



GRAND RAPIDS PUBLIC UTILITIES COMMISSION

MEETING AGENDA

Wednesday, January 24, 2024

4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, January 24, 2024 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL:

PUBLIC FORUM:

APPROVAL OF MINUTES:

1. Consider a motion to approve the December 13, 2023 Special Meeting Minutes, the December 13, 2023 Regular Commission Minutes, the December 29, 2023 Special Meeting Minutes, and the January 10, 2024 Work Session Minutes.

VERIFIED CLAIMS:

2. Consider a motion to approve \$3,841,529.63 verified claims for December 2023 and January 2024.

COMMISSION REPORTS:

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

3. Consider a motion to confirm filling the Information Systems positions with the preferred candidates.
4. Consider a motion to confirm continuing employment with Ms. Candy Carsella-Kee as a part-time Special Project Coordinator for the ERP project implementation.
5. Consider a motion to ratify the procurement contract with Greenshades Software LLC for \$1,476.30 to provide professional services for end-of-year payroll processes.
6. Consider a motion to approve the first amendment to the Rural Cellular Corporation (Verizon) communication lease for the north tower site and authorize the General Manager to sign the contract and the memorandum of lease.
7. Consider a motion to approve the procurement contract with Vessco Inc. for an Aqua Wash Press compactor for the domestic screen for \$83,250 and authorize the General Manager to sign the contract.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

SAFETY REPORT:

8. Review Safety Monthly Report

ADMINISTRATION:

9. Acknowledge being awarded the GFOA Certificate of Achievement for Excellence in Financial Reporting to the GRPU for the 2022 Annual Comprehensive Financial Report.

BUSINESS SERVICES DEPARTMENT:

10. Consider a motion to approve the 2024 workers' compensation premium coverage quotation regular premium option from the LMCIT in the amount of \$89,132 and authorize the general manager to sign premium documents and approve the payment of the 2024 insurance premium of \$89,132 to the LMCIT.
11. Consider a motion for GRPU to cease Federal Energy Regulatory Commission (FERC) regulatory accounting and only use General Accepted Accounting Principles of Governmental Accounting Standards Board for accounting and reporting.
12. Review Business Services Department Report

ELECTRIC DEPARTMENT:

13. Consider a motion to adopt the GRPU Electric Vehicle Policy.
14. Review Electric Utility Monthly Report

WATER AND WASTEWATER DEPARTMENT:

15. Review Water Utility Monthly Report
16. Review Wastewater Utility Monthly Report

DEPARTMENT HEAD REPORT:

17. W & WW Department Head Presentation

ADJOURNMENT:

The next Work Session is scheduled for Wednesday, February 14, 2024 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is scheduled for Wednesday, February 28, 2024 at 4:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 and we will provide you with a copy of the policy.