



CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

**CIVIC CENTER ADVISORY BOARD**  
**MINUTES**  
**Wednesday, April 03, 2024**  
**6:00 PM**

**CALL TO ORDER:**

The meeting was called to order by the Board Chair Carlson at 6:05pm.

**ROLL CALL:**

**PRESENT**

Council Representative Tom Sutherland  
Star of the North Representative Shannon Wourms  
At Large Jeremy Carlson  
ISD 318 Mark Schroeder

**ABSENT**

GRAHA Representative Andrew Haarklau  
City Administrator, Tom Pagel

**PUBLIC FORUM:** (if anyone wishes to address the Board):

None.

**SETTING THE AGENDA:** This is the time for a Board Member to request an addition or removal of an item to the agenda.

**CORRESPONDENCE:**

None.

**APPROVE MINUTES:**

1. Approve Minutes from January 3, 2024

**Motion made by ISD 318 Schroeder, Seconded by Council Representative Sutherland to approve the January 3rd, 2024, Minutes. Voting Yea: Council Representative Sutherland, Star of the North Representative Wourms, At Large Carlson, ISD 318 Schroeder**

BUSINESS:

2. Discuss Construction Budget and Contingency

Discussed the Construction Budget and Contingency,

3. Main Lobby Renovation

There is a pre-construction meeting scheduled for April 4, 2024. Some of the items that were discussed were the new ceiling and countertops, rock work, gables and acoustic panels.

4. State Bonding Contracts

It was stated that the City Administrator, Tom Pagel, is lobbying at the Capital.

5. Discuss Concessions

- A. Control Over Items Sold
- B. Garbage and Cardboard

The Board discussed Concessions. Graha currently runs the Concession stand and the Civic Center covers all utilities, garbage and clean-up. They would like to know the numbers that Graha takes in for the concessions. The Board would like to reserve the right to control what is sold at the Concession stand. and Dale will bring this up to them at their next meeting.

**Motion made by At Large Carlson, Seconded by ISD 318 Schroeder that the City will retain the oversight on items sold within the facility.**

**Voting Yea: Council Representative Sutherland, Star of the North Representative Wourms, At Large Carlson, ISD 318 Schroeder**

UPDATES:

6. Refrigerating the Pavilion

There are bids from Rink Tech and Commercial Refrigeration for the artificial refrigeration of the Minor's Pavilion. It's a matter of ripping out the blacktop floor and putting in tubes. It would be a win-win for everyone as it would allow a 3rd rink for tournaments, the fees would be the same and it could be paid off within 5-6 years.

SET AGENDA FOR NEXT MEETING:

BUSINESS:

2. Discuss Construction Budget and Contingency
3. Main Lobby Renovation
4. State Bonding Contracts
5. Discuss Concessions

UPDATES:

6. Pavilion Refrigeration

ADJOURN:

The meeting adjourned at 6:55pm.

ATTEST:

Respectfully submitted by Cynthia Lyman