

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, November 10, 2021

5:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular meeting of the Grand Rapids Area Library Board will be held on Wednesday, November 10, 2021 at 5:00 PM in City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

Chair MacDonell called the meeting to order at 5:00 pm.

CALL OF ROLL:

Present: Blocker, Kee, Lassen, MacDonell, Martin, Richards, Tabbert, Teigland

Absent: Thouin

Staff: Will Richter, Director

APPROVAL OF AGENDA:

Mover: Richards

Secunder: Martin

Result: Approved 8-0 via roll-call vote.

PUBLIC COMMENT (if anyone wishes to address the Board):

APPROVAL OF MINUTES:

1. Review and approve Library Board minutes 10-13-2021

Mover: Teigland

Secunder: Kee

Result: Approved 8-0 via roll-call vote.

COMMUNICATIONS:

None received

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

2. Consider Approval of Financial Report and Claims (Bill List)

Mover: Richards

Seconder: Blocker

Result: Approved 8-0 via roll-call vote.

CONSENT AGENDA (Roll Call Vote Required):

3. Resolution 2021-07 Accepting Donations

Mover: Martin

Seconder: Blocker

Result: Approved 8-0 via roll-call vote.

REGULAR AGENDA:

4. Authorize City Staff to purchase two computer bundles (5 each) and monitors from Tech Soup at a cost not to exceed \$4,999.

Mover: Richards

Seconder: Blocker

Result: Approved 8-0 via roll-call vote.

5. Discuss Potential Riverfest Layout (Motion to approve Riverfest layout concept).

Mover: Martin

Seconder: Blocker

Result: Approved 8-0 via roll-call vote

6. Resolution 2021-06 Setting 2022 Library Calendar

Mover: Blocker

Seconder: Richards

Result: Approved via roll-call vote.

UPDATES:

Friends (by Ellen Teigland)

November 6 book sale at Community Presbyterian resulted in a \$850 profit for the Friends.

Foundation (by Lisa Tabbert)

Foundation members volunteered at Second Harvest Food Bank.

Foundation is in the process of updating its Bylaws.

Lisa is working with Nicole (Library Staff) on a new thank you card.

STAFF REPORTS:

7. Staff Reports and Library Statistics

Informational – no action taken.

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR December 8, 2021, AT 5:00 PM.

VENUE: City Council Chambers, 420 North Pokegama Avenue, Grand Rapids, MN 55744

ATTEST: Lisa Tabbert, Library Board Secretary

A handwritten signature in cursive script that reads "Lisa Tabbert". The signature is written in black ink and is positioned below the typed name and title.

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - NOVEMBER 10, 2021

DATE: 11/02/2021
 TIME: 16:00:27
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/10/2021

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0113100	AMAZON.COM	774.07
0118345	ARIDAN BOOKS INC	120.00
0118660	ARROWHEAD LIBRARY SYSTEM	27.30
0201428	BAKER & TAYLOR LLC	3,520.53
0212124	BLACKSTONE PUBLISHING	276.60
0315455	COLE HARDWARE INC	23.96
0405500	DEMCO INC	217.56
0502705	EBSCO SUBSCRIPTION SERVICE	31.96
0609525	FINDAWAY WORLD LLC	936.01
0701650	GARTNER REFRIGERATION CO	475.39
0718010	CITY OF GRAND RAPIDS	1,663.64
0914325	INGRAM ENTERTAINMENT INC.	114.27
1305203	APG MEDIA OF MINNESOTA, LLC	205.95
1415377	NORTHERN BUSINESS PRODUCTS INC	258.35
1605665	PERSONNEL DYNAMICS LLC	328.14
1800149	RCB COLLECTIONS	3.17
1821700	MICHAEL RUSSELL	1,380.00
1901535	SANDSTROM'S INC	24.60
1915248	SHI INTERNATIONAL CORP	698.72

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 11,080.22

CHECKS ISSUED-PRIOR APPROVAL

PRIOR APPROVAL

0100053	AT&T MOBILITY	54.61
0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	40,042.60
1209516	LINCOLN NATIONAL LIFE	45.60
1301146	MARCO TECHNOLOGIES, LLC	189.47
1309199	MINNESOTA ENERGY RESOURCES	45.00
1309335	MINNESOTA REVENUE	33.73
1401450	JOHN NALAN	392.22
1405850	NEXTERA COMMUNICATIONS LLC	74.44
1516220	OPERATING ENGINEERS LOCAL #49	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS	246.40
1621130	P.U.C.	2,906.07
2209665	VISA	399.50
2301700	WM CORPORATE SERVICES, INC	133.48

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 53,732.02

TOTAL ALL DEPARTMENTS 64,812.24

Board member
adoption:

introduced the following resolution and moved for its

RESOLUTION NO. 2021-06
SETTING 2022 LIBRARY CALENDAR

WHEREAS, THE Library Board is responsible for establishing the library calendar of dates open and closed and the time and location of its regular meetings,

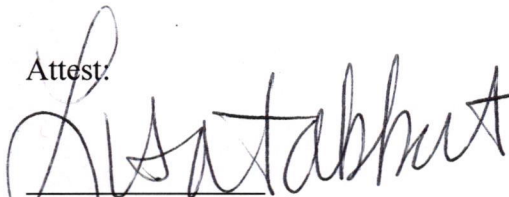
NOW THEREFORE BE IT RESOLVED that the following calendar is established for 2022:

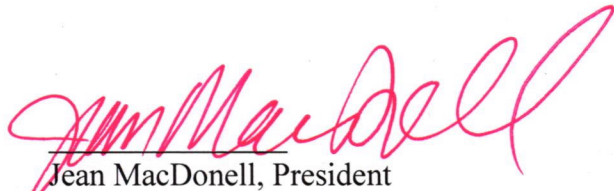
H	Fri December 31 (2021)	New Year's Holiday	Closed
H	Mon January 17	Martin Luther King Day	Closed
H	Mon February 21	President's Day	Closed
H	Mon May 30	Memorial Day	Closed
H	Mon July 4	Independence Day	Closed
H	Mon September 5	Labor Day	Closed
H	Fri November 11	Veteran's Day	Closed
H	Thurs November 24	Thanksgiving	Closed
H	Fri November 25	Day after thanksgiving	Closed
H	Fri December 23	Christmas Holiday	Closed
H	Mon December 26	Christmas Holiday	Closed

The Library Board will meet the in City Council Chambers the second Wednesday of the month at 5 p.m.

Adopted this 13th day of October 2021.

Attest:


Lisa Tabbert, Secretary


Jean MacDonell, President

Board member
voted in favor thereof:

seconded the foregoing resolution and the following

And the following voted against same:

And the following abstained:

Whereby the resolution was declared duly passed and adopted.

Board member

introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2021-07
A RESOLUTION ACCEPTING DONATIONS


WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

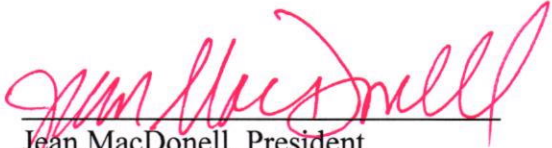
WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Libby and Dennis Devere - \$150.00 – for materials with dyslexic friendly font
Arrowhead Library System - \$565.83 - Summer Reading Support
Kathy McCarty (in memory of Faye Chessmen - \$50.00 (undesignated))

Adopted this 10th day of November, 2021


Lisa Tabbert, Secretary


Jean MacDonell, President

Board member
in favor thereof:

seconded the foregoing resolution and the following voted

And the following voted against same:

And the following abstained:

Whereby the resolution was declared duly passed and adopted.