



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

**POLICE COMMUNITY ADVISORY
BOARD MEETING AGENDA**
Thursday, July 17, 2025
4:00 PM

The Purpose of the Grand Rapids Police Community Advisory Board (The Board) shall be to establish and enhance communication between Grand Rapids residents, Police Department and City Council. Together, the Advisory Board and Police Department will identify and focus on public safety issues and collaborate with community leaders, community organizations and stakeholders in developing solutions to multi-faceted community concerns. The Board provides recommendations to the Chief of Police and City Council as to how issues should be addressed.

ROLL CALL:

CALL TO ORDER: Pursuant to due notice and call thereof, the Police Community Advisory Board will hold a regular meeting on Thursday, July 17, 2025 at 4:00 PM in City Hall Council Chambers at 420 North Pokegama Avenue, Grand Rapids.

PUBLIC INPUT (if anyone wishes to address the Board): This is your opportunity to approach the Police Community Advisory Board and publicly comment and/or share a concern about your specific issue. We ask that you approach the podium and provide your name and address for the record. A timer will be set for 5 minutes of comment. We ask that members of the public not applaud, engage in conversation, or engage in other behavior through words or action that may disrupt the following proceedings of the board. This is not a dialog, debate, or back and forth with the board but if there is something that needs to be followed up on after the meeting, we and/or City staff will do so and report back to the Police Community Advisory Board if necessary.

SETTING THE AGENDA:

CORRESPONDENCE:

BUSINESS:

1. Grand Rapids Police Department Head Report (Slide Show Presentation)
2. June 2025 Server Training review
3. Captain Kevin Ott FBINAA Program graduation
4. Patrol policy for Community Events:

July 12th - Downtown GR Art Fair - 0900-1600

July 25-27 - Northern MN Swap Meet and Car Show - Fairgrounds

August 2-3 - Tall Timber Days Festival

August 5th - National Night Out - Central School - 1700-2000

August 13-17th - Itasca County Fair - Fairgrounds

Discuss volunteer options and other ways to PCAB can get out into the community.

5. Grand Rapids Police Department Officer/ Staffing

New Officer Latourelle

Summer Intern Taylor Ruppelius-Klopp

6. Reserve Officer's: Level and Responsibilities

11 Volunteers currently

APPROVE MINUTES:

Consider approval of the Minutes for March 20th, 2025

7. Consider approving minutes from the March 20, 2025 regular meeting.

UPDATES:

ANNOUNCEMENTS:

SET AGENDA FOR NEXT MEETING:

ADJOURN:

ATTEST: Jacqueline Heinrich, Administrative Assistance

MEETINGS AND ATTENDANCE

The Board shall meet at minimum, four times each year as determined by the chair. A regular meeting may be cancelled by the chair or a majority of the Board. Every Board member shall be required to attend at least 75% of all meetings each calendar year. Board members who are unable to meet the attendance requirements may be removed by a majority vote of the Board. Prior to a vote considering the potential removal of a member, the member shall be afforded an opportunity to explain his or her reason for non-attendance.

BOARD MEMBERS AND TERM EXPIRATION:

Dan Butterfield - 12/31/2026

Wendy Uzelac - 12/31/2025
Stephen Connolly - 12/31/2026
Cassey Casteel - 12/31/2027
Tom Neustrom - 12/31/2025
Nicolette Roberts - 12/31/2027
Jessica Malmquist - 12/31/2027
Megan MacDonell - 12/31/2026