



GRAND RAPIDS PUBLIC UTILITIES COMMISSION

MEETING AGENDA

Wednesday, August 28, 2024

4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, August 28, 2024 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL:

PUBLIC FORUM:

APPROVAL OF MINUTES:

1. Consider a motion to approve the July 24, 2024 Work Session Minutes and the July 24, 2024 Regular Meeting Minutes.

VERIFIED CLAIMS:

2. Consider a motion to approve \$441,773.82 verified claims for July and August 2024.

COMMISSION REPORTS:

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

3. Consider a motion to authorize the sale and/or disposal of surplus property.
4. Consider a motion to ratify a Service Agreement with ZixCorp Systems for annual license fees for Office 365 related products - secure large file add-on, Office 365 G1 GCC, MS 365 Backup Bundle, Essentials Email Security & Compliance Suite, Email Continuity, MS 365 G3 GCC, and MS 365 GCC G5 with audio conferencing for a total amount of \$26,097.86.
5. Consider a motion to ratify the procurement contract with Widseth for professional services to provide support for electric distribution study analysis.
6. Consider a motion to approve the Non-Member of ICRB Communications System Subscriber Agreement with Itasca County Radio Board for 36 radios at a yearly cost of \$6480.00 and allow the General Manager to sign as Authorized Agent.
7. Consider a motion to approve the procurement contract with Pokegama Electric for installation of CSC back-up generator for \$122,750.00 and allow the General Manager to sign the contract.
8. Consider a motion to approve the second amendment to the T-Mobile Central LLC communication lease for the north tower site and authorize the General Manager to sign the contract.

9. Consider a motion to approve the procurement contract with Hawk Construction for replacing the double man door on the domestic screen building for \$17,285.00.
10. Consider a motion to approve the procurement contract with Quality Flow Systems for two lift station pumps and control panel for lift station 3 for \$32,500.00 and allow the General Manager to sign the contract.
11. Consider a motion to approve the procurement contract with Hawkinson Construction for repairing a portion of the landfill haul road for \$56,694.95 and allow the General Manager to sign the contract.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

SAFETY REPORT:

12. Review Safety Monthly Report

ADMINISTRATION:

13. Consider a motion to approve the General Manager Employment Agreement.

BUSINESS SERVICES DEPARTMENT:

14. Consider a motion to adopt resolution 08-28-24-04 authorizing the acceptance of the interfund loan from City of Grand Rapids.
15. Review Business Services Monthly Report

ELECTRIC DEPARTMENT:

16. Consider a motion to approve the termination and release of the easement agreement listed in Deed Record No. 165, Page 231, as Document No. 182285.
17. Consider a motion to adopt the Electric Infrastructure Transfer policy.
18. Review Electric Utility Monthly Report

WATER AND WASTEWATER DEPARTMENT:

19. Review Wastewater Utility Monthly Report
20. Review Water Utility Monthly Report

DEPARTMENT HEAD REPORT:

21. Electric Department Head Presentation

ADJOURNMENT:

The next Work Session is scheduled for Wednesday, September 11, 2024 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is scheduled for Wednesday, September 25, 2024 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 and we will provide you with a copy of the policy.