



CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

**POLICE COMMUNITY ADVISORY  
BOARD SPECIAL MEETING MINUTES**  
**Thursday, February 15, 2024**  
**4:00 PM**

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The Purpose of the Grand Rapids Police Community Advisory Board (The Board) shall be to establish and enhance communication between Grand Rapids residents, Police Department and City Council. Together, the Advisory Board and Police Department will identify and focus on public safety issues and collaborate with community leaders, community organizations and stakeholders in developing solutions to multi-faceted community concerns. The Board provides recommendations to the Chief of Police and City Council as to how issues should be addressed.

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**CALL TO ORDER:** Pursuant to due notice and call thereof, the Police Community Advisory Board will hold a special meeting on Thursday, February 15, 2024, at 4:00 PM in City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids.

Board Chair Connolly called meeting to order at 4:01 PM.

**ROLL CALL:**

**PRESENT**

Board Chair Stephen Connolly, Board Member Dan Butterfield, Board Member Jessica Malmquist, Board Member Tom Neustrom, Board Member Nikki Roberts, Board Member Kerry Clausen

**ABSENT**

Board Member Pam Dowell, Board Member Wendy Uzelac, Board Member Cassey Casteel

Staff Present: Chief Morgan and Captain Ott

**BUSINESS:**

1. **GRPD Staffing Level Review**

Chief Morgan presented a PowerPoint 'GRPD Staff Review and COPS Grant'.

Discussion was had about population and officer ratios, the increase in calls this past year, who is involved with budget talks, administration's response to budget, officer wages, marketing for officer job postings, and minimum number of officers on a shift.

2. Consider letter of support concerning GRPD staffing levels.

Motion to approve Letter of Recommendation to city council from PCAB supporting GRPD staffing increase to 22 licensed officers, made by Board Member Butterfield, Seconded by Board Member Neustrom.

Voting Yea: Board Member Connolly, Board Member Malmquist, Board Member Clausen, Board Member Roberts

Discussion had about Letter of Recommendation. Pam Dowell would write the draft and email a copy to members. All nine members will sign the letter. Letter should be ready for next workshop, Feb. 26.

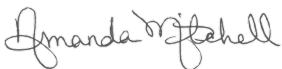
ADJOURN:

Motion made by Board Chair Connolly, Seconded by Board Member Butterfield.

Voting Yea: Board Member Malmquist, Board Member Clausen, Board Member Neustrom, Board Member Roberts

Meeting adjourned at 5:23 PM

Respectfully submitted by:



Amanda Mitchell, Administrative Assistant

## MEETINGS AND ATTENDANCE

The Board shall meet at minimum, four times each year as determined by the chair. A regular meeting may be cancelled by the chair or a majority of the Board. Every Board member shall be required to attend at least 75% of all meetings each calendar year. Board members who are unable to meet the attendance requirements may be removed by a majority vote of the Board. Prior to a vote considering the potential removal of a member, the member shall be afforded an opportunity to explain his or her reason for non-attendance.

## BOARD MEMBERS AND TERM EXPIRATION

Dan Butterfield	12/31/2026	Wendy Uzelac	12/31/2025
Stephen Connolly	12/31/2026	Cassey Casteel	12/31/2024
Pam Dowell	12/31/2026	Kerry Clausen	12/31/2025
Tom Nuestrom	12/31/2025	Nicolette Roberts	12/31/2024
Jessica Malmquist	12/31/2024		