



# GRAND RAPIDS PUBLIC UTILITIES COMMISSION

## MEETING AGENDA

Wednesday, December 13, 2023

4:00 PM

**CALL TO ORDER:** Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, December 13, 2023 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

**CALL OF ROLL:**

**PUBLIC FORUM:**

**APPROVAL OF MINUTES:**

1. Consider a motion to approve the November 8, 2023 Regular Commission Minutes, the November 17, 2023 Special Meeting Minutes and the November 22, 2023 Work Session Minutes.

**VERIFIED CLAIMS:**

2. Consider a motion to approve \$3,375,733.82 of verified claims for November 2023.

**COMMISSION REPORTS:**

**CONSENT AGENDA:** Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

3. Consider a motion to approve the Services Agreement with MMUA for safety professional services in the amount of \$34,150.00 and authorize the General Manager to sign the Agreement.
4. Consider a motion to approve the amended bylaws.
5. Consider a motion to ratify the procurement contract with Cogsdale for \$15,750 to install MS GP Dynamics, CMG, CSM 18.6 upgrade and provide technical support.
6. Consider a motion to ratify the procurement contract with Cogsdale for \$2,100 to provide professional services for end-of-year payroll processes.
7. Consider a motion to ratify the procurement contract with CLA for not to exceed \$5,000 providing professional services to assess GRPU use of Federal Energy Regulatory Commission (FERC) accounting versus using only Generally Accepted Accounting Principles (GAAP)/Government Accounting Standards Board (GASB) accounting.
8. Consider a motion to approve the December 2023 semi-annual write off of \$43,153.79 uncollectible accounts receivable.

9. Consider a motion to award the contract for 2024 Sludge Placement to JRadtke Trucking in the amount of \$67,500 and authorize the General Manager to sign the contract.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

SAFETY REPORT:

10. Review Safety Monthly Report

ADMINISTRATION:

11. Consider a motion to approve the Information Systems Analyst (Systems Emphasis) and Information Systems Manager job descriptions and authorize the internal posting, and external advertisement, if needed.
12. Review Administration Department Monthly Report

BUSINESS SERVICES DEPARTMENT:

13. Consider a motion to adopt resolution 12-13-23-16 approving the 2024 Operations and Capital Budgets.
14. Consider a motion to ratify the 2024 electric, water, and wastewater collection rates per the 2022 adopted cost of service rate studies.

ELECTRIC DEPARTMENT:

15. Review Electric Utility Monthly Report

WATER AND WASTEWATER DEPARTMENT:

16. Review Water Utility Monthly Report
17. Review Wastewater Utility Monthly Report

ADJOURNMENT:

18. Electric Department Head Presentation

ADJOURNMENT:

The next Special meeting/Work Session is scheduled for Wednesday, January 10, 2024 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is scheduled for Wednesday, January 24, 2024 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 and we will provide you with a copy of the policy.