



# GRAND RAPIDS PUBLIC UTILITIES COMMISSION

## MEETING AGENDA

Tuesday, January 11, 2022

4:00 PM

**CALL TO ORDER:** Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Tuesday, January 11, 2022 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

**CALL OF ROLL:**

**PUBLIC FORUM:**

**APPROVAL OF MINUTES:**

1. Consider a motion to approve the minutes of the December 15, 2021 Regular meeting.

**VERIFIED CLAIMS:**

2. Consider a motion to approve the verified claims for December 2021 in the amount \$2,397,112.13 (Computer Check Register \$1,671,007.87 and Manual Check Register \$726,104.26).

**COMMISSION REPORTS:**

**CONSENT AGENDA:** Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

3. Consider a motion to approve the City Treasurer's Report and the Investment Activity Report for December 2021
4. Consider a motion to accept the 2022 City Calendar showing the dates and times of the GRPU 2022 Commissioner meetings.
5. Consider a motion to update the GRPU Personnel Policy Section 8.8.6, pertaining to the donation of PTO.
6. Consider a motion to confirm filling the Maintenance III position with the preferred candidate, Jason Smith.
7. Consider a motion to ratify the procurement contract with Cogsdale for long-term engagement training services in the amount of \$20,160.00
8. Consider a motion to ratify the procurement contract with NOS Automation for two years of cloud based alarm services for lift stations for \$6,665.00.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

ADMINISTRATION:

9. Administration Report
10. Consider a motion to approve the full lump sum merit pay allowed in the General Manager's employment contract based on the Commissioners evaluation of her 2021 performance.

BUSINESS SERVICES DEPARTMENT:

11. Business Services Department Monthly Report - January 2022
12. Consider a motion to approve an increase in the fixed asset capitalization amount from \$1,000 to \$5,000 effective January 1, 2022.

ELECTRIC DEPARTMENT:

13. Electric Department Report

WATER AND WASTEWATER DEPARTMENT:

14. Water-Wastewater Department Report

SAFETY REPORT:

15. Safety Report

ADJOURNMENT:

The next Special meeting/Work Session is scheduled for Tuesday, January 25, 2022 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is scheduled for Wednesday, February 9, 2022 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 and we will provide you with a copy of the policy.