



# **GRAND RAPIDS PUBLIC UTILITIES COMMISSION**

## **MEETING AGENDA**

**Wednesday, August 27, 2025**

**4:00 PM**

**CALL TO ORDER:** Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, August 27, 2025 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

**CALL OF ROLL:**

**PUBLIC FORUM:**

**APPROVAL OF MINUTES:**

1. Consider a motion to approve the July 23, 2025 Regular Meeting Minutes.

**VERIFIED CLAIMS:**

2. Consider a motion to approve \$145,688.91 in verified claims for July and August 2025.

**COMMISSION REPORTS:**

**CONSENT AGENDA:** Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

3. Consider a motion to ratify the agreement with Emergent Software for email and collaboration platform licensing for a fee of \$22,385.24.
4. Consider a motion to ratify the agreement with Emergent Software for cyber protection software for a monthly fee of \$153.00.
5. Consider a motion to ratify the agreement with Metro Sales Inc for Ricoh Desktop Printer thru a State Rental Contract for a monthly fee of \$47.67.
6. Consider a motion to ratify the agreement with Paul Bunyan Communications for additional Static IP addresses for a monthly fee of \$100.00.

**SETTING OF REGULAR AGENDA:** This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

**OPERATIONS & CAPITAL BUSINESS:**

7. Operations & Capital Updates
8. Consider a motion to confirm filling the Journey Line Worker position with the preferred candidate, Mr. Adam Dragicevich.

9. Consider a motion to approve the updated changes of Section 12.0 of the Personnel Policy for Information Systems as written.
10. Consider a motion to adopt Resolution Number 08-27-25-07 approving the Fraud Prevention Policy.

#### CONTRACTS:

11. Consider a motion to award the Maple Street Electric Underground Installation Project contract to ArchKey/Parsons Electric for an estimated total amount of \$71,087.00 and authorize the General Manager to sign the contract.

#### REPORTS:

12. Monthly Report

#### ADJOURNMENT:

The next Work Session is scheduled for Wednesday, September 10, 2025 at 8:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is scheduled for Wednesday, September 24, 2025 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 and we will provide you with a copy of the policy.