

# GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, January 10, 2024  
5:00 PM

NOTICE IS HEREBY GIVEN, that a regular meeting of the Grand Rapids Area Library Board will be held in the City Council Chambers in the Grand Rapids City Hall, 420 North Pokegama Avenue, in Grand Rapids, Minnesota on Wednesday, January 10, 2024, at 5:00

## CALL TO ORDER:

Chair Martin called the meeting to order at 5:00 PM.

## CALL OF ROLL:

Present: Barr, Casteel, Kee, Martin, Richards, Squadroni, Teigland

Absent: Blocker and Dobbs

## ORGANIZATIONAL MEETING - ELECTION OF BOARD PRESIDENT, VICE PRESIDENT, AND SECRETARY.

Motion to elect Martin, Richards, and Kee as a slate.

Mover: Barr

Secunder: Teigland

Result: Passed 7-0

## APPROVAL OF AGENDA:

Motion to approve agenda as presented

Mover: Richards

Secunder: Teigland

Result: Passed (unanimously)

PUBLIC COMMENT (if anyone wishes to address the Board):

APPROVAL OF MINUTES:

1. Consider approval of meeting minutes from the 12-13-2023 Library Board Meeting.

Motion to approve minutes as presented

Mover: Kee

Seconder: Richards

Result: Passed (unanimously)

COMMUNICATIONS:

None.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Consider a motion to approve payment of bill list and financial reports.

Motion to approve payment of bill list and financial reports.

Mover: Richards

Seconder: Squadroni

Result: Passed 7-0 (roll-call)

CONSENT AGENDA (Roll Call Vote Required):

3. Consider a motion accepting donations to the library as listed.

Motion to approve consent agenda as presented.

Mover: Kee

Seconder: Barr

Result: Passed 7-0 (roll-call)

REGULAR AGENDA:

4. Review Library Board Roster / Introductions

Informational

5. Consider a motion authorizing the Volunteer Coordinator to sign a MOU with RSVP.

Motion to sign MOU with RSVP.

Mover: Richards

Secunder: Kee

Result: Passed (unanimously)

UPDATES:

STAFF REPORTS:

6. Review Library Reports and Statistics

Informational

ADJOURNMENT:

Chair Martin adjourned the meeting at 5:25 PM.

NEXT REGULAR MEETING IS SCHEDULED FOR FEBRUARY 14, 2024, AT 5:00 PM.

ATTEST: Will Richter, Director of Library Services

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - JANUARY 10, 2024

DATE: 01/05/2024  
 TIME: 11:24:13  
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 01/10/2024

VENDOR #	NAME	AMOUNT DUE
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PUBLIC LIBRARY		
0118100	ARAMARK UNIFORM SERVICES	112.48
0118660	ARROWHEAD LIBRARY SYSTEM	70.88
0201428	BAKER & TAYLOR LLC	2,112.40
0212124	BLACKSTONE PUBLISHING	141.00
0221650	BURGGRAF'S ACE HARDWARE	7.99
0305485	CENGAGE LEARNING INC	335.04
0405500	DEMCO INC	288.03
0421455	DULUTH NEWS TRIBUNE	346.84
0701650	GARTNER REFRIGERATION CO	3,452.46
0718060	GRAND RAPIDS HERALD REVIEW	96.95
0914540	INNOVATIVE OFFICE SOLUTIONS LL	371.84
0920059	ITASCA COUNTY SHERIFFS DEPT	10.00
1309495	MINUTEMAN PRESS	60.00
1401650	NARDINI FIRE EQUIPMENT CO INC	458.00
1605665	PERSONNEL DYNAMICS LLC	550.80
1612225	PLAYAWAY PRODUCTS LLC	331.45
1809158	WILLIAM RICHTER	4,979.45
1903225	SCENIC RANGE NEWS FORUM	25.00
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$13,750.61
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0100053	AT&T MOBILITY	54.46
0113105	AMAZON CAPITAL SERVICES	30.29
0201428	BAKER & TAYLOR LLC	421.13
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	22,203.85
1209520	EMILY LINDNER	150.00
1301146	MARCO TECHNOLOGIES, LLC	119.08
1305725	METROPOLITAN LIFE INSURANCE CO	76.14
1309199	MINNESOTA ENERGY RESOURCES	215.26
1516220	OPERATING ENGINEERS LOCAL #49	9,612.00
1601750	PAUL BUNYAN COMMUNICATIONS	323.02
1618119	ISABELLA A PRATTO	50.00
1618120	MADELYN R PRATTO	50.00
1621130	P.U.C.	2,173.98
2114356	UNIQUE MANAGEMENT SERVICES	209.70
2301700	WM CORPORATE SERVICES, INC	145.86
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$35,841.67
TOTAL ALL DEPARTMENTS		\$49,592.28

RESOLUTION NO. 2024-1  
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

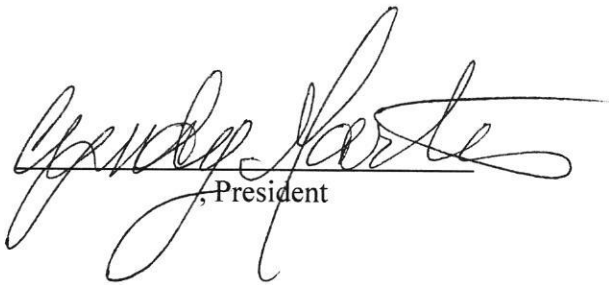
WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

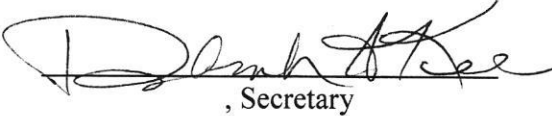
**Grand Rapids Area Library Foundation – Children’s Library display (valued at \$1,440)**

**Carol Morrill - \$200.00 (undesignated)**

Adopted this 10th day of January 2024



, President



, Secretary