



**GRAND RAPIDS  
PUBLIC UTILITIES**  
*Service is Our Nature*

## GRAND RAPIDS PUBLIC UTILITIES COMMISSION REGULAR WORK SESSION MEETING MINUTES

**Tuesday, June 28, 2022**

**8:00 AM**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Work Session Meeting of the Grand Rapids Public Utilities Commission was held on Tuesday, June 28, 2022 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

By call of the chair the meeting was called to order at 8:05 AM.

CALL OF ROLL:

PRESENT: President Tom Stanley, Secretary Luke Francisco, Commissioner Nancy Saxhaug  
Commissioner Rick Smith, Commissioner Rick Blake arrived at 8:15 AM

Also present: General Manager Julie Kennedy, Business Services Manager Jean Lane,  
Water/Wastewater Department Manager Steve Mattson, Administrative/HR Assistant Carrie Jo Kruger,  
Lead CSR Paula Hennemann, and Susan Lynch from GRACF.

BUSINESS:

1. Consider a motion to approve \$153,379.17 of verified claims for May and June 2022.

**Motion made by Commissioner Smith, Seconded by Secretary Francisco to approve \$153,379.17 of verified claims for May and June 2022.**

**The motion carried by the following vote:**

**Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug,  
Commissioner Smith**

2. Review two draft customer service policies

(Commissioner Rick Blake arrived)

3. Review and discuss GRPUC Caring Fund at the GRACF.

Susan Lynch discussed the available fund and possible uses. Julie Kennedy to create a draft for discussion at the next meeting.

ADJOURNMENT:

By call of the chair, the meeting was adjourned at 9:30 AM.

The next Regular Meeting of the Commission is scheduled for Wednesday, July 13, 2022 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Work Session is scheduled for Tuesday, July 26, 2022 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.