



GRAND RAPIDS PUBLIC UTILITIES COMMISSION

MEETING AGENDA

Wednesday, September 25, 2024

4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, September 25, 2024 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL:

PUBLIC FORUM:

APPROVAL OF MINUTES:

1. Consider a motion to approve the August 14, 2024 Work Session Minutes and the August 28, 2024 Regular Meeting Minutes.

VERIFIED CLAIMS:

2. Consider a motion to approve \$781,139.17 verified claims for August and September 2024.

COMMISSION REPORTS:

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

3. Consider a motion to authorize the sale of surplus vehicles.
4. Consider a motion to ratify the procurement contract with Keller Fence Company – North Inc. for fence removal and replacement.
5. Consider a motion to approve the procurement contract with Trachte, LLC, to repair the roof at the Grand Rapids 115 kV Substation for \$28,514 and allow the General Manager to sign the contract.
6. Consider a motion to approve the procurement contract with Rapid Garage Door and Awning for replacing the west garage door at the CSC garage bay for \$36,914.00 and allow the General Manager to sign the contract.
7. Consider a motion to approve the procurement contract with Electric Pump Inc. for rebuilding the spare domestic pump for \$25,410.00 and allow the General Manager to sign the contract.
8. Consider a motion to approve the procurement contract with Electric Pump Inc for purchasing two 10 hp Flygt filtrate pumps for the WW primary plant for \$33,302.00 and allow the General Manager to sign the contract.

9. Consider a motion to approve the procurement contract with Jamar Company for installing a two-ton min split for number 7 building MCC for \$7,470.00.
10. Consider a motion to approve the procurement contract with Jamar Company for installing a two-ton min split for the industrial screen house building MCC for \$7,340.00.
11. Consider a motion to approve the procurement contract with Baldwin Supply Company for the purchase of a gear box for the Parkson screen at the industrial screen house for \$14,593.62.
12. Consider a motion to approve the procurement contract with Novaspect Inc. for upgrading the process control system software Delta V (SCADA) to version 15 including new a pro-plus, service center app, 7 workstations and out of date controllers for \$109,489.00 and allow the General Manager to sign the contract.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

SAFETY REPORT:

13. Review Safety Monthly Report

ADMINISTRATION:

14. Consider a motion to approve the GRPUC Social Media Policy.
15. Consider a motion to approve the Executive/HR Assistant position description and authorize an internal posting for the position.

BUSINESS SERVICES DEPARTMENT:

16. Business Services Department Monthly Report - September 2024

ELECTRIC DEPARTMENT:

17. Review Electric Utility Monthly Report

WATER AND WASTEWATER DEPARTMENT:

18. Review Water Utility Monthly Report
19. Review Wastewater Utility Monthly Report

DEPARTMENT HEAD REPORT:

20. Administration Department Head Presentation

ADJOURNMENT:

The next Work Session is scheduled for Wednesday, October 9, 2024 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is scheduled for Wednesday, October 23, 2024 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 and we will provide you with a copy of the policy.