation to come to her office to hear about her program.

ANNOUNCEMENTS:

SET AGENDA FOR NEXT MEETING:

ADJOURN:

Meeting adjourn at 5:25 pm

ATTEST:

**MEETINGS AND ATTENDANCE**

The Board shall meet at minimum, four times each year as determined by the chair. A regular meeting may be cancelled by the chair or a majority of the Board. Every Board member shall be required to attend at least 75% of all meetings each calendar year. Board members who are unable to meet the attendance requirements may be removed by a majority vote of the Board. Prior to a vote considering the potential removal of a member, the member shall be afforded an opportunity to explain his or her reason for non-attendance.

**BOARD MEMBERS AND TERM EXPIRATION**

Jillian Buck	12/31/2024	Dan Butterfield	12/31/2023
Stephen Connolly	12/31/2023	Dana Butler	12/31/2024
Pam Dowell	12/31/2023	Kerry Clausen	12/31/2025
Tom Nuestrom	12/31/2025	Richy Pederson	12/31/2024
Wendy Uzelac	12/31/2025		

Next meeting will be May 18, 2023 at 4:00pm.