



CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

**POLICE COMMUNITY ADVISORY  
BOARD MEETING MINUTES**  
**Thursday, March 21, 2024**  
**4:00 PM**

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The Purpose of the Grand Rapids Police Community Advisory Board (The Board) shall be to establish and enhance communication between Grand Rapids residents, Police Department and City Council. Together, the Advisory Board and Police Department will identify and focus on public safety issues and collaborate with community leaders, community organizations and stakeholders in developing solutions to multi-faceted community concerns. The Board provides recommendations to the Chief of Police and City Council as to how issues should be addressed.

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CALL TO ORDER: Pursuant to due notice and call thereof, the Police Community Advisory Board will hold a regular meeting on Thursday, March 21, 2024, at 4:00 PM in City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids.

Chair Connolly called the meeting to order at 4:02.

ROLL CALL:

PRESENT

Board Member Dan Butterfield  
Board Chair Stephen Connolly  
Board Member Tom Neustrom  
Board Member Kerry Clausen  
Board Member Cassey Casteel  
Board Member Nikki Roberts  
Board Member Jessica Malmquist

ABSENT

Board Member Pam Dowell  
Board Member Wendy Uzelac

Staff Present: Captain Ott and Captain Nelson

PUBLIC INPUT (if anyone wishes to address the Board):

No one from the public was present.

SETTING THE AGENDA:

Nothing added.

CORRESPONDENCE:

APPROVE MINUTES:

1. Approval of the Minutes of January 18, 2024

Motion made by Board Member Butterfield to approve January 18, 2024, Minutes. Seconded by Board Member Neustrom.

Voting Yea: Board Member Butterfield, Board Chair Connolly, Board Member Neustrom, Board Member Clausen, Board Member Casteel, Board Member Roberts, Board Member Malmquist

2. Approval of the Special Meeting Minutes of February 15, 2024

Motion made by Board Member Butterfield to approve February 15, 2024, Special Meeting Minutes. Seconded by Board Member Roberts.

Voting Yea: Board Member Butterfield, Board Chair Connolly, Board Member Neustrom, Board Member Clausen, Board Member Casteel, Board Member Roberts, Board Member Malmquist

BUSINESS:

3. GRPD New Hires

Captain Nelson and Captain Ott gave a background on each of our new hires and approximate start times. The new hires are Jeff Madsen, Joseph O'Toole and Phillip Murphy. Discussion was had about the hiring process and who is a part of the hiring team. Also discussed were some of the reasons for officers leaving the GRPD.

4. MN TZD (Towards Zero Deaths) New Vehicle Grant

Captain Ott explained that GRPD has been awarded a Traffic Safety Vehicle grant for a specialized vehicle. The 2024 Chevy Silverado should be here in July. GRPD will be partnering with surrounding agencies giving them access to utilize the vehicle for TZD purposes.

5. SRO Upcoming Changes

Captain Nelson spoke on the SRO changes that will be taking place within the schools due to the district budget cuts. Officer Scott will continue as a SRO. Officer Norris will be returning to the road. The COPS grant is on hold for now, but with the new hires and the SRO changes, Chief Morgan's goal for staff structure and ratios is being achieved.

UPDATES:

6. COPS Update

Captain Ott discussed letter that was given to council. It was well received and going forward prior to the SRO issue. GRPD will pause with this grant and reconsider it in the future.

ANNOUNCEMENTS:

DARE Spaghetti Feed is Sunday, April 7th, 10 to 6 pm.

Children's Fair is April 27th at 9 am at the arena.

An email will be sent out.

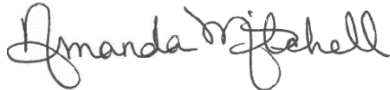
SET AGENDA FOR NEXT MEETING:

Next meeting will be May 16, at 4 pm in City Hall Council Chambers.

ADJOURN:

Motion made by Board Member Butterfield to adjourn meeting. Seconded by Board Member Roberts. Voting Yea: Board Member Butterfield, Board Chair Connolly, Board Member Neustrom, Board Member Clausen, Board Member Casteel, Board Member Roberts, Board Member Malmquist

Respectfully Submitted



Amanda Mitchell

MEETINGS AND ATTENDANCE

The Board shall meet at minimum, four times each year as determined by the chair. A regular meeting may be cancelled by the chair or a majority of the Board. Every Board member shall be required to attend at least 75% of all meetings each calendar year. Board members who are unable to meet the attendance requirements may be removed by a majority vote of the Board. Prior to a vote considering the potential removal of a member, the member shall be afforded an opportunity to explain his or her reason for non-attendance.

BOARD MEMBERS AND TERM EXPIRATION

Dan Butterfield	12/31/2026	Wendy Uzelac	12/31/2025
Stephen Connolly	12/31/2026	Cassey Casteel	12/31/2024
Pam Dowell	12/31/2026	Kerry Clausen	2/31/2025
Tom Neustrom	12/31/2025	Nicolette Roberts	12/31/2024
Jessica Malmquist	12/31/2024		