

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, March 13, 2024

5:00 PM

CALL TO ORDER:

Chair Martin called the meeting to order at 5:00 PM.

NOTICE IS HEREBY GIVEN, that a regular meeting of the Grand Rapids Area Library Board will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Wednesday, March 13, 2024 at 5:00 PM.

CALL OF ROLL:

Present: Barr, Casteel, Dobbs, Kee, Martin, Richards, Squadroni

Absent: Blocker, Teigland

APPROVAL OF AGENDA:

Motion to: approve agenda as presented

Mover: Richards

Seconder: Dobbs

Result: Passed unanimously

PUBLIC COMMENT (if anyone wishes to address the Board):

None.

APPROVAL OF MINUTES:

1. Consider a motion to approve meeting minutes from the February 14, 2024 Library Board Meeting.

Motion to: approve Minutes from the 02-14-2024 Library Board meeting.

Mover: Dobbs

Seconder: Casteel

Result: Passed unanimously

COMMUNICATIONS:

None.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review financial reports and consider payment of Bill List as presented.

Motion to: approve payment of Bill List as presented.

Mover: Kee

Seconder: Richards

Result: Passed 7-0 (roll-call)

CONSENT AGENDA (Roll Call Vote Required):

3. Consider a motion accepting donations as listed.

Motion to: accept donations as listed.

Mover: Dobbs

Seconder: Kee

Result: Passed 7-0 (roll-call)

REGULAR AGENDA:

4. Review 2023 Annual Report and consider a motion approving the report and authorizing the Board Chair and Library Director to sign the approval form.

Motion to: approve 2023 Annual Report and authorize the Board Chair and Library Director to sign the approval form.

Mover: Kee

Seconder: Richards

Result: Passed 7-0 (roll-call)

5. Review MLA Legislative Committee correspondence regarding HF 4373.

Informational

UPDATES:

Library Friends and Library Foundation

Foundation update by Barr – next meeting April 18.

STAFF REPORTS:

6. Review February Statistics

The Library Director updated the Board on the Passport Services inspection on February 29, Presidential Primary held March 5, and Library related legislation.

ADJOURNMENT:

Chair Martin adjourned the meeting at 5:40 PM.

NEXT REGULAR MEETING IS SCHEDULED FOR APRIL 10, 2024, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - MARCH 13, 2024

DATE: 03/06/2024
 TIME: 14:56:25
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 03/13/2024

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0118100	ARAMARK UNIFORM SERVICES	143.01
0118660	ARROWHEAD LIBRARY SYSTEM	27.30
0201428	BAKER & TAYLOR LLC	2,402.20
0212124	BLACKSTONE PUBLISHING	94.00
0221650	BURGGRAF'S ACE HARDWARE	304.75
0718010	CITY OF GRAND RAPIDS	29,697.34
1309055	MIDWEST TAPE LLC	147.94
1901535	SANDSTROM'S INC	234.36
2018228	TREETOP PRODUCTS INC	2,905.38
2018680	TRU NORTH ELECTRIC LLC	1,787.75
2114356	UNIQUE MANAGEMENT SERVICES	221.35
2209421	VIKING ELECTRIC SUPPLY INC	2,896.90
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$40,862.28
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0100053	AT&T MOBILITY	54.48
0113105	AMAZON CAPITAL SERVICES	390.86
0205640	LEAGUE OF MN CITIES INS TRUST	2,412.67
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	50,462.16
1209520	EMILY LINDNER	150.00
1301146	MARCO TECHNOLOGIES, LLC	119.08
1305725	METROPOLITAN LIFE INSURANCE CO	76.14
1309199	MINNESOTA ENERGY RESOURCES	505.24
1309335	MINNESOTA REVENUE	99.36
1516220	OPERATING ENGINEERS LOCAL #49	10,092.00
1601750	PAUL BUNYAN COMMUNICATIONS	323.02
1618119	ISABELLA A PRATTO	50.00
1618120	MADELYN R PRATTO	50.00
1621130	P.U.C.	2,204.22
2209665	VISA	850.54
2301700	WM CORPORATE SERVICES, INC	145.86
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$67,992.53
TOTAL ALL DEPARTMENTS		\$108,854.81

RESOLUTION NO. 2024-3
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

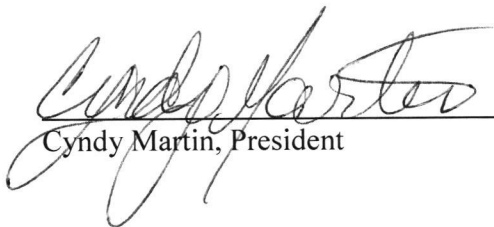
Grand Rapids Area Library Foundation - \$1,317.99

- \$34.77 Discovery Kit Supplies**
- \$275.30 Children's Program Supplies**
- \$989.33 Large Print project**
- \$17.99 DVDs**

Lyman Loveland - \$4,500.00

- \$3,000.00 Juvenile non-fiction collection enhancement**
- \$1,500.00 Large print collection enhancement**

Adopted this 13th day of March 2024



Cyndy Martin, President



Deb Kee, Secretary



2023 Minnesota Public Library Annual Report Approval Form

Minnesota Statutes 134.13 requires the board of a public library to submit an annual report to the Minnesota Department of Education no later than April 1 each year.

Please print the name of the library submitting this form below.

Grand Rapids Area Library

Name of Library

I certify that I have read the library's annual report and approve its submission to the Minnesota Department of Education, State Library Services.

Cyndy Martin 3/13/24
Signature and Date of Library Board President/City or County Representative

Cyndy Martin

Printed Name of Library Board President/City or County Representative

Will Richter 3/13/24
Signature and Date of Library Director

Will Richter

Printed Name of Library Director

Please return this signed form by mail, email, or fax to:

State Library Services
Minnesota Department of Education
400 NE Stinson Blvd
Minneapolis, MN 55413

Email: verena.getahun@state.mn.us
Fax: 651-582-8752



Minnesota's public library annual report is made possible, in part, by funding from the Minnesota Department of Education through a Library Services and Technology Act (LSTA) grant from the Institute of Museum and Library Services.