



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

GRAND RAPIDS AREA LIBRARY BOARD MEETING MINUTES

Wednesday, September 08, 2021

5:00 PM

CALL TO ORDER:

Chair MacDonell called the meeting to order at 5:00 pm.

CALL OF ROLL:

Present: Blocker, Kee, Lassen, MacDonell, Richards, Tabbert, Teigland

Absent: Martin, Thouin

Staff present: Will Richter, Director

APPROVAL OF AGENDA:

Mover: Richards

Seconder: Blocker

Result: Approved unanimously by roll-call vote.

PUBLIC COMMENT (if anyone wishes to address the Board):

None

APPROVAL OF MINUTES:

1. Consider approval of August 11, 2021 Library Board minutes.

Mover: Kee

Seconder: Teigland

Result: Approved unanimously by roll-call vote.

COMMUNICATIONS:

2. Grand Rapids Minimum Local Support Requirement via email from State Library Services (Minnesota Department of Education).
3. Itasca County Minimum Local Support Requirement via email from State Library Services (Minnesota Department of Education).

Informational – no action taken.

FINANCIAL REPORT & CLAIMS (Roll Call Vote Required):

4. Approve Financial Reports and Bill List(s):

Mover: Kee

Seconder: Blocker

Result: Approved unanimously by roll-call vote.

CONSENT AGENDA (Roll Call Vote Required):

Any item on the consent agenda shall be removed for consideration by request of any Board member or member of the public and put on the regular agenda for discussion and consideration.

5. Consider approving Donation Resolution 2021-04 as part of the consent agenda.

6. Late Bill - Northern Business Products - \$40.98

7. Late Bill - Personnel Dynamics - \$218.76

Motion to approve consent agenda

Mover: Richards

Seconder: Blocker

Result: Approved unanimously by roll-call vote.

REGULAR AGENDA:

8. Update on Grand Rapids Riverfest

Informational – no action taken.

9. Discuss 2022 Library Budget

Informational – no action taken.

UPDATES:

Friends of the Library update

Ellen Teigland provided Friends update:

Book sale 9/9 at Community Presbyterian from 10:00-5:30.

Annual meeting 9/23 at United Methodist starting at 5:30.

Library Foundation update

Lisa Tabbert provided Foundation update:

New Mission & Vision statements (included in October Board Packet).

New endowment distribution procedure. Clear understanding between Foundation, donors, and staff how money will be distributed to benefit the Library.

STAFF REPORTS:

10. Reports from Library Director and Children's Librarian

Informational – no action taken.

11. Library Statistics

Informational – no action taken.

ADJOURNMENT:

NEXT REGULAR MEETING IS SCHEDULED FOR October 13, 2021, AT 5:00 PM.

ATTEST: Lisa Tabbert, Library Board Secretary

A handwritten signature in cursive script that reads "Lisa Tabbert". The signature is written in black ink and is positioned below the typed name.

GRAND RAPIDS PUBLIC LIBRARY BILL LIST - SEPTEMBER 8, 2021

DATE: 08/31/2021
 TIME: 14:26:52
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 09/08/2021

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0113100	AMAZON.COM	212.59
0118100	ARAMARK UNIFORM SERVICES	62.53
0118660	ARROWHEAD LIBRARY SYSTEM	10.40
0201428	BAKER & TAYLOR LLC	1,276.38
0718010	CITY OF GRAND RAPIDS	1,663.64
0718060	GRAND RAPIDS HERALD REVIEW	68.95
0914325	INGRAM ENTERTAINMENT INC.	127.98
1015325	JOHNSON CONTROLS FIRE	825.57
1115500	NORTHERN LIGHTS ICE LLC	489.00
1901535	SANDSTROM'S INC	45.97

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$4,783.01

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0605191	FIDELITY SECURITY LIFE	6.90
0718015	GRAND RAPIDS CITY PAYROLL	86,926.84
1209516	LINCOLN NATIONAL LIFE	45.60
1301146	MARCO TECHNOLOGIES, LLC	120.43
1309199	MINNESOTA ENERGY RESOURCES	45.00
1309335	MINNESOTA REVENUE	47.51
1401450	JOHN NALAN	2,068.24
1405850	NEXTERA COMMUNICATIONS LLC	75.14
1516220	OPERATING ENGINEERS LOCAL #49	9,162.00
1601750	PAUL BUNYAN COMMUNICATIONS	247.76
1621105	P.E.R.A.	3,651.62
1621130	P.U.C.	3,583.55
2114750	UNUM LIFE INSURANCE CO OF AMER	19.35
2209665	VISA	403.36
2301700	WM CORPORATE SERVICES, INC	133.48

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$106,536.78

TOTAL ALL DEPARTMENTS \$111,319.79

Board member

introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2021-04
A RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes, and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the Library Board of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donations and terms of the donors as follows:

Neal Nicolaus and Susan Johnston - \$42.00
Glorvigen Family Fund (Community Foundation) - \$600.00
Grand Rapids Area Library Foundation - \$1,600.00

Adopted this 8th day of September, 2021


Lisa Tabbert, Secretary


Jean MacDonell, President

Board member
in favor thereof:

seconded the foregoing resolution and the following voted

And the following voted against same:
And the following abstained:
Whereby the resolution was declared duly passed and adopted.