



GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

**Wednesday, June 10, 2026
5:00 PM**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, June 10, 2026 at 5:00 PM at Grand Rapids Area Library, Program Room, 140 NE 2nd Street, Grand Rapids, Minnesota

The meeting was called to order by Chair Martin at 5:00 PM.

CALL OF ROLL:

PRESENT

Member Cyndy Martin
Member Sheena Richards
Member Aaron Squadroni
Member Janelle Dobbs
Member Jennifer Barr
Member Amanda King
Member Tabbatha Litchke

ABSENT

Member Beau Casteel
Member Ellen Teigland

STAFF

Amy Dettmer, Library Director

APPROVAL OF AGENDA:

Motion made by Member Richards, seconded by Dobbs to approve the agenda.

PUBLIC COMMENT (if anyone wishes to address the Board):

None.

APPROVAL OF MINUTES:

1. Consider a motion to approve Library Board meeting minutes from the 5-13-2026 meeting.

Motion made by Member Dobbs, seconded by Member King.

COMMUNICATIONS:

None.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Review Bill List and consider a motion to authorize payment of bills.

Motion to authorize payment of bills made by Dobbs, seconded by Richards.

Voting Yea: Member Martin, Member Richards, Member Squadroni, Member Dobbs, Member Barr, Member King, Member Litchke.

CONSENT AGENDA (Roll Call Vote Required):

3. Consider adopting a resolution accepting donations.

Motion to adopt a resolution accepting donations made by Dobbs, seconded by Litchke .

Voting Yea: Member Martin, Member Richards, Member Squadroni, Member Dobbs, Member Barr, Member Litchke

REGULAR AGENDA:

4. Review Animals in the Library policy.

Members reviewed the policy and accepted it with the 2 minor changes. It will be added to the library policies document.

5. Update on GRACF Supporting our Library Fund.

Library Director Dettmer reported there is \$81,395 in the fund. Another \$10,000 donation will be coming soon. Numbers have to be crunched working closely with the City Administrator to determine open days in 2027.

UPDATES:

Friends

Foundation

Director Dettmer reported the Friends annual meeting will take place on June 23rd at the United Methodist Church. The Friends annual book sale will take place Friday, July 10 and Saturday, July 11 at Community Presbyterian Church. It is the same weekend as the Downtown Macroctie Art Fair.

Foundation: Member Barr reported the Foundation continues to approve reimbursements for the library. The next meeting will be in September.

STAFF REPORTS:

6. Review library reports and statistics.

Library Director Dettmer reported:

Foundation member Jennifer Raushel was named Volunteer of the Year through the United Way.

Displays in the library include National Audiobook Month at the main display table, Authors We Love in YA, and Plant a Seed, Read in Children's.

Summer Reading started Monday, June 8. A reptile program was held on June 9th with 111 in attendance. Teen Tuesday is held every Tuesday in the YA area. The children's area has scavenger hunts each week. When patrons complete a hunt they receive a brag tag.

In April, staff member Tracy spoke to the Community Presbyterian Church congregation. The congregation donated \$2,870.38 to be used for materials in the Children's area.

Staff member Michelle attended a cataloging workshop at the Arrowhead Library System headquarters.

Mollie Stanford, Arrowhead Library System Director, will attend our July 8 Board meeting. Mollie is visiting with boards at libraries to talk about ALS and answer any questions members might have.

City Councilor Molly MacGregor is hosting a community meeting at the library on Wednesday June 24 at 1pm to talk about library funding.

ADJOURNMENT:

Chair Martin adjourned the meeting at 5:20 PM.

NEXT REGULAR MEETING IS SCHEDULED FOR JULY 8, 2026, AT 5:00 PM IN THE PROGRAM ROOM AT THE GRAND RAPIDS AREA LIBRARY, 140 NE 2ND ST., GRAND RAPIDS, MINNESOTA.

ATTEST: Amy Dettmer, Director of Library Services

**GRAND RAPIDS AREA LIBRARY BILL LIST - June 10, 2026
DEPARTMENT SUMMARY REPORT**

Item 2.

PUBLIC LIBRARY

ARROWHEAD LIBRARY SYSTEM	47.40
BLACKSTONE PUBLISHING	94.00
Burggraf's Ace Hardware	89.98
CENGAGE LEARNING INC	271.50
CITY OF GRAND RAPIDS	3,493.34
COLE HARDWARE INC	35.96
FERGUSON WOLSELEY IND GROUP	1,969.09
GARTNER REFRIGERATION CO	2,633.73
INGRAM LIBRARY SERVICES LLC	2,790.79
ITASCA AREA SCHOOLS COLLABORATIVE	3,200.00
MIDWEST TAPE LLC	197.92
RAPIDS PLUMBING & HEATING INC	169.00
STAR TRIBUNE	829.30
UNIQUE MANAGEMENT SERVICES INC	221.35
VESTIS GROUP, INC	198.43

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 16,241.79

CHECKS ISSUED PRIOR APPROVAL

AT&T	27192180/April	55.23
AT&T	27376417/May	55.21
Amazon	1YNT-R4TD-4WN4	39.83
Amazon	1DMK-QN9J-4P7W	39.97
Amazon	1N9N-F1RQ-GJ36	130.74
Diana Magner	4/29/2026	125.00
Emily Lindner	4/13/2026	175.00
Emily Lindner	5/4/2026	175.00
Grand Rapids Payroll	4/17/2026	22,035.10
Grand Rapids Payroll	5/1/2026	22,042.99
Grand Rapids Payroll	5/15/2026	22,037.86
Grand Rapids Payroll	5/29/2026	17,280.33
Marco	581353299-L/May	165.65
Metropolitan	TS053963310001/MAY26	84.04
Metropolitan	TS053963310001/JUN26	84.04
Michelle Johnson	032626	107.45
MN Energy	0507783569-01/Apr26-L	200.02
MN Revenue	April	67.00
Mutual of Omaha	002089122061	29.97
Mutual of Omaha	002106251992	29.97
Operating Engineers	June 26 Health	9,535.00
Operating Engineers	July26 Health	9,535.00
Paul Bunyan	4026700/May26-L	248.64
PUC	3/30/2026	2,927.46
PUC	4/30/2026	2,691.22
Tracy Kampa	032026	97.00
Tracy Kampa	052026-L	114.55
Waste Management	013399-2808-0 4/30/2026	145.86

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 110,255.13

TOTAL ALL DEPARTMENTS: \$ 126,496.92

RESOLUTION NO. 2026-06
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Grand Rapids Area Library Friends - \$456.30 for BookPage subscription

Grand Rapids Area Library Foundation - \$796.91

Adopted this 10th day of June 2026


Cyndy Martin, President


Jennifer Barr, Secretary