



GRAND RAPIDS PUBLIC UTILITIES COMMISSION

MEETING MINUTES

Wednesday, June 07, 2023

4:00 PM

President Stanley called the meeting to order at 4:00 PM.

PRESENT: President Tom Stanley, Secretary Luke Francisco, Commissioner Nancy Saxhaug, Commissioner Rick Smith, Commissioner Dale Adams

STAFF: Julie Kennedy, Jean Lane, Steve Mattson

PUBLIC FORUM:

No one from the public was present.

APPROVAL OF MINUTES:

1. Consider a motion to approve the May 4, 2023 Special Work Session Commission Minutes, the May 10, 2023 Regular Meeting Minutes, the May 17, 2023 Closed Meeting Minutes, and the May 17, 2023 Regular Work Session Minutes.

Motion made by Commissioner Smith, Seconded by Commissioner Adams to approve the minutes as presented. Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

VERIFIED CLAIMS:

2. Consider a motion to approve \$873,250.07 of verified claims for May 2023.

Motion made by Secretary Francisco, Seconded by Commissioner Saxhaug to approved the verified claims as presented. Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

COMMISSION REPORTS:

Commissioner Adams reported on the City's involvement in the County's Airport Road & River Road roundabout project which will remove the only traffic signal under the City's financial obligation. Commissioner Adams also reported on May Mobility's goMARTI, an experimental project with 5 autonomous vehicles to improve transportation accessibility in the community. The city just received notice from US Senators Smith and Klobuchar that an additional \$9M will be provided to continue to regionally expand the project beyond Grand Rapids.

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

Motion made by Commissioner Adams, Seconded by Commissioner Smith to approve the consent agenda as presented. Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

3. Consider a motion to authorize the sale and/or disposal of surplus property.

Approved on consent agenda.

4. Consider a motion to approve the procurement contract with Nelson Roofing for re-roofing the north portion of the GRPU Combined Service Center (CSC) for \$101,897 and authorize the General Manager to sign the contract.

Approved on consent agenda.

5. Consider a motion to ratify the procurement contract with Itasca Painting for painting the CSC back hallway for \$5,393.

Approved on consent agenda.

6. Consider a motion to ratify the procurement contract with Electric Pump for the rebuilding of the Flygt pumps for the domestic lift station for \$19,278.

Approved on consent agenda.

7. Consider a motion to ratify the procurement contract with Lake Country Lawn and Snow for lawn mowing services for W-WW and Electric departments for \$10,500.

Approved on consent agenda.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

Motion made by Commissioner Smith, Seconded by Commissioner Saxhaug to approve the regular agenda as presented. Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

SAFETY REPORT:

8. Reviewed Safety Monthly Report

ADMINISTRATION:

9. Consider a motion to approve a Memorandum of Understanding (MOU) to modify Article 4, Section 1 of the 2021-2023 Collection Bargaining Agreement (CBA) between Grand Rapids Public Utilities Commission (GRPUC) and the American Federation of State, County & Municipal Employees (AFSCME).

Motion made by Commissioner Saxhaug, Seconded by Commissioner Adams to approve a MOU to modify Article 4, Section 1 of the 2021-2023 CBA between GRPUC and AFSCME to provide Juneteenth as a paid holiday to all GRPUC employees. Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

10. Consider a motion to approve a Memorandum of Understanding (MOU) to modify Article 17, Section 5 of the 2021-2023 Collection Bargaining Agreement (CBA) between Grand Rapids Public Utilities Commission (GRPUC) and the American Federation of State, County & Municipal Employees (AFSCME).

Motion made by Secretary Francisco, Seconded by Commissioner Saxhaug to approve a MOU to increase the 2023 wages set forth in Article 17, Section 5 of the 2021-2023 CBA between GRPUC and AFSCME by 2.5% for all employees covered by the CBA. Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

11. Consider a motion to approve a 2.5% wage increase for exempt non-management employees, a 3% wage increase for exempt management employees, excluding the General Manager, effective July 1, 2023 and approve June 19 as a paid holiday for exempt employees.

Motion made by Commissioner Adams, Seconded by Commissioner Saxhaug to approve a 2.5% wage increase for exempt non-management employees, a 3% wage increase for exempt management employees, excluding the General Manager, effective July 1, 2023 and approve June 19 as a paid holiday for exempt employees. Voting Yea: President Stanley, Secretary Francisco, Commissioner Saxhaug, Commissioner Smith, Commissioner Adams

12. Reviewed Administration Monthly Report

BUSINESS SERVICES DEPARTMENT:

13. Reviewed Business Services Monthly Report

ELECTRIC DEPARTMENT:

14. Reviewed Electric Utility Monthly Report

WATER AND WASTEWATER DEPARTMENT:

15. Reviewed Water Utility Monthly Report
16. Reviewed Wastewater Utility Monthly Report

DEPARTMENT HEAD PRESENTATION:

17. Water/Wastewater Manager Steve Mattson gave the Department Head presentation.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 4:50 PM.

Respectfully submitted,



Julie Kennedy, General Manager