



GRAND RAPIDS PUBLIC UTILITIES COMMISSION

MEETING AGENDA

Wednesday, July 24, 2024

4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, July 24, 2024 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL:

PUBLIC FORUM:

PRESENTATION:

1. Presentation by TJ Otto from Minnesota Power on their IRP (Integrated Resource Plan).

APPROVAL OF MINUTES:

2. Consider a motion to approve the June 12, 2024 Work Session Minutes and the June 26, 2024 Regular Meeting Minutes.

VERIFIED CLAIMS:

3. Consider a motion to approve \$1,906,215.33 verified claims for June and July 2024.

COMMISSION REPORTS:

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

4. Consider a motion to confirm the hiring of Linda George as a temporary part-time accounting specialist.
5. Consider a motion to declare a Wastewater Operations Director vacancy exists, ratify the internal posting, and authorize the external advertising, if needed, for the position.
6. Consider a motion to ratify the Guaranteed Protection Plan, the State and Local Government Addendum Agreement # 3093736, the Equipment Lease Agreement, and Procurement Order and Security Agreement with Metro Sales Inc. for two leased Ricoh photocopy equipment in the amount of \$7,956.36.
7. Consider a motion to ratify the Master Service Agreement, the unmanaged VoIP addendum to the Master Service Agreement, and the derived PRI procurement contract with Nextera Communications for telephone services in the amount of \$5,441.04.

8. Consider a motion to contract with Wells Fargo as GRPU provider for merchant processing services and authorize the General Manager to sign related documents.
9. Consider a motion to adopt resolution 07-24-24-03 providing preliminary authority to repay an interfund loan from the City of Grand Rapids, Minnesota.
10. Consider a motion to approve the procurement contract with Badger State Inspection for the cleaning of the water system clear well for \$12,000.00.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

SAFETY REPORT:

11. Review Safety Monthly Report

ADMINISTRATION:

12. Review and discuss the 2024 Q2 Annual Plan Scorecard
13. Review Administration Department Monthly Report

BUSINESS SERVICES DEPARTMENT:

ELECTRIC DEPARTMENT:

14. Review Electric Utility Monthly Report

WATER AND WASTEWATER DEPARTMENT:

15. Review Water Utility Monthly Report
16. Review Wastewater Utility Monthly Report

DEPARTMENT HEAD REPORT:

ADJOURNMENT:

The next Work Session is scheduled for Wednesday, August 14, 2024 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is scheduled for Wednesday, August 28, 2024 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 and we will provide you with a copy of the policy.