



GRAND RAPIDS PUBLIC UTILITIES COMMISSION

MEETING AGENDA

Wednesday, July 12, 2023

4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, July 12, 2023 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL:

PUBLIC FORUM:

APPROVAL OF MINUTES:

1. Consider a motion to approve the June 7, 2023 Regular Meeting Minutes and the June 29, 2023 Regular Work Session Minutes.

VERIFIED CLAIMS:

2. Consider a motion to approve \$2,905,332.87 of verified claims for June 2023.

COMMISSION REPORTS:

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

3. Consider a motion to authorize the sale and/or disposal of surplus property.
4. Consider a motion to approve the June 2023 semi-annual write off of \$3,656.31 uncollectible accounts receivable.
5. Consider a motion to ratify the procurement contract with Duluth Coating Solutions Inc. for extra coating required for moisture mitigation on the red rubber floor replacement project for \$5,100.
6. Consider a motion to ratify Amendment #1 to the procurement contract with Rob's Bobcat Service Inc to extend the contract for vegetation control and restoration to the expiration date of December 31, 2023.
7. Consider a motion to ratify the procurement contract with Roger's Two Way Radio, a wireless solution provider, for truck radio installs for \$3,649.14.
8. Consider a motion to approve the procurement contract with Altec for a backyard machine for \$144,900.00 and authorize the General Manager to sign the contract.

9. Consider a motion to ratify the procurement contract with Kem-Group USA for aerator media for \$4,800.
10. Consider a motion to ratify the procurement contract with Dakota Supply Group for a kerf cutter for repairing curb stops for \$4,873.44.
11. Consider a motion to ratify the procurement contract with Quality Flow Systems for a pump for lift station 2 for \$22,800.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

SAFETY REPORT:

12. Review Safety Monthly Report

ADMINISTRATION:

13. Review Administration Monthly Report

BUSINESS SERVICES DEPARTMENT:

14. Consider a motion to approve the July 1, 2023 renewal of the General Liability and Commercial Property Insurance with LMCIT in the amount up to \$162,423, authorize payment of premium, and authorize the President to sign the annual Liability Coverage Waiver Form accepting the monetary limits on municipal tort liability established by MN SS 466.04.
15. Consider a motion to adopt reimbursement resolution 07-12-23-05 Sylvan Bay Utilities Project, and reimbursement resolution 07-12-23-06 Water Treatment Renovation Project; and request the City Council issue G.O. bonds to finance related costs.
16. Review Business Services Monthly Report

ELECTRIC DEPARTMENT:

17. Review Electric Utility Monthly Report

WATER AND WASTEWATER DEPARTMENT:

18. Review Water Utility Monthly Report
19. Review Wastewater Utility Monthly Report

DEPARTMENT HEAD PRESENTATION:

20. Business Services Department Head Presentation - July 2023

ADJOURNMENT:

The next Work Session is scheduled for Wednesday, July 26, 2023 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is scheduled for Wednesday, August 16, 2023 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 and we will provide you with a copy of the policy.