

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, July 13, 2022

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, July 13, 2022 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

Chair MacDonell called the meeting to order at 5:00 pm.

CALL OF ROLL:

Present: Blocker, MacDonell, Martin, Richards, Tabbert, Teigland

Absent: Kee, Lassen, Squadroni

APPROVAL OF AGENDA:

Motion to: approve agenda as presented

Mover: Martin

Seconder: Blocker

Result: Passed 6-0

PUBLIC COMMENT (if anyone wishes to address the Board):

None

APPROVAL OF MINUTES:

1. Consider approval of Library Board Minutes from 06-08-2022

Motion to approve June minutes as presented

Mover: Richards

Seconder: Teigland

Result: Passed 6-0

COMMUNICATIONS:

Non

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Library Financials

Motion to: approve financial reports and Bill List as presented

Mover: Teigland

Seconder: Blocker

Result: Passed 6-0 (roll-call)

CONSENT AGENDA (Roll Call Vote Required):

3. Consider Donation Resolution 2022-06 accepting donations as listed.

Motion to approve consent agenda – Donation Resolution 2022-06

Mover: Martin

Seconder: Richards

Result: Passed 6-0 (roll-call)

REGULAR AGENDA:

4. Consider Proposal for Professional Engineering Services from Encompass, Inc and authorize city staff to sign the proposal.

Motion to: authorize a Professional Services Proposal from Encompass, Inc. and forward to Council for Mayor's signature.

Mover: Teigland

Seconder: Richards

Result: Passed 6-0 (roll-call)

5. Review Library Director Goals

Informational – no action taken

6. Discuss 2023 Library Budget Process

Informational – no action taken

UPDATES:

Library Friends

Book sale a huge success! \$1,500 profit.
Annual meeting well attended.
Next Friends Board meeting is 7-18.

Library Foundation

Received \$1,000 grant from the Grand Rapids Area Community Foundation Anonymous Fund.
Next meeting is 9-15.

STAFF REPORTS:

7. Reports and Statistics
Library Director provided summary of Library reports and statistics.

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR August 10, 2022 AT 5:00 PM.

VENUE: City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, MN 55744

ATTEST: Lisa Tabbert, Library Board Secretary



GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JULY 13, 2022

Item 2. Item 1.

DATE: 07/07/2022
 TIME: 09:18:06
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 07/13/2022

| VENDOR # | NAME | AMOUNT DUE |
|----------------|--------------------------------|------------|
| ----- | | |
| PUBLIC LIBRARY | | |
| 0113100 | AMAZON.COM | 704.85 |
| 0118100 | ARAMARK UNIFORM SERVICES | 88.44 |
| 0118660 | ARROWHEAD LIBRARY SYSTEM | 274.25 |
| 0201428 | BAKER & TAYLOR LLC | 3,968.39 |
| 0212124 | BLACKSTONE PUBLISHING | 47.00 |
| 0514225 | ENERGY PLUS INC | 345.18 |
| 0609525 | FINDAWAY WORLD LLC | 339.95 |
| 0612550 | FLOOR TO CEILING STORE | 6,382.87 |
| 0618100 | FRANTZAMATIC | 300.00 |
| 0718010 | CITY OF GRAND RAPIDS | 3,941.20 |
| 0914325 | INGRAM ENTERTAINMENT INC. | 112.17 |
| 0914540 | INNOVATIVE OFFICE SOLUTIONS LL | 521.70 |
| 0914800 | INVEST EARLY PROJECT | 400.00 |
| 1201730 | LATVALA LUMBER COMPANY INC. | 230.85 |
| 1605665 | PERSONNEL DYNAMICS LLC | 2,891.70 |
| 1901535 | SANDSTROM'S INC | 123.71 |
| 1915248 | SHI INTERNATIONAL CORP | 174.00 |
| 2114356 | UNIQUE MANAGEMENT SERVICES | 151.45 |

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$20,997.71

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

| | | |
|---------|-------------------------------|-----------|
| 0100053 | AT&T MOBILITY | 54.21 |
| 0605191 | FIDELITY SECURITY LIFE | 6.90 |
| 0718015 | GRAND RAPIDS CITY PAYROLL | 58,837.25 |
| 1301146 | MARCO TECHNOLOGIES, LLC | 120.43 |
| 1305065 | MEDTOX LABORATORIES INC | 24.85 |
| 1309199 | MINNESOTA ENERGY RESOURCES | 56.54 |
| 1309335 | MINNESOTA REVENUE | 74.97 |
| 1516220 | OPERATING ENGINEERS LOCAL #49 | 9,162.00 |
| 1601750 | PAUL BUNYAN COMMUNICATIONS | 317.37 |
| 1621130 | P.U.C. | 2,968.68 |
| 2209665 | VISA | 553.13 |
| 2301700 | WM CORPORATE SERVICES, INC | 137.47 |

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$72,313.80

TOTAL ALL DEPARTMENTS \$93,311.51

RESOLUTION NO. 2022-06
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

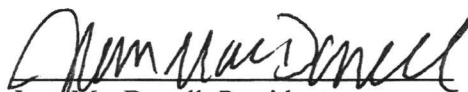
WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

- Library Foundation - \$11,712.51 for:**
- Artastic Supplies -\$169.86**
- Community Room Window Treatments - \$6,382.87**
- Non-Fiction Collection Development - \$496.30**
- Online Story Time - \$400.00**
- Quiet Study Project - \$4,000.85**
- Summer Reading Program - \$262.63**

Neal Nicolaus - \$42.00 for a subscription to *The Sun Magazine*

Adopted this 13th day of July, 2022


Jean MacDonell, President


Lisa Tabbert, Secretary