



CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

**CITY COUNCIL MEETING MINUTES**  
**Monday, November 25, 2024**  
**5:00 PM**

Mayor Connelly called the meeting to order at 5:04 PM.

**PRESENT:** Mayor Tasha Connelly, Councilor Dale Adams, Councilor Molly MacGregor, Councilor Tom Sutherland, Councilor Rick Blake

**STAFF:** Tom Pagel, Barb Baird, Laura Pfeifer, Rob Mattei, Chery Pierzina

**PROCLAMATIONS/PRESENTATIONS:**

1. National Hunger & Homelessness Awareness Month Proclamation

Mayor Connelly proclaimed November 2024 as Hunger and Homelessness Awareness month and read the proclamation into the record.

**POSITIVE HAPPENINGS IN THE CITY:**

Mayor Connelly shared a letter from family member of resident who lost their home in a fire commending the Grand Rapids Fire Department.

Councilor Sutherland appreciated quick response by city crew for plowing.

**PUBLIC FORUM:**

Pat Madure, 17785 Bay View Place in Harris Township, addresses Council about running for County Commissioner.

**COUNCIL REPORTS:**

Councilor Blake provided overview of CGMC fall conference.

Mayor Connelly provided reminder of winter parking ordinance, free Thanksgiving dinner for all at St. Joseph's Church on Thanksgiving Day. The Mayor also expressed appreciation for Barb Baird, Finance Director, for years of service.

**APPROVAL OF MINUTES:**

2. Approve Council minutes for Tuesday, November 12, 2024 Regular meeting.

Motion made by Councilor MacGregor, Second by Councilor Adams to approve Council minutes as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor,

Councilor Sutherland, Councilor Blake

VERIFIED CLAIMS:

3. Approve the verified claims for the period November 5, 2024 to November 18, 2024 in the total amount of \$1,600,536.86.

Motion made by Councilor Adams, Second by Councilor Blake to approve the bill list as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

CONSENT AGENDA:

4. Consider approving airport temporary land lease template.
5. Consider approving lease agreement for new copier at Fire Department.
6. Consider approving the Statement of Work (SOW) Agreement with CliftonLarsonAllen, LLP (CLA), dated October 25, 2024, for audit year ending December 31, 2024.
7. Consider adopting a resolution to authorize an operating transfer from the Capital Project Fund-Permanent Improvement Revolving Fund (PIR) to Special Revenue Fund-Electric Vehicle Charging Stations.

**Adopted Resolution 24-101**

8. Consider Voiding Lost Accounts Payable Check and Issue a Replacement Check.
9. Consider the revised Personnel Dynamics Contract retroactive to November 12, 2024, and hiring Mary Corwin as a temporary Office Worker/Transcriptionist through Personnel Dynamics, retroactive to November 13, 2024.
10. Consider appointing Laura Pfeifer as Interim Director of Finance, effective November 26, 2024.
11. Consider revising Flexible Time Off accrual table for Non-Represented Employees.
12. Consider authorizing the retirement and sale of surplus assets.
13. Consider approving Taxicab License for Iron Angel Taxi.
14. Consider approving agreement with MacRostie Art Center.
15. Consider approving temporary liquor licenses for MacRostie Art Center for 2025 First Friday events.
16. Consider approving the tax and licensing for snowplow purchased from Boyer Ford Trucks.

17. Consider adopting a resolution to authorize an operating transfer from the Capital Project Fund-Permanent Improvement Revolving Fund (PIR) to Capital Project Fund-2022 Infrastructure/ARPA fund.

**Adopted Resolution 24-102**

18. Consider adopting a resolution authorizing the operating transfer from the Capital Fund-Grand Rapids/Cohasset Industrial Park fund to Capital Fund-2024 Infrastructure fund.

**Adopted Resolution 24-103**

Motion made by Councilor Blake, Second by Councilor Sutherland to approve the Consent agenda as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

**SET REGULAR AGENDA:**

Motion made by Councilor Adams, Second by Councilor MacGregor to approve the Regular agenda as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

**ADMINISTRATION:**

19. Consider accepting the resignation from Debra Moebakken from her position as Library Public Services Clerk and authorize Human Resources to begin the process of posting internally, advertising and hiring for the open position of Library Public Services Clerk.

Motion made by Councilor MacGregor, Second by Councilor Adams to accept resignation of Deb Moebakken and authorize posting the position for Library Public Services Clerk. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

**COMMUNITY DEVELOPMENT:**

20. Consider approval of a Building Permit Agreement.

Motion made by Councilor Blake, Second by Councilor Adams to approve Building Permit Agreement as presented. Voting Yea: Mayor Connelly, Councilor Adams, Councilor MacGregor, Councilor Sutherland, Councilor Blake

**CITY COUNCIL:**

21. Consider appointing a Council member to serve as representative on the Range Association of Municipalities & Schools (RAMS) Board.

Motion made by Mayor Connelly, Second by Councilor Adams to nominate Councilor Rick Blake as representative to the RAMS Board. Voting Yea: Mayor Connelly, Councilor Adams,

Councilor MacGregor, Councilor Sutherland, Councilor Blake

There being no further business, the meeting adjourned at 5:32 pm.

Respectfully submitted:

*Kimberly Gibeau*  
Kimberly Gibeau, City Clerk