



GRAND RAPIDS PUBLIC UTILITIES COMMISSION

MEETING AGENDA

Tuesday, March 31, 2026

4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, March 31, 2026 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL:

PUBLIC FORUM:

ORGANIZATIONAL MEETING:

1. Consider the election of the 2026 GRPU Commission Officers of President and Secretary.

APPROVAL OF MINUTES:

2. Consider a motion to approve the February 11, 2026 Work Session and the February 25, 2026 Regular Meeting Minutes.

VERIFIED CLAIMS:

3. Consider a motion to approve \$628,352.33 in verified claims for March 2026.

COMMISSION REPORTS:

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

4. Consider a motion to ratify the quote with ZixCorp Systems for an amount of \$3,037.38 for Essentials Email Security & Compliance Suite of software.
5. Consider a motion to ratify the Scope of Work with Emergent Software for an amount up to \$17,200.00 for migration and configuration to modernize network management.
6. Consider a motion to ratify the Scope of Work with Procise Solutions, Inc. for an amount not to exceed \$24,900.00 for administration and customization of the Microsoft Office 365 platform.
7. Consider a motion to ratify the Supplemental Letter Agreement with Short Elliott Hendrickson Inc. (SEH) for consulting work on Crystal Springs and 29th Street SE Electrical Underground projects in the amount of \$13,800.
8. Consider a motion to ratify the Supplemental Letter Agreement with Short Elliott Hendrickson Inc. (SEH) for construction administration services and easement support on 2026 electric capital projects for \$13,500.

9. Consider a motion to ratify the agreement with SEH Inc. for engineering services for designing supports for the watermain at the Horn bridge for \$5,000.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

OPERATIONS & CAPITAL BUSINESS:

10. Operations & Capital Updates
11. Consider a motion to approve the Record Retention Policy.
12. Consider a motion to approve the Data Access Request Policy.
13. Consider a motion to approve the amended GRPUC bylaws.
14. Consider a motion to adopt Resolution 02-25-26-1 approving the 2026 GRPU Operating Plan and the 2026 Operations and Capital Budgets.
15. Consider a motion to adopt Resolution Number 03-31-26-03 approving the revisions to the Procurement policy.
16. Consider a motion to adopt the Resolution 03-31-26-04 removing Jean Lane as an authorized representative of the 4M Fund investment account and adding Taylor Bird as an authorized representative.

CONTRACTS:

17. Consider a motion to approve the procurement contract with Rob's Bobcat Service Inc. for vegetation control and restoration services for the 2026 calendar year and authorize the General Manager to sign the contract, for an amount not to exceed \$75,000.
18. Consider a motion to approve the procurement contract with Electric Pump LLC for the purchase of two Flygt Pumps for \$167,671 and authorize the General Manager to sign the contract.
19. Consider a motion to approve the procurement contract with Bolton and Menk for engineering services for the detailed design of the water treatment plant renovation project and authorize the General Manager to sign the contract for \$980,000.
20. Consider a motion to approve the procurement contract with Stantec Consulting Services for engineering and construction management services for Landfill Phases 1-4/Kettle D cover project for \$139,500 and authorize the General Manager to sign the contract.

REPORTS:

21. Monthly Reports

ADJOURNMENT:

The next Work Session is scheduled for Wednesday, April 8, 2026 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is scheduled for Wednesday, April 22, 2026 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street. There will be a Work Session before the Regular Meeting starting at 3:15 PM.