



GRAND RAPIDS PUBLIC UTILITIES COMMISSION

MEETING MINUTES

Wednesday, August 16, 2023

4:00 PM

President Stanley called the meeting to order at 4:03 PM.

PRESENT: President Tom Stanley, Commissioner Nancy Saxhaug, Commissioner Rick Smith, Commissioner Dale Adams

ABSENT: Secretary Luke Francisco with notice

STAFF: Jean Lane, Chad Troumbly, Steve Mattson

PUBLIC FORUM:

No one from the public was present.

APPROVAL OF MINUTES:

1. Consider a motion to approve the July 12, 2023 Regular Commission Minutes and the July 26, 2023 Regular Work Session Minutes.

Motion made by Commissioner Smith, Seconded by Commissioner Adams to approve the July 12, 2023 Regular Commission Minutes and the July 26, 2023 Regular Work Session Minutes.

Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

VERIFIED CLAIMS:

2. Consider a motion to approve \$3,117,110.82 of verified claims for July 2023.

Motion made by Commissioner Adams, Seconded by Commissioner Smith to approve \$3,117,110.82 of verified claims for July 2023.

Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

COMMISSION REPORTS:

Commissioner Adams reported on there being interest by the group that built the Pillars to build a 132-unit market-rate apartment building on the city-owned property between the Pillars and Garden Court Chateau.

Commissioner Adams also reported that the City is considering rezoning property next to Majestic Pines from R1 to R4 for a future development.

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

Motion made by Commissioner Adams, Seconded by Commissioner Saxhaug to approve the consent agenda.

Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

3. Consider a motion to confirm filling the Executive Assistant position with the preferred candidate, Ms. Megan Pehrson.

Approved on consent agenda.

4. Consider a motion to ratify the professional services contract with MMUA for strategic planning services for \$10,000 plus approved reimbursable expenses.

Approved on consent agenda.

5. Consider a motion to approve the 2023 MMUA Delegate Appointment Form.

Approved on consent agenda.

6. Consider a motion to ratify the amendment to the procurement contract with Government Finance Officers Association consulting services for ERP RFP evaluation and contract negotiations not exceed \$25,000.

Approved on consent agenda.

7. Consider a motion to ratify the procurement contract of \$750 with VIA Actuarial Solutions consulting services for GASB 75 Actuarial Services.

Approved on consent agenda.

8. Consider a motion to authorize the sale and/or disposal of surplus property.

Approved on consent agenda.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

Motion made by Commissioner Saxhaug, Seconded by Commissioner Smith to approve the regular agenda as presented.

Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

SAFETY REPORT:

9. Review Safety Monthly Report

Reviewed Safety Monthly Report

ADMINISTRATION:

10. Consider a motion to adopt Resolution Number 08-16-23-7 approving Metered Use, Drought and Water Leak policies.

Motion made by Commissioner Adams, Seconded by Commissioner Smith to adopt Resolution Number 08-16-23-7 approving Metered Use, Drought and Water Leak policies.

Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

11. Review Administration Monthly Report

Reviewed Administration Monthly Report.

BUSINESS SERVICES DEPARTMENT:

12. Consider a motion to approve reimbursement resolution 08-16-23-8 for the Grand Rapids/Cohasset Industrial Park Utility Extension Project and request the City Council to issue G.O. bonds to finance related costs.

Motion made by Commissioner Adams, Seconded by Commissioner Smith to approve reimbursement resolution 08-16-23-8 for the Grand Rapids/Cohasset Industrial Park Utility Extension Project and request the City Council to issue G.O. bonds to finance related costs.

Voting Yea: President Stanley, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

13. Review Business Services Monthly Report

Reviewed Business Services Monthly Report

ELECTRIC DEPARTMENT:

14. Review Electric Utility Monthly Report

Reviewed Electric Utility Monthly Report.

WATER AND WASTEWATER DEPARTMENT:

15. Review Water Utility Monthly Report

Reviewed Water Utility Monthly Report.

16. Review Wastewater Utility Monthly Report

Reviewed Wastewater Utility Monthly Report.

DEPARTMENT HEAD PRESENTATION:

17. Department Head Presentation - Electric Manager, Chad Troumbly

Electric Department Manager, Chad Troumbly, gave the Department Head Presentation.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 4:55 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Julie Kennedy".

Julie Kennedy